

Radcliffe-on-Trent Parish Council
Minutes of the Amenities (inc Grange Hall) Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 04 March 2019 at 7pm

Cllr John Thorn (Chairman)	Cllr Pam Thompson (Vice Chairman)	Cllr David Astill (A)
Cllr Rod Brears	Cllr Joe Bailey	Cllr Bill Banner
Cllr Martin Culshaw	Cllr Graham Budworth	Cllr Alice Tomlinson (A)
Cllr Jean Robinson	Cllr Josephine Spencer	Cllr Keith Agar (A)
Cllr Gillian Dunn	Cllr Graham Leigh-Browne (A)	Cllr Sue Clegg
Cllr Penny Astill (A)		

Ex-officio: Cllr David Barton (PC Chairman) Cllr Georgia Moore (PC Vice Chairman)

Also present Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager) until 7.25pm, Jacquie Earp (Admin Assistant) and one member of the public.

1. Apologies
Cllrs Keith Agar, Penny Astill, Alice Tomlinson, Graham Leigh-Browne and David Astill – Approved.
2. Declarations of Interest
Cllr Graham Budworth declared an interest at Agenda item 13: Tree Survey's inc Park Homes site.
3. Chairman's Announcements
The Chairman was sad to report the sudden passing of Sue Spray over the weekend. Sue worked as a Caretaker at The Grange and Grange Hall for many years. Cllrs send their condolences to Sue's husband and family and the Clerk will send a card on behalf of the Parish Council and a PC Representative will attend the funeral as and when the arrangements are known.
4. Open Session for members of the public to raise relevant matters, limited to 15 minutes

Standing Orders were suspended at 7.03pm

- Phil Taylor from the Radcliffe Conservation Volunteers was concerned that the contents of outbuildings from a house at Cropwell Road (which included large propane cylinders) were spilling out onto Dewberry Hill which was a Health and Safety issue. Phil will take photographs of the issue and email them through to the office.

It was confirmed that the property is owned by N.C.C and rented out. The Clerk will now contact the N.C.C and ask them to look into this problem.

Standing Orders were reinstated at 7.05pm

5. Minutes of the previous meeting held on 21 January 2019 for approval
Cllr Dunn referred to M.4 and confirmed that the Litter Pick Volunteers Working Group had met and had proposed to leave the next Community Litter Pick until the week before of the Best Kept Village Competition. Arrangements will be made nearer the time. It was Resolved: "That the minutes are approved and signed by the Chairman."
6. Clerk's Report on items arising from these minutes:
M.4: Jacquie Earp had emailed photographs provided by the RCV and has asked the NCC Area Rights of Way Officer to investigate the uneven upper section of the Cliff Path.
M.6: The RCD Sockets required to complete the electrical infrastructure in the Grange Grounds will be fitted by the electrician at the end of this week.
M.6: The Public Toilets will be finished shortly, not including the new doors and may be able to open tomorrow. The Clerk is currently addressing discrepancies with the Contractors final invoice.

M.6: Jacquie Earp is in the process of applying for War Memorial Trust Grant Funding for the refurbishment of the St Marys Church War Memorial. Marion Caunt has been a big help to Jacquie in providing history information for the War Memorial.

M.9: There has been no progress made in the postcode/address issues for The Grange Hall.

M.13: Following PC Staff absence, works in relation to the Cemetery will now be progressed.

M.17: An email had been sent to M.A. Mills regarding their offer of a permanent Christmas tree, however there had been no response to date.

7. Grange Hall and Grange Hall

Grange Hall and The Grange Financial Update: April 2018 – Part Feb 2019.

Noted and accepted. The Net Budget is looking very good for The Grange and Grange Hall and there is more invoicing to do. It was also noted that there are 2 more regular Groups for the Grange Hall and another new group for The Grange.

8. To Consider New Flooring in the Gents W.C

Noted and the two quote options discussed. It was noted that the black vinyl flooring area underneath the gent's urinals in the Grange Hall was fitted in 2014. This needs to be regularly replaced, and it was Resolved: "To arrange to replace the black vinyl covering in the Grange Hall gents toilets with a different shade of grey to the existing flooring. To include uplift, subfloor preparation and labour at a total cost of £570 plus vat".

