

**Minutes of the Full Council Meeting of  
Radcliffe-on-Trent Parish Council held in The Radcliffe Room, The Grange,  
On Monday 31 October 2016 at 7.15pm**

**Councillors**

Keith Agar	Rodney Brears (A)	Georgia Moore (Chairman)
David Astill	Graham Budworth	Jean Robinson
Penny Astill	Sue Clegg	Josephine Spencer
Joe Bailey	Martin Culshaw	Pam Thompson
Bill Banner	Gillian Dunn	John Thorn
David Barton (Vice Chairman)	Graham Leigh-Browne (A)	Alice Tomlinson (A)

**Also present:** Mrs Jacki Grice (Clerk), Mrs Jacquie Earp (Admin Assistant) Cllr Roger Upton Rushcliffe Borough Councillor, Cllr Jean Smith Rushcliffe Borough Councillor, Cllr Neil Clarke Rushcliffe Borough Councillor, Cllr Kay Cutts Nottinghamshire County Councillor, and one member of the public.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

1. **Apologies for Absence:** Cllrs: Alice Tomlinson, Rodney Brears and Graham Leigh-Browne.  
– Approved.

2. **Declarations of Interest**  
None Received

3. **Minutes of the Full Council Meeting held on 05 September 2016 for Approval**  
It was **Resolved:** “That the minutes were approved as an accurate record and signed by the Chairman.”

4. **Chairman’s Announcements**

- The Chairman and Cllr Thompson attended the Parish Council Surgery on the 1<sup>st</sup> October, just one resident came along.
- On the 7<sup>th</sup> October the Chairman and Cllr Barton attended the Pre-School Play Group opening, along with a number of other Parish Councillors plus RBC Cllr Roger Upton and NCC Cllr Kay Cutts, who opened it. It was a really pleasant afternoon and very interesting to see the new Play Group. *Cllr Thorn confirms that it was nice to see Gerry Mills, one of the original supporters of the Play Group 50 years ago.*
- On the 20<sup>th</sup> October the Chairman and Cllr Dunn attended the Carnival AGM. The Chairman thanked the Committee and helpers for a marvellous carnival this year. Next year’s Carnival theme will be ‘The Show Must Go On’
- Remembrance Sunday is the 13<sup>th</sup> November, Road closures have been arranged. Not by the Police this year, RBC Cllr Neil Clarke has been involved. RBC Cllr Upton and Cllr Budworth will be holding up the traffic on the day. The Chairman asks that as many Cllrs should attend as possible, and the parade will start in Walkers Yard Car Park at 10.30am.
- On the 14<sup>th</sup> November at 6.15pm at Grange Hall, there will be leaving drinks for Rev Graeme Anderson. The Chairman also asks that as many Cllrs as possible attend.
- Cllr Barton has been to see Cllr Leigh-Browne in Lings Bar Hospital to convey our best wishes. The Clerk also confirmed that a plant and biscuits were given to him on behalf of the Parish Council.
- The Chairman and Cllr Barton represented the Parish Council and attended the Local Growth Board Meeting this afternoon. The Chairman asks the Clerk to make the minutes available to Cllrs when they are received.

**5. Clerks Report on Previous Minutes.**

Nothing to report as items are back on the Agenda.

**6. Open Session for Members of the Public to Raise Matters of Council Business, limited to 15 Minutes**

Standing Orders Suspended 7.24pm

- *A Member of the Public refers to Item 14 'Swapping of Meeting Dates'. In his view it is something not to be taken lightly. He states this is a public document and is relied on by the public to attend the correct meeting. As it is displayed on the notice boards, and published on the website, the meetings should only be changed in exceptional circumstances. Cllr Barton refers to item 14 and confirms that any changes in meetings will have to be agreed by Full Council*

Standing Orders resumed at 7.25pm

**7. Police Crime Statistics August and September 2016**

Noted - Cllr Spencer is concerned about 'Theft in Shops' figures. The figures are getting worse, even though some shops have CCTV. The Chair confirms that we have communications via the Business Forum, and will find out more details and report back. Cllr Budworth asks for any resulting outcome of these figures. The Clerk confirms that Inspector Berry will be attending the Full Council Meeting in December, so questions can be raised with him then. Cllr Agar states that in his view the Crime Figures are still low.

**8. Minutes of the Grange & Grange Hall Management Committee Meeting held on 26 September 2016 for Acceptance**

Cllr Clegg confirms that the Coffee Morning on the 22<sup>nd</sup> December has now been moved to go with the Cllrs Coffee Morning on Saturday 17<sup>th</sup> December. Cllr Clegg also confirms there has been no complaints from residents regarding the Silver Cinema price increase. It was: **Resolved** "that the minutes were accepted and referred back to committee."

