

Minutes of the Full Council Meeting of
Radcliffe-on-Trent Parish Council held in The Radcliffe Room, The Grange,
on Monday 04 September 2017 at 7.00pm

Councillors

Keith Agar	Rodney Brears	Georgia Moore (Vice Chairman)
David Astill	Graham Budworth	Jean Robinson
Penny Astill	Sue Clegg	Josephine Spencer
Joe Bailey	Martin Culshaw	Pam Thompson
Bill Banner	Gillian Dunn (A)	John Thorn (A)
David Barton (Chairman)	Graham Leigh-Browne (A)	Alice Tomlinson

Also present: Mrs Jacki Grice (Clerk), Mrs Jacquie Earp (Admin Assistant) RBC Cllr Roger Upton, RBC Cllr Neil Clarke, RBC Cllr Jean Smith, N.C.C Cllr Kay Cutts and two members of the public

1. Apologies for Absence

Cllr Gillian Dunn, Cllr John Thorn and Cllr Graham Leigh-Browne – Approved.

2. Declarations of Interest

None Received.

3. Positive Futures – To Receive an Update Presentation from Mark Clifford

The Chairman welcomed and introduced Mark Clifford from 'Positive Futures', who gave an overview on the following areas of work Positive Futures are involved:

- Starting in 2008 in Cotgrave and in 2017 had an extension from RBC Work to continue delivering the work across Rushcliffe to 2020. Radcliffe is one of five of areas.
- Work with young people, and receive referrals from Schools, Police, Social Care, parents and young people themselves. Tend to work with behavioural issues.
Areas covered include:
 - Personal Health and Well Being, Conflict Resolution, Confidence Building, Positive Reinforcement
 - Mentoring, Behaviour Management, Counselling
 - Ready for Work Club 16-24 year olds and now 24+
 - Working closely with the Young Project
 - Accreditations & Workshops such as Basic Cooking
 - Trips, Residential Events and Sporting Cross Area Engagement
 - Community Pride Projects, Annual Celebration Event
 - Working with ROTCYP to restart the Friday night Youth Club from 3 November 2017
 - Staff Training Programme

Members thanked Mark for his informative presentation and the good work that Positive Futures is doing and asked if he would consider supporting the Fireworks event in November. Mark would attend future Full Council meetings to provide updates on a bi-annual basis.

4. Minutes of the Full Council Meeting held on 26 June 2017, for Approval

Resolved: "That the minutes are approved as an accurate record and signed by the Chairman"

5. Chairman's Announcements

- Following protests from the PC and residents, communication has been received from Highways England confirming they have decided to revise the lane signage at the Nottingham Road/RSPCA junction. It will now be possible to turn left and right onto the A52 from the village.

- The recent Carnival, Radfest and the Village Show events have been highly enjoyable and successful. They all would not have happened without the hard work of the volunteers. Thanks and congratulations go to all committees involved, as without them Radcliffe wouldn't be the village it is now.
 - There will be an induction ceremony this Thursday evening for Mark Tanner the new vicar of St Mary's Church. Cllr Moore will be representing the PC and will do a reading.
 - There has been a comment on the Social Media site 'The Fountain' praising the forthcoming 100 year Commemoration event for Rockley Memorial Park and Cliff Top Walk, over a 100 'likes' and appreciation has been posted.
6. Clerk's Report on Previous Minutes
M.4 Carnell Contractors: Village Projects
 Carnell Contractors have yet to confirm if they are able to widen and re-surface Cliff Top pathway. However they have confirmed that the layby near the Nottingham Road junction will be made good when the A52 works are complete.
7. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes
 Standing Orders suspended at 7.40pm
- Following the update regarding the RSPCA Junction, RBC Cllr Upton referred to the ongoing Roadworks at Bingham Road. The Clerk responded that a Public Consultation it is likely to be in October, but has no dates confirmed as yet. Cllr Upton also referred to the new metal fencing that has gone up from Wharf lane along the right hand side of the Cliff Walk. He feels this is intrusive and a detraction from the environment. The PC Chairman confirmed the fence is on private land, and the owner of the land has put the fence up under Permitted Development. Cllr Culshaw understood the landowner was concerned about the fence at the top of the bank, which was being vandalised. The metal fence was constructed after the purchase of land between the footpath and the top of the bank. Horizontal sticks are now being placed between the railings across the path which could be dangerous to cyclists. The chairman hoped that the fencing will start to become overgrown with ivy etc., which will make it less unsightly. Cllr Budworth noted the railings go right down to the ground with no gaps and was concerned about the all wildlife not being able to get through them.
 - A resident noted the fence does have a positive side, this regards trespassing issues from the Railway Line to Wharf Lane. If it prevents one train accident, then this is a good thing.

