

**Radcliffe-on-Trent Parish Council**  
**Minutes of the Full Council Committee Meeting, held in the Radcliffe Room**  
**at The Grange, on Monday 03 June 2019 at 7pm**

Cllr John Addiscott  
 Cllr Norman Bradley  
 Cllr Abby. J. Brennan  
 Cllr Maggie Clamp

Cllr Barbara Deavin  
 Cllr Gillian Dunn  
 Cllr Diane Farthing  
 Cllr David Graham

Cllr Alan. R. Harvey  
 Cllr Anne McLeod  
 Cllr Alice Tomlinson

Ex-officio: Cllr Josephine Spencer (PC Chairman), Cllr Sue Clegg (PC Vice Chairman)

**Also present** Jacki Grice (Parish Clerk), Sally Horn (Accounts), Jacquie Earp (Admin Assistant), N.C.C Cllr Kay Cutts, RBC Cllr Neil Clarke, RBC Cllr Roger Upton and six members of the public.

**1. Apologies for Absence**

There were no apologies for absence.

**2. To Consider & Approve Co-option of Vacant Seats Arising from the Uncontested Election & Declaration of Acceptance of Office (if relevant)**

The Chairman advised members of the four applicants who were attending tonight's meeting as members of the public. The applicants provided a brief personal description and confirmed their intentions to serve the Community and Parish of Radcliffe. The Chairman also made them aware of code of conduct requirements. It was **Resolved**: "The PC approved to co-opt Harry Curtis, Tracy James, Lorraine Foster and Sonal Modhvardia for the four vacant seats arising from the uncontested Election subject to the Declaration of Acceptance Forms being signed. Information Packs were provided.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Minutes of the Full Council Annual Meeting held on 13 May 2019 for Approval**

**Resolved**: "That the minutes were approved as an accurate record and signed by the Chairman."

**5. Chairman's Announcements**

- Hoped that all members of the new PC were settling in.
- Was sad that the Radcliffe Community Youth Project had folded. Thanked all the volunteers who were involved.
- All new Signage Boards have been installed and are a great asset for the village.
- The Hall Manager has made a request to Cllrs to volunteer for PC Events, and it is hoped the Events Working Group will be enlarged to include Local Residents.

**6. Clerks Report on Previous Minutes**

**M.22**: There will be additions for the membership of the Working Parties, (updates will be advised)

**M.36**: It was hoped there would be at least 6 Cllrs to become cheque and BACS signatories

**M.37**: The issues with email coding has been identified.

**M.40**: The remaining Cllr pictures and profiles are now being dealt with, and photographs are being taken tonight for the ROTPC website.

**M.42**: The Grange Play Area is on the next Amenities Agenda on the 17<sup>th</sup> June.

**7. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes**

There were no comments from members of the public.

**8. Minutes of the Planning & Environment Committee Meeting held on 20 May 2019 For Acceptance**

**Resolved**: "That the minutes are accepted and referred back to Committee."

9. **Year End Accounts 31 March 2019**  
**To Approve March 2019 Payments Listing**  
It was **Resolved**: “Noted, approved and accepted.”
10. **Income and Expenditure March 2019 Results**  
It was **Resolved**: “Noted, approved and accepted.”
11. **To Approve and Sign Financial Statements**  
It was **Resolved**: “The Full Council Committee approved that the Chairman sign the PC Financial Statements and there were no amendments.”
12. **Annual Return (AGAR) Year End 31 March 2019**  
**To Note and Accept the Report of the Internal Auditor**  
Noted and accepted. There were no areas of concern raised.
13. **To Approve and Sign the Annual Governance Statement 18/19**  
**Resolved**: “To approve and sign the Annual Governance Statement, confirming that assertions 2 and 5 (Financial Regulations and Risk Management had been reviewed during the year.”
14. **To Approve and Sign the Accounting Statements 18/19**  
**Resolved**: “The Accounting Statements were approved and signed by the Chairman.”
15. **Chair and Vice Chair to Meet with RBC Cllrs – To Note**  
The Chairman confirmed that she and the Vice Chair were meeting with RBC Councillors on 10 June to discuss the needs and any issues of the village.
16. **To Consider a Four Year Plan: (2015 - 2019 Example to Note)**  
The Chairman noted the previous PC Four Year Plan had worked very well and proposed another Four Year Plan should be considered for the new PC. In particular, the Leisure Hub Project at Wharf Lane should restart, although any new projects and ideas for improvements could be added to the Plan. The Clerk will put this as a future Committee Agenda for consideration.
17. **Correspondence**  
**Phoenix Signing Choir: Thank You Note**  
Noted. The Radcliffe on Trent Phoenix Signing Choir won the UK National Signing Choir Competition 2019 in Dundee on the 17<sup>th</sup> May, which is a fantastic achievement for the village. The Clerk will now draft a letter on behalf of the PC to congratulate the Choir on their success.
18. **CPRE: AGM**  
Noted. Cllrs were advised of the CPRE AGM in Newark on Friday 14<sup>th</sup> June.
19. **RBC Town and Parish Forum**  
The Clerk confirmed there had been four Cllrs wishing to attend the RBC Town and Parish Forum, to date. It was recommended that as many Cllrs attend as possible as Andrew Pegram from RBC Planning Department will be speaking and it is a very worthwhile event.
20. **Councillors and Outside Organisations Reports**
- Cllr Dunn reminded PC members there is a Community Litter Pick this Saturday 8<sup>th</sup> June, meeting at 10am at The Grange, all welcome.
  - Cllr Addiscott asked that it be noted he would be the P.C representative for the Twinning Association.
  - The Chairman noted the ROTSA lease was currently under review and hoped to arrange a meeting to discuss the way forward.

