

**Minutes of a meeting of Radcliffe-on-Trent Parish Council held in  
The Radcliffe Room, The Grange,  
on Monday 27<sup>th</sup> April 2015 at 7.00pm**

**Councillors**

Roger Upton (Chairman)	Dominic Tompkin (A)	Georgia Moore (Vice Chairman)
Mrs Penny Astill	Rodney Brears	Graham Leigh-Browne
Mrs Janet Maughan	Jim McKechnie	Mrs Melanie McKechnie
Gordon Moore (A)	Mrs Pam Thompson	Peter Robinson (A)
Mrs Jean Smith	Mrs Josephine Spencer (A)	James Spencer (A)
		John Thorn

**Also present:** Jacki Grice (Clerk) Cllr Kay Cutts (Notts County Councillor), Lisa Simpson (Hall Manager) Sally Horn (Accounts Clerk) and three members of the public.

1. **Apologies for Absence** Cllrs Gordon Moore, Dominic Tompkin, Josephine Spencer, Peter Robinson, James Spencer – Approved.
2. **Declarations of Interest:** None received.
3. **Minutes of the Full Council meeting held on 16 February 2015**  
It was: **RESOLVED** “That the minutes were approved as an accurate record and signed by the Chairman.”

**Chairman’s Announcements**

4. This is the last meeting of the four year administration term. The Chairman thanked all Councillors and Staff for their hard work and the Parishioners will decide the next membership at the 07 May Elections. Cllr Upton advised that he has enjoyed leading the Parish Council and gave good wishes to all.

**Clerk’s Report on Previous Minutes**

5. **M. 5 Village Diary**  
The Village Diary on the Parish website has been well received and is being populated on a regular basis.
6. **M. 8 Car Parks**  
The Health Centre and Walkers Yard car parks are currently under consultation via Rushcliffe Borough Council, the deadline for comments is 22 May 2015.
7. **M.11 Civic Awards**  
The Annual Parish Meeting was held on 22 April and the Civic Awards presentations went particularly well.
8. **M.12 Litter Pick**  
The Lily Ponds litter pick took place on 22 March, thank you to all the volunteers who picked up a substantial amount.
9. **M.14 Perry Buoys and Defibrillators**  
Following on from the offer from ROTSPA to fund two Life Buoys and two Defibrillators, the Life Buoys are now on order. The Clerk is the process of making contact with potential sites in the village that would house the Defibrillators. Progress to be made after the May elections.

**Open Session for Members of the Public to Raise Matters of Council Business**

10. Standing Orders were suspended at 7.09pm

- *The Chairman of the Park Homes Residents Association thanked the Clerk for obtaining prices on additional sand bags. He had attended and listened to many meetings over the past few years and thanked members for their work on behalf of the village.*

11. Standing orders resumed at 7.10pm

**12. Police Crime Statistics**

February and March 2015 crime figures were noted. One incident of particular concern was an assault which took place in February. The Clerk would seek further information on this. Cllr Jean Smith advised that the Police Commissioner, Paddy Tipping has announced that in the face of further budget cuts the presence of PCSO's will be reduced. Parking on the zigzag lines outside the Co-op is still an issue. It was noted that the Police no longer enforce parking offences unless an obstruction is caused. Enforcement is now managed by the County Council. It is hoped that if the parking times are restricted at Walkers Yard and the Health Centre Car Parks there will more of a presence in the village from Enforcement Officers.

**13. Minutes of the Planning and Environment Committee meetings of 02 March, 30 March and 20 April 2015** were presented by the Chairman Cllr. Rod Brears, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to committee."

**14. Minutes of The Grange & Grange Hall Management Committee meeting of 16 March 2015** were presented by the Chairman Cllr. Penny Astill, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to the committee".

15. Cllr Pam Thompson wished to arrange an Events Working Group meeting to discuss a Youth Band Night. However the timing is not appropriate as the Elections take place on 07 May and the Council members may be different, therefore support cannot be confirmed and the proposal needs to be ratified by Committee and Full Council.

**16. Minutes of the Amenities Committee meeting of 09 March and 13 April 2015** were presented by the Chairman Cllr. Janet Maughan, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to committee, save for the following amendments:"  
**Addition to Minute ref 6 – 13/4/15** " Cllr Jean Smith reported that she had checked the position on bye laws in respect of other open spaces made a few years ago. The Borough Council state they are still operating unchanged."

