

Radcliffe-on-Trent Parish Council
Minutes of the Amenities (inc Grange Hall) Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 08 April 2019 at 7pm

Cllr John Thorn (Chairman)	Cllr Pam Thompson (Vice Chairman)	Cllr David Astill (A)
Cllr Rod Brears	Cllr Joe Bailey	Cllr Bill Banner
Cllr Martin Culshaw	Cllr Graham Budworth	Cllr Alice Tomlinson (A)
Cllr Jean Robinson	Cllr Josephine Spencer	Cllr Keith Agar
Cllr Gillian Dunn	Cllr Graham Leigh-Browne (A)	Cllr Sue Clegg
Cllr Penny Astill		

Ex-officio: Cllr David Barton (PC Chairman) Cllr Georgia Moore (PC Vice Chairman) (Ab)

Also present Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager) until 7.50pm, Jacque Earp (Admin Assistant) and two members of the public.

1. Apologies

Cllrs Alice Tomlinson, Graham Leigh-Browne and David Astill – Approved. The Chairman thanked Cllrs for their service to the Parish Council Amenities Committee over the past four years.

2. Declarations of Interest

There were no declarations of interest

3. Chairman's Announcements

- At the Annual Parish Meeting on the 17th April, the Chairman will make a report for the past year and will reflect back on the past four years. The reporting priorities for this year has been the SkatePark, the Signage Project, the ongoing work at the Cemetery, and the issue of dogs at Wharf Lane Football Ground. In the past there has been resurfacing to the Cliff Path, and the clearance of Dewberry Hill and Lily Ponds Area which involves the partnership of the Radcliffe Conservation Volunteers for this clearance. The refurbishment of the Public Toilets and Radcliffe's achievements in the Best Kept Village Competition will also be raised.

4. Open Session for members of the public to raise relevant matters, limited to 15 minutes

Standing Orders were suspended at 7.04pm

- A Radcliffe resident reported that her husband walks the dogs along the Cliff Top had noted the steps opposite the entrance from Valley Road are dangerous and people could slip and that there were signs up from the Police stating someone had fallen.
- Phil Taylor from the Radcliffe Conservation Volunteers confirmed that the NCC had put up a new metal footpath sign at the Cropwell Road entrance to Dewberry Hill and a new marker post at the far side, where the path goes up alongside the Golf Club boundary fence. The old wooden signpost at the Cropwell Road entrance has been left in situ although the finger point has been removed. This is because the warning sign for leaving dog mess is attached 8 inches from the top of it. On Sunday 9th June at 2pm there will be a guided walk at Dewberry Hill from the Cropwell Road entrance with Gordon Dyne from Nottinghamshire Wildlife Trust. There has been amphibian surveys carried out throughout March at the Lily Ponds. 165 common toads were counted, 100 being the benchmark for a designated Wildlife Site, there are also plenty of frogs at the Lily Ponds. Are in the process of carrying out a Moth Survey at Dewberry Hill, two have been done so far and another one is planned for April and early May. It is hoped there will be a public session in the summer, date to be announced in July. Wondered whether it would be useful for members of the new PC to walk around each of the sites in the Summer when the Information Boards will be up by then, is also aware the Management Plans for both sites expire at the end of 2019, which will need to be discussed.

The Chairman then confirmed the 9th June Dewberry Hill Walk can be placed on the ROTPC Website
Standing Orders were reinstated at 7.09pm

