

**Radcliffe-on-Trent Parish Council**  
**Minutes of the Amenities Committee Meeting, held in the Radcliffe Room**  
**at The Grange, on Monday 17 June 2019 at 7pm**

Cllr Alice Tomlinson(Chairman)	Cllr Barbara Deavin (Vice Chairman)	Cllr Tracy James
Cllr Norman Bradley (A)	Cllr Gillian Dunn (A)	Cllr Anne Mcleod (A)
Cllr Abby Brennan	Cllr Diane Farthing	Cllr Sonal Modhvia
Cllr Maggie Clamp	Cllr Lorraine Foster (Ab)	Cllr Alice Tomlinson (A)
Cllr Harry Curtis	Cllr David Graham	

Ex-officio: Cllr Josephine Spencer (PC Chairman) Cllr Sue Clegg (PC Vice Chairman)

**Also present** Jacki Grice (Parish Clerk), and two members of the public.

In the absence of the Chair Cllr Alice Tomlinson, the Vice Chair, Cllr Barbara Deavin chaired the meeting.

**1. Apologies**

Cllrs Norman Bradley, Gillian Dunn, Anne Mcleod and Alice Tomlinson – Approved.

**2. Declarations of Interest**

Cllr Spencer – Agenda Item 16 – Rockley Bungalow Heating Quotes

Cllr Harry Curtis – Agenda Item 7a5 – Radventures

Agenda Item 19b – Archaeological Society

Cllr Barbara Deavin – Agenda item 19b - Archaeological Society

**3. Chairman's Announcements**

There were no announcements

**4. Open Session for members of the public to raise relevant matters, limited to 15 minutes**

Standing Orders were suspended at 7.02pm

*David Barton summarised the Picnic in the Park event on 7<sup>th</sup> July and asked for volunteers to help with the Gazebo and bunting on the day.*

*Phillip Taylor summarised the recent work sessions and achievements of the Radcliffe Conservation Group including:*

- *Riverbank and Dewberry Hill maintenance*
- *Hollow Wells Steps – path access work*
- *Shed security*
- *Dewberry Hill Guided Walk*
- *Noted RHS at Chatsworth programme showing the garden of local designer Neil Sutcliffe which was inspired by the Lily Ponds, River and Cliffs.*
- *Expressed an interest to RBC for the Robotic mower to undertake work at Dewberry Hill*

*Phil also requested that the Cliff Path surfacing remedial works are chased up with the N.C.C Rights of Way Dept. and that certain Trees on Cliff Top are cut back.*

Standing Orders were reinstated at 7.09pm

**5. Minutes of the previous meeting held on 08 April 2019 for approval**

**Resolved:** "That the minutes were approved and signed by the Chairman."

**6. Clerk's Report on items arising from these minutes:**

M.6. N.C.C are carrying out extensive clearance of the garden of the adjacent property to the Dewberry Hill entrance from Cropwell Road.

M.6 The remedial works to Cliff Path have not yet been carried out by N.C.C, the Clerk will chase this up.

M.9 Grange and Grange Hall prices are now on the website.

M17. The Clerk has placed the order for remedial works on the Cliff Top and Rockley Park trees as highlighted in the recent Tree Survey report.

### **Grange and Grange Hall: Hall Manager Report**

#### **7. To Consider Shed Store Where Bike Shelter Is Located**

Members did not feel that this was the best course of action to address the storage issues and the Housekeeping Working Group would arrange a site meeting to discuss the way forward. Cllr Modhvardia would join the group to help with this issue.

#### **8. To Consider Portable Projector For Main Hall**

Due to hardware compatibility issues with the overhead projector the transmitter fails on a regular basis and the cost of replacement is £90 a time. It is proposed that a portable projector be purchased to accommodate hirers requirements without interference with the infrastructure of the cinema set up. Additional support costs are already applied for groups that require equipment and technical help.

**Resolved** "To approve the purchase of a portable projector and suitable stand at approx. £600."

#### **9. Drama/Tumble Tots Issues**

The Clerk advised of an ongoing issue with room hire fees as the two bookings now share the Hall facility for three Thursday mornings per annum. Members supported the staff in that a 1/3 and 2/3 hire fees are applied as appropriate.

**Resolved** "The Clerk would write a letter to Drama Group advising that the current arrangement stands."

#### **10. Entertainments Group Proposal**

Members received a memo from the Hall Manager proposing that the Events Working Group is widened to include village resident volunteers to enable more community events to be put on at the Hall. The Clerk advised that some events are successful and some not so, but the aim is to always balance to the final net budget. It was noted that a core membership is needed and others can join for specific events.

**Resolved** "To support the development of a wider Events Working Group and consider proposals as and when presented."

#### **11. Radventures Proposal (Cllr Curtis did not vote)**

Radventures have suggested that the Parish Council take on the running of the Live and Local / Village Venturers Scheme noting that the Events Working Group is being developed. Members noted that this however is a project that is very much in its infancy and did not feel that the Parish Council was currently in a position to consider the request, the membership of the Events Working Group is not even confirmed yet.

