

Radcliffe on Trent Parish Council
The Grange, Vicarage Lane
Radcliffe on Trent, Nottingham, NG12 2FB
Tel: 0115 9335808 Email: clerk@rotpc.com Web: www.rotpc.com

August 12, 2020

MEETING NOTICE TO THE PUBLIC

The meeting of the Parish Council is to be held by video conference at 7pm on Monday 17 August 2020. Members of the public are invited to attend and listen to the proceedings. (Zoom meeting access details attached)

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Council Vacancy: To Note Expression of Interest and Consider Co-option
4. Minutes of the Full Council Extraordinary Remote Meeting held on 27th July 2020 for Approval
5. Chairman's Announcements
 - a) To Note Resignation of Cllr A. R Harvey
6. Clerk's Report on Previous Minutes
7. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes
8. Radcliffe to the Rescue: To Consider Database
9. Representatives on Outside Organisations (vacancies to consider)
10. Confirmation of Committee and Working Group Membership
11. Budget 2021/22: To Submit Suggestions to Committee Chairs
12. Planning & Environment
 - a) To Elect a Vice Chair
 - b) Applications: To Consider
 - c) Planning Decisions: To Note
 - d) Greater Nottingham Strategic Plan Consultation: To Approve Working Group Recommendations for Submission
 - e) Great British Spring Clean: Update & Confirmation of Date for ROTPC Event
 - f) Roadworks Bulletins
13. Amenities
 - a) Hall Managers Report
 - b) Rockley Bungalow: Pet Request
 - c) RBC Community Tree Scheme
 - d) Radcliffe Conservation Group: Consideration of widening Slack Hollow entrance
 - e) Cemetery 1) Competition
 - 2) Bench Donation Request: To Approve Preferred Site Noting Plot Reduction
 - f) Christmas Lighting Scheme 2020: To Consider Format
 - g) Rockley Park: Usage Request
 - h) To Consider a Working Group to Progress a Wooden Gazebo Grange Grounds (example provided)
14. Finance and General Purposes
 - a) To Elect a Chair
 - b) To Elect a Vice Chair (if needed)
 - c) Clarification on Meeting Dates + Full Council
 - d) To Approve Changes in Standing Orders and Financial Regs (to enable F&GP to hold separate meetings again)
 - e) To Approve F&GP Terms of Reference Addition (Budget Reviews)
15. Correspondence
16. Councillors and Outside Organisations Reports
17. Reports from Borough and County Councillors
18. Date of Next Full Council Meeting - 7 September 2020

J. Grice
Parish Clerk

Radcliffe On Trent Parish Council is inviting you to a scheduled Zoom meeting.

Topic: Radcliffe On Trent Parish Council's Zoom Meeting - Full Council

Time: Aug 17, 2020 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/3405885004?pwd=VjY0YTl2d3R5TVJLSC9oeFBsMkxaUT09>

Meeting ID: 340 588 5004

Passcode: 4sLQT7

Or

Dial by your location

Passcode: 535950

Tel: 0330088 5820

Clerk, ROTPC

From: Phil Thomas
Sent: 30 July 2020 16:48
To: Clerk - ROTPC
Subject: Re: Parish Councillors

Jacki

I would like to formally express an interest in co-option to the Parish Council.

I have been a member of the Train Working Group for a number of years and have chaired it for the last 18 months.

Since retirement I have focused my volunteer efforts on improving public transport (being on the committee of the campaign group RailFuture East Midlands) and on health and social care improvement (I am a trustee and board member of Healthwatch Nottinghamshire and a member of the local Radcliffe Surgery Forum).

I believe Radcliffe would benefit from improvements to the local transport infrastructure (including cycle routes) and health service provision. My hope is that working through the Parish Council may be an effective way to ensure that the village gets an equitable share of local investment (which I might argue has not always been the case).

Regards

Phil Thomas

Sent from my iPad

NOTICE OF VACANCY IN OFFICE OF COUNCILLOR

PARISH OF RADCLIFFE-ON-TRENT - MANVERS WARD

NOTICE IS HEREBY GIVEN

Pursuant to section 87(2) of the Local Government Act 1972 that due to the resignation of Alan Harvey, a vacancy has arisen in the Office of Councillor for the Parish Council.

If by 27 August, 2020 (14 days after the date of this notice) a request for an election to fill said vacancy is made in writing to the Returning Officer at the address below by TEN electors from within the parish ward, an election will be held to fill the said vacancy, otherwise the vacancy will be filled by co-option.

If an election is requested, under current legislation a poll cannot take place until 6 May 2021 as a result of the Local Government and Police and Crime Commissioner (Coronavirus) (Postponement of Elections and Referendums) (England and Wales) Regulations 2020 and the Coronavirus Act 2020.

Dated 7 August, 2020

Katherine Marriott
Returning Officer
Rushcliffe Borough Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG

2019/20

Radcliffe on Trent Parish Council

Other Appointments & Representatives on Outside Bodies and Organisations

Organisation

2019/20 (Cllrs)

Rural Community Action Nottinghamshire (2)	Maggie Clamp
Radcliffe-on-Trent Sports Association (2)	Jo Spencer, Sue Clegg
Jeffrey Limmer (Dole) Charity (1)	Lisa Simpson?
Radcliffe-on-Trent Carnival (2)	Gillian Dunn, Diane Farthing
Radcliffe-on-Trent Twinning Association (1)	Harry Curtis
Radcliffe Infants School Representative (1)	David Graham
Radcliffe Junior School Representative (1)	Anne Meleod
Radcliffe Community Plan (2)	Sue Clegg
Radcliffe Residents Association (3)	Maggie Clamp, , Gillian Dunn
Police Priority Setting Group (3)	Sue Clegg,
RBC Economic Growth Board (2)	Jo Spencer + Clerk
Neighbourhood Watch (1)	Alice Tomlinson
Village Fireworks Committee (2)	David Graham, Diane Farthing
Radfest Music Event (2)	Alice Tomlinson, Tracy James
SkatePark User Group (2)	Alice Tomlinson, David Graham

Radcliffe-on-Trent Parish Council 2019/20

COMMITTEE MEMBERSHIP

Name	Standing Committees				Working Groups												
	F & GP	Amenities	Planning & Environment	Planning			F and GP			Amenities							
				Neighbourhood Plan	Environment	Trains	Audit	Publicity and Publications	Health & Safety	Grounds Maintenance / Nature Reserves	Play Equipment	Leisure	Football Liaison	Grange & Grange Hall	House Keeping/ Maintenance	Events & Marketing inc Pricing	
Maggie Clamp	x	x V	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Sue Clegg (V)	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Harry Curtis	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Gillian Dunn	x V	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Diane Farthing	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Lorraine Foster	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
David Graham	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Alan. R. Harvey	x C	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Tracy James	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Anne Mcleod	x	x	x C	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Sonal Modhvadia	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Jo Spencer (C)	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Alice Tomlinson	x	x C	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Matthew D. Kirk	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x

***** F&GP - Personnel Sub Committee = Chair and Vice Chair of Council and all Committee Chairs (Vice Chairs can attend in Chairs absence)

PLANNING APPLICATIONS CV19 9. (17th August 2020 Remote Meeting)

