

Radcliffe-on-Trent Parish Council
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 26 October 2015 at 7pm

Cllr John Thorn (Chairman)(A)	Cllr Pam Thompson (Vice Chairman)	Cllr David Astill (A)
Cllr Penny Astill	Cllr Joe Bailey	Cllr Bill Banner
Cllr Rod Brears	Cllr Graham Budworth	Cllr Sue Clegg
Cllr Martin Culshaw (A)	Cllr Gillian Dunn	Cllr Graham Leigh-Browne
Cllr Jean Robinson	Cllr Josephine Spencer (A)	Cllr Alice Tomlinson

Ex-officio: Cllr Georgia Moore (PC Chairman) Cllr David Barton (PC Vice Chairman) (A)

Also present Jacki Grice (Parish Clerk) Cllrs Roger Upton and Jean Smith of Rushcliffe Borough Council and four members of the public.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended. *One member of the public was recording.*

1. **Apologies** Cllrs David Barton, John Thorn, Martin Culshaw, Josephine Spencer and David Astill - Approved. In the absence of the Chairman Cllr John Thorn, the Vice Chair Pam Thompson Chaired the meeting.

Declarations of Interest

2. None received.

Chairman's Announcements

3. The Four Year Plan on the Agenda could be a lengthy discussion, the Chair asked members to be mindful of the time.

Minutes of the Previous Meeting held on 28 September 2015 it was:

4. **Resolved** "that the minutes were approved and signed by the Chairman."

Clerk's Report on Items Arising from Previous Minutes

M.6 Defibrillators

5. The new Defibrillators are now installed at Westcliffe Care Home and Bingham Road Pavilion, a Training Seminar has been arranged with Community Heartbeat for 12 November 7pm at The Grange.

M.7 Sand Bags

6. The Clerk's Office has been liaising with the Flood Co-ordinator at the Park Homes Site. The equipment for flood resilience is now on order grant funded via Rushcliffe Borough Council.

M12. Chippings

7. Streetwise has agreed to provide bark chippings FOC to the Radcliffe Conservation Volunteers for pathway remedial works on the weekend of 14 November.

M14. Rockley Park

8. The block paving and tarmacadam works are due to commence mid November.

M.15 Lectern

9. The working group is still trying to find someone that could help with the artwork for the Rockley Park Information Sign.

M.18. Play Equipment

10. Quotations are being sourced for the rubber crumb safety surfacing for Valley Road play area.

M. 20 Draft Management Plans Lily Ponds and Dewberry Hill

11. Ben Driver of NWT and Jane Baines of N.C.C Countryside Access are still in the process of obtaining quotations for various projects highlighted in the management plans.

M.27 Parr Grave

12. Cllr David Astill is still endeavouring to locate relatives of the Parr Grave with the help of the Local History Society.

M. 30 Planters

13. At the last meeting it was agreed to submit a grant request to the N.C.C Supporting Local Communities Fund for a Planter under the Shelford Road sign, it was noted that Upper Saxondale and Cropwell Road are also without Planters. The Clerk would include all three in the bid.

M.34 DPPO Alcohol Sign

14. RBC has advised that the Designated Police Protection Order sign in the Grounds of the Grange does not restrict people from drinking in public, it only enables the police to stop people from drinking that they believe are going to commit an offence. However it was agreed that the sign is confusing and the wording could be less descriptive.

Financial Update

15. Income and Expenditure figures for April – October (21st) 2015 were noted. The Clerk would Agenda the Security Costs for consideration at the next meeting. Whilst discussing the Grounds Maintenance Budget, Cllr Leigh Browne asked that the weeds at the Grange are addressed.

Open Session for members of the public to raise relevant matters, limited to 15 minutes

16. Standing orders were suspended at 7.21pm

- *A resident enquired if the Oak Tree near the BBQ in the Grange Grounds is now due to be relocated. The Clerk would arrange it with the Foreman to be moved during November.*

17. Standing orders resumed at 7.22pm

Four Year Plan: Priorities and Phasing Considerations

18. Members considered and prioritised the ideas with a score over 20 raised in the Four Year Plan Project with regard to Amenities, the following was agreed to put forward as suggestions for the 2016/17 budget:

- Lily Ponds additional grass cutting and Willow Pollarding
- Reset Pavilion Paving in Rockley Park and Install Protector around Oval Lawn
- Install more signage
- Provide more litter and recycling bins (prioritise bin near bus shelter outside Butchers on Main Road)
- £10,000 for Play Areas
- Possibly weekend litter picking at Wharf Lane, (to be discussed at the next meeting)

The following was suggested to defer until the 2017/18 budget:

Village Youth Shelter

The following was agreed to try and source funding for:

- Composting Toilets at Wharf Lane
- Play Equipment
- Nature Reserves
- Village Benches (via Donations)
- Commissioning of a feasibility study for a small leisure building at Wharf Lane

Other priorities include – continue to support ROTSA with regard to the SNA lease which will impact on the future plans of the Bingham Road Playing fields and Play Area, continue to work on a Leisure Strategy and investigate opportunities, establish ongoing maintenance costs of the skate park, implement Nature Reserves management plans, use of greenhouses as a planting nursery in partnership with Streetwise, create a tree identification trail, support library to increase usage, campaign to keep Radcliffe tidy, organise two annual litter picks in May and October and continue to lobby Streetwise for better service. The Clerk would contact the Probation Service to see if they could help with regular litter picking.

