

Radcliffe-on-Trent Parish Council
Minutes of the Amenities Committee Meeting, held in the Radcliffe Room
at The Grange, on Monday 25 November 2019 at 7pm

Cllr Alice Tomlinson(Chair) (A)	Cllr Barbara Deavin (Vice Chairman)	Cllr Tracy James
Cllr Norman Bradley (A)	Cllr Gillian Dunn	Cllr Anne Mcleod
Cllr Abby Brennan (A)	Cllr Diane Farthing	Cllr Sonal Modhvadia (A)
Cllr Maggie Clamp	Cllr Lorraine Foster (Ab)	Cllr Alan R Harvey
Cllr Harry Curtis	Cllr David Graham	

Ex-officio: Cllr Josephine Spencer (A) Cllr Sue Clegg (PC Vice Chairman)
Also present Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager) Jacquie Earp (Admin Assistant) Cllr Upton and one member of the public.

1. Apologies

Cllr Jo Spencer, Cllr Alice Tomlinson, Cllr Abby Brennan Cllr Norman Bradley and Cllr Sonal Modhvadia – Approved. In the absence of the Amenities Chairman, the Vice Chairman, Cllr Deavin chaired tonight's meeting.

2. Declarations of Interest

There were no declarations of interest.

3. Chairman's Announcements

) The Christmas Light Switch on Event was very successful yesterday and the Christmas Tree and Christmas Lights in the Grange Grounds and Village look really lovely.

4. Open Session for members of the public to raise relevant matters, limited to 15 minutes

There were no comments from members of the public.

5. Minutes of the previous meeting held on 14 October 2019 for approval

It was noted that the estimated costs for completing the work at the bungalow had risen, due to the instalment of curtain batons. Resolved: "That the minutes were approved and signed by the Chairman."

6. Clerk's Report on items arising from these minutes

Regarding stone repairs to The Fountain finial, a report from M.A.Mills Stonemasons has been submitted to RBC Conservation Officers for approval.

M.6: A big thank you to M.A.Mills for their donation of the Christmas Tree which looks fantastic in the Grange Grounds.

M.6: Ricky Jackson at Streetwise has met recently with Jacquie Earp in the Office regarding Playground Inspections and apologised for the delay in submitting outstanding works quotes for the Radcliffe play areas. Although there had been a number of issues for the Streetwise delay, it was felt that waiting 5 months was not acceptable. It was hoped that quotes will be submitted and any remedial action will now be taken. It was also confirmed that quotes are being sourced to replace the old bike springer and slide at the Grange Play Area and put before the Budget Working Group in January 2020, to be brought back to the Amenities Committee in the future.

M.12: At the last Amenities meeting it was agreed that a full proposal be brought to a future meeting outlining the pros and cons of The Grange Hall postcode staying the same or using Main Road or Hunt Close postcodes in the future. As this was not proposed by the PC Staff, the Clerk requested that a Cllr take the issue forward to put a full proposal together. It was noted that a resident originally raised the change of postcodes with an RBC Cllr and Cllrs again discussed this issue. The Hall Manager also confirmed that Grange Hall hirers are always advised to use Tomkins the Butchers or the Health Centre postcode instead of the listed Hall postcode, so that drivers are taken straight to the venue. If this information is not then passed onto their guests, difficulties then arise, it was also confirmed that this was only an occasional problem. Previous PC Cllrs had proposed a brown tourist sign at Water Lane directing visitors to the Grange Hall, however the sign was expensive to install and there was no further

action taken at the time. Cllrs agreed that any future sign would be better placed at St Lawrence Boulevard for visitors driving from Nottingham. After further discussion, the matter was deferred for the PC Chairman to decide whether to take on the proposed postcode changes, on her return from holiday.

7. Grange and Grange Hall
Hall Manager Report

The Grange Hall is still really busy, doing very well and has exceeded its budget target. Private Events and Cinema events are also generating income, however Cllr volunteers are still needed for the Cinema and Events Committee.

8. Events 2019 & 2020 Planned So Far

Cllr Deavin confirmed that a short Events Report had been placed in the PC Newsletter and posted on Social Media. One new Events proposal is to stage 'Have a Go' sessions whereby residents can have a go at different activities such as whist, chess, or the signing choir. To facilitate these sessions the Events Committee will ask existing Village Groups if they could run 'open evenings' for residents, which in turn may attract new members or enable people to make new friends. A list of Music Event evenings to include a Ceilidh/Barn Dance, Jazz Band, Folk Group or Northern Soul was another suggestion and any Cllr recommendations for these types of music groups were requested. A photography exhibition is another idea whereby any photographs Radcliffe could possibly be used for a village calendar at the end of next year. Cllrs were requested that any photographs taken of a village activity should be emailed to the Hall Manager. A 2020 'Year Book' is also planned for any future Radcliffe Parish Councils. Clubs for working people, who cannot attend during the day such as knitting, chess or board games have been suggested so there is a broader range of activities available to different age groups. A date amendment will be made to the over 65's 2020 Christmas party, i.e. from Monday 4th December to Monday 14th December. The next Events Committee meeting is scheduled for Tuesday January 14th 2020 and all Cllr committee members were encouraged to attend. Cllrs were also requested to let the Hall Manager know if they can volunteer the week before a PC event so that it can be staffed properly. It is hoped that all Events and future Events at the Grange Hall carry on to be successful.