5. Minutes of the previous meeting held on 04 March 2019 for approval
Cllr Budworth noted an amendment to be made to M.2: "declared an interest at Agenda item 15 (instead of Agenda item 13) It was Resolved: "That the minutes subject to this amendment were approved and signed by the Chairman."
6. Clerk's Report on items arising from these minutes:
M.4: The NCC has removed 5 large gas canisters from outbuildings at the property at Dewberry Hill. The NCC are now in the process of tidying up the area and making the outbuildings safe.
M.6: The patching to the upper section of the Cliff path will be carried out in April/early May by the NCC Rights of Way Department.
M.6: There should be a decision from the War Memorial Trust regarding grant funding for St Marys War memorial early June.
M.9: Negotiations are still in progress with the Drama Group regarding a request from the Tumble Tots Group.
M.12: It was hoped to hear from the NCC LIS Scheme in May, if approval had been granted for match funding of the Wharf Lane Play Equipment and Safety Flooring.
M.21: The groundwork outside the Buttercross Vets has now been completed and looks very smart.
7. Grange Hall and Grange Hall
Events Planned 2019 & Notes from the Working Group Meeting held on 04 April 2019.
Noted and discussed. Cllr Clegg updated the committee members and it was confirmed there would be a Children's Cinema showing next week only, as there was already a large event booked for this week. The Children's School Half Term in October is also for two weeks, so the Hall Manager will look at Children's Cinema for then. The Silver Cinema and Children's Cinema are doing well, so are the Cinema Club nights which are less frequent. The next Cinema Club event has outsold any of the Silver Cinema showings. It was also questioned if the Xmas Concert Event should be held this year as it is provisionally scheduled for the beginning of December, it was agreed however that there would be a lot of disappointment for villagers if this was not held. The Hall Manager suggested her idea for the future is a separate Events Committee, to operate the same as the Village Show Committee, run by Parishioners, but under the 'umbrella' of the PC. It is hoped the new committee members would be motivated to organise a wider range of events from the really young to the older members of the community. The Chairman asked that a definite proposal, be brought back to the next Amenities Committee meeting for consideration. It was also noted a proposal for an Evening Cinema to be held every month, be brought back to the Events Committee for consideration.
8. Events Financial Analysis Year End March 2019
Noted and accepted.
9. Grange and Grange Hall Price List: To Consider Publishing on Website
This issue has been raised previously and the price list had not been published on the website, due to various reasons. Cllrs now felt that this was not a complex issue and that pricing information should be made more readily available to members of the public. It was Resolved: "That the current Grange and Grange Hall Hire Charges Guide be published on the Grange Hall website, and for the Clerk to ensure there is a clear demarcation line between the Grange Hall VAT inclusive Charges Guide and the VAT Exempt Charge Guide for The Grange".
10. Financial Update: Current Predictions: April 2018 – March 2019
Noted and considered. This issue/underspend was covered and resolved at last week's F&GP meeting. It was noted that the income from Office Administration (i.e. interest earned) had also exceeded expectations.
11. Radcliffe Conservation Group: Update & Amphibian Survey Results
Following on from Phil Taylor's earlier report, nine people attended a Dewberry Hill work session yesterday and cleared brambles away from paths. The Radcliffe Conservation Group do not just simply carry out physical work, but they are a link to the various Wildlife Groups in the area. The PC appreciate and give full credit for the volunteers, as without them expenditure in maintenance for Dewberry Hill and Lily Ponds area would be far greater and if left to nature they would be covered in brambles and

inaccessible to the public. The new Nature Boards are also ready and will be put up within the next month.

12. Play Areas: Update on Remedial Works

In hand and discussed. In addition The Grange cross timbers are failing on the infant swings and the slide multi-play unit. The equipment is 30 years old and not under warranty. The original supplier of the equipment will not help or advise, however the office is now awaiting a visit from the Wicksteed Area Sales Manager, who previously supplied seats and chains for the equipment to discuss the issues.

13. Toilets

Village Toilets: Update Report

The Contractors have now finished the refurbishment of the Public Toilets, with the exception of two new doors. There had been a disagreement about the Contractor's final invoice total, however this has now been resolved. The Clerk has also received 2 quotes for new doors, as the old ones are rotten and unsightly and do not reflect the newly refurbished interior. It was Resolved: "The Clerk to arrange a contractor to fit two new doors in order to finish off the Toilet Refurbishment

14. Wharf Lane Toilets: Report from Working Group: To Consider

Cllr Budworth provided an update. The current composting toilet doors have been vandalised and there has previously been problems with cleanliness due to incorrect usage. Various options have been considered to replace the existing non-working toilets, including a cesspit option, which is costly and would need to be emptied on a regular basis. After consultation with STW it was proposed that a permanent mains water flushing toilet block be built within the playground area. This option would not require a cesspit and would have connections to the main sewage system. It was also suggested that the toilets would be kept as minimal as possible and that cleaning would be done with a hosepipe to keep them functional and clean. The brickwork would have several air vents to enable airflow. The Clerk confirmed any planning required for the block, would come under the planning rules of a PC permitted development. It was Resolved "To approve the Wharf Lane Toilets Working Groups proposal to obtain builders quotes for a new mains water flushing system toilet block, which will be sited within the children's playground area".

