

**Radcliffe-on-Trent Parish Council**  
**Minutes of the Amenities Committee Meeting, held in the Radcliffe Room**  
**at The Grange, on Monday 26 January 2015 at 7pm**

Cllr. Mrs Janet Maughan - (Chairman)  
Cllr John Thorn – (Vice Chairman)

Cllr. Graham Leigh-Browne	Cllr. Peter Robinson
Cllr. Mrs Jean Smith	Cllr. Pam Thompson
Cllr. Mrs Josephine Spencer	Cllr. Dominic Tompkin

Ex-officio: Cllrs. Roger Upton (Chairman) and Georgina Moore (Vice Chairman)

**Also present** Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager) and eight members of the public

1. **Apologies** None

2. **Declarations of Interest** None received.

3. **Minutes of the Previous Meeting held on 03 November 2014, it was Resolved** “that the minutes are approved and signed by the Chairman.”

**Chairman’s Announcements**

4. Cllr Maughan hoped everyone enjoyed a happy Christmas and wished everyone a good new year.

5. Remedial work has been necessary on six cedars in Valley Road Play Area and Rockley Park due to snow damaged branches.

**National Citizens Service – Patrick Connor**

6. Patrick gave an overview of the service which is a government funded youth project for 16-17 year olds in England and Wales comprising of a 4 week summer programme and shorter Spring / Autumn programmes. Similar to the activities of the Duke of Edinburgh Awards the course provides various life skills but for a nominal cost of only £50. The young people are then signposted to further opportunities. Part of the programme is to design, plan and deliver a community project. A working group meeting would be arranged to discuss potential projects the Parish Council could recommend.

7. The Chairman thanked Patrick for his informative presentation and he then left the meeting at 7.15pm.

**Clerk’s Report on Items Arising from Previous Minutes**

**M.10 Boundary Wall**

8. The gate post has again been damaged by a delivery lorry and the repair is currently being discussed with their insurers.

**M. 12 Infant School Bench**

9. The bench has now been installed opposite the Infants School.

**M.16 Highways Tree Inspections**

10. The Clerk has put in a request to the N.C.C Forestry Manager to undertake inspections of trees in Radcliffe on the Highway, a response is yet to be received.

**M.19 Wharf Lane / Cliff Top Steps**

11. Countryside Access will be carrying out the part resurfacing of Footpath no. 6 on February 5<sup>th</sup> 2015, the works will take about 3 days to complete.

**M. 21 Churchyard**

12. The Groundstaff have attended to the weeds on the Parr Grave but the kerb stones are too heavy to man handle. The Clerk would source a quotation from a local contractor with suitable machinery.

**M.24 BBQ**

13. Cllr James Spencer shall be installing the BBQ when the weather improves, a BBQ policy will then be recommended.

**M.25 Tree Replacements**

14. Four replacement trees have now been planted along the Grange Grounds boundary and two have been donated.

**M.29 Education Area**

15. A 'Mini Beast Area' sign is on order to place next to the Bug Education Area in Rockley Park.

**M.31 Cliff Top Shrubbery**

16. Evergreen shrubs have now been planted at the Cliff Top south entrance to Rockley Park.

**M.36 Bingham Road Play Area**

17. The old Shelford Road bench has been reinstalled in the Play Area.

**M.37 Bingham Road Triangle**

18. Native bulbs have been planted, the Foreman is still trying to obtain English Bluebells.

**M. 39 Dog Fouling**

19. The Clerk is in the process of putting together evidence of need to the Borough Council to request that they submit an application for Public Spaces Protection Orders with regard to dog fouling for Cliff Top, Dewberry Hill and the Lily Ponds.

**M.42 The Village Parking**

20. The police have been informed about parking on the pavement outside the Physiotherapists.

**M. 44 Village Recreation and Leisure Facilities**

21. Cllr Jo Spencer continues to liaise with Community Groups to explore future possibilities.

**M.48 N.C.C Sand Bags**

22. The 80 sand bags have been delivered to Park Homes.

**Financial Update & Reconsider Funds Allocation within Budget**

23. Income and Expenditure figures for April to 20 January 2015 were noted.

24. **Resolved:** "To approve the Clerks recommendation of the transfer of allocated funds between budget head categories in reaction to unbudgeted expenditure on the Memorial Kerbs. In addition a further £1,500 is allocated for expenditure due to recent the recent donations of two trees and a bench."

**Open Session for members of the public to raise relevant matters, limited to 15 minutes**

25. Standing orders were suspended at 7.28pm

- *The Chairman of Park Homes Residents Association thanked Council for organising the free 80 sand bags from N.C.C. However there are still insufficient in the event of a flood. The Clerk would make further enquiries.*
- *The Council were asked to organise a litter pick around the Weir/Cliff Top area late March time. Contact would be made with other organisations. The Clerk would arrange for litter pickers, black bags and a wheel barrow.*
- *The Angling Society have been pollarding various Willow Trees along the River Bank.*
- *A resident on Cliff Top has disposed of Laurel cuttings down the Cliff Bank. The Clerk would follow this up and send a letter.*

26. Standing orders resumed at 7.35pm

**Rockley Park**

**a) To Consider Planting and Landscape Proposal**

27. **Resolved:** "To renegotiate the labour costs with Streetwise and Cityscape as Councils Groundstaff can help with the project. To approve the project with a budget of £1,000 from 2014/15 and the allocated £2,000 from the 2015/16 Amenities budget."

28. Standing Orders were suspended at 7.45pm to enable Jean Alexander, Secretary of Glebe Allotments Association to speak to the meeting.

