Radcliffe on Trent Parish Council
The Grange, Vicarage Lane
Radcliffe on Trent, Nottingham, NG12 2FB
Tel: 0115 9335808 Email: clerk@rotpc.com Web: www.rotpc.com

March 16, 2021

MEETING NOTICE TO THE PUBLIC

The meeting of the Finance and General Purposes Committee including Amenities Committee is to be held by video conference at 7pm on Monday 22 March 2021. Members of the public are invited to attend and listen to the proceedings. (Zoom meeting access details attached)

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Chairman's Announcements
4. Minutes of the Finance and General Purposes/Amenities Meeting held 22 February 2021 for Approval
5. Clerks Report on Previous Minutes
6. Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes

Finance and General Purposes

7. Income/Expenditure Figures and Payments – February 2021
8. Finance and General Purposes Committee Actual vs Budget & Forecast April 2020- March 2021
9. Grant Requests: a) Radcliffe Community Garden
   b) Radcliffe Junior School – Nature Project

Amenities

10. Grange, Hall and Grounds
    a) Lifting of Restrictions and Pricing: To Review
    b) To Consider a New Regular P.C Event for Young Mums
    c) The Grange External Building Survey: To Consider
    d) Grange Grounds Improvement Scheme: Update and To Progress
11. Wharf Lane
    a) Zipwire Update
    b) Parachute Jump Request
    c) Skatepark Update and Team Rubicon Proposal
    d) Pop up Trading: Policy Clarification
12. Valley Road Sink Hole: To Consider
13. Rockley Park: To Consider Bench Request and Confirm Policy
14. Trees: To Arrange a Working Group Meeting to Review and Prioritise Recent Surveys, Quotations and Resident Correspondence & Make a Recommendation
15. A52 Junction Draft Orders: (Triangle of land Bingham Rd): To Consider Comments from Recent Meeting held with Highways England.
16. Nature Reserves: To Review Working Group Membership inclusive of Radcliffe Conservation Group (non Cllrs).
17. Leisure Provision in the Village: To Consider
18. Correspondence: Grange Grounds
19. Cllrs Reports
20. Date of Next Meeting: 26 April 2021

J. Grice

Radcliffe on Trent Parish Council
PAYMENT LISTING
February 2021

7.

Date	Num	Name	Memo		Amount
25/02/2021	BACS	AT2 Tree Surgery	ROT trees (£595) Park Homes site (£195) Dewberry Hill (£95)		885.00
04/02/2021	BACS	Barnacle Alan	Gravedigging for one coffin	*	340.00
25/02/2021	BACS	Cotgrave Service Station	Full service for grounds van		351.22
04/02/2021	BACS	GlobeSec	Alarm servicing and remedial work		622.76
25/02/2021	BACS	HM Revenue & Customs	NI and PAYE for month		1,543.96
25/02/2021	BACS	Iris Business Software	Payroll licence for year from 22.3.21		299.89
12/02/2021	BACS	John A Stephens	Material for fixing bench	*	39.34
25/02/2021	BACS	NCC Pension Fund	Staff and Employer pension contributions for month		1,928.51
12/02/2021	BACS	Nottinghamshire County Council	Advert for groundstaff		117.60
18/02/2021	BACS	Private hirer	Private hirer refund	*	300.00
18/02/2021	BACS	Roffesoft	Debugging Lisa's laptop		72.00
12/02/2021	BACS	Signs Workshop	Donated Douglas Fir bench for cliff Top	*	396.00
12/02/2021	DC	Amazon	Stationery		36.87
12/02/2021	DC	Amazon	Annual Prime membership		79.00
25/02/2021	DC	Amazon	200 heavy duty black bags for grounds		21.87
12/02/2021	DC	Rushcliffe Borough Council	5 green bins for The Grange		140.00
18/02/2021	DC	Rushcliffe Borough Council	5 green bins at Park		140.00
18/02/2021	DC	Toolstation	3 bottles graffiti removal spray for skatepark		31.56
12/02/2021	DC	Vale Skip Hire Ltd	Skip for Park		144.00
22/02/2021	DD	Autopay	Staff pay for month		7,836.71
08/02/2021	DD	British Gas	Electricity for Mess Room for a month		16.77
18/02/2021	DD	British Gas	Public toilet electricity - 1 month		14.08
19/02/2021	DD	British Gas	Gas for Grange 2.5 months		83.05
24/02/2021	DD	British Gas	Hall electricity for Hall - 1 month		352.51
22/02/2021	DD	British Gas - Grange Gas	Gas for the Grange 1.5 months		462.02
15/02/2021	DD	EE Phones	Phones for Hall manager, caretakers and groundsman		42.50
12/02/2021	DD	Iris Business Software	Pension licence for month		11.83
28/02/2021	DD	Jetcard	Fuel for van		61.84
04/02/2021	DD	Lantec Services Ltd	Line rental and calls		110.06
15/02/2021	DD	Natwest	On line banking monthly fee and charges		10.80
08/02/2021	DD	Streamline	Monthly cost of debit card facility and usage		23.94
24/02/2021	DD	Total Gas and Power	Hall gas for 3 months- underestimate		469.69
01/02/2021	DD	Worcester Bosch Ltd	Monthly instalment for Bungalow boiler contract		23.87
15/02/2021	DD	Worldpay	Use of debit card system in month		10.79
		TOTAL			**17,020.04**

