

Radcliffe-on-Trent Parish Council
Grange Hall and The Grange Management Committee Meeting, held in the Radcliffe Room, The Grange on
Monday 13 March 2017 at 7pm

Cllr. David Barton
Cllr. Penny Astill
Cllr. Martin Culshaw
Cllr. Jean Robinson
Cllr. Pam Thompson
Cllr Georgia Moore (A)

Cllr Joe Bailey (Vice Chairman) (L)
Cllr. Graham Budworth
Cllr Gillian Dunn
Cllr. Josephine Spencer
Cllr. Alice Tomlinson (A)
Cllr. Sue Clegg (Chairman)

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

Also present: Clerk - Jacki Grice, Hall Manager - Lisa Simpson and Admin Assistant - Jacque Earp.

1. To Approve Apologies for Absence
Cllr Tomlinson and Cllr Moore Approved. It was noted that Cllr Bailey would be late attending the meeting.
2. Declarations of Interest
None received.
3. Minutes of the Previous meeting held on 16 January 2017, for approval
Resolved: "That the minutes are approved as an accurate record and signed by the Chairman".
4. Chairman's Announcements
A Building Surveyor had been sent from London Victoria Insurers to assess the wall damage. They will report back to the Clerk in due course.
There had been low level vandalism over the weekend again. Traffic cones had been placed on top of the bus shelter outside the Grange grounds and plants had been unearthed from containers.
5. Clerk's Report on Items from Previous Meeting
M.4 Grange Hall Kitchen and Bar Area Floor and Hall Re-Seal.
The new Grange Hall Kitchen and Bar area floor has now been laid and looks very nice. The Hall floor has also been re-sealed and is looking good.
6. M.5 The Grange Ramp
Ongoing. This issue is still in hand and other quotes will be obtained for a potential permanent ramp.
7. M.16 Use of Hall for Sport
The new Working Party has not convened to date.
8. M.17 Lighting Box Research Project
Ongoing. Cllr Spencer confirmed that quotes are still to be obtained.
9. M.19 Pricing Review & Impact of Opting to Tax
There will be a full report available at the next Grange & Grange Hall meeting on the impact of the prices changes. The 40% discount was applied taking into account the higher level of support costs, however this aspect has been queried on various occasions and implementing the lower support costs has impacted on the original financial analysis of the new regime working.

10. Open Session for members of the public to raise relevant matters, limited to 15 minutes
No members of the public in attendance.
11. Grange & Grange Hall Finance April 2016 – March 2017
Noted and discussed. The Clerk discussed the forecast to the end of March 17. The net budget funds of £8,310 are available and this figure will form part of the new boiler tender discussions later in the agenda. It was noted previously the utility figures estimates appeared high, the Clerk however confirmed these figures were based on the actual utility readings. Resolved "To note and approve the Accounts
12. Hall Manager Report
Grange Hall & Grange Bookings Mar/Apr/May
The Grange hall bookings are doing really well, and there is not a lot of Hall availability/dates left for the rest of this year.
13. Grange Bookings
The Grange bookings are doing well and some 2018 dates have already been made.
14. Customer Comments Forms/ Other Feedback
There has been customer feedback for PC staff. This will be noted later in correspondence.
15. The Grange Free Bookings (Preschool Playgroup, Community Plan, WEA, Bowling Club, ROTSA)
Grange Free Bookings noted.
16. Events Review
To receive the notes and recommendations from the Working Group Meeting 28.2.17
Cllr Barton provided an update following the Events Working Group meeting on the 28.2.17. On the 25th June 17 at Rockley Park, a Picnic and Brass Bands Event will be held to celebrate the 90th Anniversary of the opening of Rockley Park. Then on October 15th 17, a short service to commemorate the death of William Rockley will be held at the Park, following this a PC event /exhibition will be held at the Grange Hall to be supported by the WW1 Group. Cllr Barton has spoken to the great grandson of Lisle Rockley who confirmed his son Charles may be able to attend the commemoration in October. The cost of the events were discussed: to include publicity, brass band and refreshments. It was noted that a donation of £200 had already been provided by RBC Cllr Upton and funds from Severn Trent Water were still available.
17. Events Planned Calendar
The Hall Manager confirmed a date change for the over 65's Christmas Party. This will now be Monday 18th December 17. Cllr Spencer confirmed there would be a Rad Panto Matinee performance on Saturday 16th December 17, which may affect the Cllrs coffee morning on the same day. The Grange or the Trent Room may be used, to be decided near the time. Cllr Dunn confirmed that she now compiles the Events Attendance Rota, on behalf of the Hall Manager.
18. Financial Analysis
Noted and discussed. The Clerk confirmed the STW compensation funds are now in restricted reserves. It was Resolved: "To note and approve the Accounts."
19. Grange Hall Boiler & Hot Water Systems:
To Consider Tenders Received
Cllr Bailey arrived and joined the meeting at this point. Noted and discussed. It was agreed that all three tenders had been professional in their approach and had all made visits to the Grange Hall. Members agreed that Company A be the preferred supplier based on best value at £24,266 net."

