

Radcliffe on Trent Parish Council
Neighbourhood Plan Project Team
Minutes of the meeting held in the Radcliffe Room, The Grange on Thursday 29th January 2015
at 7.00pm

Present:

Radcliffe on Trent Parish Council: Jacki Grice – Parish Clerk, Hollie Thacker – Apprentice,
 Cllr Roger Upton – PC Chairman, Cllr Rod Brears – Chairman Planning and Environment Committee

Nottinghamshire County Council: Cllr Kay Cutts

Rushcliffe Borough Council: Cllr Jean Smith, Philip Marshall (Planning Officer)

Rural Community Action Nottinghamshire: Jenny Kirkwood

Residents: Martin Ryder, Sue Clegg, Alison Williams, Mark Shardlow, Jo Spencer, Paul Spencer,
 Maggie Holmes, Tom Orridge, Keith Agar

Local Business Representative: David Eggleston

Apologies: Mike Tomlinson

1. **Welcome**

Roger thanked everyone for attending on such a cold evening and introduced Keith Agar, Programme Manager for Postgraduate Real Estate Courses, Nottingham Trent University and local resident who would be joining the project team.

2. **Declarations of Interest**

None received.

3. **Approval of Minutes of Meeting of 27 November 2014**

It was **Resolved:** “that the minutes are approved and signed by the Acting Chairman, Cllr Roger Upton.”

4. **Matters Arising from Minutes**

None as relevant items are on the Agenda.

5. **Results of Tenders for Appointment of Planning Consultant**

Three experienced consultants were invited to tender by noon 27 January 2015. Two were received and one consultant emailed the next day to advise that due to staff resources they were unable to tender on this occasion. A background report on the process and results was provided.

Proposed by Paul Spencer and seconded by Sue Clegg. It was: **Resolved:** To recommend BPUD – Urban Design of Macclesfield for the sum of £6,900 net (subject to obtaining a financial grant). A confirmation letter would be sent inviting them for an initial discussion with the Clerk, Cllr Upton and Cllr Brears.

The recommendation to be noted by the Planning and Environment Committee on 9th February and the Full Council on 16th February 2014.

6. **Guidance Notes and Application Form for Financial Grant Aid**

The maximum of grant support has been increased from 7k to 8k from April 2015 and it is understood that direct support grants only are available. A grant application will be made late February/March for the full amount with a view to receiving funds on 1st April. The planning consultant can then be formally appointed by the full council meeting on 27 April 2015. It is not yet known if Locality will still be managing the system or another partner.

7. **Parish Council Approval of NP Budget for 2015/16**

The Parish Council has approved to underwrite costs associated with the Neighbourhood Plan with a budget of £3,000 for the financial year 2015/16. If the maximum grant aid is approved, available funds will be £11,000.

8. **Neighbourhood Plan Link on Parish Council Website**

The Parish Council's website designer has created a page for Neighbourhood Plan information free of charge and information has been posted. The Parish Clerk would obtain data on the amount of visits this page is receiving for the next meeting.

9. **Sustainability Appraisal**

It is not yet known if this will be required. As the project progresses it will become apparent as it depends on the form of the draft planning policies.

10. **Rights of Way Map for Parish**

Jane Baines at N.C.C Countryside Access has provided a map of all the Rights of Way in the Parish. This information will be needed when talking with the consultants.

11. **Consultation – Letter to Six Adjoining Parish Councils**

A letter was sent to neighbouring Parish Councils in December advising that Radcliffe on Trent was in the process of formulating a Neighbourhood Plan. Six parishes were notified, Bingham, Cotgrave, Cropwell Butler, Cropwell Bishop, Shelford and Newton and Holme Pierrepont and Gamston. Cllr Cutts would check if this information has reached these parish councillors.

It was agreed that East Bridgford Parish Council should also be informed. The Clerk will arrange this.

12. **Consultation – Draft Vision Statement in Spring Edition of Parish Newsletter**

The community will be consulted via the next newsletter on the Draft Vision Statement, together with background information on the Neighbourhood Plan to put it into context. Cllr Upton will include a deadline for comments.

It was noted that whilst the majority of the Upper Saxondale area is in the designated area, a small area is in the Cropwell Butler Parish. It was decided not to apply to include this small area into the designated area.

13. **Rushcliffe Local Development Plan – Update**

The Local Development Plan: Part 1 was adopted and approved by Rushcliffe Borough Council on 22 December 2014. The deadline to legally challenge the plan is 01 February 2015. The LDP will be valid until 2028 and the Neighbourhood Plan will form part of it.

14. **Rushcliffe Green Belt Review**

Work will now commence on Part 2 of the Local Development Plan and areas of land will be reviewed for those villages earmarked for additional housing.

Stage 1: Issues and Options (after the May 2015 elections).

Stage 2: Preferred policies and sites (reported by early 2016).

Stage 3: Formal Adoption (by March 2017).

National Guidance is that only the Local Plan can make formal alterations to the Green Belt. However there are current recommendations under review that may allow Parishes with Neighbourhood Plans to make changes in the future.

There was reference in the Local Plan that the Inspector recommends that the Borough Council adopt the Community Infrastructure Levy and work is currently being undertaken to see if this would be of benefit to Rushcliffe. It was confirmed that 25% of the Developer Levy would go the community if a Neighbourhood Plan is in place.

15. **Other Business**

- Cllr Upton will email out the revised Draft NP Vision Statement to all project team members within his email, concerning volunteers for the proposed six focus groups.
- It was mentioned that Gedling B.C are keen for another bridge over the Trent for vehicular access near to the railway bridge at Radcliffe, the potential impact of this should also be considered.
- If the examiner recommends that the draft Neighbourhood Plan can proceed then it is expected that the referendum will be held Feb/March 2016. (Paid for by Rushcliffe Borough Council).

16. **Date of Next Meeting** – Thursday 26 February 2015.

The meeting ended at 8.03pm