**17. Minutes of the Finance and General Purposes Committee meeting of 23 March 2015** were presented by the Vice Chairman Cllr Mel McKechnie, it was: **RESOLVED** "That the minutes be accepted as presented and referred back to committee."

**Neighbourhood Plan: Update & To Approve the Appointment of BPUD Consultants**

18. Cllr Upton provided a summary report of progress to date. The application to Locality for financial grant aid of £7,900 was conditionally approved on 17 April 2015 and must be spent within a six month period. The revised scope of works is now 01 July – 31 December 2015 with a view to submitting the Neighbourhood Plan to Rushcliffe Borough Council for examination in the spring of 2016. Payment is expected by mid May 2015.
19. It was **Resolved:** "To authorise the Parish Clerk to formally appoint BPUD Planning Consultants of Macclesfield, in accordance with their revised scope of works, timescale and fee, as set out in their letter of 29 March 2015, provided the Parish Council has received the financial grant aid money of £7,900."

**To Consider the Purchase of a New Larger Water Bowser**

20. Members considered an urgent item in that the existing water bowser has reached the end of its life and is constantly breaking. Village planting is invested in heavily and regular watering is a necessity.  
Various alternative options were considered, but on the grounds of health and safety and staff efficiency it was:
21. **Resolved:** “to approve the purchase from EPower Trucks of an EP800 Platform Truck with 500 litre bowser, pump and lance for £8,000 net funded via accrual from 2014/15 budget.”
22. **Resolved:** “To enter into a one year service contract for £350 net- 2015/16 maintenance budget.”

**To Consider Year End 31 March 2015 Financial Statements**

**23. a) To Consider Early Repayment Public Works Loan – Grange Hall**

The outstanding capital balance on one of the remaining loans is £133,366 as at 27.4.15. Members considered a further early loan repayment of £33,366 which would incur a penalty of £7,928, as interest savings would only be £3,807 over the remaining period of the loan to 2028 and reserves would be left too low, it was:

24. **Resolved:** “not to proceed with an early loan repayment.”

**b) To Consider Free & Designated Reserves for Balance Sheet Year End 31 March 2015**

25. **Resolved:** “to implement the following on the Year End 2015 Balance Sheet”

**Total Reserves Balance £175,392 (31.3.15)**

- Un-designate £17,407 reserved for Public Works Loan Board Repayment
- Restricted reserves of £3,000 remain in place for Lily Ponds Management
- Designated reserves implemented for
  - £10,000 Hall Floor Replacement
  - £10,000 Building Maintenance
  - £10,000 Play Area Development
  - £5,000 Van/Machinery Replacement
- **Leaving free reserves of £137,392**

**Correspondence**

26. None received.

**Reports from Borough and County Councillors**

27. Cllr Jean Smith had been busy attending many meetings at the Borough Council, in particular progress was being made with the Strategic Growth Board.
28. Cllr Kay Cutts provided the following report:
- The first meeting of the Community Advisory Board has recently been held with Hutton Energy UK with regard to the Harlequin 3 Well Site. Constructive comments and questions were raised and the minutes of the meeting will be published.
  - A meeting is being held tomorrow at Barnstone Village Hall with Trent Barton to discuss the Green Bus Service for the Bingham/Langar/Cropwells loop.
  - All the local Scout groups attended the St Georges Day parade in West Bridford.
  - Attended the pre-opening event of the National Civil War Museum in Newark.
  - Thanked members for the Parish Council dinner which was enjoyed by all.
  - There is a newly appointed Chief Executive at the County Council, Mr Anthony May.
  - Attended the Radcliffe Conservation Volunteers open meeting on 31 March and congratulated Council on the Lily Ponds purchase.
  - The County Archives Fun Open Day is being held on 02 May.

- Invitation received to attend a historic revolution talk with Gyles Brandreth at the Newark City Museum.

**Reports from Outside Organisations**

29. Contracts have been signed for the South Notts Academy new build which is now progressing.  
The BioBlitz on 16/17 May is in need of helpers for event (as is the Health & Wellbeing Day on 03 May.)

**Date of Next Full Council Meeting**

30. On behalf of the Councillors and Staff, Cllr Georgia Moore thanked Cllr Roger Upton for the past year as Chairman of the Council for which he has done an amazing job and worked extremely hard.
31. 18 May 2015 (ACM)

**There being no further business the meeting closed at 7.55pm**

**Signed: Chairman.....Date.....**