

Radcliffe-on-Trent Parish Council
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 09 April 2018 at 7pm

Cllr John Thorn (Chairman) (A)	Cllr Pam Thompson (Vice Chairman) (A)	Cllr David Astill
Cllr Rod Brears (A)	Cllr Joe Bailey (A)	Cllr Bill Banner
Cllr Martin Culshaw	Cllr Graham Budworth	Cllr Alice Tomlinson
Cllr Jean Robinson	Cllr Josephine Spencer (A)	Cllr Keith Agar
Cllr Gillian Dunn	Cllr Graham Leigh-Browne (A)	Cllr Sue Clegg

Ex-officio: Cllr David Barton (PC Chairman) Cllr Georgia Moore (PC Vice Chairman)

Also present Jacki Grice (Parish Clerk), Jenny Ellis and Matt Williams (Groundstaff) and 5 members of the public.

1. Election of Chair

Due to the absence of the Chair and Vice Chair of Amenities, Cllr Moore proposed that Cllr Barton Chairs the meeting, seconded by Cllr Robinson (**Resolved**).

2. Apologies

Cllrs John Thorn, Pam Thompson, Rod Brears, Graham Leigh-Browne, Josephine Spencer and Joe Bailey – Approved.

3. Declarations of Interest

None received.

4. Chairman's Announcements

There were no Chairman's announcements.

5. Minutes of the previous meeting held on 26 February 2018, for approval

Resolved: "That the minutes are approved and signed by the Acting Chairman."

6. Clerk's report on items arising from these minutes:

M5 (Previous M.8) The bench affected by bird droppings in the Cemetery has now been moved slightly to alleviate the problem.

M.5 (Previous M.9) Eight residents attended the Friends of Rockley Park work session and have made great progress.

M. 5 (Previous M.19) The recently carried out Periodic Electrical Test on the Wharf Lane Pavilion and Floodlights highlighted some issues that require remedial action. VIA has been asked to quote in the first instance. It was noted that the Floodlights are the responsibility of Radcliffe Olympic. The Clerk is organising a training session with regard to Legionella testing and reporting with the Football Club and the Risk Assessors at the County Council.

M.5 (Previous M. 21) The lighting columns on the Grange Driveway have been refurbished with LED this week, although they are not as bright as expected, they will be monitored for effectiveness.

M.5 (Previous M.24) Progress is now being made with Pear Cemetery Mapping, but it is a huge task that will take time.

M.9 There has been no further comments from residents since the new opening/closing times were introduced for Rockley Park. Signage for the gates will now be organised.

M.10 The SkatePark consultation event held at Grange Hall was a success and the last funding bid for the new concrete structure should be completed this week. Cllr Barton thanked the SkatePark Committee and the Clerk for their work on the bids.

M.12 A meeting regarding future strategies for the Cemetery will be held in the next week and recommendations brought to the next meeting.

M.14 Twenty lamppost poppies have been ordered from the Royal British Legion and promotion of the scheme for Remembrance Sunday is underway. It is thought that sponsoring the poppies on the parade route will be very popular.

M. 19 The Church Warden at St Marys has been advised that the Clerk's Office will undertake to obtain quotes to repair the cracks in the Cenotaph in due course.

M. 21 The Clerk is awaiting information from Dart Training with regard to onsite Ride on Mower training for the Groundstaff.

M.22 A moss removal machine proved too specialist to hire, but research has been made to purchase one at a reasonable cost and the Office is awaiting advice on the best chemicals to use also.

M.23 A recommendation from the Working Group will be brought to the next meeting with regard to the Christmas Lighting scheme.

M.24 The Local History Society advise that there are no historical facts about the Whipping Post to put on a new plaque.

M.26 The village Litter Pick at the weekend attracted 16 volunteers and it was noted that the litter in the village was not as bad as previous years. Thanks also to the Parish Council staff for their ongoing input. The Scouts could not make the event but Tesco and Costa did get involved. The Clerk was asked to write to Tesco regarding the state of the wall and to report that the gulley's need clearance.

7. Financial Update April 2017 – Part March 2018

Noted and accepted. It was noted that Cemetery burials had been exceptionally high this year.

8. Open Session for members of the public to raise relevant matters, limited to 15 minutes

Standing Orders were suspended at 7.12pm

- The RCG Co-ordinator reported that a successful litter pick was held at Dewberry Hill yesterday with 4 bags of litter collected, and that a walkabout was held earlier in the week which highlighted a number of trees in poor condition. He asked if the Groundstaff could be involved in some spring/summer maintenance. *The Clerk will liaise.*
- The Angling Society Chairman advised that the Group wish to install a memorial bench at the Lily Ponds beach and their own members would carry out the installation. *(Agenda item.)*
- The Neighbourhood Watch Co-ordinator advised that a new scheme had been launched at Cropwell Road (30 houses) and the local Co-ordinator would like to install a NW Sign on the verge. The NW would also like to install the logo on the reverse of the Village Welcome Signs at Nottingham Road and Bingham Road *(Agenda Item).*
- Members of the Radcliffe Archaeological Project wish to carry out a couple of exploration digs along Grange Grounds Vicarage Lane and Cemetery boundary lines. They presented a Spinners Whorl which was found during the dig last year and has been validated as 7th Century. *(Agenda item).*

Standing Orders were re-instated at 7.22pm

9. Grounds Staff Update Report

Jenny Ellis reported that they were now getting on top of many jobs including the soil and seeding of the Oval Lawn at Rockley Park which should look good for the Picnic in the Park event.