12b)

RBC Ref	Date	Applicant	Location	Details	Dec	Vote	Comments
20/01786/ TPO	30.7.20	Mr David Shutter	8 Westminster Drive, Upper Saxondale	Tree: T1 (Tree of Heaven) Remove current wind blown branch. Target prune snag back to main stem. Reduce height by 4-5m back to suitable replacement branches. Target prune 2 lower south west facing branches back to structural stem. Target prune 1 lower north west facing branch back to main stem. Tree: T2 (Birch) Reduce entire crown by 4-5m back to suitable replacement branches, Keeping a uniformed crown.			
20/01796/ TPO	30.7.20	Mr Alistair Hunt	6 Hammersmith Close, Upper Saxondale	Trees: T1-T2 & T7 (Beech) Crown lift to 6m. T4 (Oak) Fell			
20/01834/ FUL	31.7.20	Mr A King	76 Grantham Road	Roof remodelling on garage from flat to pitched roof with additional front porch and rendering			

Rushcliffe Borough / County Council Decisions

12c)

Ref	Applicant	Location	Details	P.C Dec	PC Comments	RBC Dec
20/01333/ TPO	Mr M Stevenson	1 Serpentine Close	Trees: T1 (Chestnut) Crown thin 25% (allow more light) and crown lift to 4.5m. Reason: Low obstructive crown and allow more light	DNO	Refer to Tree Officer	Grant Consent
20/01370/ TPO	Barratt North Midlands	Rear of Chelsea Mews Open Space Upper Saxondale	Trees:T107 (Red Horse Chestnut) remove, grind stump and replant. Reason: Barkwounds, Branch Stub evident, Limited future potential. Low crown form. Pruning wounds noted. Excessive canker on north side of main stem. Trees: T108 (Red Horse Chestnut) remove, grind stump and replant. Reason: Bark wounds noted, Branch stubs evident, Limited future potential, low crown form. Pruning wounds noted, excessive canker on north side of main stem. Bleeding canker of horse chestnut. Trees: T122 (English Oak) prune back to suitable growth points to property boundary. Reason: Overhanging property boundary	DNO	Refer to Tree Officer	Grant Consent
20/01320/ TPO	Mr Grant Ferrier	8 Covent Gardens, Upper Saxondale	Tree: T1 (Oak Tree) Felled/cutback to at least 50% of current size. Reason: Excessive shading over rear garden and rear of house. Blocks all sunlight into rear garden and rear of house. To allow light into rear of garden	OBJ	Refer to Tree Officer 50% reduction or felling is excessive	Refuse Consent
20/01399/ FUL	Gillet	20 Bingham Road	Extension to existing drop kerb	DNO	---	Grant Permission

120



**Rushcliffe
Borough Council**

Rushcliffe Borough
Council Customer
Service Centre
Fountain Court
Gordon Road
West Bridgford
Nottingham
NG2 5LN

Email:
customerservices
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Telephone:
0115 981 9911

www.rushcliffe.gov.uk

Opening hours:
**Monday, Tuesday and
Thursday**
8.30am - 5pm
Wednesday
9.30am - 5pm
Friday
8.30am - 4.30pm

Postal address
Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



When telephoning, please ask for : Planning Policy
Telephone no : 0115 981 9911
Email: localdevelopment@rushcliffe.gov.uk
Our Reference : RM/875.8
Your Reference :
Date: 6 July 2020

Dear Parish Clerk

**GREATER NOTTINGHAM STRATEGIC PLAN – GROWTH OPTIONS
Consultation ends – Monday 14 September 2020**

Rushcliffe Borough Council is preparing the Greater Nottingham Strategic Plan with Broxtowe Borough, Gedling Borough and Nottingham City Councils to help guide future development, including new housing, across our combined areas to 2038. The Strategic Plan will, when completed, replace the 2014 Rushcliffe Local Plan Part 1: Core Strategy.

We have published the Growth Options consultation document, which is the first stage of preparing the Strategic Plan. The consultation **ends on Monday 14 September 2020**. The consultation asks a number of questions relating to housing development, employment development, the Green Belt, climate change and carbon neutrality, city and town centres, the natural environment, urban design, the historic environment, safe and healthy communities and infrastructure provision.

The Growth Options document does not include draft policies at this stage or identify how much or where future development will take place. These will come later when a draft Strategic Plan is published next year. This consultation does, however, identify a number of 'broad areas' and more specific sites which potentially could be locations for new development in the future. This may include locations within or close to your parish.

Once the consultation has closed, all comments received will be considered as part of preparing the Strategic Plan. A draft of the Strategic Plan will be published next year when there will be a further opportunity to comment.

More information on the Greater Nottingham Strategic Plan, including viewing the Growth Options document and how to comment, can be found on the Greater Nottingham Planning Partnership website: www.gnplan.org.uk

Many typical forms of local plan consultation such as providing documents at deposit points or holding community consultation events are currently either not possible or restricted because of social distancing measures. Therefore, if you are able to help us in any way to inform your residents about the consultation it would be greatly appreciated. In this regard, please find attached:

- A single page information sheet (in A5, A4 and A3) with basic consultation details for posters, websites or newsletters; and
- A copy of Rushcliffe's press release concerning the consultation.

If you have any questions, please contact Planning Policy by emailing localdevelopment@rushcliffe.gov.uk, or by telephone on 0115 981 9911.

Yours faithfully

Richard Mapletoft
Planning Policy Manager

Radcliffe on Trent Parish Council

Response to The Greater Nottingham Strategic Plan

Question OS1: Urban Intensification Growth Strategy. Should we focus growth in and adjacent to the urban area as far as practical to meet development needs?

Yes, hopefully office space will be available to convert to housing as a knock-on effect of Covid-19 as more employees work from home.

Question OS2: More-Dispersed Growth Strategy Option. Should we opt for more dispersed growth, expanding existing settlements or developing new settlements within or beyond the Green Belt?

No, further housing developments in Newton and Bingham will inevitably lead to more traffic congestion along the A52 corridor.

Question OS3: Green and Blue Infrastructure-Led Growth Strategy Option. Should we continue to prioritise development that can enhance the strategic river corridors, canal corridors, the Greenwood Community Forest and urban fringe areas, and/or prioritise other GBI assets?

“Continue to prioritise development that can enhance the strategic river corridors” is incorrect as it has stopped. We believe the concept as set out in the 6C’s Green Infrastructure Strategy document of 2010 to be fundamentally sound, namely the identification, development and maintenance of a planned network of linked-up green spaces threading out from the urban area and utilising the main river corridors as its backbone. Any proposed development of housing or other ‘grey’ infrastructure should fit into and around this network, however, development opportunities along river corridors may be limited or even impossible in certain locations if the land is to serve as a floodwater storage area. Radcliffe on Trent’s only river corridor is the River Trent at the Lily Ponds-opposite Stoke Lock- which is unsuitable for development.

Question OS4: Transport-Led Growth Strategy Option. To what extent should the location of development relate to existing and proposed transport infrastructure?

Development around Ratcliffe on Soar is more appropriate than Radcliffe on Trent as it already has the required infrastructure and is a recognised area for enhanced business development in the future. The close proximity of the Toton Hub and HS2 will increase employment opportunities so homes should be built close to those areas, enabling the opportunity to cycle to work.

