

**RADCLIFFE ON TRENT PARISH COUNCIL: NEIGHBOURHOOD PLAN:**

**MINUTES OF JOINT PARISH COUNCILLORS/NP STEERING COMMITTEE MEETING held in the Radcliffe Room, The Grange, on Wednesday 8<sup>th</sup> June 2016 at 7pm.**

**Present:**

Roger Upton; Keith Agar; Rodney Brears; Jean Robinson; David Barton; Martin Culshaw; Bill Banner; Graham Budworth; Graham Leigh-Browne; Paul Spencer; Alison Williams; Mark Shardlow; Mike Tomlinson; Martin Ryder.

**Apologies:** Georgia Moore; Kay Cutts; Gillian Dunn; Joe Bailey; Pam Thompson; Sue Clegg; Jacki Grice; Jo Spencer; Penny Astill; David Astill; David Eggleston; Paul Collins; Maggy Holmes; Sally Horn; Jenny Kirkwood; Philip Marshall; Alice Tomlinson; John Thorn.

1. Cllr Roger Upton, Chairman of the Neighbourhood Plan Steering Committee, welcomed everyone to the meeting and gave the apologies received.
2. The Chairman stated that the purpose of this Joint Parish Councillors/NP Steering Committee meeting was to review the latest Submission Draft of the Radcliffe on Trent Neighbourhood Plan dated June 2016, which had been prepared by the BPUD consultants. It was confirmed that all present had received an electronic copy of the NP on Monday 6<sup>th</sup> June 2016.
3. The Chairman said that it was hoped to have the Submission Draft of the NP “signed-off” by a meeting of the Full Parish Council on Monday 27<sup>th</sup> June 2016.
4. The submission Draft was reviewed in detail page by page and the Chairman made notes for sending to BPUD Consultants.
5. The majority of the items for change were small grammar and punctuation issues, but there were several major issues that were to be raised with BPUD, namely; acknowledgement of the work done by the Community Plan Steering Committee; alterations to the maps/diagrams throughout the document; Policies 11 and 12 wrongly numbered in the text; more clarity on “commuted sums”; re-instatement of stronger introductory words to Policy 10 (Housing); retention of criteria 5 in Policy 10 (200 housing units); changes to the 1 in 1000 year flood risk text; and more information from the RBC Residential Design Guide in Policy 12 – Infill Development.
6. The Chairman said that he had arranged to speak to Jo Samuels of BPUD at 4pm on Thursday 9<sup>th</sup> June to discuss the outcomes of the meeting. \*
7. The Chairman said that he would be away all of the week commencing Monday 6<sup>th</sup> June and that Keith Agar (Vice-Chairman of the NP Steering Committee) would deal with any issues arising from the feedback from this meeting.

The meeting closed at 9.05pm.

- Roger Upton emailed a detailed list of the feedback from the meeting to Jo Samuels on the morning of Thursday 9<sup>th</sup> June and discussed it with her at 4pm the same day. She confirmed that she will start work on the revisions immediately and is aware that Keith Agar can be contacted in the Chairman's absence.

Approved by:

Date:

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