

Radcliffe-on-Trent Parish Council
Grange Hall and The Grange Management Committee Meeting, held in the Radcliffe Room, The Grange on
Monday 23 May 2016 at 7pm

Cllr. David Barton
 Cllr. Penny Astill
 Cllr. Martin Culshaw
 Cllr. Jean Robinson
 Cllr. Pam Thompson
 Cllr Georgia Moore

Cllr Joe Bailey (Vice Chairman)
 Cllr. Graham Budworth
 Cllr Gillian Dunn
 Cllr. Josephine Spencer
 Cllr. Alice Tomlinson
 Cllr. Sue Clegg (Chairman)

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

Also present: Clerk, - Jacki Grice, Hall Manager- Lisa Simpson, and one member of the public.

1. Apologies Approved

Cllr Alice Tomlinson – Approved.

2. Declarations of Interest

None received.

3. Minutes of the Previous meeting held on 14 March 2016, It was

Resolved: “That the minutes are approved as an accurate record and signed by the Chairman.

Chairman’s Announcements

4. There were no announcements.

Clerk’s Report on Items from Previous Meeting

5. M.7 Lighting Room Rear of Hall

Cllr Spencer is currently reviewing plans on the proposal.

6. M. 8 Ceiling Fan/Projector/Gantry Lights

The relocation of the switch outside the Plant Room has now been completed.

7. M. 9 Stage Lighting

The servicing of the stage lights has now been completed.

8. M. 24 Grange Hall Lighting Replacements

The work to replace the 16 light fittings in the Main Hall will take place on 30th and 31st May.

9. M. 25 Dado Rail

The new above door level Dado Rail has now been installed and looks very good.

10. M. 30 Outdoor Banner

The banner frame in Grange Grounds has now been installed.

Open Session for members of the public to raise relevant matters, limited to 15 minutes

There were no comments.

Grange & Grange Hall Finance

11. Year End 31 March 2016

Year End expenditure was 97.97% against budget and income 102.08% - noted.

12. April – 17 May 2016

Total Expenditure at 9.82% against 2016/17 budget and income at 34.76%. Noted, Grange Maintenance and Supplies appears excessive at 42% of budget already, the Clerk would look into this.

Hall Managers' Report**13. Grange Hall Bookings May/Jun/Jul**

Bookings continue to do well and are currently 44.73% against the 2016/17 budget, there are no areas of concern. Noted.

14. Grange Bookings May/Jun/Jul

More weekend bookings are needed. Current bookings are 14.35% against 2016/17 budget. Noted.

15. Customer Comment Forms/Other Feedback

No feedback to report.

16. The Grange Free Bookings

No recent free bookings to report.

17. 2016 Events Review

Members received a calendar of Parish Council events past and future for 2016.

- The Silver Cinema is very well attended and five Children's Cinema events will take place during the summer holidays. There was discussion on the ticket price for the Children's Cinema, it was noted that at least £90 - £100 is needed to cover the cost of each film and as this is a new scheme it was agreed to review the ticket prices at an Events Working Group meeting in September.
- Youth Gig 01/07/16 Currently 4 bands, 1 duet and 1 soloist booked. PA issues need to be sorted.
- The Fun Day 18/8/16 is an Olympic/Sports theme, there will be sports competitions, ferret racing and Streetwise will be painting a running track free of charge.
- Village Show 4/9/16 – Stalls welcome, charge £25.
- Last Night of the Proms 10/9/16, more entertainment is required prior to the show, the Hall Manager would contact Cllr John Thorn to enquire if his band were available.
- Dates also set for the Christmas Events.

18. 2015/16 Events Financial Analysis

It was reported that the PC events during the last financial year made a surplus of £739. Noted.

19. Marketing/Leaflets/Website

The Hall Manager has set up a new Grange Hall Facebook page which already has 1000 followers.

Grange Hall**To Consider Naming of Main Hall**

20. It was agreed that any suggestions be forwarded to the Chairman or the Clerk and a vote be taken at the next meeting. There is also the option of no change.

To Consider Roll Up Promotional Event Banners

21. **Resolved:** "to purchase two banners up to £160 budget and to make enquiries with a local graphic designer on artwork options, the Clerk will email designs to councillors for their preferences."

To Consider Hall Manager Attending Premises Licence Course

22. **Resolved** "To approve the Hall Manager attending the course at a cost of £200."

To Consider Text on Pricing Structure for Website

23. There was discussion on the wording for various areas of the website, but difficult to put into context without viewing the website at the meeting. The Clerk would put a website review on the next Agenda and make arrangements for viewing on the screen.

Correspondence

24. No correspondence received.

Councillors' Reports

25. There were no reports.

Date of Next Meeting

26. Monday 11 July 2016

There being no further business the meeting ended at 7.50pm.

Signed: Chairman

Date

DRAFT UNAPPROVED