

**Minutes of the Annual Council Meeting of  
Radcliffe-on-Trent Parish Council held in The Radcliffe Room, The Grange,  
on Monday 18 May 2015 at 7.00pm**

**Councillors**

Keith Agar	Rodney Brears	Georgia Moore (Chairman)
David Astill (A)	Graham Budworth	Jean Robinson
Penny Astill (A)	Sue Clegg (A)	Josephine Spencer
Joe Bailey	Martin Culshaw	Pam Thompson
Bill Banner (A)	Gillian Dunn	John Thorn (A)
David Barton (Vice Chairman)	Graham Leigh-Browne	Alice Tomlinson

**Also present:** Mrs Jacki Grice (Clerk), Mrs Lisa Simpson (Hall Manager) Cllr Kay Cutts (Nottinghamshire County Councillor), Cllr Roger Upton (Rushcliffe Borough Councillor) and thirteen members of the public

1. **Election of Chairman and To Receive the Declaration of Acceptance of Office**  
Cllr Graham Leigh-Browne proposed Cllr Georgia Moore, seconded by Cllr Dave Barton, there were no other nominations, it was  
**Resolved:** "That Cllr Georgia Moore be duly elected as Parish Council Chairman."  
Cllr Georgia Moore accepted the position and signed the Declaration of Acceptance of Office.
2. The Chairman thanked members and welcomed all to the meeting. Residents were encouraged to attend meetings and comment during the Public Session. It is hoped that the new Council will work well as a team for the benefit of the village.
3. **Apologies for Absence:** Cllrs David Astill, Penny Astill, Bill Banner, Sue Clegg and John Thorn – Approved
4. **Election of Vice Chairman and To Receive the Declaration of Acceptance of Office**  
Cllr Josephine Spencer proposed Cllr Dave Barton, seconded by Cllr Sue Clegg, there were no other nominations, it was  
**Resolved:** "That Cllr Dave Barton be duly elected as Parish Council Vice Chairman."  
Cllr Dave Barton accepted the position and signed the Declaration of Acceptance of Office.
5. The Vice Chairman thanked members and gave a brief mention of the successful BioBlitz event held at the weekend. The Parish Council working in partnership with the Canal and River Trust, Nottinghamshire Wildlife Trust and Radcliffe Conservation Volunteers resulted in many residents enjoying the activities and the recording of the findings are now awaited for review.
6. **To Receive the Declaration of Office of Acceptance of Office from All Council Members**  
All members present signed the document, absent members will be asked to sign prior to attending the next relevant meeting.
7. **To Receive Register of Interest Forms**  
All members present signed the document, absent members will be asked to provide the completed form prior to attending the next relevant meeting.
8. **Open Session for Members of the Public to Raise Matters of Council Business**  
Standing orders were suspended at 7.15pm

All Council members introduced themselves and gave a brief summary of their reasons for standing for the Parish Council.

- *The Chairman of Neighbourhood Watch advised that Nottinghamshire Police are proposing to reduce the number of Police Community Support Officers by 70, equating to cuts of 20% of the total number employed due to stringent budget requirements. Radcliffe currently benefits from two PCSO's and one Police Officer. Councillors are encouraged to write to Paddy Tipping the Police and Crime Commissioner to express concerns.*
- *Information is awaited on the membership and minutes of the Community Advisory Board regarding the Harlequin 3 Well Site.*
- *A request was made to publish minutes in draft form prior to approval and to provide residents who attend meetings with all supporting documents for meetings. (This will be considered by Finance and General Purposes Committee.)*
- *A request for audio recording meetings was re-iterated. (This will also be considered by Finance and General Purposes Committee.)*

9. Standing Orders resumed at 7.29pm

**10. Declarations of Interest**

None received.

**11. Minutes of the Full Council meeting held on 27 April 2015**

It was: **RESOLVED** "That the minutes were approved as an accurate record and signed by the Chairman."

**Clerk's Report on Previous Minutes**

**12. M.6 Car Park Consultation**

Dan Swaine, Link Officer at the Borough Council has advised that he will provide a written update when the consultation on the Health Centre and Walkers Yard car parks ends on 22 May 2015.

**13. M.9 Perry Buoys & Defibrillators**

The life buoys funded by ROTSPA have been installed. The Defibrillators will be considered at the next Finance and General Purposes meeting.

**14. M.15 Youth Event**

An Extraordinary Grange Hall meeting was called before the end of the last Administration and it was agreed to support a Youth Band Night on 3<sup>rd</sup> July 2015.

**15. M.21 Water Bowser**

Delivery of the new bowser is expected in the next couple of weeks.

**To Review Committee Terms of Reference**

16. The terms of reference were reviewed and amended taking into account the progression of the Neighbourhood Plan that is now being developed and this budget comes under the responsibility of the Planning and Environment Committee and also Travel and Transport issues. Health and Safety as an additional working party under Finance and General Purposes and the Skate Park is now under the responsibility of the Amenities Committee.

