

Radcliffe-on-Trent Parish Council
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on
Monday 04 February 2019 at 8.15pm

Cllrs: Josephine Spencer (Chairman)
Bill Banner (Vice Chairman)
Rod Brears
Martin Culshaw
Gillian Dunn
David Barton
Pam Thompson
Georgia Moore

Keith Agar
Graham Budworth
Sue Clegg
David Astill (A)
Graham Leigh-Browne (A)
John Thorn
Joe Bailey (A)

Also Present: Sally Horn (Acting Clerk), Jacque Earp (Admin Assistant) and one member of the public.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

1. Apologies for Absence

Cllrs Joe Bailey, David Astill and Graham Leigh-Browne - Approved.

2. Declarations of Interest

The Chairman declared an interest for agenda item 13, as she the Vice-Chairman of ROTSA

3. Minutes of the Meeting held on Monday 10 December 2018, for Approval

It was Resolved: "That the minutes are approved and signed by the Chairman".

4. Chairman's Announcements

There were no Chairman's Announcements.

5. Clerk's Reports on Matters and Actions Arising from Previous Minutes

M.5: The Health & Safety Working Group still have yet to meet to undertake a review. The Chairman requested that the Working Group meet before the new PC is elected. Facilities and COSHH regulations will be addressed and The Clerk will convene the meeting.

M.5: There is still no response from Keir Construction, however it was noted that this Company is currently in financial difficulties.

M.5: VIA have now completed the work on the electrical infrastructure in The Grange grounds. The RCD sockets will now be installed by an electrician. This year all Christmas displays/lights will be working.

M.5: The Clerk and Cllrs still have not had the opportunity to review Standing Orders, Code of Conduct, Child Protection and Vulnerable Adult Policies. The Chairman and Cllr Culshaw agreed to review these issues as soon as possible.

M.10: The PC have received the grant from Bio Diversity and Holly Whips have been planted up at Valley Road. The grant also bought new equipment for the Radcliffe Conservation Group.

6. Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes
Standing Orders were suspended at 8.24pm:

- Phil Taylor from the Radcliffe Conservation Group confirmed that Bio Diversity would appreciate photographs of the group using the tools and the Holly Whips in place at Valley Road by March. It was agreed that the PC will take photos of the Holly Whips and The Conservation Group will photograph the new tools.

Standing Orders were reinstated at 8.26pm

7. Income /Expenditure Figures and Payments for November 2018
Noted and accepted. Attention was drawn to the income amount of interest from investments received in Office Administration, which is considerably more than in previous years, and the Cemetery is doing well.
8. Income /Expenditure Figures and Payments for December 2018
Noted and accepted. It was noted that although the Cemetery appears to be in profit, there are a lot of administration costs.
9. Finance and General Purposes Committee Actual vs Budget – April 2018 – Part January 2019
Noted discussed and accepted.
10. PR/Events
Actual vs Budget – April 2018- Part January 2019
Discussed and accepted. The Village Show income was noted and compared with last year. It was also noted the Silver Cinema costs appeared low, however this was due to a change in film licence providers. The MPLC licence now covers the Hall at an annual cost instead of paying £90 for a film licence every time a film was screened. This has been a brilliant saving this year and has been budgeted in for next year. The Christmas Lights Switch On costs for the singers and showground rides were also discussed and Cllrs felt that savings could be made by asking the Junior School Choir to sing at this year's event. The recent evening film attendance was poor and it was questioned if this was because a film had been shown earlier that same day. Event dates need to be discussed by the Events Committee and a meeting should be arranged. Cllr Clegg confirmed the evening films were aimed at a different audience to the Silver Screen audience, however various people did complain the films were on the same day and will be looked at.
11. To Receive and Approve the Village Show Working Groups Notes of Meeting Held 21 January 2019
Noted. Cllr Clegg confirmed there were amendments to Working Group notes: The 'Showstopper' be changed to Novelty cakes and under the 'Sewing' heading not an embroidery sampler of an animal but (1) An embroidery sampler and (2) an animal. It was Resolved: "That the PC Approved the Village Show Working Groups Notes of Meeting Held 21 January 2019, subject to the amendments made by Cllr Clegg. It was also noted that the Village Show now has a Constitution that has been accepted."
12. Calendar of Events/Volunteers
Noted discussed and accepted. Cllr Dunn will arrange the Cllr Volunteer rota for the rest of this PC term.
13. Grant Applications: ROTSA
Noted. Emails and accounts from 2017 that have been received from '4Rec' were discussed. For the last 20 year the PC have supported ROTSA, and it is in the interest of the PC to keep up this support. However there are difficulties with the lease and it was noted ROTSA's reserves are being built up but is not being spent at this time but will be needed in the future. The Redhill Trust owns the Bingham Playing Fields and would be very difficult to sell to developers. After further discussions the PC agreed it is in their own interest to maintain the land as a public playing field and it was Resolved: "To award a grant of £2,500 to ROTSA."

14. Correspondence

There was no correspondence.

The Chairman to move that the press and public be excluded from the meeting during consideration of item 20 on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admissions to meetings) Act 1960.

15. To Approve and the Minutes of the Personnel and Wages Sub Committee Meetings Held 24 January 2019 and 31 January 2019

It was Resolved: "To approve and accept two sets of Minutes of the Personnel and Wages Sub Committee meeting held on the 24 January 2019 and 31 January 2019."

16. Date of next meeting

Monday 01 April 2019

There being no further business, the meeting closed at 9pm.

Signed: ChairmanDate