9. Events Financial Forecast April – 11 November 2019

Noted and accepted. The Events Financial Forecast is doing well and although there was extra expenditure for MC Productions who provided the PA system at the Christmas Light Switch On, the sound system was much better than previous years. For Cllrs consideration, MC Productions also offered a co-ordinated 'Bluetooth' phone operated Christmas light switch on for next year, although many Cllrs preferred the traditional method. The Hall Manager also confirmed there had been another financial grant of £500 from the Jeffrey Dole Charity for this year's over 65's Christmas Party.

10. Grange and Grange Hall Financial Forecast April – 11 November 2019

Noted and accepted. The Hall Manager confirmed that if The Grange and Grange Hall bookings continue to expand, more Pot Washers and Duty Officers would be required. It was confirmed the PC do not meet the Pot Washers/Duty Officers costs as they are charged to the Hirer and it was preferred that any future staff to be over 18, to also cover night time events.

11. PPL/PRS

There have been ongoing difficulties with Music Licence ownership responsibility as a few years ago PPL/PRS confirmed the Music Licence was Venue responsibility and then on another occasion, Customer responsibility. Since then the PC have confirmation in writing that it is the customer's responsibility for Theatrical Groups, although last week Radpanto was told it was venue responsibility. As the PC have this written confirmation, it was Resolved: "To approve and adopt the recommendation from the PC Clerk that the £25 PPL/PRS fee be removed from the Radcliffe Drama, Radpanto and all Radventure bookings and each group be given the Music Licence email contact."

12. Amenities Financial Forecast April – 11 November 2019

Noted and accepted. In January 2020 there will be a Budget Working Group meeting to review net budget figures. This year has been steady and there is a potential of £14,000 to date which may be used for new play equipment at The Grange. The increased grave digging expenditure was discussed, although it was explained this is all relevant to Cemetery income i.e. the amount of burials. It was also

noted that the mowing expenditure had gone up as the Mowing Contractor was now cutting the oval lawn at Rockley Memorial Park and at The Triangle, instead of the PC Groundstaff. Dog bins, litter bins and Skatepark maintenance issues were also discussed.

13. Skate Park Update

Cllr Graham visited the new Skatepark site today to take photographs and video clips of progress made. It has been really difficult for the contractors to progress the new facility because of the recent poor weather, however the Clerk confirmed there will be a meeting this Thursday with the director of Canvas to receive a full update. Cllrs confirmed vandalism including arson occurred at the site last weekend, and is happening on a weekly basis. The contractors have tried everything to keep people away from the site and are currently putting up security measures to include timeline cameras and signs and turning the night time spot lights off as a deterrent. It would be useful however for a phone contact from Canvas to be made available for the weekends. The Clerk then handed out a third draft of the proposed signage from Canvas for the new Skatepark and asked for any Cllr comments in time for the meeting this Thursday. Cllrs also agreed it was a good idea to consider the possibility of a new finger post sign option which would direct visitors to the new Skatepark from Main Road to Wharf Lane. The Clerk will raise the finger post sign idea at the next Budget Working Group meeting in January 2020. This could also be a funding consideration for the Economic Growth Board next year.

14. Veolia Grant Funding Application For Litter Bins Submitted – To Note

Noted. Jackie Earp has applied for Grant Funding for two new litter bins to be sited at Wharf Lane Recreation Ground. The bins cost £1,500 and the grant funding is for £1,000. Veolia will confirm if the PC Grant Funding Application has been successful in January 2020.

15. Radcliffe Conservation Group

Update and to Consider Updated Management Plan For Dewberry Hill

Standing Orders were suspended at 7.50pm, to allow Phil Taylor from the Radcliffe Conservation Group to discuss the updated Dewberry Hill Management Plan with Cllrs which included:

-) The maps and appendices and only small amendments have been made to the Dewberry Hill Management Plan.
-) The Management Plans for the Lilly Ponds and Riverside is well in progress and it is hoped it will be at a draft stage in December.
-) Asked if Cllrs had read through the updated Dewberry Hill Management Plan, if not it would be difficult to explain. Cllrs then requested more time to read the document and would email any questions if appropriate. The same principle applied to the Lily Ponds December draft document.