9. To Consider a letter from Tumble Tots

Noted and discussed. The Tumble Tots Group have been using the Hall for over 10 years, bringing 50 children, parents and grandparents to the sessions and always pay on time. The Drama Group receive priority over other Hall bookings and the Tumble Tots have had to use the Methodist Church as an alternative venue, which is not ideal. The Methodist Hall is going to be refurbished, so the Group will not have any alternative venue, so they have requested that the Drama Group delay their set up for the continuation of classes. Cllrs feel this is a perfectly reasonable and are in full support of their request. It was Resolved: "The PC are in full support of Tumble Tots request to delay the Radcliffe Drama 'set up' in the Hall, so that Tumble Tots classes can run continuously. The Hall Manager will now speak with the Chairman of Radcliffe Drama."

The Hall Manager then left the meeting at 7.25pm.

10. Amenities Financial Update: April 2018 – Part Feb 2019

Noted and accepted. Cllr Dunn asked if the Office could purchase an additional watering can for the Cemetery, as one had gone missing a couple of months ago. It was forecasted to spend budget for 'In House' Grounds Work and the Clerk asked Cllrs to consider the costs of a Tree Survey and Green Moss removal for Rockley Park and The Grange Grounds, (already accounted for if approved).

11. Radcliffe Conservation Group: Update

There was a work session at the Lily Ponds area yesterday morning - Sunday 3rd March. Eight people volunteered despite the bad weather and five full bags of litter was cleared from the bank. Overhanging tree branches were also pruned back.

12. Play Areas: Update Report: NCC LIS Scheme: To Consider Making a Recommendation to F&GP For Match Funding via Designated Reserves – (Wharf Lane Refurbishment)

Cllr Banner reported that the paint work at Wharf Lane Play Park was not looking smart, although the 30 year old equipment is structurally sound. In previous years the PC Groundstaff had painted over the layers using different colours, so the area now needs cleaning up and professionally repainting with a modern style of paint. The newer roundabout is set in wet pour and the paintwork looks smart, and it is hoped the other areas of the park can be brought up the standard of the roundabout. The NCC Local Improvement Scheme is currently offering 50% grant funding so the PC have already submitted an application for consideration. Suggested match funding of £10,000 from 2019/20 budget can be drawn from designated reserves and £1,000 to be match funded. It was Resolved: "The Amenities Committee approved making a recommendation to F&GP for Match Funding via Designated Reserves 2019/20 Budget for the Wharf Lane Play Area Refurbishment."

13. Wharf Lane Public Toilets: Update

A Wharf Lane Public Toilets Working Party meeting had not been convened, however this will be done in the next two weeks.

14. Signage Project: Update

Very good progress has been made by the Signage Working Group, and almost all the Signage Board Digital images have been prepared. Malcolm Lane Ltd are due to have the majority of the furniture ready in 2-3 weeks. The Boards will be erected one by one as they arrive. The group are very pleased with the results and a smaller format of the display images will be exhibited at the Annual Parish meeting on the 17th April 19. There will also be a commemorative ceremony with NCC Cllr Kay Cutts on the same day. TV publicity was discussed and it was suggested that the NCC Publicity Department be contacted to arrange this. It was also suggested that Signage Images be uploaded onto the ROTPC website after the APM Exhibition. The PC are aiming to manage as much installation work 'In-House' as possible, although Malcolm Lane charge £550 for as much work they can do in a day and they also have a Licence to install the signs on highways if necessary. Credit and thanks go to all the volunteers involved in the research, artwork and layout for the new History and Wildlife Boards.

15. Tree Survey Costs: To Consider

Cllr Budworth declared an interest for this agenda item. The last tree Survey was carried out in 2014 and it was noted costs for the 2 quotes submitted by Alastair at AT2 remained the same. Although the 2nd tree survey is for trees at Park Homes and are not on PC Land, the PC have a duty of care towards the older vulnerable residents at this site. It was Resolved: "That the Clerk arrange for AT2 to carry out a Tree Condition Report for all PC land at a total cost of £595 and at the Park Homes site for a total cost of £195."

16. Radcliffe Olympic Football Club: Update

The Clerk has previously tried several times to arrange meeting dates with Radcliffe Olympic, however availability suitable both to the PC and the Football Club has not been reached. Radcliffe Olympic have reported that their current fixture listing is 18 per annum as opposed to previous years of approximately 50 and the annual fees need to reflect this. However it was noted that there is ongoing expenses to the PC e.g. grass cutting and the annual fees should at least cover this. A meeting is now urgently required to discuss the issues and to work out a solution and a way forward for the current situation. Cllrs then agreed to meet for a 6pm meeting with the Chairman of Radcliffe Olympic, to be arranged as soon as possible. Also the Football Club had recently wanted to place a Storage Container at a different temporary site as opposed to the designated area as previously agreed by the PC, due to ground conditions and possible transportation issues. Only a days' notice had been given and the Chairman and the Clerk had took the decision not to give approval, as it was foreseen the expense of a crane to move the container in 6 months' time to the designated area was not feasible.