**9. Minutes of the Planning & Environment Committee Meetings held on 12 September, 10 October and Extra Ordinary 17 October 2016 for Acceptance**

Cllr Culshaw confirms that having made contact with Adam Greest at Severn Trent Water, and the subsequent meetings thereafter, the problems at the West End of the village with the Pumping Station are almost resolved. The Extra Ordinary meeting on the 17<sup>th</sup> October was for the Shale Gas Wealth Fund consultation and to decide comments to send to HM Treasury. These have now been submitted. Thanks goes to Cllr Culshaw for working very hard to produce the comments in a very short space of time. It was: **Resolved** "that the three sets of minutes were accepted and referred back to committee."

**10. Minutes of the Finance and General Purposes Committee Meeting held on 03 October 2016 for Acceptance**

Noted – Cllr Spencer is delighted that Cllr Bailey has reported Positive Futures will be continuing for another four years. It is noted that the reserve money in the budget is important considering the additional unbudgeted expenditure this year. It was: **Resolved** "that the minutes were accepted and referred back to committee."

**11. Minutes of the Amenities Committee Meeting held on 19 September and 24 October 2016 for Acceptance**

Cllr Thorn refers to item 21 (Skate Park) on the 24<sup>th</sup> October Meeting. He comments it was wonderful to see more members of the public at the meeting, as a large number of the Skate Park User Group attended this time. Thanks go to Cllr Tomlinson for engaging with the young people in the village, this has in turn enabled the Parish Council to build up a good working relationship as Custodians and the Users of the Park. Thanks also go to RBC Cllr

Cottee who has really listened to the Parish Council's difficulties and has helped take things forward between the two Councils. Skate parks will now be included in the Playing Fields review, this will have a positive effect on the two Councils, hopefully to deliver something spectacular for the village next year.

It was: **Resolved** "that the minutes were accepted and referred back to committee."

**12. Quality Status – Model Standing Orders Review: To Approve**

Further amendments required. Item deferred.

The Chairman and Vice Chairman request that any amendments be brought to the Clerks attention well in advance of the next Full Council Meeting in December.

**13. Quality Status – Risk Management Policy – To Approve**

Further amendments required. Item deferred until next meeting in December

**14. Meeting Schedule 2016 – November Amenities and Finance & General Purposes Meetings – To Approve Swapping of Dates**

Noted. The dates on the Meeting Schedule are left as they are, the Vice Chairmen of each Committee will Chair the Meetings in the absence of the Chair.

**15. Meeting Schedule 2017 – To Approve**

Noted. It was **Resolved** "that with the additional note of 'subject to change', the Meeting Schedule 2017 is approved."

**16. Neighbourhood Plan Update: Report from Cllr Upton (Chairman of Steering Group)**

Noted. Cllr Agar confirms that the Neighbourhood Plan has been submitted to the Borough Council. The next stage is to appoint an Examiner, so the Neighbourhood Plan can be examined in January and February 2017. In preparation the Borough Council are required to publicise the process, so that local people can send their comments to the Local Planning Authority, to pass to External Examiner. This will be publicised on the Borough and Parish Council website for six weeks from 4<sup>th</sup> November until 16<sup>th</sup> December. It is important as a Parish Council to encourage people to make their views known on this, and important that Cllrs also make their views known. The External Examiner will make his Report in April and May 2017, the Referendum being held in September 2017.

**17. To Receive and Approve a Report and Recommendation re: Village Economic Masterplan**

The Chairman notes that the Parish Council bid has been accepted. The Parish Council will receive £19,000 from the Economic Growth Board, a meeting was held this afternoon and thanks were given for the funding. Special thanks to Abby Brennan who did a really good job on the bid and has been a great advantage to Parish Council. The only alteration to the report is that the Joint Steering Group Members List is amended to include NCC Cllr Kay Cutts. It was **Resolved** "to accept and approve a Report and Recommendation re: Village Economic Masterplan, to include Cllr Kay Cutts as another member of the Joint Steering Group."

**18. Leisure Investigation Work**

- a) **To Approve Submission of an Outline Planning Application for Community Hub at Wharf Lane Recreation Ground**
- b) **To Review Consultation Response to RBC re: Greenbelt and to Consider Further Comments to Seek the Removal of Wharf Lane Recreation Ground from the Greenbelt**

The Chair requests that points a) and b) be put on the next Planning Meeting Agenda. More information is required to deal with the issue and to move on. A discussion follows and Cllrs agree more substantial information is required and more time is needed to collate it. The Chairman asks that Cllr Spencer and Cllr Culshaw meet up to discuss and let the Clerk know of any outcome.

c) **To Consider and approve a letter to the Redhill Academy Trust: Bingham Road Playing Fields**

Cllr Culshaw proposes two changes to item 18 c). One being the exact date the lease ends and drop the word 'purchasing' in the last paragraph, as it undermines our negotiating position. Cllr Agar discusses the legislation and states it would be useful to know if the lease has the benefit of security of tenure and if ROTSA are intending to exercise their rights under this legislation. Cllr Agar will clarify the points about legislation with the Clerk tomorrow. Bingham Road Playing Fields are already registered as an Asset of Community Value, so this point can also be included into the letter.

