

Radcliffe-on-Trent Parish Council  
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room  
at The Grange, on Monday 14 October 2019 at 7pm

Cllr Alice Tomlinson(Chairman)	Cllr Barbara Deavin (Vice Chairman)	Cllr Tracy James
Cllr Norman Bradley	Cllr Gillian Dunn	Cllr Anne Mcleod
Cllr Abby Brennan	Cllr Diane Farthing	Cllr Sonal Modhvia (A)
Cllr Maggie Clamp	Cllr Lorraine Foster (A)	Cllr Alan R Harvey (A)
Cllr Harry Curtis	Cllr David Graham	Cllr Alan Rybacki

Ex-officio: Cllr Josephine Spencer (PC Chairman, left at 8.10pm) Cllr Sue Clegg (PC Vice Chairman)  
Also present Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager) Jacquie Earp (Admin Assistant), Cllr Upton and one member of the public.

1. Apologies

Cllr Alan Harvey, Cllr Lorraine Foster and Cllr Sonal Modhvia – Approved.

2. Declarations of Interest

The Chairman declared an interest at agenda item 9(b) Skate Park Committee – Site Renaming Request.

3. Chairman's Announcements

- J The Village Show Day was brilliant, which had all age groups involved. 'Well done' to the Hall Manager, PC Staff, Cllrs and volunteers involved for making the day a huge success.
- J The Radcliffe British Legion held a Charity Quiz night on Saturday night and raised money for the RSPCA and the new Skate Park, it was a great night.
- J The Chairman welcomed new Cllr Alan Rybacki to the Parish Council and to tonight's Amenities meeting.

4. Open Session for members of the public to raise relevant matters, limited to 15 minutes

Standing Orders were suspended at 7.02pm

- J Phil Taylor from the Radcliffe Conservation Group confirmed the PC Mower Contractor had carried out the mowing work at Dewberry Hill, but was unable to get back to clear the cuttings due to bad weather and a day coinciding with RBC Contractors. Weather permitting, the clearing has been scheduled for next week. Last Wednesday the RBC demonstrated a remote controlled flail cutter at Dewberry Hill. This was very impressive and the mower cut back large areas of brash from pathways in a day. Although funded by the RBC this time, it was hoped there would be funding for further work by the cutter next year. The next Conservation Group work session will be on the 3<sup>rd</sup> November and it is intended to place new bark at the bottom of the Hallowell Steps. Phil requested that a bark supply is left in Rockley Park by a local contractor for use on the day, and that the Clerk make arrangements.

The Chairman then thanked Phil Taylor and the Radcliffe Conservation Group for all their hard work.

Standing Orders were reinstated at 7.07pm

5. Minutes of the previous meeting held on 02 September 2019 for approval

Resolved: "That the minutes were approved and signed by the Chairman."

6. Clerk's Report on items arising from these minutes

M.6: The PC Mower has recently been sold for £3,375, and the VAT will subsequently be declared.

M.6: Pointing work and a moss 'tidy up' has recently been carried out on the War Memorial in time for Remembrance Day. Pictures have been taken and the Memorial is now looking a lot better.

M.14: MA Mills have very generously donated £1750 to the PC for the new Christmas tree in the Grange Grounds this year. A board in recognition of Mills donation will be placed near the tree and it is hoped that other local businesses are encouraged to do the same next year.

M.15: There are now 10 trees on order via the RBC 'Free Tree Scheme'

M.16: Play Area Inspection Report: the PC are still waiting to hear from Streetwise for quotes regarding remedial works. This had been chased up, although it was also noted Streetwise had been really busy relocating offices from West Bridgford to Bingham.

7. Grange and Grange Hall

Hall Manager Report: Events Planned 2019

Cllrs have a plan of 2019 Events. There was an Events meeting last week and the new Events Committee will be for a core of existing Cllrs, already on the Events Committee and also for a number of Villagers. The Grange Hall bookings are doing very well and the PC Newsletter will be going out soon therefore any articles are requested asap. 'Mail Chimp' which is a server that enables the PC to send out promotional emails are sent out once a week to a list of recipients. This email system has a reporting system that is fed back to the Hall Manager i.e. recipient names and whether it has been opened or not. There may be a problem with the system as the number of responses are low, so Cllrs were asked to respond to a new Mail Chimp email that the Hall Manager will send out tomorrow.

8. Minutes of Village Show Meeting Held 18.09.19

Noted and accepted. This Year's Village Show was a big success and the meeting was very positive.

