

Radcliffe-on-Trent Parish Council
 Minutes of the Planning and Environment Committee meeting held in the Radcliffe Room,
 The Grange, on Monday 6 February 2017
 at 7.00pm

Councillors

Martin Culshaw (Chairman)	Keith Agar (Vice Chairman)	Penny Astill
Joe Bailey	Rod Brears	Graham Budworth
Sue Clegg	Gillian Dunn	Graham Leigh-Browne (A)
	Pam Thompson (A)	Jean Robinson

Ex-Officio: Georgia Moore (PC Chairman) (A) and David Barton (PC Vice Chairman)

Also present: Jacki Grice (Parish Clerk) Jacquie Earp (Admin Assistant) RBC Cllr Upton and two members of the public

1. Apologies for Absence
 Cllrs Georgia Moore, Cllr Pam Thompson and Cllr Graham Leigh-Browne - Approved.
2. Declaration of Interest
 None Received.
3. Minutes of the Previous Meeting held on 09 January and Extraordinary 16 January 2017 for approval
 Cllr Dunn referred to M.8 09/01/17 and confirmed Cllr Brears left the room after declaring an interest regarding Planning Application 16/03002/FUL only, and that Cllr Astill left the room after declaring an interest regarding Planning Application 16/03031/FUL. It was Resolved: "That minutes of the meeting held on the 9th January were amended and approved and the minutes of the extraordinary meeting held on the 16th January were approved as an accurate record and were signed by the Chairman."
4. Chairman's Announcements
 There were no Chairman's announcements.
5. Clerk's Report on Previous Minutes
Progress Report Radcliffe Train Station Car Park
 The Clerk referred to the Progress Report recently e-mailed to all Cllrs and confirmed Derek Haydn of RBC has been tasked to undertake a Masterplan of the Radcliffe Train Station Car Park. All Cllrs confirmed receipt of the e-mail, which also contained a proposed layout of car parking spaces.
6. Open Session for members of the public to raise relevant matters, limited to 15 minutes
 Standing orders suspended at 7.04pm
 - A member of the public belonging to the Trains Working Group referred to a N.C.C 2011 (Version 3) of a Local Transport Plan that provides a strategy from 2011 until 2026. The member of the public assumed this was current as it is on the N.C.C website and hands over details of the website link to the PC Clerk. In Section 4.42, the strategy refers to Rail Frequency Improvements to the Nottingham and Grantham line. The PC is requested to now make enquiries with the N.C.C on their strategy on achieving the improvements on the rail service as listed in Section 4.42, the progress to date, and when do the N.C.C believe it will be possible to deliver these improvements. Cllr Culshaw confirmed that the whole of the Train Working Group, apart from Cllr Thompson are at this Planning Meeting and will be delivering a shortened report at item 10 of this agenda, and that the Clerk will be writing to the N.C.C on their strategy.

- Another member of the Trains Working Group fully supported the previous comments made. Reference made to an Article in 2008, when the trains were withdrawn from 23 trains a day at Radcliffe. The passengers at that time totalled 14,000 and was a growing market however the Train Operating Company at that time decided to withdraw the service to improve punctuality & staffing. It was confirmed by East Midlands Trains that passenger numbers in the first four weekly period of the new 2016/2017 train service have increased by 17%. This figure however, is based on people buying tickets, and not everybody buys tickets. The car parking at the Train Station is also mentioned, and it is disappointing that only fourteen car parking spaces have been allowed for at the site. Cllr Culshaw confirmed the subject of car parking at the Station will be addressed at M.10 of the Agenda: The Trains Working Group Update.

