

Minutes of the Full Council Meeting of
Radcliffe-on-Trent Parish Council held in The Radcliffe Room, The Grange,
on Monday 22 October 2018 at 7.00pm

Councillors

Keith Agar	Rodney Brears	Georgia Moore (Vice Chairman)
David Astill	Graham Budworth	Jean Robinson
Penny Astill (A)	Sue Clegg	Josephine Spencer (left 7.30pm)
Joe Bailey	Martin Culshaw	Pam Thompson
Bill Banner (left 7.30pm)	Gillian Dunn	John Thorn
David Barton (Chairman)	Graham Leigh-Browne (A)	Alice Tomlinson (A)

Also present: Mrs Jacki Grice (Clerk), Jacquie Earp (Admin Assistant) RBC Cllr Neil Clarke, RBC Cllr Roger Upton, NCC Cllr Kay Cutts and no members of the public.

1. Apologies for Absence
Cllrs Penny Astill, Alice Tomlinson and Graham Leigh- Browne - Approved. The Chairman also welcomed RBC Cllr Roger Upton, RBC Cllr Neil Clarke and NCC Cllr Kay Cutts to tonight's meeting.
2. Declarations of Interest
None received.
3. Minutes of the Full Council Meeting held on 10 September 2018 for Approval
Resolved: "That the minutes are approved as an accurate record and signed by the Chairman."
4. Chairman's Announcements
 - The Chairman will represent Radcliffe Parish Council on various events for this year's Armistice Day, commemorating 100 years since WW1.
 - Cllr Georgia Moore and the Clerk, Jacki Grice will represent Radcliffe Parish Council at the NCC meeting at County Hall tomorrow night regarding Unitary Authority Status.
5. Clerk's Report on Previous Minutes
The Clerk had nothing to report.
6. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes
There were no members of the Public.
7. Police Crime Statistics September 2018
Noted and accepted.
8. Minutes of the Planning & Environment Committee Meeting held on 08 October 2018, for Acceptance were presented by Cllr Martin Culshaw
Cllr Culshaw thanked Adam Greest from STW for his presentation and reassurance that everything is running well at the Planning & Environment meeting on 08 October. Resolved: "That the minutes are accepted and referred back to committee."
9. Minutes of The Finance and General Purposes Committee Meeting held on 01 October 2018 for Acceptance were presented by Cllr Jo Spencer
Cllr Spencer advised Cllrs to channel ideas for the future budget via the relevant Committee Chairman. Resolved: "That the minutes are accepted and referred back to committee"

10. Minutes of the Amenities Committee Meeting held on 17 September and 15 October 2018 for Acceptance were presented by Cllr John Thorn

At the meeting on the 15 October, it had been resolved for £2000 to be in the next budget towards the maintenance of the Lily Ponds and Dewberry Hill. It was also noted that at the two Public Consultations for the Cemetery Memorial Inspections only one member of the public attended, and they were positive about the forthcoming work.

Resolved: "That the two sets of minutes are accepted and referred back to committee"

11. To Consider and Approve a Change in the Committee Format and Meetings Schedule (Trial for 3 months)

Noted and discussed. The PC Chairman proposed that Parish Council Committee meetings are rescheduled for every 2 Weeks, and not for every week as it currently stands. The current PC are able to make these changes based on their experience and would be for a trial period of 3 months. The current annual total would therefore be reduced from 40 meetings to 27 meetings and would ease the workload on PC Staff, who write up the minutes and prepare Agendas. In particular the current schedule takes up the time of the Clerk, who could use her time more strategically for the PC. 'Option 4' was then discussed as this is the recommended/preferred Meeting Schedule Option e.g. Week 1: Amenities and The Grange and Grange Hall Committee Meetings (amalgamated), Week 3: Planning & Environment Committee Meetings (no change), Week 5: Finance & General Purposes and Full Council Committee (to be held on the same evening), Week 7: Planning & Environment, this particular sequence then re-starts. It is also proposed that 'Events' is moved from The Grange and Grange Hall Agenda to the Finance & General Purposes Committee Agenda to balance Committee workload. The Clerk confirmed the Office are in full support for Option 4, for reasons as explained by the PC Chairman.

