

Radcliffe-on-Trent Parish Council
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 20 June 2016 at 7pm

Cllr John Thorn (Chairman)
 Cllr Rod Brears
 Cllr Martin Culshaw
 Cllr Jean Robinson

Cllr Pam Thompson (Vice Chairman)
 Cllr Joe Bailey
 Cllr Graham Budworth
 Cllr Gillian Dunn
 Cllr Josephine Spencer

Cllr David Astill
 Cllr Bill Banner
 Cllr Sue Clegg
 Cllr Graham Leigh-Browne
 Cllr Alice Tomlinson
 Cllr Keith Agar (A)

Ex-officio: Cllr Georgia Moore (PC Chairman) Cllr David Barton (PC Vice Chairman)

Also present Jacki Grice (Parish Clerk) Jacquie Earp (Admin Assistant)) and two members of the public.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

Apologies

1. Cllr Keith Agar
 - Approved.

2. **Declarations of Interest**

Cllr Spencer declared an interest at item 19 of the Agenda.(Cemetery Wall Renovations)

3. **Chairman's Announcements**

There were no announcements.

4. **Minutes of the Previous Meeting held on 11 April 2016**

Resolved: "That the minutes were approved and signed by the Chairman"

Clerk's Report on Items Arising from Previous Minutes

5. **M. 5 Funding Update**

- The Leader funding bid for village signage (which is EU Money) has been put on hold until the outcome of the EU Referendum vote on Thursday 23rd June 16.

6. **M.6 Valley Road**

The Rubber Crumb Play Area is now installed – no problems
 The Sink Hole repairs are now done

7. **M. 12 Wharf Lane**

Funding Application for Rubber Crumb Safety Surface

The funding application for the rubber crumb has been successful and the Council has been awarded £4000. Nottingham County Council to do groundworks, If a stone base is chosen, the same as Valley Road the total cost will be £4,841, so there would be a contribution to make. Rubber crumb for Bingham Road Play Area will be discussed later in the agenda, so there may be an opportunity to negotiate costs if the works were to be done at the same time.

8. **M.13 Cemetery Signage**

Cemetery Signage has now been completed. The Clerk said she was very happy with the results. Cllrs also agreed.

9. **M. 16 Financial Update**

- Works have now been completed to repair the sinkholes at Valley Road
- The accrued £3,500 for repairs to Cemetery walls to be discussed in the agenda
- The Grange CCTV funding was finalised at the F&GP meeting. The system is on order
- The Planters are also on the agenda

10. **M. 25 Radcliffe Residents Association**
Ideas for them to purchase something for the benefit of the village
 The Clerk and Cllr Sue Clegg had not had a response to date from the Residents Association, regarding a contribution towards new Village Entrance Planters.
11. **M.26 Lily Ponds: Relocation of Benches**
 The installation of three new benches have been put on hold, due to current staffing issues.
12. **M.27 Leisure Facilities Working Group: Update**
 Recommendations regarding the 'Green Toilets' are on the agenda.
13. **Financial Update**
 The Chair referred to the Amenities Financial Results table (item six), and confirmed that following the recent training session that all Cllrs are familiar with the new format. The Clerk confirmed that the forecasted figures are now on the table for known expenses. The actual figures will be added month by month, but gives a better understanding of the financial position overall.
- Open Session for members of the public to raise relevant matters, limited to 15 minutes**
14. Standing orders were suspended at 7.01pm
- *A member of the public commented how classy the new Cemetery Signage looked against the previous ones.*
 - *Phillip Taylor from the Radcliffe Conservation Volunteers refers to an e-mail sent to the Clerk regarding the storage of materials and equipment. The Chair confirms this will be discussed when we reach that point in the agenda.*
15. Standing orders resumed at 7.03pm
16. **Donations to Note:**
Rockley Park- Sandstone Birdbath and Sun Dial - Payne
 The Clerk confirms that the Parish Council received a large donation of £800, in memory of Lynn Payne who worked at Lymns for many years. Her daughter would like to put a Sandstone Bird Bath and Sun Dial up at the park. Lymns have donated two Yorkstone bases free of charge. The Parish Council Grounds Staff will cement the items into the ground on the oval lawn in the sun.
17. **Rockley Park –Ornamental Cherry Tree - Morris**
 The Clerk confirms we have had an offer of an Ornamental Cherry Tree. It has been agreed between the Clerk and the donor that it is placed in the gap where the Strawberry Tree fell.
18. **Grange Grounds – Tree to be chosen for spare plot nr Vets – Harris (plant Oct)**
 There has been another offer of a tree for the gap outside the vets, where a Cherry Tree had died. This will be planted later in the year.
19. **Recent Tree work to Note:**
Rockley Park – Strawberry Tree Fell and Large Cedar Branch Cut
 The Strawberry Tree has now been felled and the large cedar branch hanging over the Pavilion has now been cut back
20. **Radcliffe Conservation Volunteers – Update**
 The Chair confirmed that the Clerk has already had one e-mail from Philip Taylor from the Radcliffe Conservation Volunteers. Phillip has now sent another e-mail, and the Chair now reads this to the Cllrs. One issue is the lack of storage facilities, and another being the poor state of the water drainage system at Hollow Well steps. The Clerk confirms there is a shed currently in sections up at Rockley Park. She will e-mail Streetwise tomorrow to arrange a date to build it. She will also contact Jane Baines at NCC to address the issues with the water drainage.