Question OS5: Climate change. How can we address climate change and in particular drive the area to becoming ‘carbon neutral’ within the Plan period?

Install turbines at all weirs along the River Trent by a target date – possibly 2025? Incentivise the planting of energy crops, managed woodland and agricultural practices. Encourage rainwater harvesting, ensure all new houses are North-South facing to allow solar panels. We should support initiatives from D2N2 that encourage investment in alternative energy systems and lobby Rushcliffe Borough Council to follow programmes/ideas that have been successful in other areas.

Question OS6: Amount of New Housing. What, if any, factors (that can be evidenced) justify planning for more or fewer new houses?

Radcliffe on Trent has already provided considerably more houses than originally required by Rushcliffe Borough Council so no factors can justify more houses being built there.

Question OS7: Growth Options. Which of the broad areas of search identified in the Growth Options Study do you prefer, and why?

Future housing development should be concentrated nearer growth points such as the Toton Hub, HS2 and Ratcliffe on Soar regeneration area to minimise the impact of additional commuting and road congestion.

Question OS8: Other Growth Strategy Options. Do you think there are other growth strategy options, which should be considered? If so, why?

A strong preference for 'Urban intensification' based on the potential for re-purposing existing buildings, combined with a commitment to develop a green infrastructure network at all levels from the urban areas outwards, preventing further degradation of the Green Belt by avoiding significant expansion of existing settlements and any new settlements in the surrounding countryside and support for major transport improvements, not only to the NET but crucially in the A52 corridor East of Nottingham.

Question OS9: Site Assessments. Do you prefer any of the sites at Appendix 2, and why?

B09 and R15 are preferred as both are close to the regeneration area of Ratcliffe Power Station thereby nearer those areas where 'new' jobs are planned so reducing commuting time, traffic levels and energy and also nearer to tram and rail links.

Question OS10: Safeguarded Land. Should this Plan designate Safeguarded Land within the Green Belt? If so, where?

Safeguarding may be applicable in the future if agreement were obtained for a link road from the A46 to the A52

Question GBI1: Strategic Green and Blue Infrastructure Assets. Are there other areas, corridors, or individual open spaces that should be identified as Strategic Green and Blue Infrastructure?

Areas along the A52 and on either side from Nottingham to Bingham to avoid ribbon developments. 19/0353/OUT [Grantham Road area already submitted], could constitute ribbon development.

Question GBI2: Strategic Allocations and Policies. How can proposed development enhance and protect Green and Blue Infrastructure, nature conservation assets and the wider ecological network?

Build more, smaller developments rather than a few large ones. Include green corridors to assist in the migration of wildlife. Do not have ribbon developments linking urban areas. Recognise the value of maintaining a flood plain to mitigate flood damage but also as a valuable wildlife habitat or have slightly larger developments supported by an adequate infrastructure.

Question GBI3: Biodiversity Net Gains. How should we ensure new developments achieve net gains in biodiversity?

Difficult. Individual houses should have less hard landscaping such as block-paved driveways and more green gardens as well as encircling new developments with wildlife areas and green corridors running through those developments, linking those separate wildlife areas to the surrounding greenbelt land. Biodiversity net gain is more likely to be achieved on-site on larger developments through the provision of some land for e.g. a community garden/orchard, siting of a pond, or a small woodland. Smaller sites will struggle in this respect, so it is important that Rushcliffe uses provisions in the Environment Bill to agree plans with developers and negotiate

local off-site agreements to make genuine habitat improvements at nearby local wildlife sites. Biodiversity net gain at site level does not guarantee wider environmental gain. For example, if all the potential development sites identified in the Draft Plan in Rushcliffe East were to proceed and achieve their biodiversity net gain target this could be negated through increased congestion on the A52 and the consequent reduction in air quality along that corridor.

Question GB1: Principle of the Nottingham-Derby Green Belt. Should the principle of the Nottingham-Derby Green Belt be maintained?

Yes. RO6.1, [Shelford Road], would be a skyline development and degrade the landscape on the Southern side of the Trent Valley. Whilst housing is present at the rear of the Cliff Path, it is at a lower level and screened by a ribbon of woodland along the cliff top. The area extends downhill towards the public footpath. This slope has already presented problems whilst in agricultural use, with water run-off from heavy rainfall causing erosion of the cliff bank and contributing to flooding of the land below, which is a local wildlife site. This area of Radcliffe on Trent is unsuitable as it is encroaching on the green belt and is adjacent to the very popular cliff-top walk. The planned development, with RO2.2 at RAF Newton and RO3.1 will increase traffic into Radcliffe along a very narrow B road. RO6.2, [Hall Farm], is an extremely large piece of land that includes a woodland area, planted approximately 30 years ago as part of the National Forest. Already this area has attracted abundant wildlife. Access onto the A52 would mean yet another junction along a narrow part of the A52. Radcliffe on Trent is unsuitable for further development due to the very poor existing infrastructure and the constraints on the single carriageway A52.

Question GB2: Approach to the Green Belt. Are there any other considerations that should direct development towards Green Belt areas rather than non-Green Belt areas (including 'Safeguarded Land')?

No, not around Radcliffe on Trent. The green belt has already been breached recently.

Question GB3: Offsetting Losses to the Green Belt. What improvements to environmental quality and accessibility should we consider and how could these be achieved?

Improvements to air quality must be made. Further development of areas that feed the A52 means that more junctions will be built. The recent improvement to the Cotgrave junction was to improve air quality. The A52 East of Nottingham, with its single carriageway is already over-used. More and more lorries from the huge warehouses near East Midlands airport, e.g. Currys, are now using the A52 at Radcliffe. Unfortunately, the planned benefits of local junction improvements around Radcliffe on Trent will be totally negated by the development proposals in Rushcliffe East. Industries should be encouraged to use the existing -underused- rail network to move goods to and from the major distribution warehouses.

Question EMP1: Employment Land and Office Space. Do you agree that the minimum amount of employment land and office space to be provided should be based on the factors set out at paragraph 5.6?

Covid -19 with its resultant focus on working from home may have permanently changed our office space requirements. Brexit may also impact on manufacturing space, with a subsequent drive to increase industry in the UK instead of importing.

Question EMP2: Office Development. Should we focus office development in Nottingham City Centre, or should it be at other accessible locations such as around the HS2 Hub Station or at Sustainable Urban Extensions?

Focus on Nottingham City Centre, the Toton Hub and the area around Ratcliffe on Soar power station.

Question EMP5: Climate Change. How can we encourage businesses to address Climate Change and mitigate their environment impacts?

This is a Central Government responsibility, [through taxation and incentives]. Rushcliffe should support local businesses to reduce the impact of 'distribution miles'.

Question EMP7: Rural Area. How can we support rural diversification?

Improve broadband speed in the more remote areas.

Question H1: Affordable Housing. What approach should we take to affordable housing?

Force house builders to stick to the quotas, [currently 30% in Radcliffe], using available legislation.

Question H2: Housing Size, Types and Tenure. What should our role be in influencing the mix of housing size, types and tenure in new development schemes?