Cllrs then discussed the logistics of implementing 'Option 4' Meeting Schedule, which included:

- Start times for Committee meetings held on the same night i.e. What time should Cllrs and Public attend
- Potential difficulties for Cllrs Voting/Resolving proposals
- Standing orders: can these be extended beyond 9pm
- Can Cllrs be moved from Committee to Committee/ or should they be encouraged to become a member of all PC Committee Meetings

After further discussion it was agreed that Committee Chairmen have flexibility on how to conduct their Order of Business and can also bring forward a particular item on the Agenda for the benefit of a member of the public or Committee member. To solve any potential voting difficulties in an amalgamated meeting, Cllrs could become members of any PC Committee and there is also the option of calling an 'Extraordinary' meeting should there be a requirement. Standing Orders could also be changed on the night as appropriate to accommodate additional meeting time beyond 9pm. Cllrs were in support and agreed the new fortnightly meeting sequence would benefit new PC Cllr members, and would ensure PC Staff are working efficiently and healthily, by spreading their work load more evenly.

It was Resolved: "That the Parish Council approve and adopt 'Option 4' for a Change in the Committee Format and Meetings Schedule, for a trial period of 3 months, and to be reviewed thereafter this time."

In addition it was Resolved: "For the future efficiency of Committee Meetings to OMIT 'Debtors Listings' on F&GP Agenda's (the Clerk to highlight any issues if necessary), Police Crime Statistics from Full Council Agenda's, and for Cllrs to submit any lengthy reports to the Clerk for listing prior to Committee Meeting as an Agenda item".

12. To Approve a Recommendation from Finance and General Purposes Committee to ratify the new Format Presentation of the Annual Return and Financial Accounting Statements (as requested by the External Auditor).

Noted, considered and discussed. It was Resolved: "To approve and adopt the recommendation from the Finance and General Purposes Committee to present the new format of the Annual Return and Financial Accounting Statements, requested by the External Auditor."

Cllr Banner and Cllr Spencer left the meeting at 7.30pm.

13. Recommendations from the Single Use Plastics Presentation

Cllr Moore and Cllr Dunn gave a 'Single Use Plastics' Power Point Presentation to members, which they had also presented to 80-90 people at the last Town and PC Conference at The RBC Arena in September. The Radcliffe PC Case Study has been in response to pledge to the same resolution and campaign made by RBC to reduce the use of single use plastics. Cllr Moore Cllr Dunn and Cllr Thompson set up a Working Group and the main aim is 'To promote

the reduction of single-use plastics within the Parish of Radcliffe on Trent.' Four areas were identified: Parish Offices, Premises and Land. User Groups were also included. A working document was produced and priorities and guidelines were established in order to inform and set examples for local groups and organisations. Recycling is seen only as a last resort where other options such as replacing, reducing or reusing are not possible. Priority examples have been to replace plastic cups at the Office with environmentally friendly alternatives and to re-use stronger black bin liners. Over the next few months the Working Group intend to contact Radcliffe Local Groups, Businesses and Organisations to promote the reduction of single-use plastic, and to find out any ideas they might have themselves. The Radcliffe Scout Group has already been contacted and the Working Group will give a presentation in January 2019. This will assist the Scouts working towards a new 'Environmental Conservation Activity Badge' whereby commitment towards helping with a Local Community Environmental Issue is a requirement. Radcliffe Junior School have already formed an 'Eco-Group' to implement an action plan to reduce single-use plastics and look at the wider issue of recycling in general. RBC have now banned the use of Chinese lanterns on their land and open spaces, something that the PC had already resolved in 2013. It is hoped that Rushcliffe can work together to make Single Use Plastics unacceptable in Society and lead us to respect our planet. It was suggested this pledge is promoted and communicated via the PC website – which in turn is linked to the RBC website. Cllrs were in full support of the PC Case Study and it was suggested that a proposal is put forward to F&GP in order to raise money for the recycled cups Cllr Moore & Cllr Dunn had brought to tonight's table for promotion and sale. The costly issue of replacing plastic chain in the Grange Grounds on a regular basis was deferred to the next Amenities Committee Meeting. The Chairman thanked Cllr Moore, and Cllr Dunn for their presentation and for the work of PC Office and Ground Staff.

It was Resolved: "The PC are in full support of the aim of the Working Party to promote the reduction of single-use plastics within the Parish of Radcliffe on Trent."

14. Correspondence

There was one item of correspondence from a resident who is running the 2019 London Marathon for Charity. The resident is hoping to raise £1,000 and has asked the PC if he could help with a contribution of the money for a new Community Project or Charity. Further details as to what type of project would be necessary, however Cllrs were asked for their ideas, and the Clerk will respond in due course.