21. **Cliff Top:**
Report from the Meeting with Toll Riders and Article for Newsletter – to Note
 The Chair confirms that he wrote article (Agenda Item 11) for this meeting, and that Lisa has put the article in the Parish Newsletter following the meeting with the Toll Riders. The Clerk confirms that it hasn't been published yet. Cllr Leigh-Browne and Cllrs compliments the Chair on how well written the article is. Cllr Spencer also confirms that the Cliff Top grass has been cut and looks fabulous.
22. **Wharf Lane:**
a) Skate Park Update and to form a Working Group
 The Clerk confirms the Skate Park has had extensive repair work at considerable cost. It appears to be scooters that are damaging the Skate Park on a weekly basis and therefore suggests a Working Group gets together to sort the issues out. Cllr Tomlinson agrees with the Clerk, and having already spoken to users who are aware of the costs involved, they are happy and willing to fund raise for ongoing repairs. Cllr Tomlinson states there currently isn't a Working Group, but she would be happy to look into forming one. Cllr Moore supports the idea that we should form a Working Group, and that Alice also get a User's Group formed, so that both groups understand problems from both sides and work together. Cllr Culshaw advised that the requirements of scooters are not the same as skateboarders. He agrees that there will be a better understanding if the two groups were to work together and fully supports Cllr Moore. Cllr Budworth agrees that financial problems will continue if there is a lack of fundraising. From a Health & Safety aspect if there is damage it has to be repaired or the Skate Park closed. The Chair suggest there should be a small number of representatives from this committee working alongside the same amount of users. Cllr Tomlinson, Cllr Budworth, Cllr Thorn, Cllr Thompson and Cllr Culshaw all agreed to be on the Skate Park Working Group. Cllr Tomlinson will speak to the likely members of the User Group and arrange dates and times to meet up.
23. **b) Composting Toilet to approve specification and location and funding contribution (Tesco funding 10k)**
 The Clerk refers to the photographs at 12b provided for the type of toilet and its possible site at Wharf Lane. There followed a general discussion of where the toilet would be, and was agreed it would be sited opposite the zip wire. The Chair then discussed the type of toilet and urinals recommended and how the waste matter eventually turns into compost. He explains that he and the Clerk went along to a supplier in Lutterworth to view this type of toilet, and were very pleased with it. In comparison to other types it will be much easier on the staff, also it is easier to identify should there be any problems clearing up any mess. The money available means that two toilet cabins can be purchased. One containing a regular ladies/ men's / disabled toilet, the other cabin containing different height urinals for men and children signed up as appropriate. The Chair confirms they will be closed at night, and the light comes in from the translucent roof. The Clerk confirms that Streetwise would clean the toilets daily for £30 per week. The appropriate times to close the toilets will be discussed at a later date.
 It was **Resolved:** "Clerk to arrange for the installation of one Toilet Cabin and one Urinal Cabin. - £10,000 funded via Tesco – £735 approved from budget. Total all in £10,735. VAT reclaimable".
24. **Cemetery: Wall Repair Quotations**
To Consider (expenditure accrued 2015/66)
 Cllr Spencer left the room at this point and did not return until after the Cemetery Wall discussions.
 The Chair confirms that we have had three quotes for the Cemetery Wall. Each builder has given different advice about the way forward.
 Cllr Bailey suggests that he takes off part of the render himself, to look at the state of the bricks at no cost, before making a decision. Cllr Bailey will make further investigations and produce a report for the next Amenities Meeting.
 Cllr Spencer then re-enters the room for the remainder of the meeting.
25. **Welcome Sign Planters: Shelford Road and Cropwell Road:**
To Consider (expenditure accrued 2015/6)
 It was **Resolved:** "Clerk to arrange for purchase and installation of Welcome Sign Planters at Shelford and Cropwell Road at a total cost of £1,265 net."