Other matters raised - the suggestion of a boardwalk from the Park Homes site to the Lily Ponds is unrealistic in terms of support and funding, screening of brash areas in Rockley Park (low priority) safety improvements at the weir, (need clarification on suggestion) planting of more trees in the village (defer due to neighbourhood plan aspirations of pedestrian focused centre) grounds maintenance equipment can now be borrowed from Streetwise as part of the partnership arrangement.

Streetwise Glasshouses Proposals: Update

19. The draft heads of terms for use of the Glasshouses at Rockley Park as a planting/training nursery is now with RBC Legal Team to look through. Bob Alderton and Rachel Cameron will be meeting with the Foreman soon to discuss the space available. The remedial work on the Glasshouses is expected to start in November/December with a view to students being on site by mid January 2016. Streetwise shall also be attending the next Positive Futures Management meeting to discuss the referral process to prioritise opportunities for Radcliffe young people.

Grange Grounds: To Consider Screening of Trade Waste Bins

20. Noting that the bins are left out once a week for a Tuesday morning collection, it was **Resolved** "not to proceed with screening at the driveway entrance".

Tree Survey Report & Other Matters Arising: To Consider Work Required

21. Members received a report of outstanding tree work from the survey and other issues that have since been highlighted in the following areas:
 Cemetery – Maple and Cherry (remove due to poor condition £210)
 Wharf Lane – Multi Stemmed Ash (severely fire damaged – coppice, cut to ground level and allow to regenerate £150)
 Wharf Lane – Grey Poplar (reduce damaged limbs overhanging playing field to reduce loading and risk of failure £120)
 Wharf Lane – Grey Poplar (reduce limb overhanging playing field by 25% to reduce loading and risk of failure £90)
 Rockley Park – Silver Birch (remove as declining £180)
 Cliff Walk & Rockley Park– (remove outstanding deadwood on Cliff Walk and broken branches to Conifer £675)
 Cliff Top – damaged Oak at the top of steps, base is compromised £600)
 Valley Road Play Area – deadwood x3 trees near Queen Swing £265)
Resolved: "To approve the full recommended works at £2,290 net, funded via £640 from the Trees Maintenance Budget and the balance of £1,650 from the Grounds Maintenance Budget."

22. Since the Agenda was published another matter has been highlighted regarding the trees and laurel bushes affecting a neighbouring property to Wharf Lane Recreation Ground. The Clerk would source more information and quotations for the next meeting.

Christmas Lighting

23. Members were advised that in addition to the Christmas Decorations budget 2015/16 of £6,000, a further £3,000 was accrued from the previous financial year in order to enhance the seasonal lighting scheme totalling £9,000. £7,500 is committed spend leaving a balance of £1,500.
 Rushcliffe Borough Councillors have each awarded £200 towards Trees, Lights and Brackets for the village shop frontages and Tesco have pledged £250 totalling £850 in donations. However as 37 shops wish to be included, the scheme will cost £2,350 for the first year infrastructure including electrician fees. Subsequent years will not require lighting and brackets so costs will significantly reduce.
Resolved: "to approve the Christmas Decorations budget balance of £1,500 as a contribution".

Cemetery: Procedures when Funerals Take Place

24. Cllr Josephine Spencer emailed a suggestion that notices are put up when funerals take place so that other visitors to the Cemetery are aware. In addition suggested that some of the Yew Trees are removed to allow for additional grass matting to increase the parking area to enable funeral and family cars to park off the drive.
Resolved: "not to take any action due to staffing resources and the detrimental effect on the Cemetery environment."

Commercial Use of Public Recreation Space

25. An approach has been made from a lady that wishes to organise a regular Bootcamp training session at Wharf Lane Recreation Ground. As it would prove extremely difficult to implement and monitor a booking system it was **Resolved** "to accept and note the request and review if any issues arise."

Funding Opportunities

26. Members were notified of three potential funding sources, Supporting Local Communities Scheme, Tesco Local Community Scheme and the South Nottinghamshire Leader Programme. A small working group comprising of Cllrs John Thorn, Pam Thompson, Sue Clegg, Graham Budworth and the Parish Clerk would consider further for recommended projects.

Street / Twitchell Naming

Wharf Lane and Park Road Street Name Plates

27. Rushcliffe Borough Council has advised that replacement street name plates are £64 each, however the suggested wording needs to be condensed due to traffic regulations. Alternatively an additional signpost could be a consideration advising that Wharf Lane and Park Road lead to various other destinations. The Signage Working Group would investigate alternatives and report back.

28. Naming of Vicarage Lane to Whitworth Drive Twitchell

Nottinghamshire County Council has advised that the request to name the twitchell Roulston Walk is not that simple as it would affect their technical database systems and continued maintenance. The Clerk would provide an update at the next Planning and Environment Meeting.

Leisure Facilities Working Group: Update

29. The first meeting of the Working Group will be held on 02 November 2015.

30. Cllr Georgia Moore gave apologies and left the meeting at 8.50pm

Councillors' Reports

31. Cllr Budworth advised that he is hoping to attend the East Midlands Trains Annual Stakeholder Conference on 4th November at the Jurys Inn Hotel in Nottingham.

Correspondence

32. A local resident sent an email thanking Council for the wonderful facilities at Valley Road Play Area.

33. A complaint has been received regarding the use of leaf blowers on Cliff Top, however if the leaves are not removed it becomes very slippy underfoot in that area.

34. A request has been received for Council to consider the installation of Cricket Nets at Wharf Lane. The Play Area Working Group would discuss this further.

Date of Next meeting

35. 23rd November 2015

There being no further business, the meeting closed at 8.54pm

Signed: Chairman Date