

**Minutes of a meeting of Radcliffe-on-Trent Parish Council held in  
The Radcliffe Room, The Grange,  
on Monday 23 June 2014 at 6.30pm**

**Councillors**

Roger Upton (Chairman)	Dominic Tompkin	Georgia Moore (Vice Chairman)
Mrs Penny Astill	Rodney Brears (A)	Graham Leigh-Browne
Mrs Janet Maughan	Jim McKechnie	Mrs Melanie McKechnie
Gordon Moore	David Smith (A)	Peter Robinson
Mrs Jean Smith (A)	Mrs Josephine Spencer	James Spencer
Bill Sylvester (A)	Mrs Pam Thompson (A)	John Thorn

**Also present:** Mrs Jacki Grice (Clerk), Cllr Kay Cutts (Nottinghamshire County Councillor- from 6.50pm) Cllr Neil Clarke (Rushcliffe Borough Councillor) and four members of the public and PCSO Matt Adcock (until 7.25pm) and Cllr Linda Abbey, Chairman of Keyworth Neighbourhood Plan (until 7.06pm)

- 1. Apologies for Absence** Cllrs David Smith, Bill Sylvester, Mrs Pam Thompson, Rodney Brears and Mrs Jean Smith (Approved).

- 2. Neighbourhood Planning**

Cllr Linda Abbey, Chairman of the Keyworth Neighbourhood Plan Steering Group summarised the process of developing a Neighbourhood Plan which aims to set the vision for the village and establish a local planning policy, inclusive of new houses locations, protection of green spaces and local design standards. A Neighbourhood Plan has to be taken into consideration by the Planning Authority but it also has to conform with the Local Plan. The following issues were highlighted:

- Community Consultation in Various Forms
- Organisation. Composition and Terms of Reference of a Steering Group
- Grant Funding / Section 106 / CIL
- Investigation of SHLAA sites
- Village Design Statement
- Liaison with Developers
- Independent Consultant for Policy Writing
- Draft policy to be presented for Examination
- Village Referendum on Final Policy

The Chairman thanked Linda for attending and advised it was a very interesting and informative presentation.

- 3. Declarations of Interest:** None received.

- 4. Minutes of the Full Council meeting held on 12 May 2014**

It was: **RESOLVED** "That the minutes were approved as an accurate record and signed by the Chairman."

**Chairman's Announcements**

- 5.** The Chairman and Vice Chairman recently visited Cllr David Smith and advised that he was feeling better.
- 6.** The DfE team have advised that it would not be appropriate for a Parish Council representative to be included in the SNA new build development meetings.
- 7.** The Annual Village Carnival would be held on July 12<sup>th</sup> 2014

**Clerk's Report on Previous Minutes**

8. **M.6** The Clerk is arranging for appropriate representatives from East Midland Trains to speak at the Planning Meeting on 11 August. (TBC).

**Open Session for Members of the Public to Raise Matters of Council Business**

9. Standing Orders were suspended at 7.13pm

*More awareness of the Village Defibrillators is required. An article would be placed in the next newsletter raising the profile of all those in the village and to publicise a free training event in August.*

10. Standing orders resumed at 7.14pm

**Police Crime Statistics**

11. Crime figures for April and May 2014 were noted. PCSO Matt Adcock provided an overview of current crime trends. Members requested that more emphasis be put on visiting the Wharf Lane Recreation Area due to anti- social activity and advised of pavement parking issues.

12. **Minutes of the Planning and Environment Committee meetings of 19 May and 16 June 2014** were presented by the Vice Chairman Cllr. Jim Mckechnie, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to the committee".

13. **Minutes of The Grange & Grange Hall Management Committee meeting of 02 June 2014** were presented by the Chairman Cllr. Penny Astill, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to the committee".

14. **Minutes of the Amenities Committee meeting of 19 May 2014** were presented by the Chairman Cllr. Janet Maughan, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to the committee".

15. **Minutes of the Finance and General Purposes Committee meeting of 09 June 2014** were presented by the Chairman Cllr Gordon Moore, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to committee."

16. **To Consider the Report of the Internal Auditor and the Recommendations of the Audit Working Group**

It was **Resolved**: "To approve the recommendations from the Audit Working Group to implement procedures based on the report of the Internal Auditor." A confidential matter would be considered later in the meeting.

17. **To Approve and Sign the Financial Accounting Statements for Year Ending 31 March 2014**

It was **Resolved**: "That the Financial Accounting Statements up to 31 March 2014 be approved and were duly signed by the Chairman.

18. **To Consider the Recommendation from Finance and General Purposes Committee to Approve and Sign the Annual Return 2013/2014 Accounting Statement and Annual Governance Statement**

It was **Resolved**: "To approve the Annual Return statements which were duly signed by the Chairman."

**Correspondence**

19. None received.

**Reports from Borough and County Councillors**

**20. Cllr Neil Clarke gave the following report:**

- Plans are being finalised this week to dissolve the existing Parish Council which serves Shelford and Newton and a separate council will be formed for each village.
- The Local Plan Enquiry starts on 1<sup>st</sup> July 2014 for two weeks at the Rushcliffe Arena.
- Businesses seeking Apprentices can be signposted to the Young Project at Rushcliffe Borough Council, a programme that develops potential in young people.

**21. Cllr Kay Cutts gave the following report:**

- The National Water Sports Centre recently held an Open Day to raise awareness of its new investment in activities and facilities.
- Long terms plans are underway for Libraries to be placed in Trust.
- The road between Radcliffe and Holme Pierrepont is being considered for upgrading.
- Cycling on pavements is still an increasing issue and liaison continues with police and residents.
- The Armed Forces Flags are flying this week.
- Members were asked to encourage more Duke of Edinburgh Award students to work in partnership on Community tasks.
- The funeral of Mavis Gutteridge was recently held and she will be remembered fondly.

**Reports from Outside Organisations**

22. None received.

23. The chairman to move that the press and public be excluded from the meeting during consideration of the following item on the grounds that it involves the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960. **RESOLVED.**

24. Item 2 of the recommendations from the Audit Working Group Meeting held on 19 June 2014 was considered and it was: **Resolved:** "To approve the recommendation."

**Date of Next Meeting**

**25. 01 September 2014**

**There being no further business the meeting closed at 8.09pm**

**Signed: Chairman.....Date.....**