**Resolved** "The Clerk would respond accordingly that this is not something that can be considered at this moment in time with current resources but the Parish Council could help with perhaps a newsletter article advising that Radventures needs new members to keep it going."

### **Events Planned 2019**

#### **12. To Consider Monthly Evening Cinema Club**

Evening Cinema shows are proving successful and are not too onerous events to put on. It is proposed to make this a regular monthly activity.

**Resolved** "To approve a monthly evening Cinema Club"

#### **13. Hilda Dowson Event in Partnership with Local History Society**

The Radcliffe Local History Society and Radcliffe WW1 Group are planning to hold a short ceremony on Saturday 3<sup>rd</sup> August to celebrate the involvement of former resident Hilda Dowson in the Women's Suffrage Movement. The intention is to unveil a memorial plaque in her honour at the Grange (her former home from 1924 -1956) 60 guests will be invited for refreshments.

**Resolved** "To host the event in partnership with the History Society and the WW1 Group."

**14. Grange/Grange Hall and Events Financial Forecast April – May 2019**

Noted and accepted. There were no anomalies to report.

**15. Amenities Financial Forecast April – May 2019**

Noted and accepted. It was noted that the Cemetery interments were extremely high against budget.

**16. Radcliffe Conservation Group: Update**

(As provided by Phil Taylor during the Public Participation Session)

**17. To Note Lily Ponds and Dewberry Hill Management Plans Expire This Year: To Arrange a Working Group Meeting to Review**

Members were advised that the current 5 Year Management Plans expire for both nature sites. The Clerk would arrange a Working Group meeting with the Radcliffe Conservation Group and Nottinghamshire Wildlife Trust and the Canal and River Trust to review achievements and consider another 5 Year Plan.

**18. War Memorial Trust: Grant Offer 50% Match Funding – To Consider**

The Office staff completed a grant application for the repair only (cracks) of the War Memorial at a cost of £660. The War Memorial Trust has offered match funding of £330.

**Resolved** “To accept the grant and approve the match funding of £330 from the Village Projects budget.”

It was noted that the cleaning of the Memorial was not pursued last year. However current members felt that this needs further consideration. The Clerk would provide the original cleaning quotes received to enable members to make an informed decision at a future meeting.

**19. Play Areas****To Receive and Approve a Recommendation from the Play Areas Working Group re: The Grange Play Equipment and to Make a Recommendation to Finance and General Purposes to Release Funds**

Certain aspects of the Grange Play Equipment are now beyond economic repair and the Play Area Working Group recommends that the Swings are replaced and a new small Climbing Wall be installed with appropriate safety surfacing. One quote has been received and a further two are awaited. It is proposed that these works are funded via the saving on the recent uncontested Election of £10k.

**Resolved** “That the Amenities Committee recommends that the Finance and General Purposes Committee release the Election fund savings of £10k in order to fund the Grange Play Area replacement equipment. Due to the urgency of the matter and the awaited two further quotes, the quotations will also be considered at the next Finance and General Purposes Committee meeting so that the order can be placed promptly.

**Toilets****20. Village Toilets Refurbishment: Update**

The new doors have been installed and the inside of the doors are still to be painted. The extract vent ducting will be installed in the next few weeks. This will then complete the refurbishment project.

**21. Wharf Lane Toilets: Update**

The composting toilets in situ remain closed as they have proved to be unmanageable. There is a proposal to install a purpose built mains water brick unit as part of the Skate Park project. However it is felt prudent not to incur costs on this part of the project until the Skate Park build is well underway as there may be unforeseen costs once the redevelopment starts in August.

**Resolved** “To defer the Wharf Lane toilet project until the Skate Park project is near completion in order to ascertain available funds”.

**22. Skate Park: Update**

Members received an update on the project funders and the revised timelines (works now due to start 24 August. The final design is currently being tweaked by the Contractors for approval before the contract can be finalised.”

**23. Christmas Lights: To Arrange a Working Group Meeting**

A Working Group meeting would be arranged with Cllrs Clegg, Spencer, James, Farthing and Graham to consider the scheme for Christmas 2019.

**24. Signage Project: Update and Additional Request for History Sign**

- The History and Wildlife Boards are all now in situ.
- The History Trail Leaflets are currently being designed
- Wharf Lane Street Sign amendments – still to do
- The Canadian Estate Sign in Grange Grounds is suffering from bird droppings from birds sitting on top of the Totem Pole. (Anti Bird Spikes will be sourced).

A resident has requested that a further History sign be erected to commemorate the 100 year old Council houses adjacent to Shelford Road. N.C.C Cllr Kay Cutts has indicated that she would be willing to pay for a further sign. However the location of the sign may prove difficult. It was also felt that the information text should be widened to other points of interest in the vicinity of Shelford Road.

