

Radcliffe-on-Trent Parish Council  
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room  
at The Grange, on Monday 15 October 2018 at 7pm

Cllr John Thorn (Chairman) (A)	Cllr Pam Thompson (Vice Chairman)	Cllr David Astill (Ab)
Cllr Rod Brears	Cllr Joe Bailey	Cllr Bill Banner
Cllr Martin Culshaw	Cllr Graham Budworth	Cllr Alice Tomlinson
Cllr Jean Robinson	Cllr Josephine Spencer (left 7.30pm)	Cllr Keith Agar
Cllr Gillian Dunn	Cllr Graham Leigh-Browne (A)	Cllr Sue Clegg

Ex-officio: Cllr David Barton (PC Chairman) Cllr Georgia Moore (PC Vice Chairman)

Also present Jacki Grice (Parish Clerk), Jacquie Earp (Admin Assistant) and one member of the public.

1. Apologies

Cllrs John Thorn, Alice Tomlinson, and Graham Leigh-Browne – Approved. In the absence of the Chairman, the Vice Chairman namely Cllr Pam Thomson chaired tonight's meeting.

2. Declarations of Interest

There were no declarations of interest.

3. Chairman's Announcements

- It was noted that the Christmas Lights Motifs were already up in the Village Centre, and that one motif was permanently lit. Blachere are supposed to put the Light Motifs up in mid-November and not mid- October. The Clerk has been in contact with Blachere to resolve this.
- Cllrs were asked to collect any papers from their Dockets from the opened Office prior to PC meetings at 6.50pm

4. Minutes of the previous meeting held on 17 September 2018 for approval

Resolved: "That the minutes are approved and signed by the Vice Chairman, save for the amendment at M.21: Cllr Agar will now draft a letter to Andrew Pritchard (not Cllr Cutts)."

5. Clerk's report on items arising from these minutes:

M.5: The Top Soil and other materials due to be delivered to the Cemetery by Carnell Contractors has been deferred until after the Headstone Inspection.

M.5: After communication with the Contractor, it is envisaged that the start date for the refurbishment of the Public Toilets will be in a months' time - at the latest.

M.9: Headstone Work in the Cemetery and Churchyard is due to start on the 12<sup>th</sup> November. St Mary's Church has been asked to make a contribution towards costs, however there has been no response as yet.

M.21: Cllr Agar recently attended a follow-up conference regarding road improvements. Improvements to the A46 and the infrastructure for HS2 were discussed, but there was no mention of duelling the A52 at Radcliffe. It was suggested that Cllr Agar lobby Khalid Pervez Area Development Manager from Highways England, (cc NCC Cllr Kay Cutts) regarding this issue. It was noted the Clerk has had previous dealings with Khalid Pervez regarding the A52 Junction Improvements at Radcliffe. This issue will now be put on the Planning & Environment 5th November Agenda.

M.13: The Clerk will investigate the bylaws regarding the dog fouling issue at the Football Pitch as soon as possible.

M.16: Wren has informed the Clerk that if a specific item i.e. part of the new Skatepark Structure, has not been built by the end of May 2019 on a paid invoice the PC will not receive £35,000 of their grant funding. This is a big concern and the Clerk will now liaise with NCC/VIA to ensure their schedule of works are on track. Once this has been confirmed, the Clerk will update the Cllrs and Skatepark Committee.

6. Financial Update April – September 2018

Discussed and Accepted. It was noted that if funds are left in the Trees budget, further work is required at Dewberry Hill. It was also noted that following staff shortages, Temporary Staff, Contractors and Streetwise have been called in to carry out day to day work. The Clerk will also ask Sally Horn to check 2 x Cemetery over budget payments on rates of £409 for September/October.

7. Open Session for members of the public to raise relevant matters, limited to 15 minutes  
Standing Orders were suspended at 7.17pm

- Phil Taylor from RCV asked if the PC had any plans to repair the upper section of Cliff Top Path surface as the tarmac is wearing off and it is uneven to walk on. This part needs digging out and doing properly. The Clerk will put this on the 'to do' list and source quotes.

Standing Orders were reinstated at 7.19pm

8. Dewberry Hill & Lily Ponds Management Plans – Notes from the Working Group Meeting Held on 03 October and To Consider Recommendations for 2019/20 Budget

Plans noted: Cllrs agreed that the 5 year plan was coming to fruition. Dewberry Hill and the Lily Ponds are now designated 'Local Wildlife Status'. The PC is also responsible for maintaining the two areas and is in the process of creating the wild flower meadow. It was Resolved: "£2,000 to be in the 2019/20 Budget for recommended Maintenance of the two Wildlife Sites, Dewberry Hill and the Lily Ponds."

9. Radcliffe Conservation Group: Update

There had been a recent RCV working session at Dewberry Hill, namely 'The Great Radcliffe Rake Off'. Mowing Contractor Mark Winter had cut and left the grass on the ground that Volunteers then raked off to clear for the flower meadow. Good progress was made and it now just needs to be finished off. The RCV AGM is on the 5<sup>th</sup> December at 7.30pm at The Grange. All Cllrs are invited to attend.