One of the volunteers suggested that bird boxes be donated as memorials to loved ones instead of benches or shrubs. Members asked that more detail be researched and to consider as an Agenda item at the next meeting.

Highways England has advised that they will inform the office in the next few days when the Cliff Top will be rotovated and seeded as part of the overall community pathway project.

On behalf of the Committee, the Chairman thanked Matt and Jenny for all their hard work.

10. Leisure Hub: Report from the Working Group Meeting held on 06 March 2018

Members received the notes of the meeting as summarised below:

- A letter/survey to be sent to local relevant groups to assess evidence of need - contacts to research
- Scouts still supportive of the project and recommend full planning instead of outline first
- The location requires more research, building into the bank may not be an option to due services
- Update provided on SNA intentions to build a new Sports Hall – working group to monitor any progress on this

11. Radcliffe Conservation Group

To Approve Draft Terms of Reference

Resolved “To approve and adopt the Terms of Reference between the Parish Council and the Conservation Group.”

For clarity, it was noted that Mr Phillip Taylor is the Lead Coordinator for the Radcliffe Conservation Group

12. To Note Volunteer Guidelines in Progress

Further work is also in hand with regard to risk assessments and guidance for the volunteers. Noted.

13. Work Sessions Update

To date the Lily Ponds has mainly benefitted from volunteer work sessions, however Dewberry Hill is now gaining local interest, with 14 volunteers turning up for the litter pick it is hoped that this level of attendance will continue in other sessions.

14. Grange Grounds: Radcliffe Archaeological Project – To Consider Dig Request

The digs will take place in May and September and comprise of approx 1 meter square cubes. Cllr Culshaw advised that anything higher than the waist level should be shored up. The Group confirmed that the digs would not take place during the Village Celebration events such as Carnival and the Village Show.

Resolved: “To authorise the Archaeological Project to carry out two digs this year.”

15. Neighbourhood Watch

To Consider NW Coordinator Request of Support for NW Sign at Cropwell Road Village Entrance

The Co-ordinator for Cropwell Road is seeking the Councils support in requesting permission from N.C.C to install a yellow metal NW Sign on the verge. There was discussion on the benefits of such signage and the cluttered look of the verge.

Resolved: “The Parish Council does not support the proposal of the yellow verge sign in the current size and location suggested.”

16. To Consider Separate NW Coordinator Request of Support for NW Signs on the Back of the Village Welcome Signs

Resolved: “To approve the placement of the Neighbourhood Watch Logo on the back of the Nottingham Road and the Bingham Road Village Welcome Signs” (subject to N.C.C permission).

17. Memorial Benches

Cliff Top: To review Policy on New Requests

The Grounds Maintenance Working Group recently carried out a site visit and recommend that the policy on no more benches on Cliff Top be revoked. The group advise that there is sufficient space to install more benches for the foreseeable future.

Resolved: “To approve the Office staff to accept memorial bench requests for Cliff Top until further notice.”

18. Angling Society Lily Ponds Request: To Consider

During the past twelve months three senior members of the group have passed away and the group would like to install a memorial bench at the larger of the two Lily Ponds.

Resolved: "To authorise the Angling Society to install a memorial bench at the Lily Ponds area in principle, subject to the design and precise location to be confirmed."

19. Resident Request to Relocate Bench on Cliff Top: To Consider

A resident has requested that members relocate a bench on Cliff Top due to his belief that youths are standing on it to throw eggs at his property. It was noted that the bench is already very low in situ and some distance from the property itself. There is insufficient evidence that there is systematic vandalism occurring in order to justify the relocation of the bench which has been in situ as a memorial for over 20 years.

Resolved "Not to relocate the bench at this present time. The Clerk will advise that the situation will be monitored."

20. CPRE Best Kept Village Competition 2018: To Consider Entry

Resolved "To enter the competition for 2018"

21. Correspondence: Customer Thank you – Cemetery

Thank you letters had been received from the Mills Funeral Directors and their clients regarding staff actions during adverse weather conditions to ensure that the Cemetery was safe and accessible. Noted.

22. Councillors' Reports

Cllr Dunn advised that further litter picks may be organised for the Best Kept Village Competition, the first round of judging is between 4 - 22 June. Selected villages will then go through to round two judging between 2 - 20 July.

23. Cllr Agar reported that the white Radcliffe on Trent sign on the A52 is leaning at an angle. The Clerk will report it to N.C.C to repair.

24. Cllr Tomlinson reported on the success of the SkatePark consultation and advised that repairs to the current wooden structure should be completed in the next couple of weeks.

25. Date of Next Meeting

Monday 18 June 2018

There being no further business, the meeting closed at 8.06 pm

Signed: ChairmanDate