Encouraging mixed housing in a development with smaller affordable houses 'pepper-potted' about the site. Include smaller properties, such as apartments, for 'downsizing' seniors, thereby releasing larger properties for family use. Those office blocks which may no longer be required in Nottingham City could be repurposed into student accommodation and affordable housing for younger people to rent or buy.

Question H4: Gypsies and Travellers. What approach should we take to accommodating the housing and travel needs of Gypsies, Travellers and Travelling Show people?

Provide a designated site so there is less likely to be illegal parking of vans.

Question CTC1: The Network and Hierarchy of Centres. Do you think the network and hierarchy of centres set out within Figure 7.1 remains appropriate?

Radcliffe is referred to as a 'local centre' in the plan, this is appropriate as we serve the residents of Radcliffe and Shelford in the main.

Question CTC2: Nottingham City Centre and the Town and District Centres. How can we help our City, Town and District Centres to adapt to changing shopping habits and other behavioural changes?

There will possibly be less impact on our local shops from on-line shopping than that experienced by large shopping areas such as Nottingham City. Encouraging local people into shops and cafes could be enhanced with the introduction of a pavement culture, improved public transport in the evening to some parts of the village would be needed and street clutter could be an issue.

Question CTC3: Acceptable Uses on the Edge or Outside of Centres. Should local impact thresholds be set to protect retail centres? If so, what should these thresholds be and why?

The Neighbourhood Plan for Radcliffe on Trent specifies that no retail outlet more than 280 square feet is permitted. This discourages larger supermarkets.

Question D1: Achieving Well Designed Places. Should we promote the use of consistent design principles or standards across the Plan area? If so, what design tools should be used?

All new houses should include environmental initiatives such as North-South alignment for solar panels, water harvesting, underfloor heating, ground source heating and electrical charging points for cars.

Question IN1: Infrastructure to Support Growth. Are there any barriers to future housing or economic development in terms of necessary infrastructure provision, and if so, what are they?

The A52 is extremely busy at all times and will be unable to support the number of developments planned in Rushcliffe East, let alone the potential development areas identified in this draft plan. Stretches of single carriageway between Bingham and the RSPCA already cause bottlenecks in traffic flow. Additional planned junctions will exacerbate this further. The current A52 junction modifications will not solve the congestion or pollution problems associated with them and the authors of the AECOM Report already admit this point, [see page 44/353]. It is imperative that the potential development areas identified in Rushcliffe East are put on hold until further transport impact studies have been carried out and more importantly, until firm commitment and funding has been secured for fundamental improvements to the A52 East. In the Radcliffe on Trent area this would necessitate a new link road either from the Saxondale A46 / A52 junction to, or before, Holme House or an upgraded link from the Stragglethorpe A46 junction to Holme House. The train service is currently under-utilised with insufficient timetabled trains to promote regular usage. The Health Centre is inadequate for existing needs and would be totally incapable of dealing with a huge influx of people from any new developments in and around Radcliffe on Trent.

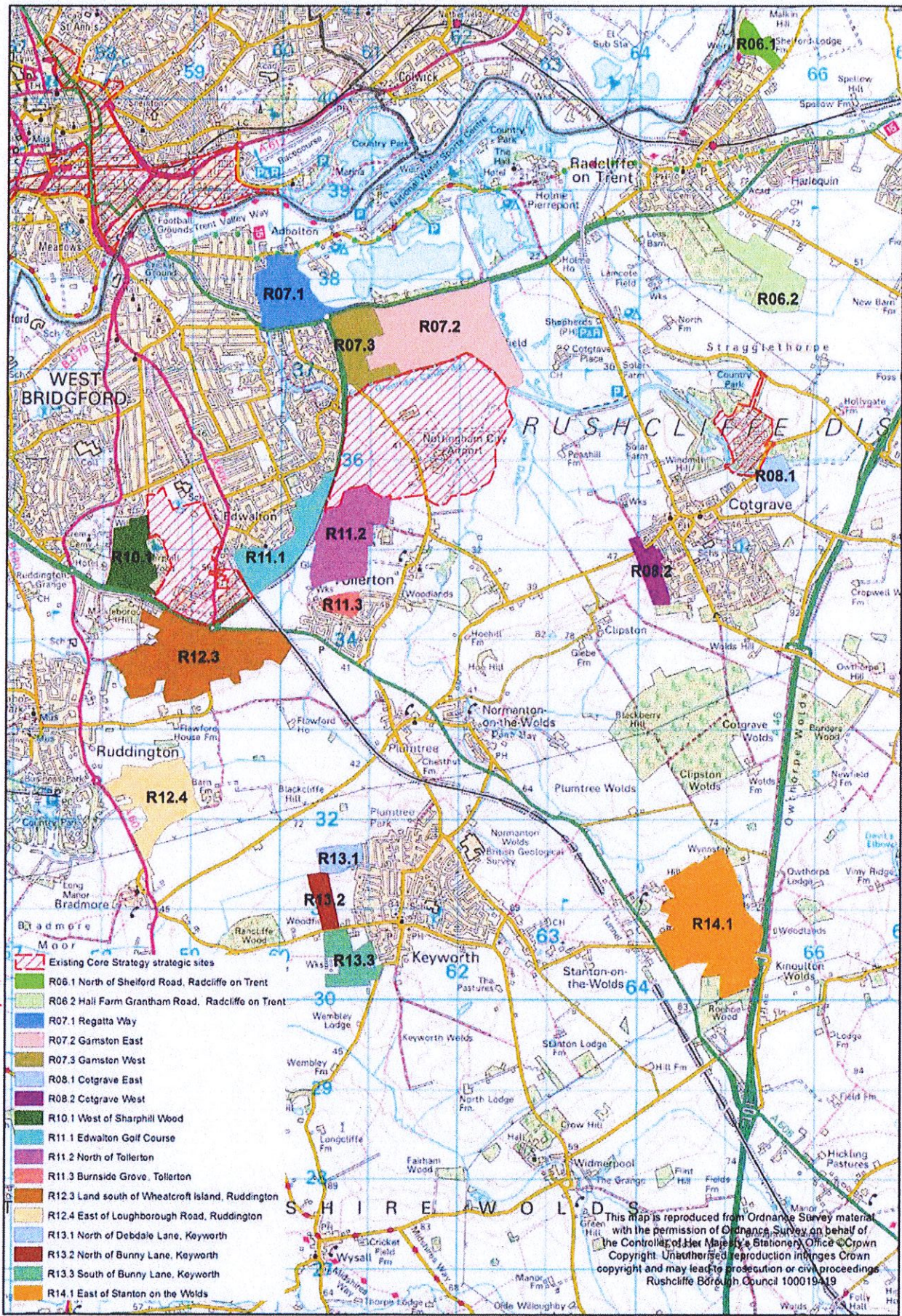
Question IN2: Priorities for Development-Funded Infrastructure. Are there any priorities for development-funded infrastructure that we should set out?