9. Report on Events Meeting Held 09.10.19

A very positive Events meeting took place last Wednesday evening. Cllrs attended along with some new and younger people, who had good ideas for bringing the community together. New Grange Hall event suggestions included a monthly Barn Dance, Jazz, Folk, Classical, Brass Band and Pipe Band evenings, plus Photography Exhibitions. Another suggestion was to hold a 'have a go' evening arising from other events at the Grange Hall. A summary of the meeting to include the event suggestions will be sent out to all Cllrs in due course. A cash float would be useful for advance bookings, returnable on ticket sales. The Chairman also confirmed that any community voluntary work helped towards gaining a University place, so to attend the new events committee would be of benefit for a University applicant.

10. Events Financial Forecast April- 11 October 2019

Noted and accepted. The Events Net Budget was previously expected to make a loss of £169 however this figure is up £2,400 all due to the Hall Managers hard work, donations and sponsorship. The Clerk then confirmed a Budget Working Group meeting is planned for Wednesday when the request for an Events cash float and amount details, could be put before the Budget Working Group.

11. Grange and Grange Hall Financial Forecast April- 11 October 2019

Noted and accepted. It was noted the net budget is still doing very well, with £6,000 increased forecast for the end of the year. The Clerk requested this is taken into account when considering the Lighting and Sound System upgrade.

12. Postcode: To Consider an Application to Change

Residents along Vicarage Lane had asked the PC to consider changing the postcode or address for The Grange Hall. Royal Mail had been contacted and requested that the PC contact RBC in order to potentially change the postcode, however the postal address cannot be altered. RBC have now asked the Royal Mail if the Grange Hall postcode could potentially be changed to NG12 2AA (the Village Butcher's postcode) but there has been no confirmation as yet. A further discussion then took place and considerations were made on the pros and cons of updating the existing postcode for the office and signs in the village, whether it was only older versions of car Sat Nav's that would lead drivers to the other side of Vicarage Lane and the implications to change Web Platforms such as Google Maps and Apple. The Hall Manager confirmed that when a large party event is due to take place in the Grange Hall, the main user is always advised not to use the postcode of NG12 2FB and to use NG12 2AA. However this message does not very often filter through to the guests of the event, which may be up to 200 people. It was agreed that a full proposal be brought to a future meeting outlining the pros and cons of staying the same or using Main Road or Hunt Close postcodes in the future.

13. Lighting and Sound System Report: To Consider Upgrade  
Noted and discussed. Technology has moved very fast from when the Grange Hall was built 15 years ago and the existing Lighting System is in urgent need of upgrading. A local lighting technician has provided a report advising on immediate upgrades and medium/long term options. There was concern that only one person had been approached for advice. The Clerk explained that it is quite a specialist area of expertise and the office has endeavoured to get alternative advice from different sources but there has been no responses. The Lighting Deck is currently unsafe and the theatrical season is imminent. It was Resolved: "The PC approved to place an order for a new Lighting Deck for a total of £169, to change the LED lighting (inclusive of clamps and wires) at a total cost of £1,500 (plus set up charge) and to move the Hearing Loop to the front of the stage from the Kitchen wall side of the Hall". It was noted that the PC Chairman abstained from the resolution decision.
14. Amenities Financial Forecast April – 11 October 2019  
Noted and accepted. The Cemetery income budget was up £13,000 to date this year, which is extraordinary.
15. Skate Park  
Progress Update & To Consider Seating/Steps Refurbishment  
The Chairman was excited and pleased and to report that work had started at the Skate Park and is progressing quickly. The Clerk also confirmed that there was a project contingency of £9,000 for any unforeseen and additional works. Local Business, John A Stephens have agreed to donate 40 new Railway Sleepers to replace rotten steps and parts of the seating area and 'Canvas' have also agreed to concrete the area between the seating and the Skatepark. In addition the tarmac steps also require refurbishment. It was Resolved: "The Clerk ask Canvas to undertake the additional work at approximately £1,500."
16. Skate Park Committee – Site Renaming Request  
After careful consideration and discussion, it was Resolved: "That the Skate Park will retain the title of 'Radcliffe on Trent Skate Park' and that an 'Information Board' will be installed at the site to commemorate the Skate Park and Radcliffe Olympic. The Information Board and installation costs to be funded from the Skate Park Amenities Contingency, unless funded from elsewhere"
17. Leisure – Report from Working Group Meeting held 10 October 2019  
This was a very positive meeting and in light of the new SkatePark facility Cllr Spencer confirmed the Working Group will be looking into progressing the proposal of the Leisure Hub Project. It was hoped the Working Group would extend its membership to include local people to explore the possibility of bringing a brand new Leisure Hub to Wharf Lane Recreation Ground.
18. Radcliffe Olympic Football Club: To Consider Signage, Grass Cutting and Report From Meeting 14.10.19  
This was a very important and good meeting. All proposals from Radcliffe Olympic considered. The Football Club have increased the Teams and are playing more football however the current signage for Wharf Lane Recreation Ground does not have any reference to Radcliffe Olympic. After further discussion it was Resolved: "That the proposed signage be approved."  
It was also Resolved "That the pitch (only) grass cutting and maintenance will now be undertaken by the Football Club and the PC will still continue to litter pick the borders and mow the rest of the grounds, pitch hire fees agreed at £300 per annum".
19. Radcliffe Conservation Group: Notes of the Dewberry Hill Working Group Meeting held 02.10.19  
A good meeting was held on the 2<sup>nd</sup> October by the Dewberry Hill Working Group. Dewberry Hill is now a local wildlife site in conjunction with Nottinghamshire Wildlife Trust and there is potential for it to become a designated Nature Reserve. It was also recommended the PC sign up to regular flail cutting by the remote control mower as more grass and brambles can be cut back at Dewberry Hill at a good speed.