**Resolved** “To support the installation of another history sign, noting Cllr Cutts offer and subject to a suitable location being found.”

**25. 19 Rockley Avenue: To Consider Heating System Quotations and Future Use (Cllr Spencer left the room and did not take part in discussion or vote)**

The Bungalow heating system requires a significant overhaul to enable it to work efficiently. Three quotations were considered and funds have been accrued from the 18/19 net budget underspend.

**Resolved** “To contract DAE Mechanical to carry out the specified works at £7,126 plus VAT.”

There are further remedial (mainly decorative) works to carry out at the Bungalow and the Clerk has this in hand. It is proposed once all the works have been completed that the Bungalow is rented out and the income received is earmarked for the enhancement and upkeep of Rockley Park and Cliff Top.

It was noted that there is a historical covenant on the Bungalow in that an employed Park Keeper/Gardener occupies the property. However this has proved to be a heavy ‘out of date’ burden and is difficult in this modern age for the Parish Council to comply with it noting that it dramatically reduces the potential amount of suitable candidates for a Lead Gardening role and adds significant difficulties in the role of employee/employer when an Occupancy agreement is also in force. The alternative is to leave the Bungalow empty and neglected which would be a nonsense.

A letter has been sent to the Rockley family advising of the Councils potential intentions but there has been no response.

**Resolved** “It was agreed to pursue the route of renting out the Bungalow on the basis that income generated would be ring fenced for Rockley Park and Cliff Top. The Clerk would Agenda the item again once the Bungalow remedial works have been completed and contact made with various Letting Agents for advice and information.

**26. Leisure Hub: Update/Considerations**

Cllr Spencer updated members on the aspirations to build a Leisure Hub and would arrange a future meeting with the Working Group to develop this proposal.

**27. Resolved** “To suspend standing orders to enable the meeting to continue beyond 9pm.”

**28. 4 Year Plan: Ideas to Put Forward**

Cllrs were asked to consider ideas to formulate a 4 year plan for the term of this Council. Suggestions can be sent to the Clerk for collation. The Clerk will send out the previous Councils 4 year plan for information. Ideas raised were Tree Audits, Leisure Hub and Developing the Community Engagement

Plan.

Cllr Brennan advised that the Radcliffe Growth Board are meeting this Thursday and the Economic Masterplan will be further considered together with funding options to take projects forward. Cllr Brennan will report on developments at future meetings. The Clerk advised that the Economic Masterplan is on the Council website.

**Correspondence**

**29. W.I Offer to Plant Bulbs**

To celebrate the W.I 100 year Anniversary next year the local W.I group would like to plant bulbs in a public place for the village.

**Resolved** "To accept the offer and suggest the Grange boundary (Vicarage Lane fencing) or alternatively the grassed bank at the back of the Grange Hall."

**30. Archaeological Society: Rockley Park Dig Request (Cllrs Curtis and Deavin did not vote)**

The organisation is requesting permission to dig one or two test pits behind the toilet block at Rockley Park 27<sup>th</sup> – 29<sup>th</sup> July.

**Resolved** "Permission granted to the Archaeological Society to carry out test digs and fill in holes when completed."

**31. (SSAFA) Town and Parish Councils V.E Day 75<sup>th</sup> Anniversary**

The Armed Forces Charity have outlined their plans for VE Day 75 which cover the weekend of 8<sup>th</sup> – 19<sup>th</sup> May 2020. The information will be passed on the new Events Working Group to consider any potential involvement in the commemoration events.

**32. Tree Wardens Event Invite**

A launch event is being held by RBC at Rushcliffe Country Park on 22 June. The information would be passed on to the Environment Working Group.

**33. Vale of Belvoir Rotary Club**

The organisation wishes to plant Crocus bulbs at the Bingham Road/A52 junction to raise the profile of the Rotary Purple4Polio campaign. The planting would take place late October.

**Resolved** "Permission granted to plant crocus bulbs at the Bingham Road/A52 junction."

**34. Methodist Church – Support for the Community**

The Church is researching village needs in regards to the vulnerable, struggling or those in need of general support. It was noted that a Befriending Group tried to tackle such issues a couple of years ago but came across so much 'red tape' that it struggled to get set up. The Clerk would advise that the P.C can support any such new initiatives via its social media pages and website to raise awareness.

**35. Zurich /Wharf Lane**

Councils insurers have informed of a recent incident at Wharf Lane Rec. – Noted.

**36. Councillors' Reports**

- Cllr Spencer suggested that the Grange Boundary Wall is leaning and requires monitoring.
- Cllr James advised that Radfest would welcome any help on the day of the event this Saturday 22<sup>nd</sup> June.
- Cllr James advised that Radfest are using the new container at Wharf Lane (organised by Radcliffe Olympic Football Club) and that a step is needed for easier access. The Clerk will make enquiries.

**37. Date of Next Meeting**

Monday 29 July 2019

There being no further business, the meeting closed at 9.20pm

Signed: Chairman .....Date .....