**Resolved:** "To approve the terms of reference."

**Membership of Standing Committees**

**17. Amenities**

**Resolved:** Cllrs, David Astill, Penny Astill, Joe Bailey, Bill Banner, David Barton, Rod Brears, Graham Budworth, Sue Clegg, Martin Culshaw, Graham Leigh-Browne, Georgia Moore, Jean Robinson, Josephine Spencer, Pam Thompson, John Thorn, Alice Tomlinson.

**18. Grange Hall and The Grange**

**Resolved:** Cllrs, David Astill, Penny Astill, Joe Bailey, David Barton, Graham Budworth, Sue Clegg, Martin Culshaw, Gillian Dunn, Georgia Moore, Jean Robinson, Josephine Spencer, Pam Thompson, Alice Tomlinson

**19. Finance and General Purposes**

**Resolved:** Cllrs, Keith Agar, David Astill, Joe Bailey, Bill Banner, David Barton, Rod Brears, Graham Budworth, Sue Clegg, Martin Culshaw, Graham Leigh-Browne, Georgia Moore, Josephine Spencer, Pam Thompson, John Thorn, Alice Tomlinson

**20. Planning and Environment**

**Resolved:** Cllrs, Keith Agar, David Astill, Joe Bailey, David Barton, Rod Brears, Graham Budworth, Sue Clegg, Martin Culshaw, Gillian Dunn, Graham Leigh-Browne, Georgia Moore, Pam Thompson, Alice Tomlinson

**Election of Standing Committee Chairman and Vice Chairman**

**21. Amenities Committee Chairman**

Cllr Joe Bailey proposed Cllr John Thorn, seconded by Cllr Graham Budworth, there were no other nominations, it was

**Resolved:** “That Cllr John Thorn be duly elected as the Amenities Committee Chairman.”

**22. Amenities Committee Vice Chairman**

Cllr Martin Culshaw proposed Cllr Pam Thompson, seconded by Cllr Alice Tomlinson, there were no other nominations, it was

**Resolved:** “That Cllr Pam Thompson be duly elected as the Amenities Committee Vice Chairman.”

**23. Grange Hall and The Grange Committee Chairman**

Cllr Josephine Spencer proposed Cllr Sue Clegg, seconded by Cllr Martin Culshaw, there were no other nominations, it was

**Resolved:** “That Cllr Sue Clegg be duly elected as the Grange Hall and The Grange Committee Chairman.”

**24. Grange Hall and The Grange Committee Vice Chairman**

Cllr Graham Budworth proposed Cllr Joe Bailey, seconded by Cllr Pam Thompson, there were no other nominations, it was

**Resolved:** “That Cllr Joe Bailey be duly elected as the Grange Hall and The Grange Committee Vice Chairman.”

**25. Finance and General Purposes Chairman**

Cllr Joe Bailey proposed Cllr Josephine Spencer, seconded by Cllr Sue Clegg, there were no other nominations, it was

**Resolved:** “That Cllr Josephine Spencer be duly elected as the Finance and General Purposes Committee Chairman.”

**26. Finance and General Purposes Vice Chairman**

Cllr Dave Barton proposed Cllr Bill Banner, seconded by Cllr John Thorn, there were no other nominations, it was

**Resolved:** “That Cllr Bill Banner be duly elected as the Finance and General Purposes Committee Vice Chairman.”

**27. Planning and Environment Chairman**

Cllr Dave Barton proposed Cllr Martin Culshaw, seconded by Cllr Pam Thompson, there were no other nominations, it was

**Resolved:** “That Cllr Martin Culshaw be duly elected as the Planning and Environment Committee Chairman.”

**28. Planning and Environment Vice Chairman**

Cllr Georgia Moore proposed Cllr Keith Agar, seconded by Cllr Dave Barton, there were no other nominations, it was

**Resolved:** “That Cllr Keith Agar be duly elected as the Planning and Environment Committee Vice Chairman.”

**Membership of Sub Committees**

**29. Amenities – Football**

**Resolved:** Cllrs, Joe Bailey, Graham Budworth, Josephine Spencer, John Thorn

**30. Finance and General Purposes - Personnel and Wages**

For the purposes of continuity it was

**Resolved:** “That the Personnel Committee will comprise of all Committee Chairman and the Chairman and Vice Chair of Council and the Vice Chair of Finance and General Purposes. However, this composition will be considered for review at the next Finance and General Purposes Committee meeting.”

