

**Minutes of the Full Council Meeting of  
Radcliffe-on-Trent Parish Council held in The Radcliffe Room, The Grange,  
on Monday 25 June 2018 at 7.00pm**

**Councillors**

Keith Agar (A)	Rodney Brears	Georgia Moore (Vice Chairman)
David Astill	Graham Budworth (A)	Jean Robinson (A)
Penny Astill (A)	Sue Clegg	Josephine Spencer (A)
Joe Bailey	Martin Culshaw	Pam Thompson
Bill Banner	Gillian Dunn	John Thorn
David Barton (Chairman)	Graham Leigh-Browne (A)	Alice Tomlinson (A)

**Also present:** Mrs Jacki Grice (Clerk) RBC Cllr Neil Clarke, RBC Cllr Roger Upton, Mark Clifford and Jermaine Shread (Positive Futures) and no members of the public.

**1. Apologies for Absence**

Cllrs Keith Agar, Penny Astill, Graham Budworth, Graham Leigh-Browne, Jean Robinson, Josephine Spencer, Alice Tomlinson - Approved.

**2. Declarations of Interest**

None received.

**3. To Receive an Update Presentation from Positive Futures**

Mark Clifford and Jermaine Shread provided a summary of activities carried out during the last year including:

- Now 6 members of the delivery team
- Now also delivering the 'Young' Programme – Helping young people gain skills and to succeed in work ( Work experience, markets, performance, ambassadors, business engagement )
- 1-2-1 Mentoring – 70 supported since 2013, worked with 11 from SNA this year (Redhill Academy Behaviour Policy resulted in various challenges)
- Peer Mentoring/Group Work / Individual Support / Youth Engagement Sessions
- Event participation (Radfest) 527 young people have engaged in activities since 2013, 53 in 2018 (Gym/Football/Half Term Sessions/Tournaments)
- Promotional strategy in place – Website and various social media
- 6<sup>th</sup> July RBC will host a Multiplier Event – targeting businesses and young people to engage
- 7<sup>th</sup> July – Young Market – Show casing entrepreneurs and performers

The Chairman thanked Mark and Jermaine for a very interesting, informative and positive presentation. They then left the meeting at 7.30pm.

**4. Minutes of the Annual Full Council Meeting held on 14 May 2018, for Approval**

**Resolved:** "That the minutes are approved as an accurate record and signed by the Chairman"

**5. Chairman's Announcements**

- Radfest was a great success and with an attendance of 2,363. The amount of volunteers involved in the event in order for it to run smoothly is a huge credit to the village. Also to look forward to this summer is the Picnic in the Park, Village Show and the Carnival.
- Picnic in the Park is in need of two more volunteers, *Cllr Thorn offered to do the afternoon session and Cllr Clegg offered to do the morning session.*

**6. Clerk's Report on Previous Minutes**

**M.8 (Prev M15.) SkatePark Refurbishment** - Sport England are expected to advise on the outcome of the last funding bid imminently. The Clerk and Chairman are attending a meeting with RBC Officers tomorrow to discuss the tendering process.

7. **Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes**  
There were no comments raised.
8. **Police Crime Statistics March, April, May 2018**  
Noted and accepted.
9. **Minutes of the Planning & Environment Committee Meeting held on 04 June 2018 for Acceptance**  
**Resolved:** "That the minutes are accepted and referred back to committee."  
The P&E Chairman noted that the current council has gained a lot of knowledge and experience regarding the Local Plan and Neighbourhood Plan, bearing in mind that elections will be held in May 2019, the new Council will have an important job to do to continue the momentum.
10. **Minutes of The Grange & Grange Hall Management Committee Meeting held on 21 May 2018 for Acceptance**  
**Resolved:** "That the minutes are accepted and referred back to committee"
11. **Minutes of the Finance and General Purposes Committee Meeting held on 11 June 2018 for Acceptance**  
**Resolved:** "That the minutes are accepted and referred back to committee"
12. **Minutes of the Amenities Committee Meetings held on the 18 June 2018 for Acceptance**  
The minutes have yet to be received.
13. **To Receive the Minutes of the Growth Board Meeting held 03 May 2018**  
There was discussion on the presentation of the minutes and the lack of perceived action. A more proactive approach is needed particularly with regard to discussions with the Health Centre and CCG. The Chairman advised that a Land Assembly is needed to progress any further with future aspirations for the Village Centre facilities. All members felt that progress was unsatisfactory and this would be fed back at the next Growth Board meeting.
- Year End Accounts 31 March 2018 & Annual Return Year End 2017/18**
14. **a) To Note and Accept the Report of the Internal Auditor**  
**Resolved** "To note and accept the Report of the Internal Auditor 17/18, there were no areas of concern reported. The Clerk and Sally Horn were thanked for their due diligence."
15. **b) To Approve and Sign the Annual Governance Statement & To Approve Accounting Policies in Light of Changes to the Practitioner's Guide (Fixed Assets = Insurance Values)**  
**Resolved** "To Approve and Sign the Annual Governance Statement 17/18 noting the policy of Fixed Assets are based on Insurance Values".
16. **c) To Approve and Sign the Accounting Statements**  
**Resolved** "To Approve and Sign the Accounting Statements 17/18"
17. **d) To Approve and Sign the Annual Financial Statements**  
**Resolved** "To Approve and Sign the Year End Financial Statements for 17/18."
18. **Adopting Policy – Safeguarding Children, Young People and Vulnerable Adults**  
The Clerk confirmed that Council already had the necessary Safeguarding Policies in place to send as part of the funding bid to Sport England. It was suggested that a review is necessary so that all Staff and Councillors are reminded of existing policies. Noted by the Clerk.
19. **Update for Case Study on Single Use Plastics**  
Cllr Moore provided the following report:
- The aim of the scheme is for the Parish Council to do a 'Case Study' for RBC. By way of educating people on the issues of Single Use Plastics and the detrimental impact they have on the environment.
  - Aim to engage, encourage and promote with local groups, organisations, businesses and residents
  - To date, the P.C has made progress by changing its use of disposable gloves to long term use ones.