Standing Orders resumed at 7.45pm

8. Police Crime Statistics June, July 2017
 Noted. There was no Cllr comments.
9. Minutes of the Planning & Environment Committee Meetings held on 03 July (extraordinary) 17 July, 31 July and 21 August 2017 for Acceptance
 Resolved: "That the minutes are accepted and referred back to committee"
10. Minutes of The Grange & Grange Hall Management Committee Meeting held on 10 July 2017 (extraordinary) 24 July and (extraordinary 07 August 2017 for Acceptance
 Resolved: "That the minutes are accepted and referred back to committee"
11. Minutes of the Finance and General Purposes Committee Meeting held on 24 July 2017 for Acceptance
 Resolved: "That the minutes are accepted and referred back to committee"
12. Minutes of the Amenities Committee Meetings held on the 17 July 2017 for Acceptance
 Resolved: "That the minutes are accepted and referred back to committee".

13. NALC – The Quality Award – To resolve that the Council submits an application and meets the following Criteria and has in place:

- Risk Management Scheme
- Register of Assets
- Contracts for all Members of Staff
- Scheme of Delegation (Committee Terms of Reference)
- Up to Date Insurance Policies that Mitigate Risks to Public Money
- Addressed Complaints Received in One Year
- Disciplinary & Grievance Procedures
- Policy for Training New Staff and Councillors
- Record of all Training for Staff & Councillors in the Last Year
- Clerk with 12 CPD Points in the Last Year
- Qualified Clerk
- Clerk Employed on Nationally or Locally Agreed Terms and Conditions
- Formal Appraisal Process for All Staff
- Training Policy and Record for All Staff & Councillors
- At Least 2/3rds Councillors Stood for Election
- Printed Annual Report Distributed at Locations Across the Community (Newsletter)

“And that it publishes on line” –

- Standing Orders and Financial Regulations
- Code of Conduct and Link to Councillors’ Register of Interests
- Model Publication Scheme
- Last Annual Return
- Transparent Information about Council Payments
- A Calendar of all Meetings including the APM
- Year of Minutes for Council, Committees and Sub-Committees
- Current Agendas
- Budget and Precept Info (Current or Next Financial Year)
- Complaints Procedure
- Draft Minutes for Council & Committees within 4 Weeks
- Health & Safety Policy
- Policy on Equality
- Council Contact Details & Councillor Information in Line with Transparency Code
- Action Plan for Current Year (Newsletter)
- Evidence of Consulting the Community
- Publicity of Council Activities
- Evidence of Participating in Town & Country Planning
- Community Engagement Policy (2 way)
- Councillor Profiles
- Grant Awarding Policy
- Evidence of How Electors Contribute to APM
- Action Plan & Related Budget Responding to Community Engagement & Including Timetable for Action & Review (Newsletter)
- Evidence of Community Engagement, Council Activities and the Promotion of Democratic Processes in Annual Report, Online Material and Regular News Bulletins
- Evidence of Helping the Community Plan for Its Future

Resolved: “That Full Council meet and accept the listed criteria for the Quality Award Accreditation by NALC and approve submitting the application”.

14. Parish/Borough/County Cllr Surgeries: Update

Resolved: Surgeries will be held at The Grange four times a year and will be represented by one member from each tier of Council. There will be more publicity and Cllr Tomlinson will represent the PC for the first Surgery on 14th October 10am-12pm. Future dates for Cllr Surgeries will be arranged.

15. Meeting Schedule 2018: To Approve

Resolved: "That Full Council approve and adopt the Meeting Schedule for 2018."

16. Radcliffe Skatepark Improvements

To Note Correspondence from RBC Leader Cllr S. Robinson

Noted and discussed. It was agreed that the Radcliffe skate park should be the 'flagship' for all skate parks in the area. Radcliffe is currently lacking leisure facilities, and there is a special case for investment in Radcliffe. The Council is invited to submit a business case for a contribution to a new concrete SkatePark Leisure facility to RBC cabinet on 10 October 2017.

17. To Suspend Standing Orders to enable Borough Councillors and SkatePark Committee Representatives to Speak to the Meeting.

Standing orders suspended at 8.05pm.

