

Radcliffe-on-Trent Parish Council
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on
Monday 23 July 2018 at 7pm

Cllrs: Josephine Spencer (Chairman)
Bill Banner (Vice Chairman)
Rod Brears
Martin Culshaw
Gillian Dunn (A)
David Barton
Pam Thompson
Georgia Moore (A)

Keith Agar
Graham Budworth
Sue Clegg
David Astill (Ab)
Graham Leigh-Browne (A)
John Thorn

Also Present: Jacki Grice (Clerk), Jacquie Earp (Admin Assistant) and no members of the public.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

1. Apologies for Absence
Cllr Georgia Moore, Cllr Gillian Dunn and Cllr Graham Leigh-Browne - Approved.
2. Declarations of Interest
There were no declarations of interest.
3. Minutes of the Meeting held on Monday 11 June 2018, for Approval
It was Resolved: "That the minutes are approved and signed by the Chairman".
4. Chairman's Announcements
There were no Chairman's Announcements.
5. Clerk's Reports on Matters and Actions Arising from Previous Minutes
M.5: The Health & Safety Working Group are still yet to convene, and has been difficult to organise due to Summer Holidays. A meeting will be now arranged and the Clerk will now provide a Health and Safety Update Report at the next F&GP Meeting in October.
M.5: The Clerk has had no response from VIA regarding the detailed report for the electrical infrastructure in the Grange Grounds.
M.14: Cllr Barton attended a Working Group meeting for the forthcoming 'Tour of Britain Cycle Event' last Thursday. Around 20 people attended from local Voluntary Organisations who were enthusiastic about the Event for Radcliffe. Business Representatives were invited but could not attend, and it is hoped that they will participate at a follow up meeting planned in 3 weeks' time.
6. Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes
No members of the public were in attendance.
7. Income /Expenditure Figures and Payments for May 2018
Noted and accepted. Income: The Chairman noted The Grange and the Cemetery were both doing well.
Payments: The Chairman noted a regular monthly maintenance payment was being made for the bungalow boiler. It was confirmed that for the future if a Worcester Bosh Boiler was purchased by the PC by an

accredited Worcester Bosh Supplier, the Boiler would be guaranteed for 10 years. It was also noted that it was prudent to have a Contingency net budget figure of £16,637 for unexpected costs. The Contract Mowing expenses were less as grass on PC land has not been cut due to the dry weather conditions.

8. Income /Expenditure Figures and Payments for June 2018

Noted and accepted. Comparing May with June, Cllr Banner noted that Health & Safety Expenditure was reduced. The Clerk confirmed that additional accrued funds from last year has since been approved and therefore expenditure has been allocated to that first before using up the current budget. The Clerk also confirmed the budget for GDPR was ok and the expenditure for both Health & Safety and GDPR would not be as high next year. Regarding Events: A different licensing organisation has been sourced for the showing of films which is more cost effective. The 'Neighbourhood Plan' section can now be removed from the figures for next time. Cllrs then discussed the probability of a hosepipe ban in the hot weather and agreed that the PC must adhere to this if this was put in place. Concerns were raised about current public perception of the PC, as watering is still being carried out three times a week.

9. Finance and General Purposes Committee Actual vs Budget – April 2018 – June 2018

Noted and accepted. It is still early days and it was noted over 3% interest had been raised from the CCLA investments. Regarding Health & Safety, Fire Risk Assessments had been carried out, however there was still approximately 40 general risk assessments to review. It was also noted the Newsletter is now only produced twice a year for a larger version and twice for a smaller version.

10. Grant Applications: Radcliffe Skatepark Committee – Portaloo Hire for SkateJam

The Chairman confirmed the PC had not received a grant application from Radcliffe Skatepark Committee for SkateJam Portaloo Hire. However as there is not another meeting prior to the event it was Resolved: "To delegate powers to the Clerk to enable her to incur grant expenditure up to the value of £300 for the provision of the Portaloo Hire for the 'SkateJam' and to also look into the possibility of opening the toilets sited at Wharf Lane Pavilion for public use on the day."

11. To Consider a Recommendation from the Amenities Committee to release funds from Contingency for Public Toilets Refurbishment

Noted and considered. It was Resolved: "To release £3,000 from the PC Contingency budget, for the shortfall in funds to refurbish the Village Public Toilets as agreed at the last Amenities Committee meeting on the 16th July 2018."

12. Correspondence
Kier Construction

The Clerk had received an email from Kier Construction, who have offered the PC their help and support whilst refurbishing the South Notts Academy, which is due for completion at the end of November. Cllrs were very happy with this offer and put forward the following suggestions,

- Continuation of the resurfacing of Cliff Top Path
- Mains Connection to the Wharf Lane toilets, cess pit and refurbishment
- Removal of tyres at Wharf Lane
- Skatepark demolition and removal (via consultation with Skatepark Committee)
- Village show funding contribution

Members agreed these are the most important items to be addressed at the moment, however the Chairman asked the Cllrs for any additional suggestions to be forwarded to the Clerk asap.

13. Great War Commemoration Service and Armed Forces Covenant Signing

Nottinghamshire County Council emailed the PC to invite two Cllr representatives to attend the County Service of Commemoration and Remembrance at Southwell Minster on Tuesday 6th November 2018. Cllr

Barton volunteered and it was expected that Cllr Moore would be the 2nd representative although she was absent from tonight's meeting. Cllr Clegg then volunteered to attend if Cllr Moore could not go.

14. Councillors and Outside Organisations Reports

- Cllr Thompson reported that 2 new pieces of adult fitness equipment has now been installed at Wharf Lane Play Area. The equipment consists of a rowing machine and a hand bike for less abled people.
- Cllr Clegg will be attending the Police Priority Setting meeting this Thursday and asked Cllrs for their comments to take to the meeting. Cllrs then asked if CCTV Protocol be raised with PC Steve Mathias as residents are asking P.C staff to view the Village CCTV as the Police are advising that they no longer do this.
- Cllr Barton represented the PC at a Radfest Committee meeting yesterday evening. The Radfest Group are on target financially and will be writing to Council to book Wharf Lane for another Radfest Event next June. 2000 people attended this year's event and all costs were met, the figures will be published in due course. Without financial support there would be a shortfall of £3000 per year. It was noted that one of the acts at Radfest played at the Splendour Event last weekend, which was very good.
- The Chairman noted that a local business lady runs a Yoga class in the Grange Grounds. The Clerk confirmed this was because Cllrs previously refused the class to take place at Rockley Park. Cllrs were then asked for their opinions on this. The Clerk confirmed a lot of Fitness Groups also used the West Bridgford Fields, and the RBC had allowed them as it was not cost effective to monitor a booking system.

The Chairman to move that the press and public be excluded from the meeting during consideration of items 15 and 16 on the grounds that they involve the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admissions to meetings) Act 1960.

15. To Approve and the Minutes of the Personnel and Wages Sub Committee Meetings Held 10 July 2018

It was Resolved: "To approve and accept the Minutes of the Personnel and Wages Sub Committee meeting held on the 10th July 2018."

16. To Consider Debtors Listing

Noted. The Clerk was asked to provide another column on the document as it can be misleading when the Hall Manager invoices early to get the income in, the customer is not necessarily late in payment as such.

17. Date of next meeting

Monday 01 October 2018

There being no further business, the meeting closed at 7.55pm.

Signed: ChairmanDate