The cheapest and quickest way to improve the transport problems would be to improve the frequency of the rail service and build a Park and Ride facility, [as already planned at Saxondale]. We accept that the decisions to build a new A46 / A52 link road which would significantly reduce road traffic through Radcliffe on Trent would be a considerable cost and cannot be funded from CIL or S106 monies so would require Central Government investment. A major priority should be to increase the number of stopping trains to Radcliffe on Trent, and link trains with East Midlands Parkway and The Robin Hood line, either directly or with a simple change-over. Consider running trams on the railway line. The railway bridge from Radcliffe to Colwick is very much under-utilised and could improve commuting for all communities East of Nottingham as well as handling a greater percentage of freight. Holme Lane needs to be upgraded for cycling into Nottingham City, [the cycle path along the A52 from Bingham is not fit for purpose – fumes, overgrown, uneven surface]. There needs to be an increased number of charging points for electric cars within Rushcliffe – probably in public car parks.

Question IN3: Timely Provision of Infrastructure. How can we ensure the timely provision of necessary infrastructure?

Ideally provide a link road joining the A46 and A52 to bypass Radcliffe on Trent but if that is not possible, it is important to urgently examine the feasibility of dualling the A52 between Nottingham and Grantham with by-pass sections. This is a major infrastructure project and would require safeguarding land along the route, [locally this might cut through R06.2 Hall Farm]. Securing funding and commitment to this should be a key priority for the Greater Nottingham Strategic Plan.

Rushcliffe – Central



When telephoning, please ask for :

Telephone no :

Email:

Our Reference :

Your Reference :

Date :

Paul Phillips

0115 9148595

pPhillips@rushcliffe.gov.uk

Community Trees 2020

June 2020

13c



Rushcliffe Community Contact Centre
Rectory Road
West Bridgford
Nottingham
NG2 6BU

In person
Monday to Friday
8.30am - 5pm
First Saturday of each month
9am - 1pm

By telephone
Monday to Friday
8.30am - 5pm

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0115 981 9911

Email:
customerservices@rushcliffe.gov.uk

www.rushcliffe.gov.uk

Postal address
Rushcliffe Borough Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



RCC suggest *
Lily Ponds

Dear Chairperson

Re Community Tree Scheme 2018-2021

Following the success of last year's tree schemes, I am writing to provide you with details of the Community Tree Scheme, which will provide free, up to 10 native trees per parish / community. Please note, previous applicants can apply again, but if oversubscribed, preference will be given to parishes / communities which have not previously received trees.

Please let me know if there are any outstanding issues from previous applications. I would also welcome any electronic photos of trees supplied, with permission to use them for publicity purposes.

If you wish to apply for trees in in 2020/21, please submit the attached form by 30th September 2020. Any applications received after this date may be retained for future tree schemes.

Parishes / communities must provide suitable land on which the trees are to be planted or obtain permission from the landowner for the trees to be planted. The Borough can arrange for the trees to be planted by Streetwise Environmental Ltd (at no cost to yourselves) or parishes / communities can have the trees delivered to themselves and make their own planting arrangements. After planting by Streetwise, the trees will be cared for, during the first 12 months after which the parish / communities will be responsible for caring for the trees.

Parishes / communities can select up to 10 trees from the list below:

- * X 4 • Alder (*Alnus glutinosa*) - Suitable for woodlands and wet areas ~
- X 3 • Aspen (*Populus tremula*) - Plant in close groups without shade, medium tree found locally in Vale of Belvoir
- Crab Apple (*Malus sylvestris*) - Small tree often found in hedgerows ‡
- X 3 • English Oak (*Quercus robur*) - Large tree ^{Sp} ‡
- Field Maple (*Acer campestre*) - Small tree often found in hedgerows ‡
- Large-leaved lime (*Tilia platyphyllos*) - Generally only found in woodlands ^{Sp}
- Small-leaved Lime (*Tilia cordata*) - Generally only found in woodlands ^{Sp}
- White Willow (*Salix alba*) - Only for wet areas. Medium size and fast growing ~
- Wild Cherry (*Prunus avium*) - Medium size tree ^{Sp}

^{Sp} - Suitable as a specimen tree

‡ - Suitable as a hedgerow tree

~ - Suitable for damp / wet sites

X 10 The trees supplied will be approximately 1.5 – 2 m in height and supplied with tree guards, mulch mat and tree stakes / post and ties

If you require advice on which species to choose, please contact me or Tom Pettit (Landscape Officer) by phoning 0115 981 911

If you wish to apply for trees please use the enclosed form and return it to us at our postal address or by email to environmentalissues@rushcliffe.gov.uk.

Please note, we are also providing up to two free trees (Hazel or Crab Apple) to households in Rushcliffe, applications to this scheme can be made by residents in Rushcliffe online at https://www.surveymonkey.co.uk/r/Tree_Scheme_2020

Yours Sincerely

Paul Phillips
Environmental Sustainability Officer
(Tue – Thur)

29/7/2020. Bet

Cemetery of the Year Awards 2020

This year there will be **£1000.00 prize money** awarded to the (Gold) Award winning entry in **each category**.

The competition is designed to help the industry by creating an information source of best practice in Burial Grounds from leading industry organisations, allowing entrants to develop their Cemeteries, improve standards and create environments and services that are safer, more user friendly and compliant with current legislation

The FREE to enter competition is now live and will run until July 31 2020 and is open to any Burial Authority (Cemetery or Churchyard) within the UK.

The four categories of Cemeteries are –

- A. Large Burial Grounds above 10,000 graves
- B. Small/Medium Burial Grounds up to 10,000 graves
- C. Parish, Town and Community Councils
- D. Natural Burial Ground Provider

To enter the competition and complete the online application form log onto the CYA website at

www.cemeteryoftheyear.org.uk

The application form is simple to complete and allows the applications to be marked objectively with pre-defined points allocated in each section. This will allow feedback to be given to each entrant showing not only their overall competition marks but also how they can improve and develop their Cemeteries.

The deadline for all completed online forms to be received is 31 July 2020.

The best entries will receive notification in writing that they have reached the short-list of finalists. An adjudicator will then visit each short-listed Burial Ground to confirm the application information submitted and give advice on possible improvements.

entered 29/7/2020

The Gold Award Winning Cemetery in each category will receive **£1000.00 prize money** as well as a 'Cemetery of the Year 2020 framed Gold Certificate' along with a CYA press release that can be used to promote their work and achievements.

Runners up, in each category, will receive a 'Cemetery of the Year 2020 framed SILVER Certificate' and a CYA press release.

