

Radcliffe-on-Trent Parish Council
Minutes of the Planning and Environment Committee meeting held in the Radcliffe Room,
The Grange, on Monday 09 October 2017
at 7.00pm

Councillors		
Martin Culshaw (Chairman)	Keith Agar (Vice Chairman)	Penny Astill (A)
Joe Bailey	Rod Brears	Graham Budworth
Sue Clegg	Gillian Dunn	Graham Leigh-Browne (A)
	Pam Thompson (Ab)	Jean Robinson

Ex-Officio: David Barton (PC Chairman) and Georgia Moore (PC Vice Chairman)

Also present: Jacki Grice (Parish Clerk) Jacquie Earp (Admin Assistant) Karen Emery (RBC Emergency Planning Officer) Christine Macinnes (Flood Co-ordinator, Park Homes) and two members of the public.

1. Apologies for Absence
Cllrs Graham Leigh Browne and Penny Astill - Approved.
2. Declaration of Interest
None received.
3. Chairman's Announcements
The PC Stall for the Neighbourhood Plan on a Saturday morning has been excellent. Residents have enquired, listened and learned about the Neighbourhood Plan from the Cllrs.
4. Presentation by Karen Emery, RBC Emergency Planning Officer
The Chairman welcomed and introduced RBC Emergency Planning Officer Karen Emery, who gave an overview of Emergency Planning:
 - Governed by the CCA 2004, chaired by the Police Chief Constable for Nottinghamshire
 - Category 1 Responders assess risks. Flooding is the highest risk in this area. Category 2 Responders ie: Utility Companies, Voluntary Groups, Clinical Commissioning Groups
 - 16 Working Groups and Plans are in place, ie: Response & Recovery & Evacuation Teams.
 - Emergency Planning Cycle: Starts at Strategic and Tactical level staff, through to Planning, Training and Exercise, Specific Plans, and Voluntary Agencies
 - Exercises: To test plans and practice roles and responsibilities, ie: Call Out, Table Top and Live Exercise
 - Deals with Consequences: ie, eight or nine emergency plans have been tested over two days at a fake tornado incident at a major football match, and at a fake RAF crash scenario on the M1 involving volunteers and consequences covered by fake interviews and news coverage.
 - The Council hold a Flow Chart for an Emergency Housing Situation, this cascades from the Emergency Services, to Nottinghamshire County Council, to District & Borough Councils, to Internal Services (ie Social Services & Highways), to Voluntary Agencies
 - Rushcliffe Communities: Harnesses local knowledge and skills to complement the response of Emergency Services, ie Flood Wardens, Community Emergency Plans, Community Groups.
 - Flood Warnings/Flood Plains and Gritting Routes (both interactive maps are on RBC website)
 - Utilities Priority User Schemes: The elderly and vulnerable are encouraged to register. If on the list, the Utility Company have a duty to respond to that person in a crisis. For example, STW would bring water to individuals in a water shortage situation.
 - Police Notice: 'Run, Hide, Tell'
 - Radcliffe on Trent Case Study: The shed situated at Park Homes displays emergency contact details for residents and is equipped with sand bags, an inflatable flood gate and additional kit in case of flooding.

An example of an Emergency Plan was brought to the meeting to consider and at the end of the overview, Karen requested the PC to consider their own Emergency Plan, to co-ordinate with Key Members and Groups in the Community, and how it could be managed. For example, could the Hall be used in an emergency and could the PC identify how many local people have skills relevant in an emergency situation. Before any Emergency Plan is considered, it was suggested that the PC sign up to the flood warnings available on the RBC Website. Cllr Barton noted that in order for the PC to have an Emergency Plan, it needs to build on the information already known to them. To put an Emergency Plan together, a training session can be done and Karen confirmed that she could return to a PC meeting to discuss the issues further and to understand available resources. It was also noted that all emergency 'Out of Hours' phone numbers were available on the RBC website.

5. Minutes of the Previous Meeting held on 11th September 2017 for approval

Resolved: "That the minutes were approved and were signed by the Chairman."

6. Clerks Report on Previous Minutes

There was no Clerks Report on the Previous Minutes.

7. Open Session for members of the public to raise relevant matters, limited to 15 minutes

No comments as there was no members of the public present at this stage of the meeting

Recent Rushcliffe Borough Council Decisions as per the attached list

Noted – The decisions were approved save for the amendment to Planning Application 17/00256/FUL from 'OBJ' to 'DNO', as outlined on the attached list.

8. Planning Applications as per the attached list

Resolved: "The applications received were reviewed and the decisions taken as outlined on the attached document."

9. Subsequent Applications

No subsequent applications.

10. Trains Working Group: To Approve Survey Submission (East Midlands Rail Franchise) to the Department For Transport

The Working Group has completed the Consultation Survey on behalf of the Parish Council, to be submitted to The Department of Transport for the East Midlands Franchise. Cllr Culshaw handed out a covering letter that is applicable for Radcliffe, for approval and to be included with the Survey documents and PC comments include seeking hourly stopping Trains and half hourly in rush hour at Radcliffe Station, plus Car Park improvements and the provision of buying facilities for tickets at the Station. Cllr Barton thanked Cllr Culshaw and the Trains Working Group for their excellent work and for putting the representations of the PC forward. The Clerk will now submit the PC contributions to the proposals along with the covering letter to the Department of Transport tomorrow morning.

