

**Radcliffe-on-Trent Parish Council**  
**Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on**  
**Monday 20 March 2017 at 7pm**

Cllrs: Josephine Spencer (Chairman)

Bill Banner (Vice Chairman)

Rod Brears

Martin Culshaw

Gillian Dunn

Dave Barton

Pam Thompson (A)

Georgia Moore

Keith Agar (A)

Graham Budworth

Sue Clegg

David Astill (Ab)

Graham Leigh Browne (A)

John Thorn (A)

**Also Present:** Jacki Grice (Parish Clerk) and Jacquie Earp (Admin Assistant)

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

1. **Apologies for Absence**

Cllr Pam Thompson, Cllr Keith Agar, Cllr John Thorn and Cllr Graham Leigh-Browne – Approved.

2. **Declarations of Interest**

Cllr Dunn declared an interest at Agenda item 20 (Civic Award Nominations).

3. **Minutes of the Meeting held on Monday 30 January 2017, for Approval**

It was Resolved "That the minutes are approved and signed by the Chairman."

4. **Chairman's Announcements**

The need to increase the precept last year due to the loss of the transitional grant from RBC has been justified by the unexpected expenditure Council has incurred in various areas.

5. **Clerks Reports on Matters and Actions Arising from Previous Minutes**

Nothing to report.

6. **Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes**

No members of the public in attendance.

7. **Income /Expenditure Figures and Cheques for January 2017**

Were discussed and noted and it was Resolved: "That they be accepted and approved by the committee".

8. **Income / Expenditure Figures and Cheques for February 2017**

Were discussed and noted and it was Resolved: "That they be accepted and approved by the committee".

9. **Debtors Listing**

There were two Groups with outstanding invoices on the list. The Clerk confirmed that Radcliffe Drama had paid today and that Radcliffe Olympic had 10 days to pay by the financial year end.

10. **Finance and General Purposes Committee Actual vs Budget Apr 2016 – 13 March 2017**

Noted and discussed. Cllr Budworth noted how well the figures are managed.

11. **19 Rockley Avenue Maintenance Requirements: To Delegate Powers to the Clerk to Incur Expenditure from F&GP Net Budget Funds**  
The Clerk reported that the bungalow in Rockley Park had not been maintained for several years and that any previous maintenance problems had not been brought to the attention of the PC. Quotes for plastering has been obtained, however there is a leak in the flat part of the roof that needs repair before other work can be done. Quotes for either a new ruberoid or resin roof are now being sourced and an application for Building Regulations is also required. The PC has been advised that the flat roof be 'built up' to allow rainwater to flow over the normal pitch. It was noted that the structural wooden beams were sound as the rainwater had ran down the sides, and that all the major maintenance problems for the bungalow will be sorted this time round. It was **Resolved**: "To delegate powers to the Clerk to incur expenditure from the balance of F&GP Net Budget Funds (excluding £2k)."
12. **To Designate £2k (Net budget Funds) for Valley Road Beech Tree Felling**  
Noted and discussed. The Clerk confirmed that quotes were currently being obtained. It was **Resolved**: "To designate £2k from Net Budget funds for Valley Road Beech Tree Felling (pending advice)."
13. **Grant Applications – Young Radcliffe: Contribution to Music Event**  
Noted and discussed. It was agreed that although the prime age group for this event was aimed at 12-18 year olds, there was no age restrictions and was hoped that a wide range of people would attend including parents and families. It would be free to enter the event and concessions for food and refreshments. The Clerk confirmed that funds were available in the Severn Trent Community Events Fund. It was **Resolved**: "The Parish Council will award a contribution of £500 to assist 'Young Radcliffe' with the Wharf Lane Music Event."
14. **To Approve a Recommendation from Grange Hall Committee: Boiler and Hot Water System Replacement**  
Noted and discussed. It was **Resolved**: "The F&GP Committee approve a recommendation from the Grange Hall Committee that Company A be awarded the contract to replace the Grange Hall boiler and hot water System at £24,266 funded via 2016 Accrued, Grange Hall 2016/17 Net Budget Availability and the balance of funds from Grange Hall Designated Reserves."
15. **To Approve a Recommendation from Amenities Committee: Leisure Funds £2k (17/18 Budget / Consider Pro Help Option**  
Noted and discussed. It was also noted that the PC should liaise with ROTSA in relation to funding. It was **Resolved**: "The F&GP Committee approve a recommendation from the Amenities Committee to via funds from transfer to reserves of £2k to an Amenities Budget Head for Leisure Development primarily for Architect and outline Planning Fees for a Leisure Hub at Wharf Lane."  
The 'Pro Help' option was also considered. This Charity organises pro bono work from professionals with expertise in various areas. A brokerage fee of £150+vat is required and they potentially could assist with the budget and business plan. It was **Resolved**: "The F&GP Committee agree to consider the Pro Help Option subject to the outline planning application being approved."
16. **Insurance Review 2017-19: To Approve & Consider Buildings Valuation**  
The Parish Council Insurance was noted and discussed. The Clerk provided a table to consider the Insurance Renewal between Zurich who are the current Insurance Company and Came & Co Brokers. It was noted the previous Insurance Policy included play areas by location and street furniture this element has now been changed and has therefore impacted on the premium amount. It was **Resolved**: "The F&GP Committee agree to remain with Zurich Insurance Company with a renewal figure of £7691 and the Clerk will endeavour to get a further reduction."  
Pending discussions with Cllr Agar, consideration of Buildings Valuation was deferred.
17. **Correspondence: Thank You Letters from Cricket and Bowling Clubs**  
Noted

18. **Reports from Outside Organisations**

None Received.

19. **Councillors Reports**

*Chairman to move that the press and public be excluded from the meeting during consideration of item 20 on the grounds that it involves the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960*

20. **To Consider Civic Award Nominations**

This year's Civic Award Nominations were discussed and considered. All results are listed on a separate report ref: CAM 20.03.17 attached to these minutes.

21. **Date of Next Meeting –**

12 June 2017

There being no further business, the meeting ended at 7.50pm

Signed: Chairman .....Date .....

Draft Unapproved

**CIVIC AWARD NOMINATIONS 2017**  
**NOMINATED AT F&GP COMMITTEE MEETING**  
**20<sup>th</sup> MARCH 2017**

<b>NAME</b>	<b>ORGANISATION</b>
Jane James	Fish Scheme Charity
Joan Birch	Fish Scheme Charity
Scott Lowman	South Notts Academy
Sam Proctor	South Notts Academy
Representatives to be Confirmed	R.O.T Community Signing Choir
Representatives to be Confirmed	Radcliffe Skate Park Committee (Chairman's Award)

NB: It was agreed that the Youth Award Nomination for 2017 be considered and discussed as an additional agenda item for a future meeting if a nomination comes forward.

It was also suggested and agreed that a 'Local Business Award' be included in next year's Civic Award Nominees.