

Radcliffe-on-Trent Parish Council
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on
Monday 23 March 2015 at 7pm

Cllrs. Gordon Moore (Chairman)

Mrs Mel McKechnie (Vice Chairman)	Mrs Penny Astill
Rod Brears	Graham Leigh-Browne
Mrs Janet Maughan	Jim McKechnie
Mrs Jean Smith	Peter Robinson (A)
James Spencer	Mrs Josephine Spencer
Mrs Pam Thompson	Dominic Tompkin
John Thorn (A)	
Ex Officio: Cllrs. Mrs Georgia Moore and Roger Upton	

Also Present: Jacki Grice (Parish Clerk) and four residents.

1. **Apologies:** Cllrs John Thorn, Peter Robinson

Declarations of Interest

2. Cllr Pam Thompson – Radcliffe Playdays Grant Request.
All Councillors would not vote for the Civic Awards nominees that they have proposed or seconded.

3. **Minutes of the Meeting held on Monday 02 February 2015** It was **RESOLVED:** “That the minutes are approved and signed by the Chairman.”

Chairman’s Announcements

4. Cllr Gordon Moore advised that this was the last time he would be Chairing a Finance and General Purposes Committee meeting as he is standing down in May. Members thanked Cllr Moore for his prudent leadership with regard to Councils financial affairs over his last two terms in office.

Clerk’s Reports on Matters and Actions Arising from Previous Minutes

M.8 Bar Commission

5. The small claim against a previous bar operator is still going through the courts process.

M.9 Methodist Youth Group

6. Mark Greenhalgh has sent acknowledgment of the grant towards the Community Mini Bus and thanked members for the contribution.

Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes

7. Standing Orders were suspended at 7.04pm

It was noted that the Residents Association hold the copyright to the 2007 Village Map, The Clerk would request permission to use it in writing if it were to be published in the Village Directory.

8. Standing Orders resumed at 7.05pm

9. **Income/Expenditure Figures and Cheques for January 2015** were discussed and it was **RESOLVED:** “that they be accepted and approved by the committee.”

10. **Income/Expenditure Figures and Cheques for February 2015** were discussed and it was **RESOLVED:** “that they be accepted and approved by the committee.”

11. Cllr James Spencer advised that the newly elected members in May need to consider the ongoing maintenance/replacement of the Hall floor and the merits of the water machine. (Proactive budgeting and not reactive expenditure.)

12. The Chairman advised members that income levels were at an all time high and has helped build a healthy reserve. He suggested another early loan repayment of £41,866 inclusive of penalty. This would provide a yearly saving of £4,000 in interest. There was debate regarding whether part reserve funds could be allocated to committees to enable them to carry out projects that have been deferred due to budget constraints. It was agreed to make a recommendation report to the next Full Council meeting for a decision.

Grant Applications

13. **Radcliffe on Trent Carnival:** Support Costs for an Outside Generator
Resolved: "To award a grant of £100."

14. **Radcliffe Family Playdays:** Annual Insurance
Resolved: "To award a grant of £234." (Cllr Thompson did not take part in the vote.)

15. **Positive Futures:** Community Pride Project – Wood Carving
Resolved: "To award a grant of £500, subject to the Amenities Committee approving the project."

Cutler Albums

16. **a) To Consider Parish Council Responsibility and Storage**

Cllr Penny Astill updated members on the recent efforts of the Council liaising with County Archives to a) digitise the albums and b) to be custodians of the albums. Thanks go to Mr Richard Caunt who has recently put on disc of all the album contents page by page. Approval has now been given for the albums to be stored at the Grange. The Clerk would arrange a working group meeting for members to consider suitable storage. Cllrs Jo Spencer, Jean Smith, Georgia Moore, Janet Maughan and Penny Astill to attend. When the container is in place it was **Resolved:** "To approve custodianship of the Cutler Albums."

17. **b) To Consider Cost of Compiling Catalogue of Disc**

It was agreed that to catalogue the disc would be far too costly and time consuming. Marion Caunt of the Local History Society has offered to facilitate any enquirers that wish to view the albums. The disc in the office would be copied only for ensuring a copy is left in another building and for the County Archives.

Village Directory

18. **Resolved:** "To approve the self funding Village Directory 2015 (via advertisements), the PR Working Group would consider the detail and format."

Banking

19. **a) Cash & Cheque Banking Considerations**

The Office has obtained various quotes from companies for Secure Cash Collection. However since the closure of the NatWest Bank, the Post Office has confirmed that they can accommodate all the Office banking requirements. The quotes will remain on file for consideration in the future if necessary.

20. **b) PDQ Machine to Consider**

Members considered the pros and cons of installing a Chip and Pin machine. Due to the fact of insufficient card transactions to warrant the initial outlay and the ongoing costs of a percentage fee per transaction, it was **Resolved:** "not to proceed with a PDQ machine." It was noted that the Office can already take payment by card, but facilitate this with Worldpay online.

21. Cllr Jim Mckechnie requested that the office supply an analysis of income by payment methods for future consideration.

Lily Ponds Management Plan Reserves

22. It was noted that the £3,000 donated by the Canal and River Trust for the management of the Lily Ponds will start to be used as there will be expenses incurred for the BioBlitz event in May.

Reports from Outside Organisations

23. The South Nottinghamshire Academy build is still delayed, the Playgroup site will still be available until September 2016.

- 24. ROTSA has recently held their AGM and the new Chairman is Richard Jones, the Committee is splitting into sub groups to look at various areas e.g., village amenity comparisons and extending the Bingham Road Playing Fields lease. 4Rec also has a new Chairman, Frank Seyfert.

Correspondence

- 25. **N.C.C: The Care Act 2014** – Deferred Payment Agreement (DPA) – Consultation
Noted.

- 26. **N.C.C Media Release**: £3.4m boost for Nottinghamshire’s rural economy
Noted.

- 27. **Resolved:** “The Chairman to move that the press and public be excluded from the meeting during consideration of item 17 on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960.

- 28. **Civic Award Nominations**
From the nominations received, four adults, two young people and two Chairman’s’ Awards were approved. Presentations will be held at the Annual Parish Meeting on 22 April 2015.

Date of Next Meeting

- 29. 15 June 2015.
There being no further business the meeting closed at 8.40pm

Signed: Chairman Date