

Radcliffe-on-Trent Parish Council
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 22 June 2015 at 7pm

Cllr. John Thorn (Chairman)

Cllr Pam Thompson (Vice Chairman)

Cllr. David Astill (L)

Cllr. Penny Astill

Cllr. Joe Bailey

Cllr. Bill Banner

Cllr. Rod Brears

Cllr. Graham Budworth

Cllr Sue Clegg

Cllr. Martin Culshaw

Cllr Graham Leigh-Browne

Cllr Jean Robinson

Cllr Josephine Spencer

Cllr Alice Tomlinson

Ex-officio: Cllrs. Georgia Moore (P.C Chairman) and David Barton (P.C Vice Chairman)

Also present Jacki Grice (Parish Clerk) and three members of the public

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended. *(One resident advised that recording was taking place).*

1. **Apologies** Cllr David Astill (late arrival at 7.37pm)

2. **Declarations of Interest** Cllr Graham Leigh Browne – Executive Vice President, Nottinghamshire Wildlife Trust
 Agenda Items 12 & 13 - Lily Ponds and Dewberry Hill Draft Management Reports.

3. **Minutes of the Previous Meeting held on 13 April 2015** it was
Resolved “that the minutes were approved and signed by the Chairman.”

Chairman’s Announcements

4. There were no announcements.

Strategic Forward Planning

5. Members were asked to consider things that they would like the Council to achieve during the 4 year term of office. Ideas will be considered at the next meeting and discuss taking them forward into the overall plan of the Council. Items could range from small scale amenity improvements and provision to strategic leisure facility planning.

Clerk’s Report on Items Arising from Previous Minutes

M. 4 Defibrillators

6. The Finance and General Purposes Committee agreed that the preferred sites for two new defibrillators (donated by Radcliffe on Trent Swimming Pool Association) are Westcliffe Care Home and Woodside Stores – Clerk’s Office to progress.

M.5 BBQ

7. The BBQ in Grange Grounds is now free to use by the public.

M.6 Public Spaces Protection Order

8. More reports of dog fouling is required from the public to build up an evidence base to submit a request to make Cliff Top, Dewberry Hill and the Lily Ponds subject to a PSPO.

M.7 Sand Bags

9. Cllr Budworth and the Clerk shall be seeking funds via the RBC Flood Resilience Grant to obtain more sand bags and other associated equipment. A Flood Warden has been appointed for the Park Homes site and an Assistant still required.

M.12 Churchyard: Parr Grave

10. St Marys Church Warden, David Townsend has advised that the Diocese has now given permission for the maintenance work to be carried out on the Parr Grave. Kerbstones will be removed and the area grass seeded.

M. 17 BBQ Notice

11. A health and safety notice including a disclaimer has been placed on the brickwork..

M.18 Litter Bins

12. Two litter have been installed adjacent to the BBQ, one for general litter and one for extinguished coals.

M. 21 Lily Ponds Seating

13. Four benches have been installed by the Foreman with assistance from Positive Futures. However the location was not considered ideal. The cost of the benches was minimal as logs from the site were used in part. Further benches perhaps at the Lily Ponds beach area would be considered at a future meeting.

M.24 / M. 25 Christmas Lighting

14. Permission has been given from N.C.C Highways and Tanners Agents for the installation of Christmas Lights along Main Road.

Play Area Review

15. The new Double Cableway at Wharf Lane is completed with safety matting and has been ROSPA certificated.

Financial Update

16. Income and Expenditure figures for April, May and part June 2015 were noted.

Open Session for members of the public to raise relevant matters, limited to 15 minutes

17. Standing orders were suspended at 7.27pm

- A resident thanked Council for posting supporting Agenda information and draft minutes on the website, he is now much better informed.

18. Standing orders resumed at 7.28pm

Grange Grounds**To Consider a Christmas Tree**

19. Members felt that a permanent tree would not survive based on similar trees lost in past. It was therefore-
Unanimously Resolved: "To order a potted tree annually to be placed on the left side of the entrance driveway."

Rockley Memorial Park**a) Woodland Walk Signage**

20. Members considered an example of a pictorial key sign of items of interest in the newly revamped Woodland Walk. It was felt that a wildlife/observation/education board would be much more beneficial. A working group comprising of Cllrs Moore, Leigh-Browne, Budworth and Clegg would consider further and make a recommendation to committee.

b) N.C.C Supporting Local Communities Grant

21. There is £2,500 in the budget for repairing the damaged tarmac at Rockley Memorial Park and the southern entrance to it off Cliff Top. Match funding from SLCG has been approved. A working group comprising of Cllrs Thompson, Thorn, Barton, Spencer and Leigh-Browne would meet with the Clerk to consider appropriate materials before obtaining final quotes.

