

Radcliffe-on-Trent Parish Council
Minutes of the Extraordinary Full Council Committee Meeting, held by remote zoom video conference
on Monday 27 April 2020 at 7pm

Cllr John Addiscott
 Cllr Abby J Brennan
 Cllr Maggie Clamp
 Cllr Lorraine Foster
 Cllr Tracy James

Cllr Gillian Dunn
 Cllr Diane Farthing
 Cllr David Graham
 Cllr Harry Curtis
 Cllr Alan R Harvey

Cllr Anne McLeod
 Cllr Alan Rybacki (Ab)
 Cllr Alice Tomlinson
 Cllr Sonal Modhvadia

Cllr Josephine Spencer (PC Chairman), Cllr Sue Clegg (PC Vice Chairman)
Also present: Jacki Grice (Parish Clerk) and Lisa Simpson (Hall Manager), Sally Horn
 (Accounts Clerk), Cllr Roger Upton (Rushcliffe Borough Council)

1. Apologies for Absence

None received.

2. Standing Orders: To Approve and Adopt Revisions and Additions for Remote Meetings

Resolved "To approve and adopt the revised Standing Orders dated April 2020 inclusive of amendments from the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020. To insert the additional note that all members will have voting rights on all Committee business that is presented on a Full Council (remote meeting) Agenda."

3. Declarations of Interest

There were no declarations of interest.

4. Minutes of the Full Council Meeting held on 10 February 2020 for Approval

Resolved: "That the minutes were approved as an accurate record and will be signed by the Chairman at the next available meeting."

5. Chairman's Announcements

- Welcomed all to the first remote meeting of the Council due to the current Pandemic and hoped all were well.
- The fantastic volunteer network set up in the village to support people during this time is working well. Thanks to the Clerk and Cllr Lorraine Foster who worked with the Chair on this.
- Two groups in the village are making masks (over 1,000 to date) and scrub bags. These groups are being well supported.
- The Memorial Park is now open and has been well received after being closed for a period, latterly due to a dangerous tree which was subsequently felled.
- The new Caretaker has moved into the Grange flat and is carrying out various maintenance and decorating tasks.
- The Government enforced lockdown continues and it is not clear when restrictions will be lifted but future activities will have the welfare of the staff at the forefront of any decisions.
- Thanks to all the local shop workers who have kept Radcliffe going during this crisis.
- Poppies will be erected on lampposts to commemorate V.E Day on 08 May.
- Correspondence received from Cllr Kay Cutts and Rev. Mark Tanner thanking Council for its efforts with the volunteer database.

6. Clerks Report on Previous Minutes

M. 9 The Annual Parish Meeting and Civic Awards Ceremony – now cancelled until 2021.

7. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes

There were no matters raised.

8. **Minutes of the Planning & Environment Committee Meeting held on 24 February 2020 and minutes of email correspondence 02 April 2020 for Acceptance**
It was **Resolved**: "That both sets of the minutes are accepted and referred back to Committee for approval and signing at the next available meeting."
9. **Minutes of the Amenities Committee Meetings held on 10 February (extraordinary and 09 March for Acceptance**
It was **Resolved**: "That both sets of the minutes are accepted and referred back to Committee for approval and signing at the next available meeting, save for the following amendment:"
"To note that Cllr Harry Curtis declared an interest at the 09 March 2020 meeting at Agenda item 8e (Radventures proposal) and did not take part in discussion or vote."
10. **Minutes of the Finance and General Purposes Committee Meetings held on 10 February (extraordinary 24 February 2020 for Acceptance**
It was **Resolved**: "That both sets of the minutes are accepted and referred back to Committee for approval and signing at the next available meeting."
11. **Planning Applications: To Consider**
It was **Resolved**: "The applications received were reviewed and the decisions taken as outlined on the attached document"
12. **AGM/APM Cancelled until 2021: To Note**
Noted.
13. **Committee Appointments: To Consider noting cancellation of AGM and Resignation of Planning Environment Committee Vice Chair Appointment**
Resolved "To continue with the Chair/Vice Chair Council and Committee Appointments until the next AGM in May 2021, noting that the Vice Chair of Planning and Environment Committee position is now vacant, the Clerk will put this vacancy on the next Agenda."
14. **AGAR (Annual Return) To Note Extension of the Deadline Submission**
The deadline for submission to the external auditor has been extended by 2 months, however staff still hope to complete the year end accounts ready for submission by the original intended date of mid-June. Thankfully the internal audit was completed prior to the lockdown.
15. **Summer Planting Planning: To Note on Hold/Reduced Scheme**
All Garden Centres are currently closed and orders cannot be placed due to the current lockdown. Minimal bedding plants may be obtained from one nursery still delivering. This item would be put on hold pending any lifting of restrictions by Government. Consideration would also have to be given to the welfare of staff when planting, weeding and watering with social distancing. This may prove difficult when it cannot be done in a controlled environment. Agreed to review at a later date.
16. **Rockley Park and Cliff Top: More No Cycling Signs**
Cycling on Cliff Top has become even more of a concern at this time due to the current Pandemic and social distancing requirements. No Cycling signs are displayed but for further encouragement, it was: **Resolved** "To approve the spray paint stencilling of 'No Cycling' signs on the pathway at all the entrances to Cliff Top."
17. **Rockley Bungalow: To Consider Applications with Pets**
Resolved "Applications to rent the Bungalow would be considered with one dog or one cat."
The Clerk would make enquiries with the letting agent with regards to the potential of an increased deposit.
18. **Correspondence**
An email has been received from a concerned resident at the Park Homes site whereby a new mobile home has been situated under the Cliff face, not only are there concerns regarding the stability of the Cliff but this new home is also negatively impacting on a neighbours plot and car parking is also becoming an issue.

