

**Radcliffe-on-Trent Parish Council**  
**Minutes of the Extraordinary Full Council Committee Meeting held by remote zoom video conference**  
**on Monday 02 November 2020 at 7.pm**

Cllr Maggie Clamp (A)

Cllr Matthew Douglas (A)

Cllr Lorraine Foster

Cllr Tracy James

Cllr Gillian Dunn

Cllr Diane Farthing

Cllr David Graham

Cllr Harry Curtis

Cllr Alice Tomlinson

Cllr Sonal Modhvadia (from 7.10pm)

Cllr Phil Thomas

Cllr Anne Mcleod

Cllr Barbara Deavin

Cllr Josephine Spencer (PC Chairman), Cllr Sue Clegg (PC Vice Chairman)

**Also present** Lisa Simpson (Acting Parish Clerk), Jacquie Earp (Admin Assistant), Sally Horn (Accounts Clerk), RBC Cllr Neil Clarke, Cllr Roger Upton, and one member of the public

**1. Apologies**

Cllr Clamp, Cllr Douglas - Approved

**2. Declarations of Interest**

The Chairman declared an interest at item 7b Planning Decisions 20/02173/FUL and Cllr Modhvadia declared an interest at item 14 Pavilion.

**3. Minutes of the Full Council Extraordinary Remote Meeting held on 19<sup>th</sup> October 2020 for Approval**

**Resolved:** "That the minutes were approved as an accurate record and will be signed by the Chairman at the next available meeting save for the following amendment"

- M.8 Planning Application 20/02430/TPO "PC decision should read DNO 11 for 1 Abs and not DNO, UNAN"

**4. Chairman's Announcements**

The Chairman referred to this year's Remembrance Day service. Although the Country will be in Lockdown from Thursday, it was hoped that the Remembrance Service would go ahead in a limited format. The Groundstaff were also thanked for putting up the village lamppost poppies. A village group have stitched up a sampler depicting the fallen of the 1<sup>st</sup> and 2<sup>nd</sup> World Wars. It is currently being put together, it is a fantastic labour of love and a fabulous reflection of this caring village.

There is a food collection point at the Grange Hall. Although the Hall is closed, people can deliver food to the foyer where it will be collected. Cllrs were asked to let the Hall Manager know if any residents required supplies of food and all requests will be treated in the strictest confidence. The Jeffrey Dole Charity will also be publicised.

**5. Clerk's Report on Previous Minutes**

**M.5 Sink Hole:** STW have undertaken a comprehensive CCTV survey and cleanse in the area recently. The integrity of the pipe is not compromised, and therefore the sinkhole has not been caused by any issues with the sewer. Some root masses have been found and there are areas of concern which can be repaired with a patch liner, however this is not major. The pipe has been cleansed throughout from Trent Gardens downstream to the Outfall and it was found that jetting water was running and flowing away to Outfall normally. Adam Greest has sanctioned the root cut and patch repair, and STW engineers will be back to complete this work as soon as possible.

**M.5 Skatepark Lighting:** Work has not been done yet, however there has been correspondence and progress is being made.

**M.5 Bungalow Tenancy:** The current agreement is due to expire on the 17<sup>th</sup> December 2020. The Tenants have another 2 weeks to make their decision on whether to extend their stay at the bungalow.

**M.12 Compound on Bingham Road Triangle:** Highways have been contacted twice for more details, but have not responded to date. It was also noted that ROSPA have been approached.

**M.17 Soldier Silhouettes:** The silhouettes have been covered with grey card and are displayed with poppies in the Grange Hall windows. These look fantastic and thanks goes to Cllr Foster for her work.

**M.18 Grange Grounds Enhancements, Gate Spring Closer:** A £250 quote for the new spring closer at Hunt Close has been received in the Office. Cllrs agreed this work should be carried out asap, so an order will now be placed.