Lisa Simpson then left the meeting at 7.50pm

15. Signage Project: Update

Most Cllrs will be aware that four new history signs have been erected and there are ten more boards to go up, eight of these being history boards and two wildlife boards. There is also a cartoon map up at the Post Office side on the Main Road. There has been a very positive reaction from residents and contributions from the boards have come forward from Conservation Volunteers, the Radcliffe Local History Society and the WW1 Group. It is another example of Village Volunteer Groups working together and making their contribution which has been recognised in local social media. It was emphasised that none of this would have happened if the Clerk hadn't have made a successful grant application to the NCC Local Improvement Scheme. The boards are an asset to the village and the PC and the Volunteer Groups can all be very proud of them.

16. SkatePark Update: Revised dates and expenditure

Canvas won the tender and the 'standstill' period ends today. The PC and Skatepark User Group are now in a position to meet with the contractors. It is then hoped to have a Public Consultation. The works start date is the 24th June, which is the Monday after Radfest, meaning no disruption to this event. There was a pledge of £2,000 from the Jeffrey Dole Charity and this money has been asked for. Their response is that the Constitution still needs to be amended, so the Clerk is concerned the money will not be forthcoming as it was a year since the £2000 was pledged. The Chairman will now look into this and seek confirmation. The Clerk will email Cllrs with the future finalised design. It was noted that the excavation was successful in finding the culvert and the design flow will be limited to its location.

17. Tree Survey Reports: To Consider

Noted. The total cost of the work required within the survey was £2,400. There are medium risk items costing just over £1,000 and it was suggested these items are dealt with straight away. It was noted that the Chairman of the Residents association at the Park Homes site is willing to contribute 50% towards the survey cost. A copy of the tree survey at the Park Homes site will also be sent to the NCC to draw their attention to the Health and Safety issues at the Cliff bank. It was Resolved: "The Clerk to arrange for the medium risk items identified from the Tree Survey carried out by At2 be dealt with straight away, and that the low risk items be dealt with on an adhoc basis over a period of time."

18. Radcliffe Olympic Football Club: To Receive and Accept the Minutes of the Meeting Held 25.03.19 & Consider Pitch Maintenance Quotation

Noted and discussed. The PC require the Football Club in future to meet their grounds maintenance costs and not to make a profit. It was agreed the priority for this year is amenity seed and the vertidrain treatment of the football pitch. The PC are willing on this occasion to pay 50% of these costs. The season starts again in August and the next meeting is not until the 18th June. There will also be a site visit soon regarding the legionella water testing. It was Resolved: "The PC will pay 50% of the total costs for the amenity seed and vertidrain treatment of the Radcliffe Olympic Football Club."

19. Cemetery: Notes from Working Group Meeting Held 28.03.19: To Consider

Noted and discussed. There is now a new smart notice board placed halfway up the drive at the Cemetery. The work at the Cemetery is very long term and ongoing and it is hoped this will be carried on for years to come. Congratulations and thanks go to Marion Caunt for all her hard work.

20. Cliff Top: Danger Signs: To Consider

A resident had recently fell down the Cliff and injured himself, and so although the Cliff is fenced off it was suggested there should be 'Danger Risk of Falling' signs placed at eye level on the top slat of the fence. The amount of signs to purchase was considered and it was Resolved: "The PC Office to arrange an initial purchase of 10 'Danger Risk of Falling' signs to be placed on the top slat along the whole length of the Cliff Top fence to warn the public of the Cliff beyond the fence. The PC Office to also arrange the purchase of 'Unmanaged Woodland' signs and place these at the top of the steps".

21. Village Grounds: Future Staffing and Contractor Arrangements: To Consider a Recommendation From Personnel and Wages Committee.

It was Resolved: "To approve a recommendation made by the Personnel and Wages Committee as set out in the table for future staffing and Contractor arrangements for the Village Grounds".

22. Correspondence

There was no correspondence.

23. Councillors' Reports

- Cllr Barton referred to the APM that is on Wednesday 17th April and confirmed there will be an exhibition (of a reduced size) of all the new Information and History Boards for Radcliffe. The Radcliffe Male Voice Choir will also give a performance on the night.

24. Date of Next Meeting

Monday 17 June 2019

There being no further business, the meeting closed at 8.55pm

Signed: ChairmanDate