The Cemetery of the Year Award 2020 has been supported and endorsed by –

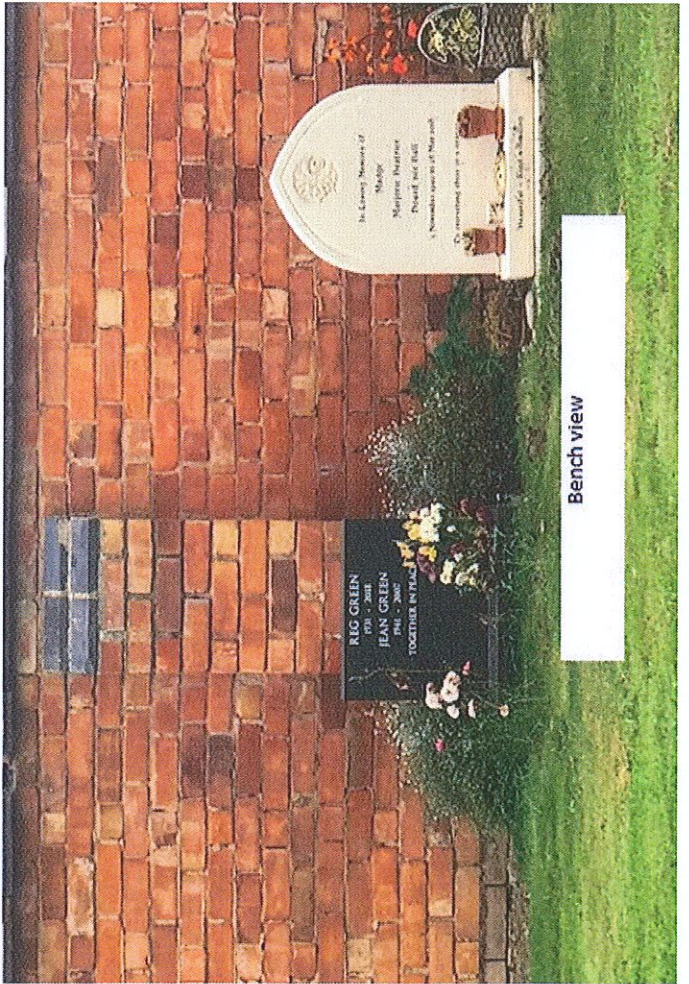
- ✓ Institute of Cemetery and Crematorium Management (ICCM)
- ✓ The Federation of Burial and Cremation Authorities (FBCA)
- ✓ The Society of Local Council Clerks (SLCC)
- ✓ Memorial Awareness Board (MAB)
- ✓ British Register of Accredited Memorial Masons (BRAMM)



Staff did a last minute entry
Fingers crossed!

Bench donation site request
in Cemetery.

Note: would reduce plot availability (2-3 plots)



13g)

Clerk - ROTPC

From:
Sent: 04 August 2020 16:17
To: Clerk - ROTPC
Subject:

Hi there,

I am a yoga teacher, trainee psychotherapist and counsellor specialising in body and nature therapy. I've lived in the village now since Christmas and have loved being involved in the work being done by the community volunteers since covid hit, and being part of this caring community.

To give something back, I am looking to run some outdoor nature therapy sessions in the local area in the next couple of months, available at concession price for those with low incomes, or for free for those who have been financially affected by the pandemic. The purpose of these sessions will be to get in touch with what's outside, after spending so long being fearful of it during lock down, and use nature to support us in understanding more about ourselves, our relationships and the resources available to support us.

It will be socially distanced, a small group of up to 12, meeting outdoors initially to kick off the work, but the majority of the time will be spent alone in reflection, coming together, socially distanced again, to reflect and end.

I was recommended that meeting at the memorial gardens would be a good location due to access to toilets and an undercover area in the instance of rain, and I wondered how I would be able to arrange getting permission to do this?

I also wanted to offer that, when the course is arranged, it could be shared with anyone who may need some additional support that you may be aware of.

I look forward to receiving any advice, and am available to talk through what this entails if more information is needed on

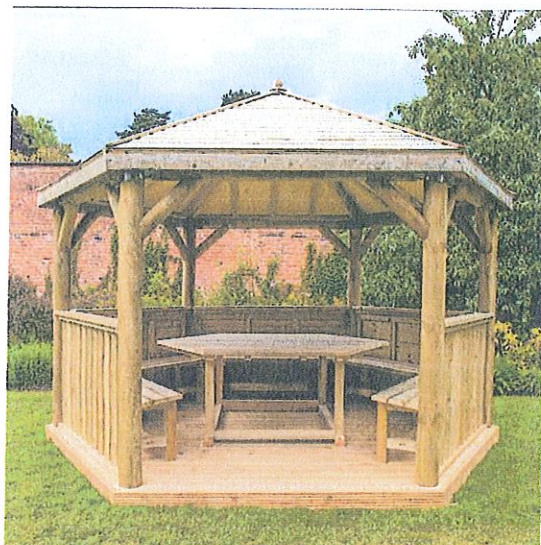
Thanks

10-Aug-2020 - Important

Please be patient with us as we process orders under exceptional demand and staff shortages. Please accept our apologies and stay safe.



EXAMPLE ONLY



Purbeck Gazebo - Traditional Timber Roof

As Low As **£4,890.00** - 16,390

- This versatile hexagonal gazebo is the perfect solution for outdoor shelter from the elements or use as an outdoor classroom
- Provide protection against the elements
- 15 Year Guarantee
- Light, consistent colour
- Use as an outdoor classroom, waiting or smoking shelter
- Attractive design enhances the look of your outdoor area
- Can be used in a range of applications such as outdoor classrooms for the educational environments or a smoking shelter for pub or a restaurant garden

SPECIFICATIONS

Frame:

- **Floor:** Hard wearing timber deck board
- **Roof:** Traditional timber
- **Height:** from floor to ceiling 2076mm
- Integral benches (sold separately)
- 3 solid timber panels and 2 balustrade infill panels
- Manufactured in Britain using FSC certified timber
- Pressure treated timber using the latest MicroPro wood preservation system
- 15 year 'in service' guarantee against rot, fungal decay and attack from wood boring insects
- Treated to BS8417

CONFIGURATIONS AND ASSEMBLY

Configurations and Assembly:

Radcliffe on Trent Parish Council

14 C

Meeting Schedule 2020

7.00pm, all Mondays unless otherwise stated

Month	Date	Meeting	Month	Date	Meeting
		Originally agreed meetings every 2 weeks, ARH emailed for 4 additional F&GP meetings, however this now would mean more meeting admin for the Office with agendas and minutes virtually weekly.			Suggested temporary timetable for meetings every 2 weeks as originally agreed to enable the Office to concentrate on actions from meetings rather than meeting admin (with the exception of 24 Aug)
August	3		August	3	
	10			10	
	17	Full Council		17	Full Council
	24	F&GP		24	F&GP
	31			31	
September	7	Full Council	September	7	Full Council
	14			14	
	21	Full Council		21	F&GP
	28	F&GP		28	
October	5	Full Council	October	5	Full Council
	12			12	
	19	Full Council		19	F&GP
	26	F&GP		26	
November	2	Full Council	November	2	Full Council
	9			9	
	16	Full Council		16	F&GP
	23	F&GP		23	
	30	Full Council		30	Full Council
December	7		December	7	
	14	Full Council		14	Full Council
	21			21	
	28			28	

STANDING ORDERS

140

- a No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the Chair of the meeting shall request such person(s) to moderate or improve their conduct.
- b If person(s) disregard the request of the Chair of the meeting to moderate or improve their conduct, any councillor or the Chair of the meeting may move that the person be no longer heard or excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.
- c If a resolution made under standing order 2(b) above is ignored, the Chair of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.

3. Meetings generally

- full Council meetings
- committee meetings
- sub-committee meetings
- Remote meetings = Personnel and Wages Subcommittee Full Council & Finance and General Purposes only (all business to be conducted via Full Council meetings (except F&GP)).

All members will have voting rights on all Committee business that is presented on a Full Council (remote meeting) Agenda.

