

Radcliffe-on-Trent Parish Council
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 16 July 2018 at 7pm

Cllr John Thorn (Chairman)(A)	Cllr Pam Thompson (Vice Chairman)	Cllr David Astill (A)
Cllr Rod Brears	Cllr Joe Bailey (from 7.25pm)	Cllr Bill Banner
Cllr Martin Culshaw	Cllr Graham Budworth	Cllr Alice Tomlinson
Cllr Jean Robinson	Cllr Josephine Spencer	Cllr Keith Agar
Cllr Gillian Dunn	Cllr Graham Leigh-Browne (A)	Cllr Sue Clegg

Ex-officio: Cllr David Barton (PC Chairman) Cllr Georgia Moore (PC Vice Chairman) (A)

Also present Jacki Grice (Parish Clerk), Jacquie Earp (Admin Assistant) and no members of the public.

1. Apologies

Cllrs John Thorn (Chairman), Georgia Moore, David Astill and Graham Leigh-Browne – Approved. It was noted Cllr Joe Bailey was running late. In the Chairman's absence Vice Chairman Cllr Pam Thompson chaired tonight's meeting.

2. Declarations of Interest

None received.

3. Chairman's Announcements

- The Carnival went very well on Saturday. A resident had commented they couldn't believe how good the Grange Grounds looked after the volunteers had tidied up. Thanks go to all the Volunteers for their hard work.
- There has been comments from residents to say how lovely the wildflowers looked at Radcliffe Train Station. The Station Adoption Team were thanked for planting the wildflowers and for all their work.

4. Minutes of the previous meeting held on 18 June 2018, for approval

Resolved: "That the minutes are approved and signed by the Vice Chairman, save for the amendment of the title date."

5. Clerk's report on items arising from these minutes:

M.5: The Clerk is still trying to arrange another meeting with the Chairman of Radcliffe Olympic, regarding the recent Electrical and Legionella Inspections.

M.5: Matt Williams is now back on light duties after a period of sick leave. The Clerk will now be arranging onsite Ride on Mower training for Groundstaff, via Dart Training.

M.5: Cllr Thompson will liaise with the Angling Society on where to re-site the 'backless' bench currently on the beach at the Lily Ponds area.

M.13: Carnell have agreed to provide top soil, decorative stone, wooden edging and slabbing at the Cemetery. The PC will also ask if they could supply pea gravel to top up old graves. The Clerk will meet up with Carnell at the Cemetery to discuss tomorrow morning.

M.15: Dewberry Hill is on the next Amenities Agenda. The Working Group will meet to discuss the Dewberry Hill Walkabout notes.

6. Financial Update April – June 2018

Noted and Accepted. It was noted there were some large payments for plants, however was within budget. The Cemetery budget forecast was conservative, and more work is required for PC Play areas.

7. Open Session for members of the public to raise relevant matters, limited to 15 minutes

There were no members of the public.

8. Grounds Staff Update Report

Vandalism Upper Saxondale, Valley Road

The Clerk presented a Groundstaff Update, in the absence of the Grounds Staff Team Leader (Jenny Ellis):

- A litter bin to the left of the Spectator Stand at Wharf Lane has been vandalised again. The bin will now need to be replaced due to the high level of damage caused.
- A resident at Upper Saxondale reported the swing bolts to the Play Area swings have been deliberately loosened, untwisted and left on the ground. Parts will now need to be ordered to make the swings useable again.
- At the Lily Ponds area the Life Guard Safety Rings have been thrown into the water, grass has been burnt and litter left behind.
- At Valley Road old tents and glass bottles have been left.
- Maintenance has started on 'The Grange' Grounds Garden furniture and fences. Cllrs requested that the painting of furniture should not be carried out the day before Village Events, as they were still tacky after painting the day before the Carnival on Saturday.
- The bedding plants and Rockley Park itself looked brilliant on the day of the 'Picnic in the Park' Event.
- The Groundstaff are now keeping on top of things and have extra help with temporary staff for the summer.