- Cllr Tomlinson spoke on behalf of the Skatepark user group, and confirmed it is very important to the village to have the skate park as it is a historic facility. The user group committee were told that they would be getting a concrete Skatepark and so made repairs to keep the wooden one open. The committee are very passionate about the Skatepark and have started an online petition to get support for a new one. Although it is a very small committee it seems the whole of the village is asking what is going to happen. There is also a work schedule to undertake further repairs before December, however updated information from the RBC and PC is needed as the current Skatepark keeps getting fixed and has been going on for a year.
- RBC Cllr Upton advised all three RBC Cllrs value the facility and are campaigning behind the scenes. An apology is owed from earlier this year, as there was a bid in March, but the PC didn't get a response. The RBC Cllrs therefore demanded and held a good meeting with the leader of the RBC, and now a public consultation is required to support the business case for a concrete Skatepark. (This point should be added to the timeline.)
- RBC Neil Clarke agreed the Skatepark is a vitally important asset to the village. The consultation exercise is important and an 'Exhibition Drop In' would be useful so that ideas and concepts can be displayed to allow conversations. He would like to see some positive contacts that can be drawn together, and having spoken to contractors it is important to establish that contractors are on board to help with fundraising. There are lots of other potential sponsors in the area who are very happy to volunteer to help the Skatepark users group. A different approach may be needed for sponsors to supply materials etc for the new park and is happy to help by speaking to contractors and sponsors in order to move forward.
- RBC Cllr Jean Smith thought an 'Exhibition Drop In' is an excellent idea, but not all would be able to attend. Suggested that all information relating to the exhibition should also be available online.

Standing orders reinstated at 8.15pm.

18. To Approve and Adopt Revised Timeline (Business Plan / Funding / Reports)

The Chairman noted that the reason RBC are involved is that the facility will cost a minimum of £200,000. The PC hasn't got anywhere near that sort of money available to build the facility. The key issue is to obtain a sum of money promised for this project in the first instance from the RBC, so that Sport England and other funders can be approached confirming that there is a secure pledge from RBC and then request match funding. The Skatepark users have felt disappointment, as they had the impression after an application was submitted the RBC funding would be available from this year's budget. Not even an acknowledgement to the Skatepark users March bid/application was forthcoming from RBC, therefore a feeling of being let down and frustrated by both the PC and Skatepark users. Moving forward the PC is required to present a Business Case to the Cabinet, part of which would be the documents already submitted. There will be a meeting next week with RBC Officers to ensure the Business Case is submitted in the format they want. RCAN will also be offering bid writing support for a concrete facility.

The Chairman understands that money will be put aside for Skateparks in Rushcliffe once the Leisure Strategy has been approved. The PC financial support will be an agenda item at the next F&GP meeting on the 2nd October. Cllr Astill was of the view that the RBC funding for the new skatepark was a 'done deal', and was budgeted for. He questioned what had gone wrong, and in his opinion the money was not there due to a change in leadership at the RBC. Cllr Moore was informed that funding was in this year's budget and was talked about this time last year. The budget was set in January/February, so are not talking about the present RBC leader but the leader before. Cllr Culshaw referred to the response letter received from the leader of RBC and expressed his disappointment as more than half refers to Lady Bay Skatepark. What is needed from the three RBC Cllrs is clarity.

Standing orders suspended at 8.34pm.

- RBC Cllr Clarke confirmed the Leisure Strategy is a discretionary service and not a statutory service. The back history can be argued at length but would prefer to move on and to put energies into trying to achieve progress. He agreed the letter refers to other Skateparks and RCAN and has spoken to other groups to ascertain what is achievable. Cllr Clarke is happy to volunteer to be part of the Skatepark Users team to input any useful contacts and potential sponsors.

Standing orders reinstated at 8.36pm.

It was Resolved: "That Full Council approved and adopted the revised Timeline (Business Plan / Funding / Reports)."

19. To Authorise Submission of a Business Case to RBC in Consultation with SkatePark Committee

It was Resolved: "To authorise the Clerk to prepare and submit a business case to RBC in Consultation with the Skatepark Users Committee."

20. Staff and Councillor Protocol: To Approve

Noted. It was Resolved: "Full Council adopted and approved the Staff and Councillor Protocol Document."

21. Correspondence

Young Radcliffe Committee

Noted. A letter has been received from Radfest thanking the PC for Cllr support and for allowing the use of Wharf Lane Recreation Ground.

22. NALC

There is an AGM meeting on the 15th November 2017 at Epperstone Village Hall. The Police Chief Constable is a guest speaker. PC Cllrs are invited and NALC require the numbers attending. These numbers will be collated by the Clerk.