Approved by:.....

Date..... * Fully or partially recovered

Radcliffe on Trent Parish Council Results for February 2021

Net results for 2020- 2021 as at February 2021							
		Actual year to date			Net covid		
		Income	Exp	Net	budget	Under spend	% Actual
		£	£	£	£	£	over budget
ADMINISTRATION							
	Office Administration	3,385	12,902	9,517	16,744	7,227	57%
	Democracy		2,728	2,728	3,350	622	81%
	Campaigning/Social Media = PR		780	780	1,000	220	78%
	Net Grants	0	2,899	2,899	5,000	2,101	58%
	Health & Safety and GDPR		817	817	2,000	1,183	41%
	HR	0	0	-	3,000	3,000	0%
	Newsletter	0	0	-	-	-	#DIV/0!
	Village Guide		0	-	-	-	#DIV/0!
	Neighbourhood Plan	0	1,025	1,025	1,200	175	85%
	Public Realm incl signboards		0	-	-	-	#DIV/0!
	Staff		155,904	155,904	181,611	25,707	86%
	Contingency	0	0	-	329	329	0%
		3,385	177,056	173,671	214,234	40,563	81%
	The Bungalow	6,912	4,052	-2,860	(4,300)	(1,440)	67%
OPERATIONS							
	AMENITIES						
	Cemetery	17,680	7,479	(10,201)	(1,000)	9,201	1020%
	Christmas Decorations		6,239	6,239	6,000	(239)	104%
	Donated plants/benches	3,377	1,844	(1,532)	-	1,532	#DIV/0!
	Grounds maintenance	278	35,939	35,661	48,268	12,607	74%
	Leisure Development		0	-	2,000	2,000	0%
	Play areas		4,708	4,708	8,340	3,632	56%
	Public Toilets	12,288	1,167	(11,120)	(10,707)	413	104%
	Vehicles and Machinery	0	1,632	1,632	2,000	368	82%
		33,623	59,010	25,387	54,901	29,514	46%
	GRANGE AND GRANGE HALL						
	Grange	163	7,745	7,582	6,750	(832)	112%
	Grange Hall	-1,302	46,537	47,839	50,083	2,244	96%
		-1,139	54,282	55,421	56,833	1,412	98%
	Events	0	8	8	(150)	(158)	-6%
	Total Operations	32,484	113,300	80,816	111,584	30,768	72%
Total		**42,781**	**294,408**	**251,627**	**321,518**	**69,891**	78%
	Original 2020/2021 budget	**105,151**	**416,499**	**311,348**			
	COVID support(RBC,NCC, cllr)	56,419		-56,419	-7,000		
	Furlough	18,461		-18,461	-4,500		
	Covid costs		2,591	2,591	1,330		
	Restore budget		4,819	4,819			
		74,880	**7,410**	**-67,470**	**-10,170**	**57,300**	
Precept		311,348		(311,348)	(311,348)	(311,348)	100%
		429,009	**301,819**	**-127,190**	**0**	**-184,158**	
			Feb-21	**March 2020**			
			£	**£**			
Free Reserves			218,026	90,836			
	Designated Reserve - Grange Hall		10,000	10,000			
	Designated Reserve - Building Maintenance		6,000	6,000			
	Designated Reserve - Van/Machinery		5,000	5,000			
	Designated Reserve - Cemetery		12,000	10,000			
	Designated Reserve - Election Fund		5,937	3,462			
Designated Reserves			38,937	34,462			
	Restricted Reserve - Leisure Development		3,000	3,000			
	Restricted Reserve - Conservation Group		216	236			
Restricted Reserves			3,216	3,236			
Total Reserves			**£260,180**	**£128,534**			
Plus CCLA Property Fund at cost			**£75,000**	**£75,000**			
Bank and CCLA Deposit			**£278,631**	**£186,100**			
Fixed assets - Valuation			**£3,296,598**	**£3,296,598**			
Loans			**£154,209**	**£173,735**			