- *Jean advised that the Allotments Association would in principle offer a £450 donation towards specific planting for the Rockley Park project in memory of Peter Whitehead. There may also be individual donations from members. Members expressed their sincere thanks for this offer.*

29. Standing Orders resumed at 7.48pm
30. **b) Supporting Local Communities Fund (N.C.C)**  
An application has been submitted for match funding to re-instate the eroded pathways at Rockley Park/Cliff Top. A decision will be given in April whether the application has been successful or not. Members considered the type of surfacing suitable and asked the Clerk to seek quotations for a concrete option incorporating black paint.
31. **c) To Note New Toilet Facility**  
Due to constant repair, it has been necessary to replace the W.C at Rockley Park with a low level system. It was:  
**Resolved:** "To order additional signage for Rockley Park Cliff Top gates to state that toilet facilities are available and that the park leads to Shelford. Road."
32. **d) To Review Policy on Ashes and Name Board at Rockley Park**  
**Resolved:** "The placing of names on the board was ceased some time ago and this policy remains in place."
33. The park is a memorial to Lyle Rockley only, however it is understood that residents have scattered in ashes in the past, no office records are kept on this.  
**Resolved:** "any wreaths, plaques etc. placed by residents will be removed, the digging in of ashes is permitted but no caskets allowed."
- Cemetery**  
**To Approve Part De-consecration**
34. **a) Resolved:** "To apply for a faculty for the de-consecration of the first section of the new extension at a cost of £160".
- To Approve Revised Cemetery Regulations**
35. **b) Resolved:** "To approve the revised regulations dated 27 January 2015 subject to the deletion of the last sentence on on point no. 16."
36. Standing orders were suspended at 8.20pm to enable Michelle Mills of Mills Funeral Services to speak to the meeting.
- *Michelle advised of the procedures taken when the 50 year grave space ownership period ends. The family will try to be contacted in the first instance to see if they would like to repurchase, if not then the plot returns to the ownership of the Parish Council. Headstone deeds are for same period as the plots.*
37. Standing orders resumed 8.23pm
- To Approve Revised Cemetery Pricing Structure**
38. **c) Resolved:** "To approve the revised pricing structure dated 27 January 2015."
- Wharf Lane Skate Park**
39. A formal proposal has been received from the Radcliffe Skate Park Committee to handover the ownership and responsibility of the Skate Park to the Parish Council. Assets include, ramps, surfacing, lighting, stocks of plywood and some funding reserves. On transfer of ownership all assets shall be transferred to the Parish Council and the appropriate insurances will need to be continued to be in place. It was:  
**Resolved:** "To undertake ownership of the Skate Park and associated assets at the earliest convenience to both parties."
40. The Council wish to place on record their thanks to the Skate Park Committee volunteers for all their past efforts."
- Christmas Lights 2015**
41. As the 3 year contract for the hire of the motifs has now ended, a working group meeting is required to review the requirements for this year. Cllrs Dom Tompkin, Pam Thompson and Jo Spencer would like to attend. The Clerk would arrange a convenient date in March.

**Village Gritting**

**a) Grit/Salt Bins**

- 42. The Clerk would publish a request for information from residents for the locations of the all the village salt bins. N.C.C only refill four in the village, but it is believed there are far more on the Highway. When the whereabouts are known the Clerk will Agenda a review.

**b) Grit/Salt Spreader**

- 43. The Clerk would seek recommendations from other local councils and Agenda again to consider purchasing one.

**Tree and Bench Donations**

- 44. Members noted the following installations:  
**Cemetery** – x2 Benches donated by Mr Kellam  
**Grange Grounds** x2 Trees donated in memory of Cllr David Smith and Peter Whitehead and the offer of a bench by Mrs Kent when the BBQ is installed.  
**Village** – bench outside the Physiotherapists donated in memory of Alvin Taylor  
**Cropwell Road** – x1 Bench offered in memory of Peter Whitehead  
**Resolved:** “To approve the donations and locations, if the neighbours do not object, in the case of Cropwell Road.”

**Play Equipment Review**

- 45. The Play Area Working Group recommended that Council consider the new installations of a Zip Wire/Cable Way at Wharf Lane Recreation Ground and a Trim Trail in Grange Grounds.  
It was **Resolved:** “To delegate powers to the Clerk to incur expenditure for a Zip Wire up to the value of £7,905 net in this financial year.”  
Contractors would be asked to attend site meetings, if appropriate the double option was preferred as it offered additional play value.”
- 46. More information is needed on the Trim Trail requirements and then further quotations will be sourced. This equipment will then be considered in the new financial year.

**Lily Ponds Management Plan**

- 47. A meeting would be arranged for 13 February at 11am with representatives of CRT and NWT to review the proposed management plan. Previous Cllrs on the Working Group to attend.

**Reports from Outside Organisations**

- 48. ROTSA AGM is to be held on 17 March 2014.

**Correspondence**

- 49. Neighbourhood Watch has informed the Clerk of a number of properties that have graffiti on them. The Clerk would write to the owners asking them to address the issue.
- 50. Neighbourhood Watch has also advised that there is a gap in the fence on Nottingham Road near the RSPCA which may encourage trespassers. The Clerk would inform the landowner.
- 51. Neighbourhood Watch also asked members to consider putting additional signage regarding careful driving on the village welcome signs. Members did not wish to pursue this at the present time.

**Date of Next meeting**

- 52. 09 March 2015

There being no further business, the meeting closed at 9.00 pm.

Signed: Chairman ..... Date .....