Standing orders resumed at 7.11pm

7. Recent Rushcliffe Borough Council Decisions as per the attached list
Noted - As outlined on the attached list.
8. Planning Applications as per the attached list
Resolved: "The applications received were reviewed and the decisions taken as outlined on the attached document."
9. Applications Subsequently Received
Resolved: "One subsequent application was received and the decision taken as outlined on the attached document."
10. Trains Working Group: Update
In Cllr Thompson's absence, the Chairman provided an update. It was confirmed that most of the Trains Working Group were present in the room and the Chairman asked that they assist him with his update. The Trains Working Group are now in the formal process of deciding the new operator for the franchise currently operated by East Midlands Trains, this new franchise will be implemented in Autumn 2018. At a Train Working Group meeting last week it was decided to add in its own comments about the Poacher Line to the whole consultation process. It was decided to add these comments to emphasise the PC has its own aims, views and recommendations to improve the service that is currently in place. A document to this effect will be drafted later this week, however Cllr Culshaw requested formal approval from this Committee Meeting to include PC comments in the consultation process. Reference was made to the 5 extra trains that now stopped at Radcliffe in both directions since December 2016 and is pleased to report a 17% increase in passenger footfall. This demonstrated that if the trains are there, then more people would use the service. A Consultant is in the process of being approved by the N.C.C and Gedling Council to provide a Business Case for the Poacher Line. The Business case will set out a strategy to increase the number of trains that stop at Netherfield, Radcliffe, and Bingham Railway Stations, and to reduce journey times to Nottingham and Grantham as well as improving their accessibility. The Tender brief has been signed off by the Project Team and the Consultant will submit their report. The final draft will be available on the 1st May 2017, this will be sent to the Franchise Bidders to assist them with their Tender bid. This is a very active period for the Trains Working Group who will be attending various meetings over the next few weeks and months to emphasise the needs of the PC. Cllrs were reminded that the strategic position of N.C.C is to get more trains stopping at Radcliffe, it is therefore important to contact them to check this remains the position and will support this view during the Franchising process. A member of the Trains Working Group then added that a document from Lincs C.C had identified the possibility of getting more trains to stop on the present timetable. Two Representatives from East Midlands Trains attended the last Trains Working Group meeting and they were asked to comment in the interim period before 2018, why they cannot stop more trains at Radcliffe. Cllr Culshaw confirmed that everything is being done for this to happen.

Cllr Barton noted that the document needs to be seen by Cllrs before formal approval by this meeting. The Chairman confirmed this can be circulated to all Cllrs of the Planning & Environment Committee for comments and any changes, however the document needs to be submitted by the end of February. A general discussion then followed regarding the improvements made to the Train Service, concerns regarding the non-payment of train fares and the effect on footfall figures, publicity of the new train service, plus the pros and cons for using the bus against the Train Service. Footfall numbers are being lost by East Midlands Trains not issuing tickets, therefore the Chairman asked for e-mails detailing any non-issue of tickets then in turn he would in turn contact East Midlands Trains with this information. The Clerk referred to the draft report that has to be submitted by the next Planning meeting on the 6th March and confirmed that as the Committee cannot delegate this to a Working Group in time, then the Clerk can be authorised to submit the draft paper instead.

It was Resolved: "That the Trains Working Group prepare a statement which is to go as part of the consultation about the new franchise, a draft to be sent to all the Planning & Environment Committee for comment and reply, then the Clerk to formally send this on behalf of the PC."

11. Report from Cllr Culshaw: Village Walkabout with N.C.C Officer and Resident: Shelford Road and Other Potential Crossings

The Chairman reported he had a meeting two weeks ago with Kendra Hourd, Highways Officer at N.C.C and Lisa Jones, a visually impaired resident who has lobbied for more pedestrian crossings in the village at the roundabout at the bottom of Shelford Road. Kendra confirmed that a new Zebra Crossing would be constructed at the bottom of Shelford Road at the roundabout by the end of March 17, and that there will not now be a ramp before the crossing to slow the traffic down because Traffic Planners believe that the existence of the roundabout is sufficient to slow traffic down as drivers approach. This will be a Zebra Crossing with Bellisha Beacons and not a traffic lighted crossing. Two other crossings at Hunts Close down from the Radcliffe Health Centre and Main Road. Lisa Jones made a strong case for why visually impaired people need Zebra Crossings, the reason being they rely on their listening skills for cars and it is very difficult to judge for cars at these points. It was also confirmed that their dogs are trained to stop at a Zebra crossing and will not cross unless a car has stopped. As a result, Kendra agreed to vehicle and pedestrian survey carried out for the two other crossing points and would report back with the data. Cllr Agar was concerned there may be a loss of car parking at the bottom of Shelford Road outside the Chemist and other shops and asked whether new road displays and regulations are required to accommodate the new Zebra Crossing. Cllr Barton expressed an interest in the findings of the survey and the need for other crossings, and was concerned about the existing traffic congestion on Nottingham Road and Cllr Budworth requested that signs for 'new road layout' be in place to warn drivers before the crossing. The Chairman confirmed that the formula used to obtain these figures include pedestrians as well as cars, and there would be a Consultation Meeting. In response to Cllr Agars concerns about loss of parking, Cllr Clegg referred to the faded double yellow lines that are right outside the Chemist and confirmed they are due to be re-painted in the summer, therefore drivers are parking there illegally in the first instance. When the lines are repainted there will be no issues with regulations. The Chairman will send an e-mail to Kendra Hourd to raise Cllr Agars concerns regarding the yellow lines outside the Chemist on Shelford Road.