17. Green Moss Issues: The Memorial Park and around the Grange Hall – To Consider

There had been two successful insurance claims after slipping over in icy conditions on the moss at Rockley Park. The PC have brushing machines but this is a hard and massive job for Groundstaff in house and therefore needs to professionally removed. Two years ago Kent Services had quoted £1760 for the moss removal at Rockley Park and £400 for the Grange grounds. The moss growth is getting worse at Rockley Park and if left, the paths will be completely covered. After further discussions, and looking at various options it was agreed that Cllr Spencer will speak tomorrow with the Groundstaff at Radcliffe Golf Club to ascertain if they are Public Liability covered on Public Land and if they have a Licenced Weed Killer operative. The Office will also look at other options.

18. New Meeting Format: Discussion

Noted and discussed. It was agreed that the new meeting format was working well for Amenities and Grange Hall, and both could be completed in good time. Cllrs were still not convinced however that 'Events' should remain with F&GP. Although there are financial implications to Events it was agreed they were more in line with Amenities. It was Resolved: "The PC approved the new meeting format, and proposed that Events should now be under Amenities (inc Grange Hall) instead of F&GP."

19. Correspondence

RBC Tree Wardens Network Launch

Noted, however no further action taken at this time.

20. Duke of Edinburgh Volunteer: Suggestions after carrying out Litter Picking

Noted and discussed. Cllrs are in support of a new recycling bin to be placed at Wharf Lane Recreation Ground to be emptied by Streetwise, as they currently empty the two new recycling bins in the centre of the village. Cllrs agreed the bin should have a big capacity, meaning it would be emptied less frequently, therefore saving costs. It was Resolved: "The PC approved the suggestion made by the Duke of Edinburgh Volunteer to install a large capacity recycling bin at the Wharf Lane Recreation Ground, to be emptied as and when by Streetwise and for the PC Office to investigate the types available and costs with RBC before installation. This will be installed as part of the overall Skatepark redevelopment"

21. Radcliffe Vets: To Consider Approval of the Laying of Shingle Behind the Public Toilets

Buttercross Vets had contacted the PC to seek permission to clear weeds and brash and to lay shingle behind the Public Toilets in the village in order to tidy up the area. Cllrs were then shown photographs of the current mess of weeds in this area. It was Resolved: "That the PC were in full support for Buttercross vets to clear weeds and continue to lay new shingle beyond their parking bays and onto PC Land, to tidy up the whole area."

22. Radcliffe Resident: Letter

Noted. Zurich PC Insurers, had submitted an Annual Play Inspection Report which confirmed there was no trip hazard present at the Baseball Play Area at Wharf Lane Recreation Ground.

23. Councillors' Reports

- The Clerk advised Cllrs that Alan the Grave Digger had increased his charges by £20 for a full plot and £5 for cremated remains. This will passed onto customers and advertised via the PC website.
- Cllr Barton confirmed 2 tenders (2 design options from the same company) had been received for the new concrete Skatepark and were currently being scored. A meeting between representatives from NCC, RBC and the PC and Skatepark User Group will then be arranged for the 7th, 11th or 14th April to discuss. It was also noted that two bands have been booked for 'Picnic in the Park' at Rockley Park on the 7th July 2019 and Radfest are holding a treasure hunt in the village on the same day and would like to end the Treasure Hunt at the Picnic in Park event.
- Cllr Culshaw, who is a retired Chartered Geologist has noticed water draining down the Cliffs from an alleyway at Stamford Gardens. Water and Cliffs are dangerous and he is concerned there are more mobile homes immediately below this area. Cllr Culshaw is unsure if the Cliff will fail, and recommends a full assessment is carried out before any more houses are sited. The PC Chairman is concerned lives could be at risk and this issue should be reported as a matter of urgency. A report/letter will now be submitted to Graham Allen, cc RBC Cllrs and NCC Cllr Kay Cutts. Cllr Culshaw and Cllr Budworth will liaise with the Clerk to draft the letter.
- Cllr Thompson noticed the left hand concrete post at the Granfield Avenue end of the Rockley Park entrance was chipped. It was also noted that the paintwork to the Tractor Slide at Valley Road Play Area is in a terrible condition and asked if this could be added onto the list of repainting work at Wharf lane Play Area. (This will be an item for consideration in next year's budget)

24. Date of Next Meeting

Monday 08 April 2019

There being no further business, the meeting closed at 8.39pm

Signed: ChairmanDate