11. Cliff Top: To Note Carnell Contractors Cliff Top Improvements Approved by Highways England

Noted. Highways England have approved the rebuilding and widening of the Cliff Path, although no exact start dates are known. Cllrs agree that it would be useful to have a copy of the plans before the works commence, to ensure that the path is in keeping and blends in with the environment. When available the Clerk will e-mail the plans to all Cllrs for consideration.

12. Cropwell Road/A52: To Consider Pedestrian Refuge Issues and Speed Limits
It was noted the light sequence at this junction means that pedestrians can only cross the road in two stages, consequently pedestrians are stuck in the middle of the refuge alongside speeding traffic before the lights change to cross the other half. Although not the most ideal situation, it was noted that other areas of Radcliffe ie Upper Saxondale does not have a pedestrian crossing at all.
13. To Consider Cluster Planning Training with Bingham TC
Noted. Although some Cllrs have already received Planning Training via Parish Forums, training would be welcomed and a small number would attend. It was agreed the venue for the training would be at Bingham Town Council. The Clerk will liaise with Bingham TC to arrange a date.
14. Neighbourhood Plan: Update
Cllr Agar provided an update. PC Cllrs were out in front of a Neighbourhood Plan Display on the Main Street last Saturday and another is scheduled for this Saturday morning. The second banner currently displayed outside the old Natwest Building will be taken to upper Saxondale for display after this weekend. Cllr Agar thanked Cllr Barton for the co-ordination and delivery of the yellow cards that offered further explanation of the Neighbourhood Plan. This had been a success, and may be a mechanism to keep in touch with residents and be a cheaper way to deliver the Newsletter in the future. For further clarification, Cllr Agar asked the Clerk to check if copies of the Neighbourhood Plan could be available at all Radcliffe Polling Stations for the Referendum on Thursday 19th October. In the event of a 'Yes' vote, the Neighbourhood Plan would be implemented on that same day therefore it was suggested that the PC respond to the Local Plan Consultation by means of forming a Working Party to work in line with the Neighbourhood Plan to address all issues in a comprehensive letter. The findings of the Working Party should then be put before Full Council for a response. The PC welcomes all developers to future Planning meetings and is a big opportunity for the PC to put its case forward regarding any proposed developments. It was therefore agreed that a briefing meeting was required shortly after the Neighbourhood Plan Referendum. It was Resolved: "That a Briefing meeting be held for all Cllrs on Wednesday 25th October at 7pm, the Clerk will also send an informal e- mail outlining the implications of the Local Plan Part 2 to all Cllrs."
15. RBC Local Plan Part 2 Consultation: In Grange Hall 31 October 2017 – To Note
Noted.
16. Roadworks Bulletin: Temporary Prohibitions – Shelford Road/Main Road/Walnut Grove/New Road
Noted. The roadworks to install a new Zebra crossing at the bottom of Shelford Road would mean all traffic would run up and down New Road.
17. Correspondence
To Note Representatives of William Davis Ltd will be presenting information regarding proposed Shelford Road Development at the 6th November Planning Meeting
Noted. It was agreed this would also be an opportunity for the PC to put forward their views on potential building developments.
18. Gedling Borough Council: Planning Policy Consultations
Noted.
19. Letter from Mr Miller: Sewers
A letter concerning potential sewer problems on Cliff Drive had been received re: Planning Application 17/01818. The letter was considered alongside the Planning Application response submitted to RBC.

20. Highways England: Resurfacing Works

There will be road re-surfacing tonight and tomorrow night between 8pm and 11pm at the Cropwell Road Junction. There will also be 4 way temporary traffic lights in operation, whilst the work is carried out.

21. Litter Bin outside Brielen Court

Following a litter bin fire near to the bench outside Brielen Court, Deana Hunt from RBC has asked the PC if a replacement is really necessary, considering there are three other litter bins within a short distance. All Cllrs agreed the distances measured between the other bins are questionable and that a bin at this site is extremely necessary, especially as it is the one closest to the school.

22. Councillors Reports

- Cllr Barton commented that it would be useful for all Cllrs who have volunteered this Sunday for the Rockley Park Commemorations / Celebrations to arrive earlier for any unexpected marshalling duties. The main party will be at Rockley Park and the W.I will be making tea.
- Cllr Bailey noted the great job in extending and improving the frontage at MA Mills Funeral directors.
- Cllr Culshaw referred to a letter received from 'Pedals' requesting their attendance to a future PC meeting regarding the PC Cycling proposals. It was agreed that a written reply should be sent to the group referring them to the policies contained within the Neighbourhood Plan

23. Date of Next Meeting

Planning & Environment Meeting confirmed as Monday 06 November 2017.

There being no further business the meeting closed at 8.55pm

Signed: Chairman.....Date.....