12. Neighbourhood Plan Update & To Request £1,000 in 2017/18 Budget for Technical Consultancy Support if required (due to potential Independent Examination Queries)

Cllr Agar recapped on the report he provided at the F& GP Meeting the request of £1,000 that may be required for Technical Consultancy Support for the Neighbourhood Plan. Cllr Agar confirmed that Cllr Culshaw and RBC Cllr Upton met with Phil Marshall of RBC to decide from a schedule of potential candidates an Examiner to represent the Neighbourhood Plan. Phil Marshall was advised that Jill Kingaby was their preferred candidate, so has now been appointed on a verbal basis, subject to a Service Level Agreement currently being put together by Phil Marshall. The parties to the Service Level Agreement are the Examiner, the ROTPC, and RBC. The Clerk confirmed that an email had been sent to Phil Marshall confirming the approval from ROTPC.

From this time, there is a 6 week examination period. During the period technical questions are expected to be raised and dealt with the guidance of the PC Planning Consultant. A contingency fund of £1,000 is requested to cover any additional costs the PC may have for the Consultant to answer any queries that may or may not arise, as the original funds are now fully depleted. The Cllrs were in agreement that it would be foolish at this stage not to go ahead with this request. This issue would be raised at the budget meeting tomorrow then at the next Full Council Meeting on the 13th February.

It was Resolved: "That the Planning & Environment Committee recommends £1,000 be placed in the budget for 2017/2018 as a contingency for additional consultancy fees."

13. Correspondence

a) Calverton Neighbourhood Development Plan: Regulation 16 Consultation

Noted.

b) Submission of Nottinghamshire Minerals Local Plan: Update

Noted. There will be a Public Hearing held in relation to this issue in spring 2017. It was requested that Cllrs attend this Hearing on behalf of the PC.

c) RBC Service Manager Neighbourhoods: Parking Review/Current Position

Noted. It was agreed that the new car parking arrangements at the Health Centre and Walkers Yard Car Parks have been successful to short term parkers. At a Village Masterplan Consultation Cllr Barton also received an overwhelmingly happy response to the current arrangements. Cllr Budworth refers to the proposed car parking plan at the Train Station and commented that with certain adjustments such as removing a bank and putting up a retaining wall then more space would be freed up for car parking spaces.

14. Hutton Energy UK Ltd Community Advisory Board Report: Harlequin 3 Well Site

There has been no progress to report

15. Councillors Reports

- Cllr Bailey confirmed that he attended the Cllrs Surgery held at the Grange on Saturday and received two visitors. One visitor was from the Young Farmers Association, who were responsible for putting up the sign for 'Best Kept Village' in the Grange Grounds. A letter will be sent to the CPRE with our thanks and gratitude for putting up the sign. The second visitor had concerns about the number of parked cars and congestion outside the Church, and said it was frightening to drive round in that area. The Clerk confirmed there was correspondence on this issue and would refer to this for clarification. It was also confirmed that the PC had asked RBC for double yellow lines, however their view was that if yellow lines were in place, cars would speed up and drive faster round this bend therefore not making any difference to the potential danger involved. Cllr Culshaw noted the PC are aware of this danger area and that was no easy answer to this problem.

16. Date of Next Meeting

Planning & Environment Meeting confirmed as Monday 06 March 2017.

There being no further business the meeting closed at 8.27pm

Signed: Chairman.....Date.....