It is understood that a risk assessment has been undertaken via RBC and the owners are allowed to do this as they are not governed by normal building regulations. The size of the site to allocate 106 plots (of which there are currently 104) also includes the Cliffs and surrounding area (not just the flat parcel of land).

The Clerk would email Ruth Edwards MP to potentially arrange a video conference to discuss further.

19. Councillors and Outside Organisations Reports

- Cllr Tomlinson advised that the Skatepark concrete work should be completed early May now, however the lighting contractors are not currently working. The official opening is obviously on hold. There has been issues with groups of teens at the Skatepark, the Police are informed on a regular basis.
- The Hall Manager advised that bookings such as weddings have deferred until next year, but birthday parties and other one off bookings were cancelled as are the regular bookings (currently until end of May). June bookings onwards are under review pending Government restrictions in place but the Picnic in Park will not go ahead. It is also unlikely that large events will take place such as the Carnival, Village Show and potentially the Christmas Food Fayre. Drama and Panto are also unsure if their events will continue this year.
- Cllr Brennan advised that the refuse bin collections continue, but there will be a change of days over the bank holiday period. The opening up of the local tip is under review. It was confirmed that collections of large items is not happening at the moment. Borough Councillors are able to fund local COVID 19 projects, benefitting so far are the mask and scrub bag makers and Cropwell Gardens Craft Groups who are creating craft boxes for local children to enjoy.
- Cllr Spencer confirmed that she had contributed £100 to the Mask Making Group from her Chairs Allowance. Poppies would also be put on lampposts for V.E Day and some bunting erected at the front of Grange Hall. Thanks to the local shops for all their support for the village.
- Cllr Mcleod advised that a 'Tea in the Front Garden' campaign was being advertised on social media for V.E Day.
- The Accounts Clerk advised that the first 'social distancing' interment at the Cemetery was held last Friday and went well.
- Cllr Foster advised that there is a delivery service for prescriptions and would advertise this on social media.
- Cllr James advised that Radfest is cancelled.
- Cllr Addiscott had used the volunteer service and was very pleased it is available.
- Cllr Graham expressed concerns of people having clear outs and putting items outside their front gardens encouraging people to 'race around the village'.
- Cllr Modhvardia advised that residents were concerned at the start of the lockdown, but the volunteer network has put people at ease now.

20. **Resolved** "The Chairman moved that the press and public be excluded from the meeting during consideration of item 20 on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admissions to meetings) Act 1960."

21. Minutes of the Personnel and Wages Sub Committee meetings held 05 March 2020, 02 April and 15 April 2020 for Acceptance

It was **Resolved**: "That all three sets of minutes are accepted and referred back to the Sub Committee for approval and signing at the next available meeting."

The next Personnel and Wages Sub Committee review meeting would be held on 07 May 2020 at 7pm after the Government briefing at 5pm on the same day.

22. Date of Next Full Council Meeting – 11 May 2020 – 7pm

There being no further business, the meeting closed at 8.26pm.

Signed: Chairman Date