## 21. Reports from Borough and County Councillors

### RBC Cllr Neil Clarke:

- Referred to the Planning Application for Grooms Cottage land at Shelford Road, approved last week. At this Planning meeting S.106 contributions were available for Sports Halls at Radcliffe or Bingham. Therefore made the point that this allocation should be for Radcliffe, and put the Planning Officers on notice that all future applications will need a contribution for Sports Hall: R-O-T. Ensured Planning Officers were aware that the PC's ambitions are for a new Leisure Hub and all S.106 contributions need to go towards this.

The Chairman was delighted with this news and thanked Cllr Clarke for putting forward the PC ambitions for a new Leisure Hub in Radcliffe.

### RBC Cllr Roger Upton:

- The Local Plan Part 2 is currently under Public Consultation. This Consultation ends on Friday 5th July at 5pm. In the LPP2, there are changes and Radcliffe is referenced 'MM15' on Page 18. This is concerned with amending the Policy regarding the RSPCA site. The RBC are aware of a demand in the Parish for new employment and have been in support of 5 hectares of land behind the RSPCA to be used for light industrial use. This issue was raised before Christmas with the Public Inspector, however at the moment the Developers Planning application is requesting only 1 hectare to be used for employment/business as opposed to 5 hectares. Although the original RBC application was for 5, are now consulting for 3 hectares. Any individuals and the PC can respond by the 5<sup>th</sup> July. This has implications as if the business land is reduced, there will be more housing and the 920 houses earmarked for Radcliffe will increase. This is a preferred site for business use due to the potential noise from the dogs at the RSPCA, the high voltage electricity lines and the flood land. The document is available online and is 700 pages long. Pages 18, 19 and 20 are relevant to Radcliffe. The RBC will collate all responses after the 5<sup>th</sup> July, however feels it will be the latter part of the year before an Inspector makes a decision and the RBC Full Council adopts the LPP2. Adoption needs to be done asap as prior to this is the Community Infrastructure Levy, linked with the Green Belt Review. The Local Development Plan process then restarts after LPP2 adoption.
- The RBC Tree Planting Scheme is back this year. Received a response from people regarding the type of trees offered last year and decided to replace the Oak and Maple with a small Crab Apple or Ornamental Rowan tree. An online application form will be available shortly and the trees can be collected in November, the PC will be able to apply for another 10 trees.
- Went to the Lady Bay Skatepark opening on the 25<sup>th</sup> May. Was very impressed with the construction, quality, size and finish. If Radcliffe receive this quality, it will be a huge asset for the village. It was confirmed the work for Radcliffe will commence end of August before the frosts.

### RBC Cllr Kay Cutts:

- Congratulated Cllr Spencer on becoming the new PC Chairman, her long experience will be very useful.
- An Annual Meeting for NCC has been held and Kevin Rostance, who is a great cricket fan is the new Chairman.
- Went to Shelford Parish Council meeting last week and discussions took place regarding traffic at the top road at Shelford cutting through from the A46.
- The 30mph traffic sign has been taken down by the developers at Shelford Road. Although one sign remains and has an enforceable speed limit. This will be moved further out of the village so the speed limit can be extended.
- Welcomed a party of children from Hong Kong to County Hall recently. There was a special programme regarding large Council Procurement for the children, and they had an enjoyable afternoon.
- The new Orchard Special School in Newark will open next February.
- The Minerals Plan is under review. Shelford was not resubmitted and at present is no longer in the new Minerals Plan.

The PC Chairman then referred to the new trolley park outside the Co-op which is a hazard and asked if they can be on a Public Highway and whether there was planning. Before any action can be taken confirmation is required to find out if the Co-op owns the land outside the store. Cllr Cutts will therefore look into this and check ownership and report back.

**22. Date of Next Full Council Meeting – Monday 15 July 2019**

There being no further business, the meeting closed at 7.40pm

Signed: Chairman .....Date .....

Draft Unapproved