

**Minutes of the Full Council Meeting of
Radcliffe-on-Trent Parish Council held in The Radcliffe Room, The Grange,
on Monday 27 June 2016 at 7.00pm**

Councillors

Keith Agar	Rodney Brears	Georgia Moore (Chairman)
David Astill	Graham Budworth	Jean Robinson
Penny Astill	Sue Clegg	Josephine Spencer
Joe Bailey	Martin Culshaw	Pam Thompson (A)
Bill Banner (A)	Gillian Dunn	John Thorn (A)
David Barton (Vice Chairman)	Graham Leigh-Browne (A)	Alice Tomlinson (A)

Also present: Mrs Jacki Grice (Clerk), Mrs Jacquie Earp (Admin Assistant) Cllr Kay Cutts (Nottinghamshire County Councillor) and Cllr Roger Upton (Rushcliffe Borough Councillor)

1. **Apologies for Absence:** Cllr Bill Banner, Cllr Pam Thompson, Cllr Graham Leigh-Browne, Cllr John Thorn, Cllr Alice Tomlinson, Cllr Neil Clarke (Rushcliffe Borough Councillor) Cllr Jean Smith (Rushcliffe Borough Councillor) PCSO Sally Charles– Approved
2. **Cllr Simon Robinson (RBC Deputy Leader & Chairman of Bingham/Radcliffe on Trent Growth Board) and David Mitchell (RBC Executive Manager Communities): A Presentation of the Details and Findings of the Recent Retail Studies and Proposals for Support.**
This presentation has been deferred to the next Full Council Meeting on the 5th September 2016.
3. **Declarations of Interest**
None Received
4. **Minutes of the Full Council meeting held on 16 May 2016, for Approval**
It was: **RESOLVED** “Save for the following amendment that minute reference 12 includes Cllr Dunn, that the minutes were approved as an accurate record and signed by the Chairman.”
5. **Chairman’s Announcements**
The Chair acknowledged there had been more celebrations for the Queen’s Birthday, including Street Parties and a Service (which was well represented by the Cllrs) at St Mary’s Church. A big thank you was given to Primo and Jenny looking after the village grounds and under the management of the Clerk the village is looking particularly lovely.
6. **Clerk’s Report on Previous Minutes**
Nothing to report on the Previous Minutes
7. **Open Session for members of the Public to Raise Matters of Council Business limited to 15 minutes**
No Open Session, as no members of the Public in attendance.
8. **Police Crime Statistics April and May 2016**
Noted – apologies from PCSO Sally Charles who could not attend this meeting
9. **Minutes of The Grange and Grange Hall Management Committee Meeting held on 23 May 2016 for Acceptance**
It was **RESOLVED** “That the minutes were approved as an accurate record and signed by the Chairman.”

10. Minutes of the Planning and Environment Committee Meeting held on 06 June 2016 for Acceptance

Cllr Culshaw confirmed that there would be an additional five trains on the new timetable from December. The Chair asked that the Grange Hall Manager advertise this fact through Social Media and the Newsletter.

It was **RESOLVED** "That the minutes were approved as an accurate record and signed by the Chairman."

11. Minutes of the Finance and General Purposes Committee Meeting held on 13 June 2016 for Acceptance

It was **RESOLVED** "That the minutes were approved as an accurate record and signed by the Chairman."

12. Minutes of the Amenities Committee Meeting held on 20 June 2016 for Acceptance

It was **RESOLVED** "That the minutes were approved as an accurate record and signed by the Chairman."

13. Neighbourhood Plan

a) To note the Minutes of the NP Meeting held 08 June 2016

Noted

14. b) To Receive a Report from the NP Chairman

Cllr Roger Upton - the Chairman of the Neighbourhood Plan gave a general presentation of the Report. The Submission Draft is now ready to be signed off by the Parish Council. Cllr Upton thanked the Steering Group, Residents and other Organisations for getting to this stage. It is a milestone in the progression of the Plan as it is passed to the Borough Council. As it is still a Draft, amendments can still be made at this stage. When the Plan is signed off it will then go to the Local Planning Authority at the Borough Council who check if it complies with the legal requirements of the Locality Act. Once they are satisfied, Regulation 16 comes into force. Regulation 16 says that the Local Authority will publicise they have received the Plan and Notices are placed in the Local Press for any comments. They then pass on any comments to the External Examiner. Cllr Upton suggests he produce templates to follow enabling comments to be submitted. The Independent Examiner then checks again any additional written representations. A Public Hearing may be called if the Examiner feels it is required, so we may wish to employ Consultants to represent us at a cost if there was a Public Hearing further down the line. Any decision should be published and the Parish Council notified, then they should then organise and pay for a referendum. Everybody in the Parish on the electoral roll will get an electoral vote, and a majority vote will decide. Assuming it is successful implementation is formally adopted by the Borough Council and becomes part of the Local Development Plan. Costs and timescales are then discussed. Cllr Budworth asks if the EU Rules are written in the Planning. Cllr Upton confirms they are not to his knowledge and that any EU regulations on the Environment stand alone and are not part of the British National Planning Framework or Locality Act. Cllr Upton confirms that the Section 106 Agreements will not come into effect as yet, and the Chair states that she has written to the Borough Council and received confirmation that the Parish Council will be consulted as appropriate.

15. c) To Resolve to Approve the Recommendation that the Final Version of the Neighbourhood Plan Document is signed and Sent to Rushcliffe Borough Council Local Planning Authority for Independent Examination, Referendum and Adoption

The Chair thanks Cllr Upton very much for all his hard work in producing the Plan.