**M.20 Community Garden Suggestion:** The Chairman was made aware that the land at New Road belongs to an electricity company, half the land is hard standing and is let out for private parking. Although New Road may not be a suitable site the Chairman will still pursue potential land that is next door to the Radcliffe Public House. Cllr Thomas also confirmed he was meeting the resident at the Railway Station tomorrow, as funding for a raised bed had been approved. Cllr Thomas will report back to the next Full Council meeting.

**6. Open Session for members of the public to raise relevant matters, limited to 15 minutes**

Standing Orders suspended at 7.14pm.

- RBC Cllr Upton referred to item 8: Grange Grounds Improvements and confirmed his support for the proposed square/ bandstand in the Grange Grounds.

Also regarding the proposed improvements, the Chairman then confirmed the RBC Tree Officer could not survey the trees in the grounds, the trees did not have tree preservation orders and would therefore arrange for another tree specialist to carry out a survey.

Standing Orders reinstated at 7.16pm.

**7. Planning & Environment**  
**Applications to Consider**

It was **Resolved:** "The applications received were reviewed and the decisions taken as outlined."

RBC Ref	Date	Applicant	Location	Details
20/02452/FUL	13.10.20	Mr Cameron McHugh	48 Bailey Lane R-O-T	Single and two storey rear extension with additional windows external timber cladding and new canopy porch.
Dec DNO	Vote UNAN	Comments		

RBC Ref	Date	Applicant	Location	Details
20/02371/FUL	13.10.20	Mr Cameron McHugh	2 Johns Road R-O-T	Development: Proposed demolition of the existing dwelling for the construction of one new four-bedroom dwelling fronting Johns Road (detached) and two new three-bedroom dwellings fronting Grantham Road (semi-detached pair) including landscaping and the creation of dropped kerb.
Dec OBJ	Vote 11 FOR 1 AG 1ABS	Comments		

RBC Ref	Date	Applicant	Location	Details
20/02568/TPO	13.10.20	Mr Mark Ainsley	17 Brookfield Close R-O-T	Development: T1-(Ash) Reduce the height of the tree by approx.. 8-10ft and pruned to maintain shape. Removal of one low limb.
Dec DNO	Vote UNAN	Comments		
		Refer to RBC Tree Officer		

RBC Ref	Date	Applicant	Location	Details
20/02483/TPO	13.10.20	Dr Jaswant Bilkhu	12 Yew Tree Close R-O-T	Trees: T1 (Yew) Fell 03.11.20

Dec DNO	Vote UNAN	Comments

RBC Ref	Date	Applicant	Location	Details
20/02548/FUL	12.10.20	Mr Rob Carter	73 Whitworth Drive R-O-T	Erection of single storey rear extension

Dec DNO	Vote UNAN	Comments

RBC Ref	Date	Applicant	Location	Details
(NATTRAN/EM/S247/4390)		Dept for Tpst	Lorne Grove/Bingham Road R-O-T	Proposed stopping up of highway land fronting Lorne Grove and Bingham Road

Dec OBJ	Vote	Comments
	7 FOR 4 AG 2 ABS	

## 8. Planning Decisions: To Note

It was **Resolved**: "Noted"

Ref	Applicant	Location	Details
20/012173/FUL	James Spencer	36 Orford Avenue R-O-T	Erection of first floor side and single storey rear extension and pitched Roof to existing porch and garage.

PC Dec DNO (10 for, 2 Abs)	PC Comments	RBC Decision
		Grant Planning Permission

Ref	Applicant	Location	Details
20/02184/FUL	Ms Elston	11 Nottingham Road R-O-T	Garage conversion into home studio and office.

PC Dec DNO	PC Comments UNAN	RBC Decision
		Grant Planning Permission

## 9. Roadworks Bulletins

There was no Roadworks Bulletins, however there was one VIA notification:

**Cropwell Road, R-O-T and Radcliffe Road, Cropwell Butler. Public Advert proposed 50 mph speed limit.** Written comments/objections by 27<sup>th</sup> November to [tmconsultation@viaem.co.uk](mailto:tmconsultation@viaem.co.uk)

It was also noted there was a planning notification today for 31 new David Wilson homes at Betts Farm and 55 new dwellings at Grooms Cottage. RBC have not processed the applications yet, however Cllrs were made aware these are large applications that will need detailed consideration at the next Full Council meeting.

