

Grange Hall Finance

13. The following report was noted.

Enhancements & Maintenance	2014/2015	
	Expenditure to 28 February 2015	Annual Budget
	19,312	18,000

The Grange Finance

14. The following report was noted.

Maintenance and Supplies	2014/2015	
	Expenditure to 28 February 2015	Annual Budget
	3,057	3,600

Hall Managers' Report

15. a) **Grange Hall Bookings – Noted**

Bookings	2014/2015	
	Bookings to 09 March 2015	Annual Budget
	61,155	43,000
	Bar Commission	
	2,135	3,000

16. b) **The Grange Bookings - Noted**

Bookings	2014/2015	
	Bookings to 09 March 2015	Annual Budget
	10,844	10,000

c) Grange Hall Bookings Mar / Apr / May

17. Bookings continue to be good during the Spring.

d) Customer Comments Forms / Other Feedback**i) Crockery & Cutlery**

18. A complaint has been received regarding dirty crockery and cutlery, the Clerk would speak to the caterers responsible. (Noted).

19. It was noted that there is a lack of tumbler glasses in the Grange Hall kitchen, The Hall Manager would address this. The Caretakers would also be asked to ensure that all tables are secure when erected.

ii) Storage

20. Due to two letters of correspondence received, three Councillors requested that the storage policy and the decision made at the last meeting on 19 January 2015 be reviewed. (Cllrs Georgia Moore, Roger Upton and Pam Thompson.)

21. **Resolved:** "The Clerk to write to the hirers expressing councils regret that the policy on no storage must be upheld due to items known to have gone missing and many hirers wanting storage, but due to increased usage this facility cannot be made available to all."

iii) Parking

22. An anonymous petition has been received regarding the lack of parking at Grange Hall. Parking is limited and Council is endeavouring to restrict the Health Centre parking to 3 hours to alleviate village parking issues.

e) The Grange Free Bookings

23. Radcliffe Playgroup AGM in March.

f) Events & Marketing Working Group Meeting Notes: 19 January & 10 February 2015

24. - Youth Band Night (03 July) Enquiries are still being made, Cllr Thompson will arrange a working group meeting to progress this.
 - Paddington Film Show (10 April) 60 tickets sold, Cllr Jo Spencer organising media equipment.
 - Seven stalls have booked for the Wellbeing Day (03 May), more are expected.
 - Fun Day (20 Aug) circus, zoo, and rides are booked, forms have been sent to stallholders.
 - Village Show (06 Sept) next meeting 01 April to progress
 - Last Night of the Proms (12 Sept) screen provisionally booked, waiting for BBC show times.
 - All Christmas Events in hand.
25. **Resolved:** "To approve the working groups recommendation of no price increase for this year for room hire."

g) Marketing / Leaflets / Website**i) The Grange Hire Summer Promotion**

26. **Resolved:** "to advertise 20 % discount for Radcliffe residents, 10 % non residents for new bookings during June/July/Aug 2015 only. (quoting promotional code)

ii) Grange Hall Mid Week Wedding Promotion

27. **Resolved:** "to advertise discounted wedding licence fee of £125 instead of £175 for Tue/Wed/Thur weddings during the remainder of 2015. (quoting promotional code)

iii) Grange Hall Hire Summer Promotion

28. **Resolved:** "to advertise 20% discount for Radcliffe residents, 10% discount non residents for new bookings during July and Aug 2015 (quoting promotional code and not to be used with any other discount scheme.)

29. PDQ machines would again be considered at the Finance and General Purposes Committee.

Funeral Room Hire Policy

30. **Resolved:** "no concessions or free room hire with regard to past or present Councillors and Staff."

31. The Grange Hall has facilitated Humanistic funerals in the past, the Funeral Directors will be reminded that we offer this service.

Grange Hall**a) To Consider Aerial and Freeview Installation**

32. **Resolved:** "To approve Cable Guys to install aerial rig, coaxial cable, x2 freeview and labour at £460 + VAT (2015/16 budget)."

b) Bar & Catering Update

33. The current bar operations are working well and it was agreed to continue with in the informal arrangement with the bar operator for the time being. A meeting is being held this week with the preferred caterer to discuss a 10% commission arrangement.

d) Hall Floor Report

A report was received regarding shrinkage issues with the floor, prior to the recent sanding and sealing, water was getting into the seals which expanded the wood. Now that the floor has been resurfaced it has dried and shrunk. Annual maintenance is recommended to ensure this doesn't happen in the future. Noted.

The Grange

35. To Consider a Dishwasher for The Grange Kitchen.

Resolved: "To approve a budget of £500 for a domestic dishwasher (quick cycle) and installation."

Correspondence

36. None received.

Date of Next Meeting

37. Monday 08 June 2015
There being no further business the meeting closed at 8.30pm

Signed: Chairman

Date