It was **Resolved** "that the letters is approved to be sent with the above amendments. A copy of the final letter to also be sent to ROTSA."

**19. Four Year Plan: Review**

Cllr Barton confirms the Four Year Plan is making good progress. It is a fluid and flexible document that can be added to with new needs. The end of the year will be perhaps be a more appropriate time for a substantial review. Thanks go to Cllr Barton for all his hard work on this document. The Clerk confirms that a letter has been sent to the Highways Agency for a pedestrian refuge on the A52, but our request was rejected.

**20. Correspondence: NALC Council Tax Referendum Proposals: To Consider Writing to K. Clarke MP**

Cllr Barton explained the Government proposals to extend council tax referendum principles to local parish and town councils and that any increases in the precept be capped at 2%. This is unnecessary legislation as elected members of Parish/Town Councils are best placed to respond to the needs of the community. A referendum would cost Radcliffe in the region of £6 – 7,000. NALC have provided a template letter for Councils to express their opposition to the proposals to their local MP to raise with the Government Minister Marcus Jones MP. It was **Resolved** "The Clerk to send the template letter to Rt Hon K. Clarke MP."

**21. Councillors Reports**

Cllr Bailey reminded members of the Fireworks Event being held at the weekend at Bingham Road Playing fields. Please support this new event on the village calendar. South Notts Academy are holding an open event on 08<sup>th</sup> November.

22. Cllr Martin Culshaw met with N.C.C Cllr Cutts to seek support and explain the process of how the Council is making its comments to submit for the next Train Service Franchise review to the Department of Transport.

**Reports from Borough and County Councillors**

**23. Cllr Neil Clarke provided the following report:**

- There has been two successful prosecutions for fly tipping recently, resulting in fines of £200 and £5,000.
- The Royal Oak has been approved to be included on the register for Assets of Community Value.
- Rushcliffe Borough Council will be hosting the annual awards presentations for Sport and Community nominees on 16<sup>th</sup> and 23<sup>rd</sup> November.
- There is a bill going through Parliament that will give added 'weight' to Neighbourhood Plans.
- Advised that he has met with NALC Executives regarding the Government proposals for referendums when increasing (parish) council tax beyond 2% and both the Borough and County Councils have submitted correspondence to Marcus Jones MP in support of opposing the proposals.
- Met with the Police and Highways Officers to organise the voluntary manning of the Remembrance Day Road Closures, the three Borough Councillor have all contributed

to the cost of the signs. There are eight volunteers helping on the day which means the parade can continue without Police assistance.

- The Borough Council has agreed to take the Community Infrastructure Levy forward in principle and the process has been put in motion.

**24. Cllr Jean Smith provided the following report:**

- With regard to the recent shop thefts, it is understood that the Co-op has a policy of reporting only and not prosecuting.

**25. Cllr Kay Cutts provided the following report:**

- Attend the Local Growth Board meeting today which was very informative, it was suggested to lobby all the MP's who represent constituents along the Poacher Train Line.
- Attend the opening event for the new Playgroup. Infants have not had the best of starts with the new classroom being adjacent to the SNA building site.
- Attended the Outstanding Youth Awards, young people are nominated, encouraged to dress up and bring along guests.
- Attend a celebration event for the Notts Paralympic Medal Winners, which was very very rewarding to see.
- Attended the Radcliffe Residents Association meeting which had a Guest Speaker on Emergency Planning.
- Suggests speaking to David Griffin of Neighbourhood Watch, it is understood that people from outside of the village are shoplifting, shops are being advised to only put low value items near the doorways.
- Attended the showing of film Battle of Somme at Grange Hall which was fascinating.
- The Notts County Council Network Conference is coming up which will host a variety of high level Speakers.
- Cllr Cutts has requested to sit on the Board that deals with Traffic Management for Radcliffe.
- Suggests that the Parish Council consider a temporary sandpit for young children next summer.

**26. Reports From Outside Organisations**

There were no reports.

**27. Date of Next Full Council Meeting**

12 December 2016

**There being no further business the meeting closed at 8.30pm**

**Signed: Chairman.....Date.....**