## 10. Amenities

### Hall Managers Report

The Grange Hall has been closed again due to Covid restrictions and the impending UK Lockdown this Thursday. Cllrs have been made aware of the complaints from groups that were cancelled last week before news of the lockdown. If Government restrictions are lifted in the near future, it would be great for the groups to come back to the Hall. The Chairman has read all the complaints, has deepest sympathy for all the groups affected by the Hall closure and the decision to close before lockdown was not easy. In accordance with NALC guidelines, urgent H&S decisions can be made by Officers prior to a Full Council meeting. It was also noted the PC were supporting the Hall groups by charging a reduced hourly rate and will continue to do so when the Hall is reopened.

The Hall Manager is able to receive daily food donations and will be widely promoting the Jeffrey Dole Charity. The Chairman was also happy to compile a short PC note for posting as some residents do not have communication facilities. This note can be distributed by volunteers and will include details of Jeffrey Dole, food donation and the Hall food collection point (residents should contact the Hall Manager in the first instance for food from the Hall collection point).

**11. Grange Hall – Covid 19**

The Chairman again confirmed that urgent decisions may have to be made by PC Chairs and PC Officers, if time is limited and in advance of Full Council meetings. It was **Resolved**: “To authorise Clerk delegated powers (in consultation with the P.C Chairs) to continue to make urgent time limited Health & Safety decisions prior to a Full Council meeting and report back at the earliest opportunity, should the occasion arise, in accordance with NALC Guidelines”.

**12. Skatepark Lighting – Update**

There are still problems with lighting column 4. There is ongoing correspondence between the Skatepark committee Chair, Abacus lighting and Canvas and the recent clock change has also impacted on the light switch off time. There has been a request that the PC have their own lighting control key for the timer in order to save callout charges for when the clocks alter again.

**13. Pavilion**

**Lease: Update**

Some Cllrs have a copy of the proposed new lease. The PC Solicitors are happy with the proposals as long as a specific plan of PC rented areas is included. The PC Chairman and Chairman of Amenities also met with the Football Club Chair on Saturday to look at the general condition of the Pavilion and rented areas and they are happy to proceed with the new lease.

**14. Roof: To Note**

It was understood that the Pavilion roof had been repaired and paid for by the PC. Unfortunately on Saturday both Chairman's noted the repair to the rear of the Pavilion had not been done, so the Contractor will be contacted tomorrow to sort out this issue.

**15. Land Boundary: To Note**

The removal of all the chopped down tree and brash will be done on the 13<sup>th</sup> November.

**16. Zip Wire at the Recreational Ground: To Note**

The Zip Wire had been inspected as part of the quarterly play inspections, and was found to be in a dangerous condition. To prevent use, both zip wire seats have been taken away and stored however the zip wire is a great asset to the village and requires repair. Jacquie Earp is now waiting for a quote from Streetwise to repair the facility.

**17. Grange Grounds Improvements: Progress**

Support for the Grange Grounds Improvements from the RBC Cllrs is appreciated. Cllr Graham is arranging another Working Group meeting this week and has 3 quotes with different designs for a new bandstand. It is hoped that the most appropriate design and costs are agreed before submitting proposals to Full Council. The Chairman and Cllrs also agreed that quotations should be sourced to crown lift some trees to open up the grounds.

**18. To Re-Consider the Decision of Funding the Unsafe Memorials (requested by Cllrs Spencer, Tomlinson and Dunn)**

This is an emotive issue for a variety of reasons. The Amenities Chairman requested that another Cemetery Working Party Meeting be arranged to discuss further. Cllr Graham expressed an interest to join the next Working Group meeting, and any other non-members are also welcome.