10. Playgrounds: To Consider Notes from the Working Group Meetings Held 09 July and 02 October

Noted. Cllr Thompson verbally reported back the meeting of the 9<sup>th</sup> July and attended the meeting on the 2<sup>nd</sup> October. Regarding the potential provision of a double bumpy slide at the mound at Wharf Lane: Wicksteed will now make a site visit for free on the 6<sup>th</sup> November, instead of the £450 they originally quoted for. A costing report and more information will be brought back to the next Amenities meeting for the new equipment. Cllrs requested that a sketch plan and a comparison of alternatives should also be available. A further Playground Working Group meeting will now be arranged between the 6<sup>th</sup> November and before the 19<sup>th</sup> November, so this information can be brought back to the Amenities Committee members.

11. Mess room: To Consider New Roofing Quotes

Noted and discussed. It was Resolved: "The Office arrange for Contractor C to carry out works for a new Felt/Bitumen Flat roof at Rockley Park Mess Room at a total cost of £1680 with a 20 year Guarantee."

12. Pine Tree Grange Grounds: To Consider Any Action

Noted and discussed. A resident had concerns with an overgrown Pine Tree in the Grange Grounds, and the Clerk handed Cllrs photographs in its current state. Cllrs agreed the PC has to take care and maintain the Grange Grounds Trees, and this should have been done over the years. It was Resolved: "That the Clerk arranges for a local Tree Surgeon to trim back the Pine Tree as required."

13. To Consider Memorial Plaques on Logs for Rockley Park

Noted and discussed. Cllr Moore had seen the Memorial Plaque logs whilst walking in Scotland, and had thought it was a good idea for space and cost as an alternative to a memorial bench for Radcliffe. It was proposed that Memorial Plaque Logs are placed in the Park itself. It was Resolved: "That this proposal is not taken forward".

Proposed Amendment "that the Memorial Plaque Logs' are available on the Cliff Top if requested".

It was Resolved: "To approve this service going forward."

14. Churchyard Memorial Repair: To Consider Quote

Noted and discussed. The Clerk confirmed there was no specific budget for the Churchyard Memorial Repair, and it was suggested that funds would be available via The War Memorial Trust, however the funding and work would not be completed before the Armistice Day Parade this November.

It was Resolved: "That Grant Funding via the War Memorial Trust is applied for and if successful the work carried out on the Churchyard Memorial in time for November 2019 Remembrance Day."

15. Correspondence

Resident Email – Dog Fouling

Noted and discussed. The PC have 'Dog Clean Up' Notices and Cllrs agreed most dog owners are responsible and pick up their pet mess. More evidence is required for the RBC Dog Warden to come out and address any issues. This includes times, days and regular dog walker description. The Clerk will now ask for additional information and the PC can order more signs to put up in the meantime.

Park Residents Association – Letter of Thanks

Noted. Cllrs appreciated this 'thank you' letter from the Park Homes Residents Association.

Resident Email – New Christmas Tree in the Grange Grounds

A resident (being a big fan of the Village and Radcliffe Events) had expressed his disappointment in the distinct lack of a proper Christmas Tree every year in The Grange Grounds, and had asked if the PC had any plans for a proper Christmas Tree. The Clerk confirmed the PC had already budgeted for 2018 Christmas lighting, and that there would be a budget saving for 2019. The Clerk was sympathetic and also put forward the PC aspirations for an improved display. Cllrs thanked and referred the resident to the next Christmas Lights Working Party Meeting. It was also noted that for 2018 the 2 Magnolia Trees would be lit up with the teardrop lights usually placed in the trees outside the parade of shops.

16. Councillors' Reports

- Cllr Moore had spoken to a resident who was appalled at the amount of litter, cans and bottles left in the Grange Grounds every morning. The resident sees this on a daily basis with the litter being left right next to an empty bin. Signs need to be put up and it was also suggested that when the new Caretaker starts next week, he monitors the situation. There is also the same problem with litter at Wharf Lane. It was also suggested that this issue should be highlighted via Social Media, and it was also noted that a young Radcliffe resident is in the process of doing his Duke of Edinburgh and will be litter picking 3 times a week at Wharf Lane.
- Cllr Agar went to the RBC Planning meeting last Thursday, regarding the new William Davis Housing Development at Shelford Road along with Cllr Culshaw. Cllr Culshaw spoke at this meeting and conveyed the feelings of the PC. Cllr Agar thanked Cllr Culshaw for a good job done.
- Cllr Culshaw will discuss the Shelford Road Housing Development Planning Application as a specific agenda item at the next Planning & Environment Meeting on the 5<sup>th</sup> November. This is the most important and significant Planning Application that has affected Radcliffe on Trent in years.
- Two residents had reported to Cllr Bailey they were very cold and seemed like the Air Conditioning was on instead of the heating whilst they were in the Grange Hall watching a Drama Performance. The Clerk will now find out if there are any heating issues via the Hall Manager.

17. Date of Next Meeting

Monday 19 November 2018

There being no further business, the meeting closed at 8.10pm

Signed: Chairman .....Date .....