It was **RESOLVED** "That the Final Draft Submission Version of the Neighbourhood Plan Document is approved as an accurate record and signed by the Chairman." The Clerk will now send this to Rushcliffe Borough Council.

16. Year End Accounts 31 March 2016: As Recommended by Finance and General Purposes Committee- Annual Return to:

a) Approve and Sign the Annual Return Annual Governance Statement 2015/16

It was **RESOLVED** "That the Annual Return Annual Governance Statement 2015/16 are approved as an accurate record and signed by the Chairman."

17. b) Approve and Sign the Annual Return Accounting Statements 2015/16

It was **RESOLVED** "That the Annual Return Accounting Statements 2015/16 were approved as an accurate record and signed by the Chairman."

18. c) Approve and Sign the Full Financial Statements 2015/16

It was **RESOLVED** "That the Full Financial Statements 2015/16 are approved as an accurate record and signed by the Chairman."

19. To Approve Committee Terms of Reference (as recommended by F&GP Committee) To Note Standing Orders and Financial Regulations to be considered at the next Full Council Meeting

20. It was RESOLVED "The Committee Terms of Reference (as recommended by F&GP Committee) were approved, the Standing Orders and the Financial Regulations will be considered at the next Full Council Meeting"

21. Correspondence

a) Severn Trent Water Community Compensation to note £2,000 awarded for Community Events

The Chair thanked Cllr Thompson in her absence for finding out that Bingham had been awarded £2,000 compensation following the loss of water. Following this, the Clerk approached Severn Trent, who have now awarded us the same amount of compensation for Community Events.

22. b) Automatic Doors Grange Hall

The Chair thanked the Clerk who has obtained funding of £8,200 from 'Awards for All – The Big Lottery' for two sets of automatic sliding doors for Grange Hall.

23. c) Best Kept Village Competition

The Chair referred to a letter regarding the preliminary rounds in the Best Kept Village Competition and confirms Radcliffe has been placed in the top four and will go to the next round of judging. This will be from Monday 4th July to Friday 22nd July, the judges may come to the village at any time during this period. The winning village for this section will go through to the next 'Best in Nottinghamshire' round in September.

24. d) NALC: New Councillor Training – 14.9.16 Epperstone Village Hall

The Chair confirmed we have received information from NALC and there will be training for Cllrs in September. If any Cllrs are interested, the Chair asks they should speak to the Clerk.

25. Councillors Reports

Cllr Spencer has confirmed that some land adjacent to the Infant School has been obtained to build and accommodate Reception children and Play School. It is hoped that the facility will be up and running by September, works are due to start this month. Thanks go to Cllr Cutts for her help in enabling this to happen.

Cllr Dunn reported on the recent Health Centre meeting, and how well attended it was. There were presentations from a representative of the Rushcliffe Commissioning Group who talked about Principia's roles and responsibilities, and also from local GP's who answered resident's questions. Cllr Culshaw suggests a meeting with the Radcliffe Health Centre to discuss their issues regarding expansion of the Practice Accommodation.

26. Reports from Borough and County Councillors

Cllr Kay Cutts provided the following report:

- Attended the service at St Mary's Church in the village for the Queens 90th Celebrations
- Attended 'Prevent Training' – Training on how to identify Terrorists
- Attended the Duke of Edinburgh Bronze Awards meeting at the Methodist Church
- Attended the Civic Awards at Southwell Minster
- Handover with new company 'Via' owned by the County Council, partnered with Cornwall. Money will be given to them for repairs and road maintenance, gully emptying, and street lighting. They will report back to the CC, and will be situated next door to each other making communications easier. Procedures will be exactly the same, if there is anything to report go through the CC website as previous.
- Congratulations to Cllr Roger Upton for work on the Neighbourhood Plan
- The completion of the roadworks in the centre of the village, was well managed and did an extremely good job on time.
- There is a debate on the recent flooding in Nottinghamshire, particularly Rushcliffe. There has been a large amount of rainfall in a short space of time, so we are looking at whether anything different needs to be done to maintain the drains.
- Leisure forms only one part of the Section 106 Regulations. There is other priorities to consider such as Education, Transport and Health
- A letter has been received regarding the additional trains for Radcliffe. It is a step forward and thanks go to everyone involved

Cllr Roger Upton then provided the following report:

- Also attended the service at St Mary's Church Queens 90th Celebrations
- Attended the recent Town Parish Conference at Cotgrave Golf Club. A large number of Parish Cllrs came to the meeting, Cllr Upton extends the invitation to Radcliffe Cllrs for next year.
- Cllr Upton, Cllr Clegg and Dr Ekuwru from the Radcliffe Health Centre all attended a meeting at the CCG late last year and spoke about the Health Centre Building the Car Park.
- Due diligence checks have been done on the purchases for the Civic Centre and the report goes to Full Council this Thursday. This should then come in the public domain for the sale of the Civic Centre
- The Arena on Rugby Road is on track for opening January 2017
- There is a report going on Full Council this Thursday about Positive Futures and their continuation and specifically names Radcliffe on Trent
- Cllr Upton is involved more with provision of Green Bins. Plans are underway to provide Newark & Sherwood with Green Bins.

27. Reports from Outside Organisations

None received

28. Date of Next Full Council Meeting – 05 September 2016

There being no further business the meeting closed at 7.45pm