- a) Meetings shall take place at a time and date as the Council shall determine LAPCP Regulations 2020 Part 2 Reg 4 (a)

Or

In the interest of Council maintaining an open and transparent policy and in the spirit of cohesiveness the usual following guidelines may still be followed: Standing orders 3f and g.

- b) Council may alter the frequency, move or cancel such meetings.
LAPCP Regulations 2020 Part 2 Reg 4 (a)

- c) A meeting of local authority is not limited to a meeting of persons all of whom or any of whom, are present in the same place and any reference to "place" where a meeting is held, or to be held, includes reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone number. LAPCP Regulations 2020 Part 2 Reg 5 (1)

PAGE 5

**RADCLIFFE ON TRENT PARISH COUNCIL
FINANCIAL REGULATIONS [ENGLAND]**

INDEX

1.	GENERAL	2
2.	ACCOUNTING AND AUDIT (INTERNAL AND EXTERNAL)	5
3.	ANNUAL ESTIMATES (BUDGET) AND FORWARD PLANNING	6
4.	BUDGETARY CONTROL AND AUTHORITY TO SPEND	7
5.	BANKING ARRANGEMENTS AND AUTHORISATION OF PAYMENTS	8
6.	INSTRUCTIONS FOR THE MAKING OF PAYMENTS	9
7.	PAYMENT OF SALARIES	12
8.	LOANS AND INVESTMENTS	13
9.	INCOME	14
10.	ORDERS FOR WORK, GOODS AND SERVICES.....	15
11.	CONTRACTS.....	15
12.	[PAYMENTS UNDER CONTRACTS FOR BUILDING OR OTHER CONSTRUCTION WORKS ...	17
13.	[STORES AND EQUIPMENT.....	17
14.	ASSETS, PROPERTIES AND ESTATES	17
15.	INSURANCE.....	18
16.	[CHARITIES.....	19
17.	RISK MANAGEMENT	19
18.	SUSPENSION AND REVISION OF FINANCIAL REGULATIONS	19

Highlighted amendments for the period of Government enforced lockdown/social distancing measures due to Global Pandemic (adopted at Full Council meeting 11.05.2020)

Blue highlights – revert back to F&GP

4. BUDGETARY CONTROL AND AUTHORITY TO SPEND

- 4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved committees and overall budget. This authority is delegated to the Clerk.

Such authority is to be evidenced by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.

Contracts may not be disaggregated to avoid controls imposed by these regulations.

- 4.2. No expenditure may be authorised that will exceed the amount provided in the revenue budget for that class of expenditure other than by resolution of the council, or duly delegated committee. During the budget year and with the approval of council having considered fully the implications for public services, unspent and available amounts may be moved to other budget headings or to an earmarked reserve as appropriate ('virement').
- 4.3. The salary budgets are to be reviewed at least annually in October for the following financial year and such review shall be evidenced by a hard copy schedule signed by the Clerk and the Chairman of Council or relevant committee. The RFO will inform committees of any changes impacting on their budget requirement for the coming year in good time.
- 4.4. In cases of extreme risk to the delivery of council services, the clerk may authorise revenue expenditure on behalf of the council which in the clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £2,500. The Clerk shall report such action to the Chairman as soon as possible and to the council as soon as practicable thereafter.
- 4.5. No expenditure shall be authorised in relation to any capital project and no contract entered into or tender accepted involving capital expenditure unless the council is satisfied that the necessary funds are available and the requisite borrowing approval has been obtained.
- 4.6. All capital works shall be administered in accordance with the council's standing orders and financial regulations relating to contracts.
- 4.7. The RFO shall regularly provide the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to

the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances.

- 4.8. Changes in earmarked reserves shall be approved by council as part of the budgetary control process.

5. BANKING ARRANGEMENTS AND AUTHORISATION OF PAYMENTS

- 5.1. The council's banking arrangements, including the bank mandate, shall be made by the RFO and approved by the council; banking arrangements may not be delegated to a committee. They shall be regularly reviewed for safety and efficiency.

- 5.2. The RFO shall prepare a schedule of payments requiring ratification forming part of the Agenda for the Meeting and present the schedule to the **Full Council Finance and General Purposes Committee**. The committee shall review the schedule for compliance and, having satisfied itself shall ratify payment by a resolution of the **Full Council F&GP committee**. ~~The approved schedule shall be ruled off and initialled by the Chairman of the Meeting.~~ A detailed list of all payments shall be disclosed within or as an attachment to the minutes of the meeting at which payment was ratified. Personal payments (including salaries, wages, expenses and any payment made in relation to the termination of a contract of employment) may be summarised to remove public access to any personal information.

- 5.3. All invoices for payment shall be examined, verified and certified by the RFO to confirm that the work, goods or services to which each invoice relates has been received, carried out, examined and represents expenditure previously approved by the council.

- 5.4. The RFO shall be responsible for the examination of invoices for arithmetical accuracy and analyse them to the appropriate expenditure heading.

- 5.5. The RFO shall have delegated authority to authorise the payment of items only in the following circumstances:

- a) The revenue budget is not exceeded.
- b) An expenditure item authorised under 5.6 below (continuing contracts and obligations) provided that a list of such payments shall be submitted to the next appropriate meeting of the **Full Council Finance and General Purposes Committee**; or
- c) fund transfers within the councils banking arrangements up to the sum of 30,000 provided that a list of such payments shall be submitted to the next appropriate meeting of **Finance and General Purposes Committee Full Council**.

- 5.6. For each financial year the RFO shall draw up a list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (such as but not exclusively) Salaries, PAYE and NI, Superannuation Fund and regular

maintenance contracts and the like for which Finance and General Purposes Committee may authorise payment for the year provided that the requirements of regulation 4.1 (Budgetary Controls) are adhered to, provided also that a list of such payments shall be submitted to the next appropriate meeting of the Finance and General Purposes Committee.

- 5.7. A record of regular payments made under 5.6 above shall be drawn up and be signed by two members and an authorised Officer on each and every occasion when payment is authorised - thus controlling the risk of duplicated payments being authorised and / or made. During a period of Government enforced 'lockdown' and social distancing, all payments shall be emailed for authorisation by reply.
- 5.8. In respect of grants the Full Council Finance and General Purposes Committee shall approve expenditure within any limits set by council and in accordance with any policy statement approved by council. Any Revenue or Capital Grant in excess of £5,000 shall before payment, be subject to ratification by resolution of the Full Council.
- 5.9. Members are subject to the Code of Conduct that has been adopted by the council and shall comply with the Code and Standing Orders when a decision to authorise or instruct payment is made in respect of a matter in which they have a disclosable pecuniary or other interest, unless a dispensation has been granted.
- 5.10. The council will aim to rotate the duties of members in these Regulations so that onerous duties are shared out as evenly as possible over time.
- 5.11. Any changes in the recorded details of suppliers, such as bank account records, shall be included in the cheque listings presented for notification for a member to verify.

6. INSTRUCTIONS FOR THE MAKING OF PAYMENTS

- 6.1. The council will make safe and efficient arrangements for the making of its payments.

