

Radcliffe-on-Trent Parish Council
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on
Monday 07 April 2014 at 7pm

Cllrs. Gordon Moore (Chairman)

Mrs Mel McKechnie (Vice Chairman)	Mrs Penny Astill
Rod Brears	Graham Leigh-Browne
Mrs Janet Maughan	Jim McKechnie
Mrs Georgia Moore (A)	Peter Robinson
James Spencer	Mrs Josephine Spencer
Bill Sylvester (<i>L from 7.32pm</i>)	Mrs Pam Thompson
Dominic Tompkin (A)	John Thorn (A)
Ex Officio: Cllrs. David Smith (A) and Roger Upton	

Also Present: Jacki Grice (Parish Clerk) and one resident.

1. **Apologies:** Cllrs Georgia Moore, John Thorn, Dominic Tompkin and David Smith – Approved.

Declarations of Interest

2. None received.

3. **Minutes of the Meeting held on Monday 03 February 2014.** It was **RESOLVED:** "That the minutes are approved and signed by the Chairman."

Chairman's Announcements

4. The Neighbourhood Watch Co-ordinator has advised that a report is going to Policy Committee at Nottinghamshire County Council to remove member involvement in the restoration of street lighting, just a majority of the residents making a request for the lights to be turned back on will suffice.

Clerk's Reports on Matters and Actions Arising from Previous Minutes

5. **M.7 Grange Hall**

The Grange Hall Management Committee has approved the installation of post and chain fencing adjacent to the Trent Room to deter vehicle access on the grassed area.

M .8 Grants

6. The Spring edition of the newsletter has highlighted grants given year to date.

M. 10 Cutler Albums

7. A letter has been sent to Cllr Cutts regarding the level of service at the County Archives. A response is awaited. It is hoped that independent quotes will be able to be sourced for digitising the albums.

M.11 Pear Technology Digital Mapping

8. The Office is awaiting the first draft of the Cemetery mapping from Pear Technology.

M.23 Amenities Equipment

9. Members were provided with an analysis of equipment maintenance costs used by the Groundstaff. A different parts supplier would be sourced for comparable quotes in future.

M.24 Registration of Assets of Community Value

10. The Borough Council have acknowledged the car parks nominated and is now consulting with relevant parties.

11. **M.26 Website**

The Parish Council new website is now up and running and the web designer is working on the Grange and Grange Hall site. The Clerk would put a model publication on freedom of information requests on the next agenda for consideration, this will enable parishioners to be aware that they can request access to past minutes etc...

12. **Income/Expenditure Figures and Cheques for January 2014** were discussed and it was **RESOLVED**: “that they be accepted and approved by the committee.”
13. **Income/Expenditure Figures and Cheques for February 2014** were discussed and it was **RESOLVED**: “that they be accepted and approved by the committee.”
14. Matters arising included: - Clerk to investigate appropriate maintenance of the Hall floor, trailer and van servicing and locations of the 5 green bins. Payroll software costs would also be a future analysis project.

Grant Applications

15. **Radcliffe Community Signing Choir – To Consider a Contribution to Attend a Competition in Jersey.** It was: **Resolved**: “To award a contribution of £150.”

Defibrillator

16. Donations received or pledged as contributions to the installation of a Defibrillator at Grange Hall equate to £1,200. The total cost of the machine, training, electrical installation and a plaque is approx. £2,200. It was: **Resolved**: “To approve the order and installation of a Defibrillator and incur the balance of cost from the Grants budget.” The approved location is the outside wall of Grange Hall (near the Vets, internally of the gate) to be confirmed by Grange Hall Committee.”
17. The Clerk would find out if the Defibrillator outside the Chestnuts Pub is now working.

Report from the Audit Working Group

18. Cllr Upton summarised the outcome of the meeting held on 18th February 2014. Council Assets were the main agenda item. Noted.
19. Cllr Bill Sylvester attended the meeting at 7.32pm.

Correspondence

20. **Addiction Problem Advisory Service**
Members received a letter seeking a donation to APAS. The campaign was not considered appropriate for the Grange Hall. Noted.
21. **Radcliffe on Trent – Royal British Legion**
Members received notification of a consultation launched on 31 March for six weeks regarding use of funds received. Noted.
22. **Annual Civic and Chairman’s Awards**
In future the consideration of nominees would be an Agenda item at a Committee meeting, members felt it appropriate not to set a restrictive policy on the criteria for nominations and that each nomination should be judged on individual merit. The following was agreed as a guideline for future consideration of nominees.

- a) Enhanced the reputation of the village of Radcliffe on Trent
- b) Contributed to the benefit of the village in a voluntary capacity or by other activity.

23. It was noted that this year the following awards will be given and details will be published in the newsletter.
X2 Chairman’s Awards
X3 Civic Awards
X3 Young Achievers Awards

Wharf Lane Pavilion and Pitches

24. **To Consider Options on the Future Plans for Wharf Lane Pavilion and Pitches and Necessary Plumbing Works**
Cllrs Moore and Upton updated members on a recent meeting held with representatives of Radcliffe Olympic Football Club.

There was further discussion regarding the necessary plumbing works to ensure a low level Legionella risk and how these works may be funded, terms of the current Pavilion lease and future options. Another meeting is being held on 02 May to receive an update on progress from the Club, a recommendation would then be made to this committee.

25. To Consider VAT Registration of Pavilion

The lease of the pavilion to the football club is currently an exempt supply for VAT purposes. It may be prudent to opt to tax in view of the proposed expenditure to for improvements. The Clerk will put procedures in place so that the Committee can consider this option at the next meeting when more information will be available on the way forward with the proposed plumbing works.

Savings on Interest

26. To Consider Early Part Payment of Public Works Loan

The current level of reserves would enable an early repayment on one of the Public Works Loans outstanding. It was **Resolved:** "That loan no. 495344 (Grange refurbishment) outstanding balance be paid in full at £83,711 inclusive of early payment penalty (justified by annual payment and interest savings)".

27. Longer Terms Deposit Accounts

Due to extremely low interest rates offered by Councils bankers. It was

Resolved: "To authorise the Clerk's Office to seek alternative savings options to ensure the best rates for Councils reserves, Rushcliffe Borough Council would be asked for advice."

Reports from Outside Organisations

28. Save the Pool Group

The initial Leisure Strategy meeting was not well attended and there was no common purpose between those present to move forward. The Save the Pool Group continues to campaign for the existing pool to remain at South Nott's Academy.

29. ROTSA

There were two resignations at the recent AGM, leaving the Chair and Vice Chair positions to be filled. The future of ROTSA and 4Recreation is uncertain and another meeting is to be arranged to consider the way forward.

30. Twinning Association

There are now two Boules sessions being held every week and the French visitors will be coming to Radcliffe in October.

31. *Resolved: The Chairman moved that the press and public be excluded from the meeting during consideration of Agenda item 17 on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960.*

32. Minutes of the Personnel and Wages Sub Committee Meetings held on 03 March and 31 March 2014. It was RESOLVED "That the minutes are approved and referred back to the Sub Committee."

Date of Next Meeting

33. 09 June 2014

There being no further business the meeting closed at 8.30pm

Signed: Chairman Date