

**Radcliffe-on-Trent Parish Council**  
**Minutes of the Extraordinary Full Council Committee Meeting, held by remote zoom video conference**  
**on Monday 13<sup>th</sup> July 2020 at 7pm**

Cllr Abby J Brennan  
 Cllr Maggie Clamp (A)  
 Cllr Lorraine Foster  
 Cllr Tracy James

Cllr Gillian Dunn  
 Cllr Diane Farthing  
 Cllr David Graham  
 Cllr Harry Curtis

Cllr Alan R Harvey  
 Cllr Anne McLeod  
 Cllr Alice Tomlinson (A)  
 Cllr Sonal Modhvadia (A)

Cllr Josephine Spencer (PC Chairman), Cllr Sue Clegg (PC Vice Chairman)

**Also present:** Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager), Sally Horn (Accounts Clerk), Cllrs Roger Upton and Neil Clarke (Rushcliffe Borough Council) and two members of the public

**1 Apologies for Absence**

Cllrs Maggie Clamp, Sonal Modhvadia and Alice Tomlinson.

**2 Casual Vacancies: To consider expression of interest for the Office of Councillor and Co-option to fill a vacancy.**

**Resolved:** "An applicant has been identified and the vacancy has been filled by Matthew Douglas- Kirk by co-option. Cllrs agreed Cllr Douglas-Kirk could start with immediate effect as due to the meeting being held remotely the Declaration of Acceptance of Office will be signed at a later date."

**3 Declarations of Interest**

All Full Council Members - Planning Application Cllr Gillian Dunn. Ref 20/01424/FUL

**4 Minutes of the Full Council Remote Meeting held on 29th June 2020 for Approval**

**Resolved:** "That the minutes were approved as an accurate record and will be signed by the Chairman at the next available meeting."

**5 Chairman's Announcements**

- Delighted that families are coming to use the Grange Grounds this week.
- The Chairman has received a message from a parishioner to consider putting a gate across the access near Hunt close (Just above the steps into the car park). This has been discussed previously at an Amenities meeting (Monday 25<sup>th</sup> November 19/19 M17. It was thought not necessary to add another gate, but warning signs were put up instead.
- Sorry to see that Cllr Alan Rybacki has resigned from the Parish Council due to work commitments.
- A letter from Rob Elliott, Little Red Coffee Van has been received to see if he could trade down at the Recreation Ground, Wharf Lane. (see M13a)
- Road works confirmation of a survey from Lees Barn to Golf Road pavements.
- Greater Nottingham Strategic Plan Consultation A working party will be formed to consider a response to recommend to Council. Cllr Anne McLeod will lead and Chair this group and work with the Trains Working Party. Deadline date 14<sup>th</sup> September 2020.

**6 Clerks Report on Previous Minutes**

M.11 The new litter bin for the Skate Park has arrived, the concrete has been put down and the bin will be placed in situ this week.

M22 The play areas opened on Saturday 4<sup>th</sup> July, various posters were put up in relation to COVID19 safety.

M25 One quote has been received for the culvert repairs on Wharf Lane Rec. Other quotes are been obtained. Fencing is still around the damaged culvert to make the area safe.

M5 - M22 Money has been obtained from Rushcliffe Borough Cllrs for buying PPE for the safe opening of Grange Hall and the staff. Thank you to Cllr Roger Upton who gave £200, Cllr Neil Clark - £200 and Cllr Abby Brennan - £50. A site meeting is scheduled for Tuesday 14<sup>th</sup> July with the Chair's to go through the appropriate Risk Assessments' for the Hall opening.

**7 Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes**

**8 Standing Orders were suspended at 7.12pm**

*RBC Roger Upton discussed the Culvert repairs at the Recreation Ground and who's responsible. The Clerk has done extensive checks with Severn Trent and Nott's County Council whom all report that the Parish Council are liable as the land / riparian owner.*

*The Chair of the Radcliffe Conservation Group gave the following report: four sessions of Himalayan Balsam removal have taken place down the river bank and in the woodland area near the weir, thus totalling 48 hours work. Also the minor paths have been cut totally a further 26 hours.*

*Dewberry Hill – 4 moth surveys have been completed with another due in two weeks' time.*

*A meeting is still required with EMEC to find a route down to the river, it will be more than likely go down the Valley Road steps. This meeting is due week beginning 20<sup>th</sup> July. A small amount of clearance work will be needed in July and August. The works are due in September.*

The Chairman wished to thank the volunteers for the many hours that have been given for these projects.