15. Councillors and Outside Organisations Reports: Cllr Thompson: Notes on Meeting with Junior School

Noted and discussed. After serving drinks from plastic cups at the Wharf Lane Radfest Event, Cllr Thompson was invited to attend a Junior School Eco Meeting on the 19th July. This was an interesting meeting with a teacher and pupils representing the Eco Group, whereby Cllr Thompson was able to highlight the efforts made by the PC for recycling and reducing single use plastic. The Group were also informed about the Tetrapak Facility at the Health Centre Car Park and the 2 recycling Bins in the centre of the village. The Eco Group were very enthusiastic and they provided the PC with an 'Action Wish List for Radcliffe' to include a new Dog Bin at Bailey Lane, RBC Recycling Stickers for School Recycling Bins, more litter picking at Royal Oak Car Park, concerned regarding some continued use of plastic bags, concerned for use of plastic toys and agreed it was a great idea to get a small cash deposit back on bottles from the shops. It was requested that RBC and NCC Cllrs also consider the Group Action List as well as the PC and it was noted that Cllr Thompson will also attend the next SNA Student Council meeting regarding recycling.

16. Reports from Borough and County Councillors

Report from NCC Cllr Kay Cutts:

- Congratulated Cllr Moore and Cllr Dunn on tonight's Single Use Plastics Presentation. Is of the view that it is better to burn plastic to make electricity out of it for the City.
- There is 18 million pounds available for Highways. One improvement to improve the Lowdham Roundabout between the A614 and A6097, as there is a high accident rate along that stretch of Highway.
- 11 million pounds is available for the Housing Infrastructure Fund.
- Two million pounds is available to develop proposals for HS2.
- There is a new large Special School Building in Newark. Three schools on the site consist of Lower, Middle and Upper Middle Schools. Hawthorn Playschool and Sharphill School at Edwalton are also new.
- Visited Newark Castle. This is to be refurbished with a glass roof and will be made accessible to people. The Castle has a significant place in local history.

- On Remembrance Sunday two football matches will be played at Notts County Football Ground, re-enacting the WW1 football game 100 years ago.
- There will be a lighting of the beacon on the embankment for those who died in the war in Notts.
- The Mineral Line Multi-user Route between Radcliffe and Cotgrave will be opened shortly. This will be a family used area by residents, walkers and cyclists.
- Two pieces of land has been purchased for Gedling Access Road. A better quality of Nottinghamshire Roads is hoped for in the future. Cllr Agar then asked Cllr Cutts if there are any plans to re-divert the A52 towards Stragglethorpe as Radcliffe is living with significant traffic congestion. This issue is not on the agenda, although it was agreed another bridge to ease congestion is needed.
- In support of more trains for Radcliffe and of more trains across the County as a whole.

Report from RBC Cllr Neil Clarke:

- Cllr Clarke asked if Cllr Moore and Cllr Dunn would be publicising recycling/single use plastic issues to all local business and Public Houses he noted that they still use a lot of plastic, including plastic straws at Public Houses. Cllr Moore & Cllr Dunn confirmed they will be promoting this issue to all local businesses including Public Houses as part of the Single Use Plastic Case Study.

Report from RBC Cllr Roger Upton:

- Updated the members regarding the Local Plan Part 2 process. There will be a Public Examination on Tuesday 27th November and then 2 weeks consultation period in order to adopt the Plan in the New Year.
- At the RBC Planning meeting on the 11th October an Outline Planning Application was submitted for Grooms Cottage for 50 houses. This has been referred to the Planning Committee and is awaiting an outcome and decision.
- The Community Infrastructure Levy, in the process of Public Consultation ends Friday 26th October and will then go for Examination.

Cllrs noted that although the Planning at Shelford Road and Grooms Cottage are classed as 2 separate developments by the RBC Planners, in reality they are one of the same. Cllr Upton confirmed that according to National Planning Regulations there are 2 applications and these will be looked at on individually. It was also re-iterated that the siting of the Health Centre and School should be kept in the centre of the village. Cllr Upton confirmed that if the allocated Health Centre and School sites at Shelford Road had not been developed within 6 years they would revert back to the planning process. Cllr Upton also agreed the proposal for the footbridge over the railway is sited in the wrong place and that the optimum exit place is at the playing fields, the current proposal can still be negotiated and revised with RBC.

17. Date of Next Full Council Meeting – 10 December 2018

There being no further business the meeting closed at 8.20pm

Signed: Chairman.....Date.....