- 6.2. Following authorisation under Financial Regulation 5 above, the council, **the Finance and General Purposes Committee** or, if so delegated, the Clerk or RFO shall give instruction that a payment shall be made.
- 6.3. All payments shall be effected by cheque, or other instructions to the council's bankers, or otherwise, in accordance with a resolution of **Finance and General Purposes Committee** or **Full Council**.
- 6.4. Cheques or orders for payment drawn on the bank account in accordance with the schedule as presented to ~~Full Council~~ **F&GP** committee shall be signed (via email) by two members of council and countersigned by the Clerk, in accordance with a resolution instructing that payment. A member who is a bank signatory, having a connection by virtue of family or business relationships with the beneficiary of a payment, should not, under normal circumstances, be a signatory to the payment in question.
- ~~6.5. To indicate agreement of the details shown on the cheque or order for payment with the counterfoil and the invoice or similar documentation, the signatories shall each also initial the stamped invoice.~~
- 6.6. Cheques or orders for payment shall be presented weekly to authorised members for signatures. All payments shall be presented at the next ~~Full Council~~ **Finance and General Purposes-committee meeting**.
- 6.7. If thought appropriate by the council, payment for utility supplies (energy, telephone and water) and any National Non-Domestic Rates may be made by variable direct debit provided that the instructions are signed by two members and any payments are reported to council as made. The approval of the use of a variable direct debit shall be renewed by resolution of the council as necessary.
- 6.8. If thought appropriate by the council, payment for certain items (principally salaries) may be made by banker's standing order provided that the instructions are signed, or otherwise evidenced by two members are retained and any payments are reported to council as made. The approval of the use of a banker's standing order shall be renewed by resolution of the council as necessary.
- 6.9. If thought appropriate by the council, payment for certain items may be made by BACS or CHAPS methods provided that the instructions for each payment are signed, or otherwise evidenced, by two authorised bank signatories, are retained and any payments are reported to council as made. The approval of the use of BACS or CHAPS shall be renewed by resolution of the council as necessary.
- 6.10. If thought appropriate by the council payment for certain items may be made by internet banking transfer provided evidence is retained showing which members approved the payment.
- 6.11. Where a computer requires use of a personal identification number (PIN) or other password(s), for access to the council's records on that computer, a note shall be made of the PIN and Passwords and shall be kept in the secure safe accessed by authorised Officers.

rents payable and purpose for which held in accordance with Accounts and Audit Regulations.

- 14.2. No tangible moveable property shall be purchased or otherwise acquired, sold, leased or otherwise disposed of, without the authority of the council, together with any other consents required by law, save where the estimated value of any one item of tangible movable property does not exceed £500.
- 14.3. No real property (interests in land) shall be sold, leased or otherwise disposed of without the authority of the council, together with any other consents required by law. In each case a report in writing shall be provided to council in respect of valuation and surveyed condition of the property (including matters such as planning permissions and covenants) together with a proper business case (including an adequate level of consultation with the electorate).
- 14.4. No real property (interests in land) shall be purchased or acquired without the authority of the full council. In each case a report in writing shall be provided to council in respect of valuation and surveyed condition of the property (including matters such as planning permissions and covenants) together with a proper business case (including an adequate level of consultation with the electorate).
- 14.5. Subject only to the limit set in Regulation 14.2 above, no tangible moveable property shall be purchased or acquired without the authority of the full council. In each case a report in writing shall be provided to council with a full business case.
- 14.6. The Clerk shall ensure that an appropriate and accurate Register of Assets and Investments is kept up to date. The continued existence of tangible assets shown in the Register shall be verified at least annually, possibly in conjunction with a health and safety inspection of assets.

15. INSURANCE

- 15.1. Following the annual risk assessment (per Regulation 17), the Clerk shall effect all insurances and negotiate all claims on the council's insurers.
- 15.2. The Clerk shall give prompt notification to the Full Council Finance and General Purposes Committee of all new risks, properties or vehicles which require to be insured and of any alterations affecting existing insurances.
- 15.3. The Clerk shall keep a record of all insurances effected by the council and the property and risks covered thereby and annually review it.
- 15.4. The Clerk shall be notified of any loss liability or damage or of any event likely to lead to a claim, and shall report these to council at the next available meeting.

Finance & General Purposes

Ref 02 / Issue 05

- Membership of Committees to be agreed at each annual meeting of the Parish Council
- The Terms of Reference to be reviewed annually to ensure continued relevance to the community.
- All members to attend relevant training sessions where possible

1) <u>COMMITTEE</u>	Finance & General Purposes
2) POWER TO DECIDE	Yes
3) POWER TO SPEND	Yes (except for agreeing budget, setting precept & authorising borrowing)
4) POWER TO ACT	Yes
5) QUORUM	One Third membership
6) CHAIRMAN/VICE CHAIR	To be elected annually by the Committee
7) SUB-COMMITTEES	Wages & Personnel (Advisory)
8) WORKING PARTIES	Audit / Publicity and Publications / Health & Safety / Budget (All advisory)
9) MAIN FUNCTIONS	

Primary Purpose: to manage the Council's financial resources and to debate and recommend strategy and action on policy and operational matters concerned with Council's finances, property, resources, land and manpower.

The Finance & General Purposes Committee is constituted as a Standing Committee of Radcliffe on Trent Parish Council.

The Finance & General Purposes Committee will have the following specific duties:-

- (a) To prepare budgets and recommend precepts and will submit them to Full Council for approval.
- (b) To ensure adequate financial controls are in place to utilise and protect the Council's finances and assets – to include insurance of buildings and property and maintenance of the asset register.
- (c) To review and amend the Council's Financial Regulations annually and to ensure that the Council is observing the regulations.
- (d) To monitor and effect compliance with laid down internal and external audit and other financial procedures, regulations and statutes.
- (e) To monitor and where appropriate recommend purchase of capital items.
- (f) To make provision for future agreed capital projects.
- (g) To review and recommend an active policy for the best use and upkeep of the Council's property and resources.
- (h) To monitor, review and recommend on all matters relating to the Council's staff levels, emoluments and conditions of service.
- (i) To review Council Fees and Charges on a regular basis (at least biennially).
- (j) To monitor the Council's financial risk assessments and recommend changes where necessary.
- (k) To establish and effect a clear policy for grant aid administration.

- (l) To approve other Committee's annual spending/budget levels and capital projects to be undertaken and recommend implementation of the same to Full Council.
- (m) To approve within budgetary limits the day to day expenditure.
- (n) To recommend to Full Council such delegated powers to the Clerk as thought appropriate.
- (o) To appoint annually the Responsible Financial Officer to oversee the Council's financial affairs (normally the Clerk or Deputy).
- (p) To appoint an (advisory) Sub Committee for Personnel & Wages (This Committee membership will automatically comprise of all Chairman of all Committees, the Parish Council Chairman and the Parish Council Vice Chairman.)
- (q) To appoint (advisory) Working Parties for specific projects.
- (r) The Budget Working Group to hold regular review meetings and to comprise of the Chair and Vice Chair of Finance and General Purposes and the Chair and Vice Chair of Council and relevant Staff members. Recommendations of the annual budget to be presented to Committee and Full Council for approval. Any recommendations to vire funds from different budget heads for specific issues arising during the course of the year to be approved by Finance and General Purposes Committee. Any recommendations to change the overall total budget figure must be approved by Full Council.