

**Radcliffe-on-Trent Parish Council  
Neighbourhood Plan Steering Committee  
Minutes of the meeting held in the Trent Room, Grange Hall,  
on Thursday 3<sup>rd</sup> September 2015 at 7pm.**

**Present:** Roger Upton; Martin Culshaw; Keith Agar; Rod Brears; Sue Clegg; Alison Williams; Paul Collins; Paul Spencer; Jo Spencer; Maggy Holmes; Kay Cutts; Georgia Moore; Mark Shardlow; Alex Raynor; Bob Phillips; Jo Samuels;

**Apologies:** Jacki Grice, Sally Horne, Martin Ryder, Hollie Thacker, David Eggleston, Mike Tomlinson, Jenny Kirkwood.

**Absent:** Tom Orridge; Philip Marshall;

1. **Welcome:** Cllr. Upton welcomed all to the meeting.
2. **Declarations of interest:** None received.
3. **Approval of Minutes of meeting held on 30<sup>th</sup> July 2015:** The minutes were approved and signed by the Chairman.
4. **Matters arising:**
  - Item 7: River Trent Road Bridge: No further information available.
  - Item 7: Flooding – representatives from Severn Trent Water had attended the Parish Council Planning & Environment Committee meeting on 3<sup>rd</sup> August and remedial works have since been carried out to the foul water drain in the vicinity of the Infant School drive. Further work to “internally line” this drain is programmed for the next month.
  - Item 7: Bingham/Radcliffe Strategic Growth Board – Cllrs Upton and Moore will be attending the first meeting on 1<sup>st</sup> October to represent Radcliffe on Trent.
5. **Report to Parish Council Planning & Environment Meeting of 3<sup>rd</sup> August:** This was noted by the Planning Committee and will be taken to the Full Council meeting on 7<sup>th</sup> September.
6. **Presentation of Draft Neighbourhood Plan:**

Bob Phillips, MD of BPUD Planning Consultants, (assisted by Jo Samuels), presented his first draft of the Neighbourhood Plan, which at present comprises 25 pages and includes 15 planning policies with their associated “justification text” and references to the baseline document. He will email this document to all members of the Steering Committee and asked that they give their feedback by email to Cllr. Upton by midnight on Friday 11<sup>th</sup> September. Cllr. Upton will then collate the feedback and email it to Bob Phillips, who will assess it and prepare draft version number 2 for consideration at the next Steering Committee meeting on Thursday 24<sup>th</sup> September. The objective is to get the draft completed for the public consultation event on 8<sup>th</sup> October.

Bob Phillips asked that Committee members pay particular attention to housing mix issues and densities; village centre sites and redevelopment; and local green spaces policy (check names are correct and nothing missed from green spaces). The proposed 60:30:10 (east:west:south) housing allocation needs to be confirmed.

There was a discussion on the current location of the Health Centre and how it fitted into the Neighbourhood Plan planning policy on the Village Core. It was decided to leave the current draft policy as it is.

**7. Date of next meeting:** Thursday 24<sup>th</sup> September 2015.

The meeting ended at 8.45pm.

Approved by:.....Date:.....