

**Radcliffe-on-Trent Parish Council**  
**Neighbourhood Plan Working Group**  
**Minutes of the meeting held in the Dowson Room, The Grange on Thursday 30 April 2015,**  
**at 7.00pm**

**Present:**

**Radcliffe on Trent Parish Council:** Jacki Grice – Parish Clerk, Hollie Thacker – Apprentice,  
 Cllr Roger Upton – PC Chairman, Cllr Rod, Brears – Chairman Planning and Environment Committee  
**Rushcliffe Borough Council:** Phillip Marshall – Senior Planning Officer (Technical Advisor)  
**Residents:** Sue Clegg, Alison Williams, Mike Tomlinson, Mark Shardlow, Keith Agar\* (from 7.27pm\*)  
**Local Business Representative:** David Eggleston  
**Rural Community Action Nottinghamshire:** Jenny Kirkwood

**Apologies:**

**Radcliffe on Trent Parish Council:** Sally Horn,  
**Residents:** Paul Spencer, Jo Spencer, Tom Orridge, Martin Ryder, Maggie Holmes  
**Nottinghamshire County Council:** Cllr Kay Cutts  
**Nottingham Trent University:** Paul Collins (Senior Lecturer Planning & Development)

**Absent:**

**Rushcliffe Borough Council:** Cllr Jean Smith,

1. **Welcome**

Cllr Roger Upton thanked all for attending the 5<sup>th</sup> project working group meeting.

2. **Declarations of Interest**

None received.

3. **Approval of Minutes of Meeting held on 26 March 2015**

It was **Resolved:** “that the minutes are approved and signed by the Acting Chairman, Cllr Roger Upton

4. **Matters Arising****M.7 Developers & Landowners**

- Phillip Marshall still to provide details on the local landowners on the identified housing sites map.
- Developers have made contact wishing to meet. In the first instance they are being signposted to all the Neighbourhood Plan information on the P.C website. Meetings with Developers may be appropriate further into the process.

**M.7 Improved Village Centre**

- The consultation on the Health Centre and Walkers Yard Car Parks regarding 3 hour limited parking is currently in progress and the deadline for comments is 22 May 2015.
- The potential of a feasibility study on a more pedestrianised Main Street remains with Paul Hillier, Principal Officer LTP and Travel Planning at N.C.C.

**M.7 Improved Leisure Sport & Recreation**

- Further thought was given to a small Leisure complex at Wharf Lane in that the existing land may accommodate a two storey structure.

5. **Application for Financial Grant – Update**

The maximum amount of financial grant aid for an application in 2015/16 is £8,000. On 31 March 2015 an application was submitted to Locality for £7,900 this was approved on 17 April 2015 subject to due diligence conditions. The additional information required was uploaded online on 28 April 2015 and funds are expected within the next two weeks.

## 6. **Appointment of BPUD Planning Consultants**

At the meeting held on 27 April 2015, Full Council authorised the Clerk to appoint BPUD Urban Design of Macclesfield when the grant funding is received.

Bob Phillips and Jo Samuels are experienced and know the local area as they have also been working with Keyworth and Southwell on their Neighbourhood Plans.

## 7. **Revised Draft Project Timetable**

Due to the new funding application criteria in that funds have to be spent within a 6 month period. BPUD have revised their timetable for the scope of works to 01 July – 31 Dec 2015. Preparation work can start early on after being appointed but invoices will relate to this 6 month period. The aim is to submit the Neighbourhood Plan to Rushcliffe Borough Council for examination in the Spring of 2016 for adoption in the Summer.

### Phillip Marshall outlined the Referendum process:

- Neighbourhood Plan submitted to RBC, additional documents may be required e.g. Strategic Environmental Assessment, Habitat Assessment and Statement of Consultation.
- RBC then undertake a six week consultation.
- An independent examiner is then sourced from a National Body. RBC together with the N.P Project Group and Parish Council will be able to choose an examiner from three options and will make a decision based on their CV's.
- A service level agreement will then be drawn up which sets out the roles of the Examiner, Parish Council and Borough Council and a report created based on each representation.
- Referendum takes place, based on electoral procedures. 50% + 1 of returns in support is required for approval. (Estimated cost of approx. £10k, funded by RBC).

## 8. **Reports from Focus Groups**

### Improved Leisure Sport & Recreation

Mark Shardlow advised that he is speaking with a local resident who works for the Nottingham County Sports Partnership and has links with Sport England and the National Lottery with regard to funding and two Doctors who are interested in investigating potential funding for a Pool/Leisure facility as they are both members of sports associations but do not have access to local facilities, they are looking at Radcliffe and Newton sites.

The old Spa shop was mooted as a potential site for Gym, but this would have to be on a commercial basis and it was noted that the rental is £45,000 per annum.

### Improved Village Centre

It was reiterated that the Village Centre traffic flow and additional pedestrian areas for the Village Centre were going to be suggested for a feasibility study by the County Council Highways. There was discussion on the health and safety implications of having a no kerb high street and the exploration of suitable street furniture. BPUD will be speaking to the Focus Groups to put such policies together.

It is hoped that representatives from East Midlands Trains will attend the Planning and Environment Meeting.

There is the potential of local businesses developing the new forum which is in its early stages, this would link in with the car parks review.

## 9. **Annual Parish Meeting – Results of Questionnaire**

Seventy questionnaire forms were completed and the results summarised. It was noted that 91 % were aware of the Neighbourhood Plan and 66% supported 400 new homes in Radcliffe.

There has been no feedback from the published vision statement in the P.C newsletter which was delivered throughout Radcliffe.

#### 10. Any Other Business

- As the current Council has authorised the Clerk to appoint BPUD which will happen prior to the first meeting of the new Council, the Neighbourhood Plan process cannot be reversed and it is hoped that the new Council will encourage its development.
- Cllr Upton has been Acting Chairman since the start of this process. The position of permanent Chairman shall be considered at the next meeting.
- It was noted that recent correspondence with Dan Swaine, Executive Manager at RBC made reference to the two large development applications at Nottingham Road and Shelford Road. These applications are still under consideration. The next Planning and Environment Committee will be asked to consider and approve additional comments on the applications:
  - a) That these applications are not processed further until after the Greenbelt Review
  - b) That they are also delayed until the adoption of the completed Neighbourhood Plan.
 There are pressures from Developers, but if the applications are not run in parallel with the Local Plan stage 2 process then there is a risk of non -determination.
- The Residents Association will invite Trent Barton to their next meeting in June to discuss improved timetable services. It was noted that there is an APP on the market that can tell you when the bus is due.
- There needs to be a broad brush vision for developing the Health Centre, the demands on this centre means it is not fit for purpose, something for the new Council to consider.

#### 11. Date of Next Meeting

28<sup>th</sup> May 2015

The meeting ended at 7.50pm

Approved by:.....Date.....