

Radcliffe-on-Trent Parish Council
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on
Monday 02 February 2015 at 7pm

Cllrs. Gordon Moore (Chairman)

Mrs Mel McKechnie (Vice Chairman)

Rod Brears

Mrs Janet Maughan

Mrs Jean Smith

James Spencer (A)

Mrs Pam Thompson

John Thorn (A)

Ex Officio: Cllrs. Mrs Georgia Moore and Roger Upton

Mrs Penny Astill

Graham Leigh-Browne

Jim McKechnie

Peter Robinson

Mrs Josephine Spencer

Dominic Tompkin (A)

Also Present: Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager) and two residents.

1. **Apologies:** Cllrs James Spencer, John Thorn and Dominic Tompkin.

Declarations of Interest

2. None received.

3. **Minutes of the Meeting held on Monday 01 December 2014.** It was **RESOLVED:** "That the minutes are approved and signed by the Chairman."

4. **Minutes of the Personnel and Wages Sub Committee Meeting held on 12 January 2015.** It was **RESOLVED:** "That the minutes are accepted and referred back to the Sub Committee."

Chairman's Announcements

5. Members were made aware of completely false accusations posted online that the council has received financial gain with regard to the Harlequin 3 site drilling application. It was noted that the Environment Agency has now extended the consultation deadline for the environmental permit to 13th February 2015.
6. Online comments on the RBC Planning website should be viewed prior to the Planning Committee considering applications. This matter would be put on the next Planning meeting agenda.

Clerk's Reports on Matters and Actions Arising from Previous Minutes

7. **M.14. Mason Infotech**

The company do not provide the option of a standard monthly fee for rental and calls inclusive.

8. **M. 16 Bar Commission**

The Operator than ran the bar during Sept –Dec 2014 has now paid the commission owed. A small claim form has been processed with regard to commission owed from the Operator who provided the service in August 2014. He has until 11 February 2014 to respond to the Courts.

9. **M. 20 Methodist Youth Group**

The Methodist Youth Group have not acknowledged the grant awarded of £500 in December. The Clerk would email Mark Greenhalgh for an update on the mini bus project. Future grant correspondence would ask for an acknowledgement and a project update as standard.

10. **Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes**

No comments were raised.

11. **Income/Expenditure Figures and Cheques for November 2014** were discussed and it was **RESOLVED:** "that they be accepted and approved by the committee."

12. **Income/Expenditure Figures and Cheques for December 2014** were discussed and it was **RESOLVED**: "that they be accepted and approved by the committee."
13. An analysis of machinery servicing, parts and fuel costs would be provided for the next Amenities Committee meeting.
14. **To Note Increase in Tax Base Effecting Budget Total (Precept Unchanged)**
The deadline of submitting the precept requirements unfortunately is prior to the final tax base figures being made available. The final tax base now equates to a further £2,319 in the budget without changing the precept at £84.62 (band D). It was: **Resolved**: "To increase the Play Area Budget by £2,319."
15. **Debit Card Approval for Approval for Petty Cash due to Natwest Closure**
Resolved: "To approve a debit card for staff use, authorisation procedures will remain the same."
16. The Clerk's Office would make enquiries into the costs of secure cash collection.
17. **To Approve Statement of Activities**
Resolved: To approve the Statement of Activities to be published on the Parish Council and Borough Council websites, save for the following amendments: R.O.T heading in maroon colour, include Rockley Park Bungalow and include the wording Play Area to Upper Saxondale and drop it down a line."
- Grant Applications**
18. None received.
- To Approve Recommended Media Policy from the PR Working Party**
19. It was: **Resolved**: "To approve the following procedure, if members are approached by the Media they are to refer them to the Clerk who will then refer them to the Chairman or Vice Chairman of the Council."
- To Consider and Approve a Village Events Diary Hosted by the P.C Website**
20. It was: **Resolved**: "To approve the incorporation of a Village Events Diary up to a budget of £200, a disclaimer would be added that the Council is not responsible for the content or accuracy."
Cllr Jo Spencer would be pro-active in making local groups aware of this facility.
- Reports from Outside Organisations**
21. South Nottinghamshire Academy build is still on course with an end date of October 2016. There is an increase in admissions for this September. It was advised that the recent league tables did not include results on vocational courses. However SNA will be focusing more on academic studies in the future. The School are still intending to talk with interested Community Groups with regard to the use of the site land.
22. ROTSA AGM is being held in March and a new committee member is standing for the position of Chairman. Various maintenance work is planned including work on the roof of the Pavilion at Bingham Road and a new 'lean to' for nets etc. Discussions are also in hand with S.N.A to consider the future of the lease. ROTSA is also liaising with other groups.
23. ROTSPA are meeting in March to consider the allocation of their reserve funds following the disbandment of the organisation.
- Correspondence**
24. None received.
- Date of Next Meeting**
25. 23 March 2015.
There being no further business the meeting closed at 7.50pm

Signed: Chairman Date