

**Radcliffe-on-Trent Parish Council
Neighbourhood Plan Project Team**

**Minutes of the meeting held in the Radcliffe Room, The Grange on Thursday 27th November 2014,
at 7.00pm**

Present:

Radcliffe on Trent Parish Council: Jacki Grice – Parish Clerk, Hollie Thacker – Apprentice,
Cllr Roger Upton – PC Chairman, Cllr Rod, Brears – Chairman Planning and Environment Committee

Nottinghamshire County Council: Cllr Kay Cutts

Rural Community Action Nottingham: Jenny Kirkwood

Residents: Sue Clegg, Martin Ryder, Alison Williams, Mike Tomlinson, Mark Shardlow

Local Business Representative: David Eggleston

Apologies:

Radcliffe on Trent Parish Council: Sally Horn,

Rushcliffe Borough Council: Cllr Jean Smith, Phillip Marshall – Senior Planning Officer (technical advisor)

Residents: Maggie Holmes, Tom Orridge

Absent: - Residents: Charlotte Phipps, Jo Spencer, Paul Spencer,

1. **Welcome**

Two new resident members were welcomed on to the Project Group and all present introduced themselves.

2. **Declarations of Interest**

None received.

3. **Approval of Minutes of 30th October 2014**

It was **Resolved:** “that the minutes are approved and signed by the Acting Chairman, Cllr Roger Upton.”

4. **Matters Arising from Minutes**

None as relevant items are on the Agenda.

5. **Chairman and Project Manager Update**

Resolved: “Agreed for Cllr Roger Upton to continue to Chair the meetings for the immediate future.” It is unlikely that a Project Manager will be appointed and that a Consultant will be brought in to write up the plan.

6. **Approval of Revised Draft Vision Statement**

The revised draft vision statement was approved and the six strategies:

- A Sustainable Community
- Better Facilities, Transport and Services
- Improved Leisure, Sport and Recreation Facilities
- New Housing for All
- Conserving the Greenbelt & Village Environment
- Improved Village Centre

The strategies align to the Community Plan and will provide a better case for the Independent Inspector. The Community Plan is still very much current as the action plan has only just been delivered to households. Further surveys will not be required, Jenny Kirkwood confirmed that the original Housing and Planning questions asked meet the criteria with regard to the Neighbourhood Plan.

7. **High Level Review of the Working Templates for the 6 Strategies**

Cllr Upton had drafted a summary of the strategic objectives and associated draft planning policies. At present there are 26 but Philip Marshall will hopefully offer advice so that these can be reduced to around the best 20.

The following observations were made:

- **A Sustainable Community** – requires more emphasis on supporting existing businesses as well as new ones. (It was noted that the Community Plan was also a bit thin on the business side of the survey).
- **Better Facilities Transport and Services** – replace *should* with *must* be more activities provided for teenagers. Strengthen the wording on education and health. If the Shelford Road development is approved then another school would be necessary. It was agreed that any new Primary School should be located in the centre of the village. There was discussion on how young people spend their spare time and that trends are changing. An internet café ‘shone’ in the Community Plan but better family sports facilities was also recommended. It was suggested that young people want independence. Radcliffe on Trent Sports Association has a new constitution and an invigorated committee who are currently discussing the future options of the Bingham Road Playing Fields with South Notts Academy, noting that the current lease expires in 2020.

8. **Setting Up the Website – Update**

The Parish Councils website designer has agreed to create a Neighbourhood Plan page free of charge. As the project gains momentum there is the future option of this page having its own website address if the Project Team feel this is necessary. The Clerk would obtain website traffic information.

9. **Parish Council Finance for 2015/2016 – Update**

Cllr Roger Upton proposed that the request for £3,000 from the Parish Councils budget 2015/16 be formally approved. Seconded by Sue Clegg. **Resolved** “To request funds of £3,000 as a contribution to the project costs.” The Planning and Environment Committee can only note the minutes of the NP Project Team meetings and will also approve proposed expenditure.

10. **Report on Community / Neighbourhood Plans Joint Public Meeting on 26th November 2014**

Approx 50+ residents attended the meeting in the Methodist Church of which 10 people signed up to be involved in driving the action plan forward. In order for the plan to sustain credibility and public confidence thought needs to be given to how the residents can be made aware of actions completed, in progress and long term projects. Social media is an excellent tool but not all residents use this.

11. **Procuring a Specialist Neighbourhood Planning Consultant – Update**

There isn't the expertise within the Project Team to produce a Neighbourhood Plan for submission to the Inspector. A Specialist Consultant will need to be appointed. Cllr Roger Upton has sourced various contacts to pursue this. It was **Resolved**: “approved for Cllr Upton to write up a brief to send to RTPi accredited consultants for quotations and submit a report at the January meeting.”

It was noted that Government has made more funds available early, but the group agreed that it was better to submit a competent bid in April rather than rush it and risk it being rejected. Funding available from Locality will be up to £7,000. However it was noted that there is no need for the expense of further surveys so these funds should cover consultancy fees.

There was concern that the Rushcliffe Local Development Plan may be approved in December by the Inspector and will therefore trigger a Greenbelt Review which may have an impact on future Development going ahead before the Neighbourhood Plan is completed. However it is highly unlikely that the Green Belt review will be a speedy process and any case if the Neighbourhood Plan is active this will have an impact on the decisions of the Planning Authority and they may even defer decisions. The Project Team will be consulted on future major housing planning applications.

It is still unknown if Rushcliffe Borough Council will adopt the Community Infrastructure Levy to replace the current Section 106 Agreement, but a Neighbourhood Plan would ensure that Radcliffe would benefit greatly from this levy on built development. The Localism Act and the Devolution of Powers is also something to keep an eye on.

Cllr Roger Upton would revise the Draft Vision and email members. The next meeting would consider various ways of making this statement available to the community for them to comment on.

All members thanked Roger for his excellent work on progressing the plan to this point.

12. **Date of Next Meeting**

- Thursday 29th January 2015, 7pm

The meeting ended at 8.15pm

Approved by:.....Date.....