(Cllr Spencer left the meeting at 8.10pm)

20. 19 Rockley Avenue (The Bungalow): To Receive a Report from the Refurbishment Working Group and make a Recommendation to Finance and General Purposes for Funds  
Following a Refurbishment Working Group meeting, a Bungalow Update Report has been produced listing all remaining work required at The Bungalow. It is estimated that £4,990 is needed to complete all the work listed and to attract tenants to the Bungalow. Cllrs agreed the Bungalow should be rented out as soon as possible and it was Resolved: That the PC will arrange for Companies/Suppliers to complete the outstanding works as per the Bungalow Report for an estimated cost of £4,990. £1,900 of the costs to be taken from 2018 accrued funds and £3,250 to be requested from the Contingency Budget via F&GP."
21. Correspondence  
Request for help at the Fireworks Fiesta – 6pm 3<sup>rd</sup> November  
Cllr Curtis volunteered to help at the Radcliffe Fireworks Fiesta on the 3<sup>rd</sup> November. The Firework Fiesta Organisers have thanked the PC for their support in promoting the event through Village Noticeboards and the PC website 'Village Diary'.
22. Letter from Resident at The Green – History Board  
Noted and discussed. It was confirmed that villagers had volunteered their skills and time for the original Signage project, and as there was no available budget, the project was grant funded. Currently there is a delay in the production of an information/map leaflet for the History Boards as another board has been approved for Shelford Road and is waiting for confirmation of NCC funding. It was therefore agreed that the Clerk will reply to the resident and investigate and identify appropriate budgets to fund a 'second phase' of History Boards for the Village.
23. Councillor's Reports
- ) The Hall Manager has had lots of compliments from the visitors and users of Grange Hall regarding the Grange Grounds, bedding planters and border flowers for this year are the best ever. Many people have asked for the same next year.
  - ) Cllr McLeod suggested the Grange Grounds Begonia corms are disposed of sensibly by advertising them on Facebook Marketplace. The corms are large and valuable to a keen gardener.
  - ) Cllr Clegg confirmed RBC Cllr Roger Upton presented the Local Plan Part 2 at a RBC Full Council meeting last Tuesday, was approved and adopted. Also went to the Town and Parish Council meeting with the Clerk and Cllr Brennan. It was an interesting agenda and items discussed included climate change and carbon reduction. A lady from Todmorden spoke about the 'Incredible Edible' project growing in planters on roadsides, and a video link will be sent to Cllrs on this subject. Unauthorised encampments were also discussed and a speaker from the Armed Forces Covenants talked about aftercare for ex-servicemen personnel and their spouses. More information and email addresses will be forward to all Cllrs.
  - ) A copy of the Rushcliffe Play Pitch Strategy Review had been received and the Clerk confirmed that any comments in relation to this should be returned to RBC by next Monday. The Chairman volunteered to look at this document and return any comments by Monday.
24. Date of Next Meeting  
Monday 25 November 2019  
There being no further business, the meeting closed at 8.30pm

Signed: Chairman .....Date .....