*A member of the Walking For Health Group reported that the walking group will be back in action in a couple of weeks. Confirmation was required that the village public toilets are open as well as Rockley Memorial Parks toilets open, in which they are. The Village toilets are open Monday – Saturday 8.30am – 4pm, Rockley Park toilets are open from 8.30am – 4pm Monday to Friday.*

**9 Standing Orders resumed at 7.22pm**

**10 Standing Orders re: Meetings**

**a) To review: introduction Committees and Voting Membership**

**Resolved** "To continue with Full Council remote meetings only, F&GP members would hold working group meetings where necessary to make recommendations to Full Council, next one planned for 20<sup>th</sup> July. Therefore there is no change to the current Standing Orders."

**b) Full Council/Committee Meeting Schedule**

**It was Resolved;** "To carry on holding virtual Full Council Zoom meetings on the following basis until further review:

27 July, 17 August, 7 September and thereafter every 2 weeks.

**Planning**

**11 Planning Applications as per the attached list**

**It was Resolved:** "The applications received were reviewed and the decision taken as outlined on the attached document. With exception of Ref 20/01424/FUL that was referred back to Rushcliffe Borough Council"

**12 Recent Rushcliffe Borough Council Decisions as per the attached list**

**It was Resolved:** "Noted"

**13 Amenities**

**a) Hall Managers Report**

The Clerk and Hall Manager have been working through The Hall and Hirers risk assessments to enable a smooth opening of the building for hire in relation to the Governments guidelines to Covid19. A meeting will take place on Tuesday 14<sup>th</sup> July with the Chairs of the Committees to run through the details of the Risk Assessments for an opening date of the buildings for public use.

**b) Grange Grounds, Wharf lane and Rockley Park: policy on usage by community groups**

**It was Resolved:** to allow community groups to use the grounds for social distance activities (within Government Guidelines). For community groups to let the Parish Council Office know, but to make it

known that they are public grounds and it is a first come first served basis. To also note that the Grange Hall toilets are not open for public use.

- To advise the U3A Jive Group to use Wharf Lane as there may be more room.
- To approve the Twinning Association to use the Boules Court on Sunday 26<sup>th</sup> July.

c) **Dewberry Hill Grasslands:** To consider noting recent correspondence from the Conservation Group:

**It was Resolved:** to cut the meadow area at the top of Woodland Close on Dewberry Hill. It is within the budget.

**14 Roadworks**

**Noted:** that there will be a survey done from Lees Barn to Golf Road to ascertain the state of the pavements.

**15 Correspondence**

- a) Correspondence from The Little Red Van who would like to trade at the Recreational Ground for a fee.

It was **Resolved;** to allow The Little Red Van to trade down at the Recreational Ground for a fee. The finance working group to draw up a policy regarding trading with the grounds of the Parish Council. The Clerk to set an agreed fee. There will be a trial period for traders.

**16 Councillors and Outside Organisations Reports**

- Cllr Clegg reported that at the last Rushcliffe Borough Council Planning meeting, it turned down the planning application of 20/00910/OUT Between 110 and 112 due to Green Belt land.
- Cllr Graham thanked RBC Cllrs Brennan and Upton for taking a look at the Main Road and ways for improvement.
- Cllr Douglas thanked all for the welcome to the Parish Council.
- Cllr Foster reported that the Radcliffe to the Rescue has been quiet of late.
- Cllr James reported that Bingham Road pavilion may be open soon. Lots of discussions are taking place.
- The Clerk will look into the Zoom invite for meetings process.

**17 Reports from Borough and County Councillors**

**Cllr Upton** reported that there is a Cabinet meeting on Tuesday 14<sup>th</sup> July at 7pm and a Full Council meeting on Thursday 16<sup>th</sup> July at 7pm, both being live streamed on YouTube.

Business & Planning Bill going through Parliament at the moment. Whole host of issues that may benefit local Parish Councils.

Construction working hours will be changed to help the economy from 7am to 9pm, 6 days a week. A plan to extend the planning permission times have been proposed.

Cllr Brennan reported that the Strategic Growth Board met last week it was set up to look at the economic growth. The subject last week was to see how to help local business. The local Rushcliffe Borough Cllrs met in Radcliffe on Trent and compiled a list after social distancing, talking to the local business and parishioners. Suggestions are:

- Pedestrianise the Main Road
- To make the road a one way system
- Widen the pavement for additional seating
- To add more rubbish bins
- Additional seating

These papers were submitted back to the Growth Board. There is a European Grant but it can only be used for specific projects. Other funding sources are being sourced.

**18 Resolved**

The Chair moved that the press and public be excluded from the meeting during consideration of item 15 on the grounds that it involves the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960.”

**19 To Accept the Minutes of the Personnel and Wages Sub Committee Meeting Held 17 June, 29 June and 8 July 2020**

**Resolved** “That all three sets of minutes are accepted.”

**20 Date of Next Full Council Meeting – 27th July 2020 – 7pm via Zoom.**

There being no further business, the meeting closed at 8 44pm.

Signed: Chairman ..... Date .....

DRAFT