Ten PC trees have also been applied for via the RBC Free Tree Scheme at the end of September. The trees are unlikely to be delivered until the New Year as RBC are currently dealing with 5,000 Rushcliffe residents applications. This delay for PC applications has meant that the Conservation Group have been able to prepare planting sites for the new trees at the Lily Ponds site. It has been hard work to dig through established nettle beds and Cllrs are invited to help progress this work at 10am on Sunday 1st December. Streetwise have said they would plant the new trees then maintain them for a year, and the Group will liaise with Streetwise before delivery. Chippings and mulch will be placed at the planting sites which will also help suppress any nettle regrowth. Cllr McLeod confirmed a large tree that had fallen over near to the Cliff Twitchell and appears to be sliding down the cliff in the wet weather. Phil Taylor is aware of the issue, however there is no danger to the public because there is no footpath running directly below the tree.

Standing Orders were reinstated at 7.56pm

16. 19 Rockley Avenue (The Bungalow)

The Clerk confirmed work is in progress at the bungalow, and there are only a few things to do at Christmas. The PC has one quote from a local letting agent, however two more quotes are required to progress the letting process. As the next Amenities meeting is not until the 27th January 2020, it was Resolved: "That the Clerk has delegated powers to appoint a letting Agent in consultation with the Amenities Chair and Vice Chair."

17. Play Area Working Group Meeting Required for Valley Road & The Grange (net budget potential)
Cllrs are aware that the bike springer and slide needs replacing at The Grange, however Valley Road Play Area may also need attention and a site meeting at Valley Road is now required. Play Area Working Group members agreed to meet at the end of tonight's meeting to discuss their availability for a site meeting.
18. Correspondence
Resident Email – Grange Play Area and Car Park Gate
The Grange Play Area and Car Park Gate has already has a 'shut the gate' sign displayed and is closed during the day and padlocked at night. An additional gate which cuts off the path to the steps has been requested however this would be costly as additional fencing would be needed to support it. The Clerk agreed to monitor the situation and will respond to the resident in writing.
19. Resident Email – Friendship Bench
Cllrs agreed that designated Friendship Benches were an excellent idea for the village. RBC Cllr Upton suggested that a designated bench could be for the NCC Bench sited outside M.A.Mills Funeral Service, and he would fund a 'Friendship' plaque via his RBC Cllr allowance. Other suggestions for Friendship Benches included a small number of the 28 benches along the Cliff Top, new benches at Princes Place and extra benches at St Lawrence Boulevard and other areas. It was also noted that if a potential friendship bench is a memorial bench, then permission would be required from the owner. It was Resolved: "RBC Cllr Upton will now make further enquiries to progress the Friendship Bench idea, which will include investigating costs of plaques and new Friendship Bench sites for the village."
20. Resident Letter – Start Community Garden
The Vice Chairman agreed that a Community Garden would be a lovely idea for the village, however there are no large areas of pavements suitable for planters in Radcliffe. Gardens are being kept by the Friends of the Railway Station volunteers and school children have planted bulbs at the Bingham Road Triangle. There are also vacant allotment plots available in Radcliffe and volunteers namely the Friends of Rockley Park carry out gardening duties at Rockley Memorial Park. The Vice Chair will make contact with the resident.
21. Resident Email – Boules Court.
Boules Team Members have complained about the bird droppings they have to remove from the Boules Court in the Grange Grounds before they start Boules games. This is a free facility and fallen leaves are regularly cleared from the Boules Court by PC Groundstaff, however the Vice Chairman was happy to meet members of the group to find out what course of PC action they require.
22. Councillors' Reports
 -) The Hall Manager reported the brand new LED stage lighting looks fabulous and is really easy to use. There is currently only one strip of the new lighting, however it is hoped that the other two strips would be replaced in the future.
 -) Cllr Clegg recently went to the NALC AGM and received a cheque for £50 from the CPRE for Radcliffe being the runners up in this year's Best Kept Village Competition. The £50 will be put towards the PC ECO Group.
 -) Cllr McLeod confirmed that a member of the Archaeological Group was in the Grange Grounds this morning and has completed the survey. A report will now be compiled which may take several weeks. So far there appears to be two areas where there was a building, as well as a line that may be a wall or pipe lines.
 -) Cllr Clegg also added that this Sunday the 1st December at 3-5pm there is a Nottingham Christmas Bands Concert event in the Grange Hall. Tea, coffee and mince pies will be served in the interval. All Cllrs were encouraged to volunteer at this event.
24. Date of Next Meeting
Monday 27 January 2020. There being no further business, the meeting closed at 8.30pm

Signed: Chairman Date