20. Consider Available Funds

The Clerk advised that the following funds were available.

- £12,070 Accrued 2016
- £ 8,310 Grange & Hall 16/17 Net Budget forecast
- £10,000 Grange Hall Designated Reserves (for balance of funds)

21. Propose a Recommendation to Finance and General Purposes Committee

It was Resolved: "The Grange Hall and Grange Management Committee propose a recommendation to the F&GP Committee on the 20th March 17 that Company A be awarded the contract to replace the Grange Hall boiler and hot water system at £24,266 funded via 2016 Accrued, 2016/17 Net Budget Availability and the balance of funds from Grange Hall Designated reserves."

22. Additional Bar Fridges: To Consider for next Financial Year

Noted and discussed. It was agreed that there is a need for additional bar fridges as it is essential to serve cold drinks at events. The Clerk confirmed the cost of the new fridges would cost £300 net. It was Resolved: "It was agreed to approve the purchase of additional bar fridges in the next financial year".

23. To Consider High Chairs

Cllr Thompson reported that a Group using the Hall had stated the facilities at the Hall was fantastic but they had suggested it would be helpful if highchairs could be available at the Hall if required. The pros and cons to provide high chairs were then discussed and the Hall Manager was of the view that as there had only been one previous request for a high chair, storage & cleaning problems and H&S issues, then this provision would not be needed. However it was eventually concluded it would be feasible for the Hall to provide only two High Chairs at events when required. It was Resolved "That two High Chairs be purchased up to £100 in the next financial year, subject to the Housekeeping Working Group finding a suitable storage space."

24. The GrangeTo Consider Proposal for Use of County Room

A proposal was put to Committee to offer free use of the County Room for Outside Groups that have Parish Council representation on their committees for meetings. The Clerk advised that the list requires updating and will be confirmed at the Full Council ACM in May. Cllr Barton is of the view it is a sensible proposal to include the County Room as an additional meeting room as long as the criteria/stipulations are followed as outlined in the proposal report. Cllr Culshaw noted it would be a more efficient use of the room, however by allowing most of the Groups on the list to no more than two meetings per year is restrictive and that this should not matter and that the precedents and priorities of the groups should be established. It was noted that no additional Caretaker costs should be incurred and that the booking of the County Room be made in the diary via the Clerk/Hall Manager. Cllr Astill advised that there is currently no PC representative for the South Notts Academy, It was Resolved: "The Grange Hall and Grange Management Committee agree to trial the proposal of free use of the County Room for Groups with P.C representation with immediate effect."

25. Correspondence

Noted. A letter had been received from the Radcliffe Drama Group praising the Grange Hall staff for all their help and hard work.

26. Councillors Reports

- Cllr Bailey reported that lots of parents showed their appreciation at the screening of the children's film 'BFG' during half term at the Hall. The film was very highly attended by children and parents alike.
- Cllr Budworth confirmed contractors are repairing the railway bridge at Wharf Lane and that evidence of drug use was found after the old fencing was taken away. The Clerk confirmed that an arrangement between the PC and contractors had been agreed for a Porta Cabin to be placed in Wharf Lane car park in return for them to re-paint the under arch of the bridge in a colour of PC choice.
- Cllr Astill will contact the South Notts Academy to confirm the position regarding the Board of Governors and P.C representation. Now that SNA is run by the Redhill Academy Trust there is a new Governing Body without P.C representation.

27. Date of Next Meeting
Monday 22 May 2017

There being no further business the meeting ended at 7.55pm.

Signed: Chairman

Date