9. Christmas Lighting Scheme: To Consider

The Christmas Lights Working Group have met recently. The 3 year contract with Blachere has ended and after discussion and considering all options the Working Party recommended the Amenities Committee accept an offer made to the PC from Blachere Ltd. This offer would mean:

- If the Christmas Lighting Decorations were hired for one more year, the PC would then become the owners of the decorations thereafter. The motifs would not be changed however.
- The decorations would have a 2 year warranty
- This would effectively mean a saving of £1600 a year to the PC.
- Blachere would store the motifs for £75 per annum
- Blachere would also store the lighting LED's for £20 per annum

It was noted that the trees outside the shops (from Lesley Cree to Birds) had been crowned this year, so there may not be room for the Christmas light drops to hang from these trees this Christmas. Following further discussion, It was Resolved: "The PC will hire the motifs from Blachere Ltd for one additional year in December 2018, the motifs will then belong to the PC with 2 years warranty for December 2019 and December 2020. As the four trees in the Village Centre have been crowned, the LED Light drops x 4 will be used in December 2018 on the 2 x Magnolia Trees in the Grange Grounds".

10. Village Public Toilets Refurbishment: To Consider

Cllr Budworth from the Public Toilets Refurbishment Working Group provided an update. An updated specification had been sent to 3 Contractors, and quotes for the works had now been received. The returned quoted specifications had been looked at in fine detail and it was agreed there was no disparity between them, Contractor A had been identified as the recommended refurbishment Contractor. In addition the PC agreed that only one toilet should contain stainless steel hand rails for disabled use, and the other contain the new baby changing mat. It was also agreed it was important that the disabled toilet should have a facility for a Radar Key so that the toilet would be accessible at all times and that the flush to both toilets was hand infrared. Other requirements and specifications were discussed, and although it was previously specified to have air vents to the doors, air bricks were now the preferred option: Thoresby's would be able to install the air bricks to both toilets at a minimal cost. Based on the current recommended quotation there is an overall budget shortfall of £3,000, it is therefore recommended a request will be put forward at the next F&GP Committee to release funds from the Contingency budget. It was Resolved: "The PC accepted the recommendation from the Public Toilets Refurbishment Working Group to select Contractor A as the preferred Contractor to carry out the full refurbishment of the Village Public Toilets as per the updated specification supplied. The budget shortfall of £3,000 will be raised at the next F&GP Committee Meeting to release the funds from the PC

contingency budget, which currently stands at approx. £16,000. The Clerk will raise the order with Contractor A and liaise dates and time schedules for the works to commence."

11. Play Area Inspections and Report from the Working Group

Following an Annual PC Play Area Inspection, the Play Area Working Party met on the 19th July and the following discussed:

- The matting to the ground underneath the Zip Wire at Wharf Lane needs replacing
- The wooden cross bar to the swings at Upper Saxondale is rotten and also needs replacing
- The Basket Swing at Upper Saxondale also needs attention
- The Skatepark Committee recommends that the existing SkatePark is closed after the half term October School holidays, in anticipation of the new concrete facility.
- Signage for SkatePark also considered, however this item was deferred to the next September meeting.
- The remaining Skatepark budget to be used for running repairs
- The siting of the new adult fitness equipment for Wharf Lane will be discussed at a site meeting this Wednesday morning. The Clerk noted the equipment should be sited well away from the Zip Wire facility.

12. RBC Tree Planting Scheme: To Consider Species

Noted, discussed and considered. The PC have already identified Wharf Lane and Cliff Bank as areas to plant the 10 new trees. Cllrs agreed that English Oak, Limes and Willow trees would be a preferred option, however further advice and information needs to be sourced from Tom Pettitt at RBC before a final decision can be made. Maintenance for the new trees needs to put in place as they could easily die without the right amount of watering. Jenny Ellis or the Clerk will now make further enquiries as to the suitability of the trees for the identified areas and will report back to the next Amenities meeting on the 17th September.

