

Radcliffe-on-Trent Parish Council  
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on  
Monday 18 July 2016 at 7pm

Cllr Josephine Spencer (Chairman)

Bill Banner (Vice Chairman)	Keith Agar
Rod Brears	Graham Budworth
Martin Culshaw	Sue Clegg (A)
Gillian Dunn	David Astill
Dave Barton	Graham Leigh Browne
Pam Thompson (A)	John Thorn (A)
Georgia Moore	

Also Present: Jacki Grice (Parish Clerk), Jacque Earp (Admin Assistant) and one member of the public.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

1. Apologies Approved: Cllr John Thorn, Cllr Sue Clegg, Cllr Pam Thompson
2. Declarations of Interest  
None received
3. Minutes of the Meeting held on Monday 13 June and (Extra-ordinary) 11 July 2016, for Approval  
It was RESOLVED: "That the minutes are approved and signed by the Chairman."
4. Chairman's Announcements  
There was no Chairman's Announcements
5. Clerk's Report on Matters and Actions Arising from Previous Minutes  
M.5 Economic Growth Board  
Ongoing: The Clerk confirms that quotations will be sourced prior to resubmitting the bid for a feasibility study.
6. M.14 Year End March 2016  
The Clerk confirmed that all the Accounts had been sent off to the External Auditors and there were no issues.
7. M.21 Valley Road Residents: Signage and Road Maintenance Costs (Private Road) To Consider a Contribution due to Access  
Ongoing: The Clerk has not received any more information from the residents at Valley Road. The Chairman has spoken to the Residents, who will be reporting back to her with more information.
8. M.22 CCTV Grange Grounds  
The Clerk confirms the CCTV is a great asset and have initially enough cameras. This will be monitored however, as we have the capacity to increase in the future. There may be a need for CCTV at Rockley Park, this can be perhaps be considered for next year's budget.

9. Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes  
No items raised.
10. Income/Expenditure Figures and Cheques for May 2016  
Were discussed and noted and it was RESOLVED: "that they be accepted and approved by the committee."
11. Income/Expenditure Figures and Cheques for June 2016  
Were discussed and noted it was RESOLVED: "that they be accepted and approved by the committee."
12. Invoicing Age Analysis  
All Invoicing Age Analysis clearly explained and discussed. There were no areas of concern.
13. Finance and General Purposes Committee Actual vs Budget Apr-Jun 2016  
Discussed and noted
14. Audit/Health & Safety and Risk Management Working Groups: Verbal report of Meeting Held 18.7.16  
Ongoing: Cllr Barton reported that a few Cllrs met earlier at 6pm and confirms that a Working group is in place for Finance, but now require a Working Group for Health & Safety/Risk Management.
15. Grant Requests  
a) Radcliffe on Trent Fireworks Display Working Group: Contribution to Display  
Noted and discussed: The Chair feels that the attendance figures predicted by the Working Group are too high. Although the committee supports the event 100% there are concerns about the attendance, lack of car parking and what would happen to the profit made. It was noted that there may be less people attending as there wouldn't be a bonfire at the event.  
It was RESOLVED: "that the Parish Council would underwrite £500 for this first year, subject to any loss"
16. Expenditure Accrued 2015/16 & Approved; To Delegate Powers to the Clerk to Incur Expenditure to Carry Out Tasks –  
It was RESOLVED: "to delegate powers to the Clerk to incur Expenditure for the following items
- £750 for IT Hardware/Software.
- £1k for the larger summer publication of the Newsletter.
- £3k for VAT Consultancy Services.
- £500 for additional staff training (Pear).
17. Budget Considerations for 2017/18- Suggestions at last Committee Chairs Meeting (October Budget Meeting)  
a) Electronic Notice Board in Village  
It was RESOLVED: "that a new Electronic Notice Board be a budget Consideration for 2017/18."
18. b) Shelford Road Refuge  
It was noted as a budget consideration for 2017/8, pending talks with Highways and Cllr Kay Cutts at Nottinghamshire County Council.
19. c) CCTV Rockley Park  
It was RESOLVED: "that additional CCTV be placed at Rockley Park as a budget Consideration for 2017/18."