22. Councillor Culshaw requested that all voting numbers are recorded for the remainder of the meeting.

c) Ashes in the Park

23. The Institute of Cemetery and Crematorium Management has advised that scattering of ashes must be recorded in a register of grave spaces. As the Park is not a burial ground there is no Register of Burials or Grave Spaces. It was
Unanimously Resolved: "Not to erect notices in the Park, and to advise the local Funeral Directors that the scattering or burial of ashes is not permitted in Rockley Park so that they can include this information in their information packs."

24. The Parish Newsletter and Website would highlight the above matter and also advise that flowers and other memorials will be removed.

d) Ground Anchors Wooden Sculptures

25. The installation of the eight wooden sculptures created by Positive Futures programme has been delayed due to the Foreman struggling to obtain appropriate anti tamper fixings at a reasonable price. The Staff will continue to try and source something suitable.

26. Cllr Barton advised that a local on line forum praised the gardeners for the work they do in Rockely Park as it looks beautiful and this time of year.

Wharf Lane Skate Park

a) Vandalism

The skate park has recently suffered from a large amount of vandalism whereby holes have been made in the wood. The joiner has needed to spend a couple of days repairing the damage. This matter would be highlighted on the website and the newsletter.

b) Bench Donation to Approve

28. A family is seeking to donate a bench to be placed near the Skate Park in memory of a loved one. The style of bench inscription and location was considered. The Foreman will install it and the family charged for expenses incurred.
Unanimously Resolved: "To approve the installation of the donated bench."

Cliff Walk Signage

29. Item deferred until later in the meeting.

Lily Ponds

a) Additional Grass Cutting to Consider

30. **Unanimously Resolved:** "To approve an additional four cuts per annum around the four bench area at £30 per cut."

b) BioBlitz Update and To Arrange a Working Group to Further the Lily Ponds Draft Management Plan

31. The Grounds Maintenance/Nature Reserves Working Group would consider, report back and make recommendations to Committee.

32. **Unanimously Resolved:** "To Approve Mr Phil Taylor, representing Radcliffe Conservation Volunteers to join the Nature Reserves Working Group."

Dewberry Hill: To Consider Draft Management Plan

33. The Grounds Maintenance/Nature Reserves Working Group would consider, report back and make recommendations to Committee.

Cliff Walk Signage

34. A request was made at the recent Annual Parish Meeting for members to consider no cycling signs and also signage informing the way to the village shops. This would be considered by the same working group reviewing the Woodland Walk sign who would report back to committee with a recommendation.

Cemetery

a) To Consider Volunteer Warden to Deal with Dogs

A resident has enquired if members would consider providing a standard letter for him to hand out to people allowing their dogs in the Cemetery. Members did not feel that this is appropriate.

Unanimously Resolved: "Clerk to suggest that the signage stating 'no dogs allowed' simply be pointed out if such an incident occurs".

b) To Consider Rules and Regulations Notices

36. **Unanimously Resolved:** "Not to erect notices in the Cemetery and to advise the local Funeral Directors to include the Rules and Regulations in their information packs". The newsletter and website would refer to the procedures.

National Citizens Service

37. The organisation provides support to young people and operates a summer programme of educational, recreational and community project activities. There have been repeated attempts to contact the Project Officer for the Radcliffe area. Despite leaving messages there has been no return calls or emails. The intention was to suggest projects of barking the pathway from Slack Hollow to the Lily Ponds and to make a structure to pass over when the river floods to the ponds. However, due to the lack of response it was agreed that the Clerk would stop trying to progress this matter.

Play Area Review

38. Members received a listing of all the Play Area Equipment in the Village. The Play Equipment working group would consider and review and report back to committee.

Councillors' Reports

39. Cllr Clegg reported that the twitchell adjacent to the Cemetery has been marked out for patch resurfacing, the trees at each end also require lopping. The Clerk would chase Nottinghamshire County Council for a date of works.
40. Cllr Barton reported that Highway services were requested to cut back the long grass on the A52 near the Glebe Allotments entrance. The work was undertaken the next day.
41. Cllr Budworth reported that Nottinghamshire County Council dealt with a blocked drain on Wharf Lane within a couple of days of it being reported.
42. Cllr Thompson advised that the 'Report a Pothole' service are also responding quickly to reports.

Correspondence

Radcliffe Conservation Volunteers Update

43. Members received an update on the work sessions carried out 03 and 23 May. The group would like to undertake some maintenance work to the pools down the steps from the Memorial Park. The Clerk would liaise with the group and organise materials. Cllr Leigh-Browne advised that the steps also need maintenance work, this would be considered during the Nature Reserves Working Groups whilst reviewing the Draft Management Plans.

Date of Next meeting

44. 13 July 2015
September meeting to be moved to 28th instead of 21st (subject to Grange Hall Committee approval)

There being no further business, the meeting closed at 8.51pm.

Signed: Chairman Date