13. Cemetery: Report and Recommendation from the Working Group

The report was discussed and the options considered. The Clerk noted there was still a lot of work to do in the Cemetery which would be expensive, and recommended the 1st Cemetery Inspection should be carried out by experts. One Company has quoted £3 per memorial which includes a full report and recommendations for unsafe memorials. PC staff could be trained thereafter at a one day training cost fee of £750. After the initial Inspection Report has been submitted to the PC a Public Consultation should then be arranged for an opportunity for the Public to provide their own views before preparation of a Strategy document. Marion Caunt will still carry on with her Pear mapping work. The Headstones are also an issue and one option is to install channels in the new section and this will be costed. In the meantime the conditions of headstone erections will be amended so that the foundation stone is wide enough to anchor into undisturbed ground. The Cemetery issues will remain an agenda item for the next Amenities meeting for firm decisions to be made once all quotations have been received. It was reported that the hedge clippings need to be removed due to the recent trimming.

Resolved *"The Chairman to move that the press and public be excluded from the meeting during consideration of item 14 on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admissions to meetings) Act 1960."*

14. Cliff Top to Shelford Path: Report from the Clerk

Members were informed of a recent incident which Councils Insurers will deal with if pursued.

15. SkatePark: Update

The Clerk confirmed that Sport England had received the additional supporting documents requested, a final decision on the grant bid will be received late next week. RBC has offered full support with the procurement process and health and safety/civil engineering inspection requirements will be contracted to VIA when the construction process gets underway. A Skatepark 'Jam' will be held on the 8th September to celebrate the 21st Birthday of Radcliffe SkatePark. It was also confirmed the existing Skatepark will close after the October half term holiday, although there will still be ongoing repairs until it closes to keep it as safe as possible.

16. Correspondence

Shipping Container Wharf Lane Football Stadium

Richard Bright has contacted the Clerk on behalf of the Radcliffe Football Club to request if a spare Shipping Container can be placed on PC land next to the Wharf Lane Pavilion to be used for storage. Cllrs agreed more information and a fuller proposal is needed before any decisions can be made. The Clerk will therefore find out more information before the next Amenities meeting in September.

17. RBC Recycling Bins x 2

For information the RBC will be supplying the village with 2 additional new recycling bins, and it is proposed one to be sited outside Birds and the other at the main bus stop just outside the Grange Grounds. The RBC are looking to install the bins by the 30th July, and Cllrs should raise any objections or comments by the 23rd July.

18. Councillors' Reports

- Cllr Barton confirmed the Signage Project Working Group will meet this Thursday afternoon.
- Cllr Culshaw noted there was a full straw bale of hay in the street outside the bottom of Shelford Road / Co-op. The straw was blowing everywhere and needs tidying up. It was thought this may have fell off the back of a float at Saturday's Carnival.
- Cllr Dunn asked members if the banner advertising Platform 29 put up for the Carnival had been taken down from the railings at the Zebra Crossing yet. It was noted the NCC need to enforce this.
- Cllr Spencer noted a new Bingham Leisure Centre was being built at a cost of approx. 20 million. Following this news, Cllrs need to reconvene The Leisure Committee Working Group as soon as possible.
- Cllr Budworth noted the new path on the correct right of way at the Park Homes site was not a good job. Only 40mm of roadstone had been laid to create the new path and was an eyesore. The path is in regular use from Care Homes, Wheelchair users and Walking Clubs. All information relating to this will be passed onto the Countryside Access Team at N.C.C.
- Cllr Clegg confirmed the next Police Priority Setting Meeting will be on the 26th July at 7pm. All Cllrs welcome to attend. There will be a Public Meeting on the 19th July regarding the Tour of Britain. A Cabinet meeting will be held on the 10th July, RBC Cllr Upton to consider adoption of CIL, 6 week consultation, then external examiner. The CIL likely to be in place for Radcliffe early 2019. The Cabinet passed a £40,000 feasibility study for a Leisure Centre and Community Hall at Bingham which will cost 20 million. 733 houses are planned for Bingham all on the A52.
- Cllr Bailey has had 2 residents ask what is happening with work for the Cotgrave to Radcliffe multiuser walk. The Clerk had seen something on the Cotgrave (Facebook) Noticeboard in relation to this, and has also asked Cllr Cutts for an update.

19. Date of Next Meeting

Monday 17 September 2018

There being no further business, the meeting closed at 8.25pm

Signed: ChairmanDate