

Radcliffe-on-Trent Parish Council  
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on  
Monday 11 November 2019 at 8.40pm

Cllr John Addiscott  
Cllr Maggie Clamp  
Cllr Lorraine Foster (Ab)  
Cllr Diane Farthing  
Cllr Harry Curtis  
Cllr Tracy James

Cllr Gillian Dunn (Vice-Chairman) (A)  
Cllr Alan R Harvey (Chairman)  
Cllr Alice Tomlinson  
Cllr Anne McLeod  
Cllr Sonal Modhvadia

Ex-officio: Cllr Josephine Spencer (PC Chairman) (A) Cllr Sue Clegg (PC Vice Chairman)

Also Present: Jacki Grice (Parish Clerk), Jacque Earp (Admin Assistant) and no members of the public.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

1. Apologies for Absence  
Cllr Spencer and Cllr Dunn - Approved.
2. Declarations of Interest  
There were no declarations of interest.
3. Chairman's Announcements  
The Chairman passed on his thanks to F&GP Vice Chairman Cllr Dunn, for chairing the last F&GP meeting on the 30 September, in his absence.
4. Minutes of the Finance and General Purposes Committee Meeting held on Monday 30 September 2019  
The Chairman referred to M.8 and requested that the reference "Traveller Injunction Costs" be amended to "Unauthorised Encampment Injunction Costs" It was Resolved: "That the minutes save for this amendment are approved and signed by the Chairman".
5. Clerks Report on Matters and Actions Arising from Previous Minutes  
M.5: The painting at the Bungalow is nearly done and there are only a few more jobs to complete. Quotes will then be sourced from two more Letting Agents and a decision will be taken to rent out the Bungalow with the appropriate Letting Agent in the New Year.  
M.5: The new play equipment at The Grange has very well been installed by Wicksteed and there has been fantastic feedback from residents.
6. Open Session for Members of the Public to Raise Relevant Matters Limited to 15 Minutes  
There were no members of the public.
7. Income /Expenditure Figures and Payments – September 2019  
Noted and Accepted.
8. Finance and General Purposes Committee Actual vs Budget – April 2019 – October 2019  
Noted and accepted. The Finance and General Purposes Committee total was up by £13,000 and to date there had been no unexpected costs.

9. 2020/21 Budget & Precept – To Consider and Make a Recommendation to the Full Council Meeting 09 December 2019  
Cllr Spencer, Cllr Clegg, Cllr Dunn and the F&GP Chairman Cllr Harvey had a meeting to review the PC budget. The meeting members recommended an annual £2 increase in the precept, based on a Band D rating. This is only a small amount and it was agreed that it should not be increased any more this year and this takes into account the limited Four Year Plan projects. However, there may be more projects to consider in the future. Other contingency items to be taken into account include NCC pension employer percentage and deficits, pay, Skatepark insurance, start dates for bungalow tenancy and rent and management fees. It was Resolved: "The F&GP Committee considered and accepted the comments of the Budget Working Party meeting to make a recommendation to Full Council on the 9<sup>th</sup> December 2019, for an increase by £2 to the annual precept figure based on a Band D property rating".
10. To Consider Removal of Toilet Blocks on Wharf Lane Rec – Contingency  
Noted and discussed. It was suggested that the current composting toilet metal building should be used elsewhere as storage for the PC, however the Clerk confirmed the door had already been vandalised and had been locked shut to prevent any more damage. The building is flimsy and may collapse if removed and re-sited. It was agreed the current site would make a nice wheelchair user friendly picnic table area for families and young people who are using the new Skatepark facility and the play park area at the same time. It was Resolved: "That the Clerk will arrange with Canvas to remove and dispose of the Composting Toilet Block and to make good and level the ground at a total cost of £650, so that in the future a new wheelchair friendly picnic table can be sited on the same site."
11. To Consider a Recommendation from the Amenities Committee to Release Contingency Funds to Complete the Bungalow Renovations  
At the Amenities Committee meeting on the 14<sup>th</sup> October, an update report was produced that listed all remaining work required at the bungalow. It was also resolved that £3,250 would be requested from the Contingency Budget via the next F&GP meeting on the 11<sup>th</sup> November. Cllrs agreed the remaining bungalow renovation work needs to be completed as quickly as possible, to bring it up to a high standard to rent. It was Resolved: "To approve and accept a recommendation from the Amenities Committee to release £3,250 Contingency Funds in order to complete the Bungalow Renovations".
12. Four Year Plan F&GP Priorities: 1) Update Defibrillator Listing (Cllr H.C)  
Cllr Curtis had been reviewing the Defibrillators in the village and noted there appeared to be more units available than the ones recorded and monitored by the PC. It was felt that it would be useful for residents to have an up to date list for all defibrillator locations in the village, therefore 'First Responders' have been contacted for further information. It is hoped a full up to date list will be available for the next F&GP meeting.
13. PR Working Group  
Community Engagement Policy Review  
The F&GP Chairman volunteered to lead a PR Working Group and would be looking to convene a meeting before the end of the year. Other PR Working Group members are Cllr Clamp, Cllr Dunn, Cllr Farthing, Cllr Rybacki and Cllr James.
14. Village Brand Concept  
The Village Brand Concept is an item from the Four Year Plan and will be reviewed by the PR Working Group in due course
15. Media Social Media Policy/Protocol Review  
Noted. The Social Media Policy/Protocol will also be reviewed by the PR Working Group.

16. Grant Applications

Wellspring Music CIC – Field House Music Project

Noted and discussed. This Grant Application does not meet PC Grant Policy and so it was Resolved: "The PC will not support the Wellspring Music CIC Grant Application as it does not meet PC Grant Policy".

17. Correspondence

Advice Centre Report

Noted. Radcliffe and Bingham Advice Centre had sent a letter of thanks to the PC as they had supported a Grant last year which helped towards their running costs. The Chairman and Cllrs appreciated their thanks.

18. Phoenix Signing Choir – Thank You

It was very nice too receive a Thank you Note from the Phoenix Signing Choir. The Chairman also confirmed he had seen an excellent performance from the Signing Choir at a recent concert in Nottingham.

19. NALC – Website Accessibility Regulations

Noted. The content of the NALC report will be referred to the PR Working Group for review and reported back to F&GP in due course.

"The Chairman moved that the press and public be excluded from the meeting during consideration of item 13 on the grounds on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admissions to meetings) Act 1960"

20. Minutes of the Personnel and Wages Sub Committee meeting held 28 October 2019 for Acceptance

Noted and discussed. It was Resolved: "The PC approved and accepted the minutes of the Personnel and Wages Sub Committee meeting held on the 28 October 2019."

21. Date of Next Meeting

Monday 10 February 2020

There being no further business, the meeting closed at 8.30pm.

Signed: Chairman .....Date .....