23. Councillors' Reports

- Cllr Bailey offered to replace the wooden section of the Whipping Post which is rotten. Cllr Bailey has spoken to local historian Marion Caunt, who feels strongly that the Whipping Post should be retained and the rotten wood be replaced. Members thanked Cllr Bailey.
- Cllr Agar referred to the promotion of the Neighbourhood Plan at the Village Show, displayed inside the PC gazebo. Banners and posters will be put up at The Grange, and will continue to look at ways to promote the referendum on the 19th October. He will also be standing with RBC Cllr Upton outside the shops this weekend. Asked Cllrs if they know of any event with large audience numbers, as happy to speak and promote the Neighbourhood Plan. A small working group has been looking at Health and Safety matters. The H&S policy and risk assessments are going to need a substantial overhaul and is top priority. The Chairman then asked for a written report to decide what action needs to be taken.
- Cllr Budworth confirmed that the H&S statutory requirements would be addressed first, however would potentially need consultants to address the work.
- In relation to the East Midlands Rail Franchise Public Consultation, Cllr Thompson confirmed that 2 members of the Trains Working Group has responded to the survey. Following this, Cllr Thompson asked Cllrs to let her know if they need help with their own surveys.
- Cllr Tomlinson also offered her help in promoting the Neighbourhood Plan by handing out leaflets.
- Cllr Clegg confirmed the RBC Cllr Upton would be discussing the Neighbourhood Plan at the next Residents Association meeting in September.

24. Reports from Borough and County Councillors

RBC Cllr Neil Clarke:

- Had a useful meeting with Planning Officers, Local Plan Part 2 is underway at the moment, was anxious to understand the Parishes future allocations. Will be going forward via a Working Group. Future meetings frequency to be agreed.
- Is organising the Road Closures for Remembrance Sunday 12th November. Asked if the PC are issuing any advance publications to warn residents of the road closures which are between 10.15am and 12.45pm.
- Need to make sure that there are three separate letters from each of the RBC Cllrs in support of the submission of the Skatepark Business Case to the Cabinet.

RBC Cllr Roger Upton:

- For clarity, Cllr Upton confirmed there are five members on the Cabinet and would be mindful to bring Cllr Debbie Mason on board as she has taken over the Leisure portfolio and will be presenting the paper to the Cabinet. Cllr Upton asked that all three Cllrs be kept in the loop/invited to meetings.
- Referred to RBC Planning meetings whereby the public can now register and speak for 3 minutes.
- Pleased that the Radcliffe Growth Board is now separated from Bingham.

RBC Cllr Jean Smith:

- Confirmed that she would write a letter to the PC in support of the Skatepark Business case.

N.C.C Cllr Kay Cutts:

- Apologises for not attending the last Full Council meeting.
- Rolling budget now at County Hall. When arriving at the actual budget many savings have already been identified.
- Household Waste Recycling Centre, there is an increasing amount of fly tipping causing mess and misery to people. Looking for an additional site, to be easily accessible for the bigger villages such as Radcliffe, Cotgrave and Bingham, as West Bridgford is being served by the current Recycling Centre.
- 2 million has been put into the Roads Programme Budget for the C & D roads. Not just for potholes, but for re-surfacing. Sites are currently being identified in the area.
- The Mineral Line now has planning permission for a multi user route. A walk way to Cotgrave Country Park will be so valuable as it joins West Bridgford, Radcliffe, Holme Pierrepont, Cotgrave, plus all the villages around. This will become part of the Leisure offered in the area.
- Had a chat with Colin Hazeldine at the Radcliffe Village Show, who is very keen for the County Council to look into Sporting Heritage and cultural areas of the County.
- Had a meeting with David Higgins in July regarding the High Speed Rail Link. Toton Station will become a Hub, his opinion is that it will become the best connected place in England. Although HS2 is a long way off, it must be planned for now, such as infrastructure.
- Can see a real use for driverless buses for housing estates. They are real technological advances, the NCC are very mindful of these and would welcome supporting a pilot scheme.
- The East Midlands, Doncaster and Birmingham Airports form part of the Midlands engine, which will join the East and West Midlands together. It is a concept, but a highlight on the NCC agenda.
- Red Ensigns, recalls people serving in the wars to provide goods and services to the UK. Taken a long time to recognise the sacrifices made by these people. Attended a ceremony today.
- There will be a tour of Britain on Wednesday. There is a yellow cycle outside County Hall. In Nottinghamshire it starts in Mansfield and finishes in Newark. Two local youngsters designed the flags used, and have won a prize. It will be held in the South next year.
- Will give £1,000 from her Divisional Members Fund towards the Skatepark. The NCC has supported the Radcliffe Skatepark for many years and was one of the founders. Supports everything Cllr Tomlinson has spoken about and agrees it is a very important facility for the village.

25. Reports from Outside Organisations

- There is an i-petition and quiz concerning the Skatepark. Cllr Tomlinson will email details to Cllrs.
- Last Night of the Proms is inside the Grange Hall this Saturday, £2 per ticket

26. Date of Next Full Council Meeting

Monday 30 October 2017

There being no further business the meeting closed at 9pm

Signed: Chairman.....Date.....