**Resolved:** The Working Group to meet to make re-considered recommendations.

**19. RBC Community Assets Register: Manvers Arms Public House - Update**

The application to include the Manvers Arms on the RBC Community Assets Register will be dealt with by the Clerk when her return to work.

**20. Finance and General Purposes****AGAR and AFS Fixed Asset Value: To Approve**

The Fixed Asset Value policy changes were discussed and **Resolved:** "Accepted" The Chairman will sign the amended AGAR tomorrow, for submission to the auditors.

**21. Four Year Plan**

A zoom meeting will be arranged for all Cllrs next Monday at 7pm to discuss and prioritise the Four year plan. An updated version of the Plan will be sent out this week and Cllrs were also requested to bring any other ideas to the meeting.

**22. Correspondence****Dangerous and Intimidating Trees and Hedgework**

Noted. The Chairman has been to look at the well-established trees that are the cause of the issues. One tree does need further looking at, and a tree specialist will be required for an assessment and arranged upon the Clerks return. The Hall Manager will now update the resident on tonight's discussion.

**23. RBC Community Tree Scheme**

An email from The Radcliffe Conservation Volunteers has confirmed that they have cleared and prepared ten new plots at the Lily Ponds/Riverside to accommodate the next batch of trees the PC ordered under Year 3 of the scheme. Last year's plots have been weeded and four failed trees removed for replacement.

**24. Radcliffe Christmas Themed Trail**

On behalf of the Radcliffe Community Firework Fiesta members, the PC have been asked for their views on placing blank snowmen figures / Santa's for decoration around the village in business windows, parks and The Grange windows. The Chairman and Cllrs were in full support of the Christmas trail and Cllr Foster requested that the Firework Group also liaise with Village Churches as they also have their own Christmas trail arrangements.

**25. Reports from Borough and County Councillors****RBC Cllr Roger Upton**

- There is a RBC Cabinet meeting next Tuesday 10<sup>th</sup> November. Three items in the public domain include Budget Report, Development Corporation Update and the Acquisition and Disposal Policy of Assets.

**RBC Cllr Neil Clarke**

- Referred to the proposed 50mph speed limits on Cropwell Road. This has been requested because of speeding incidents along the road.

**26. Parish Councillors and Outside Organisations Reports**

- Cllr Graham asked for an update regarding the Fountain finial.
- Cllr James confirmed that although Slimming World Group used the Bingham Playing Fields Hall facility last week, from this Thursday the Group will not be able to meet.
- Cllr Deavin asked Cllrs to refer villagers to the Jeffrey Dole Charity, should they require financial assistance.
- Cllr Foster has sent an updated list of roads not covered by volunteers on social media today. The list is kept up to date daily by Jacquie Earp and sent to Cllr Foster. The Chairman thanked Cllr Foster and Jacquie for their work.
- Cllr Tomlinson reported that regular pro users of the Skatepark were concerned about the large drop behind the temple ramp. It was suggested this area is planted up with Hebes and Lavender to enhance and fill up the bank and to soften potential falls. Referred to the Hall food collection and Jeffrey Dole, people are experiencing tough times and Cllrs were made aware that benefits take a long time to process and are low if working and jobs are lost. Money is available through Jeffery Dole within days

- The Chairman went to a ROTSA meeting recently. ROTSA are now responsible for mowing and general maintenance which was not specified in the old lease.

*The Chairman to move that the press and public be excluded from the meeting during consideration of item 14 on the grounds that it involves the likely disclosure of exempt information as defined in "Section 1(2) of the Public Bodies (Admissions to meetings) Act 1960."*

**27. To Accept the Minutes of the Personnel and wages Sub Committee Meeting Held 14.10.2020**

**It was Resolved:** "That the minutes of the Personnel and Wages Sub Committee Meeting are accepted."

**28. Date of Next Full Council Meeting: Monday 16<sup>th</sup> November 2020.**

**Close of meeting 8.30pm**

Signed: Chairman ..... Date .....

DRAFT