**Membership of Working Parties**

**31. Amenities – Grounds Maintenance**

**Resolved:** Cllrs, Graham Leigh-Browne, Pam Thompson, John Thorn, Alice Tomlinson

**32. Amenities – Play Equipment**

**Resolved:** Cllrs, Joe Bailey, Bill Banner, Graham Leigh-Browne, Pam Thompson, John Thorn, Alice Tomlinson

**33. Grange Hall and The Grange – Housekeeping and Maintenance**

**Resolved:** Cllrs, Joe Bailey, Sue Clegg, Georgia Moore

**34. Grange Hall and The Grange – Events and Marketing**

**Resolved:** Cllrs, Joe Bailey, Graham Budworth, Sue Clegg, Georgia Moore, Josephine Spencer, Pam Thompson, Alice Tomlinson

**35. Finance and General Purposes – Audit**

**Resolved:** Cllrs, Bill Banner, Sue Clegg, Josephine Spencer, John Thorn

**36. Finance and General Purposes – P.R**

**Resolved:** Cllrs, David Barton, Graham Leigh-Browne, Georgia Moore

**37. Finance and General Purposes – Health and Safety**

**Resolved:** Cllrs, Keith Agar, Graham Budworth, Sue Clegg

**Other Appointments and Representatives on Outside Bodies and Organisations**

**38. Resolved:**

a) **Rural Community Action Nottinghamshire (1)** Cllr Graham Leigh-Browne

b) **Radcliffe on Trent Sports Association (2)** Cllrs Pam Thompson, John Thorn

39. Standing Orders were suspended at 7.43pm to enable Janet Maughan to advise that herself and Mel Mckechnie (previous Cllrs) intend to remain on the Jeffrey Dole Committee as residents.

40. Standing Orders Resumed.

41. c) **Jeffrey Dole Charity (2)** Cllrs John Thorn, Georgia Moore

d) **Radcliffe on Trent Carnival (2)** Cllrs Gillian Dunn, Georgia Moore

e) **Radcliffe on Trent Twinning**

**Association (2)** Cllrs Pam Thompson, Graham Leigh-Browne

f) **Radcliffe Infants School (1)** Cllr Josephine Spencer

g) **Radcliffe Junior School (1)** Cllr Bill Banner

h) **South Nottinghamshire Academy (1)** Cllr Penny Astill

i) **Radcliffe Community Plan (2)** Cllrs Rod Brears, Martin Culshaw

- j) **Police LAG Meetings (1)** Cllr Graham Leigh-Browne
- k) **Radcliffe Residents Association (1)** Cllr Pam Thompson
- l) **Community Advisory Board: Hutton Energy (2)** Cllrs Georgia Moore, Keith Agar (tbc)

m) **Neighbourhood Plan (2)** Cllrs Martin Culshaw, Keith Agar

n) **Positive Futures (2)** Cllrs Pam Thompson, Joe Bailey

- 42. Standing Orders were suspended at 7.51pm to enable the Chairman of the Neighbourhood Watch to provide details on the group and the involvement of a Parish Councillor.
- 43. Standing Orders Resumed.
- 44. o) **Neighbourhood Watch (1)** Cllr Alice Tomlinson

**Reports from Borough and County Councillors**

- 45. Newly appointed Borough Councillor Roger Upton advised that he hopes to develop a good relationship with Council members and will attend a good number of meetings.
- 46. Cllr Kay Cutts gave the following report:
  - The minutes of the Community Advisory Board will be published online after approval by the Board members. Meetings are expected to be held monthly. Hutton Energy have indicated that exploratory drilling will not commence until August.
  - A flag raising ceremony was held at the County Council to commemorate VE Day, the beacon was also lit.
  - A recent meeting was held with Trent Barton who took on board that the bus services could be improved. However some routes are simply not viable. Upper Saxondale and Shelford Road for example and the County Council subsidies are reducing.

**Reports from Outside Organisations**

- 47. None received.

**Correspondence**

**South Nottinghamshire Academy Totem Poles**

- 48. Members were copied into a letter sent to South Nottinghamshire Academy seeking reassurance that the Totem Poles will not disappear during the building works. A response from the Head Teacher is awaited. Noted.

**Rushcliffe Borough Council: Town and Parish Conference 12 June 2015**

**Nottinghamshire Golf and Country Club**

- 49. **Resolved:** Cllrs Martin Culshaw, Graham Budworth and Gillian Dunn shall attend.”

**Agenda and Minutes Distribution Procedures**

- 50. All Agendas and Minutes will be emailed out to members, hard copies will be available on request and placed in the Pigeon Holes in the County Room. Alternatively paper and ink can be provided. The meeting schedule was also confirmed.

**Website Pictures and Profiles**

- 51. Members were asked to provide pictures and profiles for the website. Alternatively the Clerk will be able to take a picture on request. Arrangements will also be made for a Group photograph.

**Date of Next Meeting**

- 52. **29 June 2015**

**There being no further business the meeting closed at 8.10pm**

**Signed: Chairman.....Date.....**