- No longer using disposable cups at Silver Cinema
- Made enquiries with RBC regarding the installation of a Tetrapac site (Costs incurred by RBC)
- Cllr Dunn will be providing a full report in the near future

It was agreed that the siting of a Tetrapac collection facility needed more consideration. The Clerk would put it on the next Agenda.

**20. Correspondence**

(Via NALC) The Charity Remembered aims to commemorate the Fallen of the First World War and are running a grant scheme with the Armed Forces Covenant Fund Trust for fully funded commemorative Silhouette installations. Parish Councils are eligible to apply for up to 10 Silhouettes. The deadline for applications is 30 June. It was agreed that the Clerk should submit an application. The Chairman updated members on the various activities already in hand for the Armistice day.

**21. Councillors and Outside Organisations Reports**

Cllr Moore advised that a recent Jeffery Dole meeting approved an emergency village fund. This was instigated by the issues encountered by many vulnerable residents during the adverse winter weather conditions whereby residents could not get out of their roads due to heavy snow and carers could not access them either.

*'For any social emergency, the Clerk of the P.C has the ability to access ring fenced funds of £2,000, a phone call to the Chairman of the Jeffrey Dole Charity will enable the funds to be re-imbursed the P.C'*

Cllr Moore also advised that the mobile bank is regularly visiting Bingham.

22. Cllrs Thompson and Banner enquired what would now be happening with access to the Pigeon holes for papers now that the Clerk's Office will be in the County Room. The Clerk advised that papers could be accessed during working hours, but further thought would be given to the situation, due to GDPR regulations a secure access system would need to be put in place. It was confirmed that Councillor Friday Coffee mornings could be held in the Radcliffe Room as the norm.

23. Cllr Thorn advised that the Jeffrey Dole Charity has been reviewing its aims and objectives to widen the purposes of the Charity in line with 21<sup>st</sup> Century issues.

24. Cllr Thompson reported that Radfest was a wonderful event, she was approached by a local student who asked how the plastic cups would be disposed of. There are 10 'Eco Rep's at the school. Cllr Thompson was very impressed and hopes to attend one of their future meetings.

Cllr Thompson also advised that that Twinning Association holds its 20<sup>th</sup> Anniversary in 2019 and is due to visit Bussy Saint Georges. There will be a fundraising Boules and Buffet event on 15 July, Councillors are invited. It was mentioned that she had been approached about the poor quality of the existing Twinning signage and a resident will be writing a letter.

25. Cllr Clegg gave apologies that she could not attend the CPRE AGM but did attend the Civic Service at Southwell.

26. Councillor Barton along with other Councillors attended a briefing meeting at RBC last week with regard to the Tour of Britain Cycle Event on 08 September that will be coming through the village. Plans need to get underway to get involved and suggested a Working Group be set up to liaise with various community groups. Cllr Clegg volunteered.

**27. Reports from Borough and County Councillors**

Cllr Neil Clarke asked if the Council had considered a policy on the use of Chinese Lanterns in line with RBC. It was confirmed that the Parish Council implement the 'no use' policy back in 2013.

**28. Date of Next Full Council Meeting – 10 September 2018**

There being no further business the meeting closed at 8.10pm

Signed: Chairman.....Date.....