26. **Report and Recommendation from the Play Area Working Group for new Equipment:**
To Consider
 The Clerk stated there may be some repair work to do for the rubber crumb, so would be more expedient to tie in all three repairs to rubber crumb surfaces at the same time.
 It was **Resolved**: "Clerk to arrange purchase of Play Boat to replace Elephant Slide at Grange Hall Grounds within a budget of £3,500
 Cllr Bailey added that the rubber crumb job at Valley Road is fantastic, but comments on the painting of the equipment which is poor. He suggests next time it is done, should be done thoroughly. Noted
27. **Lyle Rockley Anniversary:**
To form a Working Group to Consider Various Options for Rockley Park
 Cllr Barton, Cllr Moore, Cllr Leigh-Browne, Cllr Clegg and Cllr Budworth volunteer to form a Working Group. Cllr Leigh-Browne also suggests they contact somebody from the Local History Group to get involved. Cllr Moore also suggest all the WW1 ladies group to be contacted. Cllr Barton confirms there is still funding available for the commemoration of WW1. He has informally spoken to the WW1 group of what they would like to see happen, this can be discussed at the next Working Group Meeting.
28. **Other Expenditure Accrued & Approved to delegate powers to the Clerk to Incur Expenditure to Carry Out Tasks**
 - Bingham Road Play Area Rubber crumb Surfacing - £6,000
 - Upper Saxondale Gate Repair - £500
 - Rockley Park Oval lawn Edging - £1,500
 - Rockley Park – Planting, Clearance and New Bays £3,000
 - Rockley Park – Public Toilet Flooring - £500
 - Rockley Park – Pavilion Refurb, Roof and Paving £3,000
 - Wharf Lane – Skate Park Repairs - £3,160
 - Dewberry Hill Clearance / Hedging £2,000
 It was **Resolved** "To delegate powers to the Clerk to Incur Expenditure to Carry Out Tasks for the above items"
29. **Leisure facilities Working Group: Update**
 Ongoing - Cllr Spencer confirms the Working Group has decided what is necessary and have spoken to other organisations and would like to start a feasibility study. Pending the outcome of the bid to the Economic Growth Board, the funds may be considered via reserves, the Chair suggests another Working Group meeting to come up with a proposal for this committee
30. **Councillors' Reports**
 Cllr Budworth was congratulated by the public for the fire wood supply area at Wharf Lane. Unfortunately he reports that it is now becoming an area to leave wood that is no longer required in the home, such as sideboards. If this continues then the sign will have to come down. Cllr Budworth will monitor the situation and report back to the Clerk if necessary. Cllr Bailey asks that the Cllrs note the e-mail sent out by the Clerk today about Positive Futures regarding the potential extension of the scheme in Radcliffe. Also Cllr Clegg confirms she went to the Health Centre Forum, held on Saturday. It was very well attended, lots of questions were raised, but all answered very openly and forthright. There will be more of these Forums to come.
31. **Correspondence**
 No correspondence received
32. **Date of Next Meeting**
 Now the 25th July (swapped dates with F& GP Committee)

There being no further business, the meeting closed at 7.52pm

Signed: Chairman Date