

Radcliffe-on-Trent Parish Council
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on
Monday 06 October 2014 at 7pm

Cllrs. Gordon Moore (Chairman)
Mrs Mel McKechnie (Vice Chairman) Mrs Penny Astill
Rod Brears Graham Leigh-Browne
Mrs Janet Maughan (A) Jim McKechnie
Mrs Jean Smith (A) Peter Robinson
James Spencer (A) Mrs Josephine Spencer (L)
Bill Sylvester (A) Mrs Pam Thompson
Dominic Tompkin (A) John Thorn
Ex Officio: Cllrs. Mrs Georgia Moore and Roger Upton

Also Present: Jacki Grice (Parish Clerk) and one resident.

1. **Apologies:** Cllrs Janet Maughan, Jean Smith, James Spencer, Dominic Tompkin, Bill Sylvester and Josephine Spencer (late arrival)

Declarations of Interest

2. None received.

3. **Minutes of the Meeting held on Monday 28 July 2014.** It was **RESOLVED:** "That the minutes are approved and signed by the Chairman."

Chairman's Announcements

4. Mr Alistair Ross has resigned from his position as Caretaker to take up another post.
5. The Chairman moved that Agenda Item 12, Flat Management, be deferred until the end of the meeting and to exclude the press and public as it is now a staffing issue. **Resolved.**

Clerk's Reports on Matters and Actions Arising from Previous Minutes

5. **M. 19 Radcliffe SkatePark**
The Clerk has emailed for more information so that the Committee could consider their grant request. No response has been received to date.
6. **M. 25 Street Trading**
The regulation of Street Trading was considered at the last Planning and Environment Committee. It was resolved to respond to the Borough Council that Radcliffe on Trent did not require any form of regulation.

7. **Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes**

No comments

8. **Income/Expenditure Figures and Cheques for July 2014** were discussed and it was **RESOLVED:** "that they be accepted and approved by the committee."
9. **Income/Expenditure Figures and Cheques for August 2014** were discussed and it was **RESOLVED:** "that they be accepted and approved by the committee."

Grant Applications

10. **Radcliffe on Trent Infant & Nursery School: Memorial Bench Contribution**
It was: **Resolved:** "To approve a grant for the balance of funds for £169.00"

11. **Annual Return**

The Annual Return Year Ending 31 March 2014 has been signed off by Grant Thornton the External Auditor. However a note will be included each year advising that fixed assets should be valued at purchase cost and not insurance value. This statement does not 'qualify' the annual return in any way is merely a guidance note. As the Parish Council has always used insurance values on its asset register due to good stewardship, it was: **Resolved** "to continue with the same procedures. "

12. **Audit Working Group**

Consideration was given to what council requires for an effective annual internal audit noting available resources. It was **Resolved:** "Clerk to seek a quotation from a reputable auditor based on SLCC guidelines, additional detailed auditing in specific areas will also be determined."

13. **Budget 2015-16**

The Chairman and Vice Chairman of Finance and General Purposes will be meeting with the Clerk and the Accounts Clerk on 06 November to consider a draft budget for 2015/2016. All capital item requests need to be sent to the Clerk as soon as possible. The proposed draft will be ready for consideration at the 01 December F&GP meeting. It was noted that it is best practice for local councils to hold at least 50% of annual turnover in reserves.

Reports from Outside Organisations

14. Cllr Jo Spencer attended the meeting at 7.42pm

15. ROTSA has needed to make constitutional changes to enable new members to join the committee. An extra-ordinary meeting has been arranged for 21 October including Trustees, the management committee and 4REC members to discuss future action.

16. ROTSPA will be disbanded by the end of year. The Clerk will write to the organisation to enquire on the intended purpose of any funds held.

17. Cllr John Thorn advised that the Planning and Environment Committee recently considered the Planning Application for the new South Nottinghamshire Academy build. The plans indicated that there could have been room on the campus to keep the swimming pool in situ. Local Borough Councillors are the correct people to lobby about such matters.

Correspondence

18. The Radcliffe on Trent Guides had sent a thank you note for the grant to help towards the cost of a bus trip to camp.

19. The Chairman moved that the press and public be excluded from the meeting during consideration of deferred Agenda item 12 on the grounds that it involves the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960. **Resolved.**

20. **Flat Management**

Resolved: "To approve the Recommendation of the Personnel and Wages Committee with regard to the terms and future use of the flat."

Date of Next Meeting

21. 01 December 2014

There being no further business the meeting closed at 8.05pm

Signed: Chairman Date