Radcliffe on Trent Parish Council forecast for 2020/2021 - as at February 2021

	COVID 2	as at February 2021			Updated for COVID income	
	Net budget results for 2020- 2021					
		Forecast for 2020/21			2020/21	Percentage
		Income	Exp	Net	Covid budget	change
ADMINISTRATION		£	£	£	£	
	FINANCE AND GENERAL					
	Administration	3,392	14,401	11,009	16,744	66%
	Democracy		3,150	3,150	3,350	94%
	Campaigning/Social Media = PR		780	780	1,000	78%
	Grants/Donations		2,899	2,899	5,000	58%
	Health and Safety		818	818	2,000	41%
	HR		0	-	3,000	0%
	Neighbourhood Plan		1,025	1,025	1,200	85%
	Staff		168,654	168,654	181,611	93%
	Contingency		0	-	329	0%
		3,392	191,727	188,335	214,234	88%
	The Bungalow	7,362	4,167	(3,195)	(4,300)	74%
OPERATIONS						
	AMENITIES					
	Cemetery	17,780	10,831	(6,949)	(1,000)	695%
	Christmas Decorations		7,441	7,441	6,000	124%
	Donated plants/benches	3,376	2,494	(882)	-	#DIV/0!
	Grounds maintenance	278	42,145	41,867	48,268	87%
	Leisure development		2,000	2,000	2,000	100%
	Play areas/Skatepark		5,709	5,709	8,340	68%
	Public Toilets	12,287	1,287	(11,000)	(10,707)	103%
	Vehicles and Machinery		1,712	1,712	2,000	86%
		33,721	73,619	39,898	54,901	73%
	GRANGE AND GRANGE HALL					
	Grange	164	8,144	7,980	6,750	118%
	Grange Hall	-1,301	49,927	51,227	50,083	102%
		-1,137	58,070	59,207	56,833	104%
	Events	0	8	8	(150)	-5%
	TOTAL OPERATIONS	32,584	131,697	99,113	111,584	89%
	Total	**43,338**	**327,591**	**284,253**	**321,518**	88%
	Original 2020/2021 budget	**105,151**	**416,499**	**311,348**		
	Precept	311,348		(311,348)	(311,348)	100%
	COVID support(NCC, RBC, furlough)	77,958		(77,958)	-11,500	
	Covid costs		2,641	2,641	1,330	
	Restore budget		4,819	4,819		
		77,958	**7,460**	**(70,498)**	**(10,170)**	
		432,645	**335,051**	**(97,593)**	**-**	
					-	
			Actual			
			Mar-20	March 2021	March 2020	March 2019
			£	£	£	£
	Free Reserves		90,836	188,429	90,836	64,357
	Designated Reserve - Grange Hall		10,000	10,000	10,000	10,000
	Designated Reserve - Building Maintenance		6,000	6,000	6,000	6,000
	Designated Reserve - Van/Machinery		5,000	5,000	5,000	5,000
	Designated Reserve -Cemetery/ Playarea development		10,000	13,000	10,000	10,000
	Designated Reserve - Election Fund		3,462	6,162	3,462	10,856
			34,462	40,162	34,462	41,856
	Restricted Reserve - Leisure Development		3,000	5,000	3,000	3,000
	Restricted Reserve -Conservation Group		236	100	236	295
			3,236	5,100	3,236	3,295
			128,534	**233,691**	**128,534**	**109,508**
			75,000	**75,000**	**75,000**	**75,000**

Radcliffe on Trent Parish Council forecast for 2020/2021 - as at February 2021

																		2020/21	2020/21
		apr	may	jun	Quarter 1	jul	aug	sep	Quarter 2	oct	nov	dec	Quarter 3	jan	feb	mar	Quarter 4	Rolling budget	Covid budget
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
INCOME BUDGET FOR 2020 - 2021																			
	16/03/2021 11:05																		
ADMINISTRATION																			
	Adminstration - interest	819	76	68	963	700	16	24	740	756	13	11	779	896	7	7	910	3,392	3,000
	Donations			-	-			-	-				-			-	-	-	
	Newsletter		-		-				-	-			-				-	-	-
	TOTAL ADMINISTRATION	819	76	68	963	700	16	24	740	756	13	11	779	896	7	7	910	3,392	3,000
																		3,392	
	The Bungalow																		
	Annual rent	-	-	5,370	5,370	-	-	-	-	-	-	-	-	647	895	450	1,992	7,362	6,960
OPERATIONS																		7,362	
	Burials	540	-	540	1,080	1,927	1,360	730	4,017	2,410	1,620	1,460	5,490	565	200	-	765	11,352	6,600
	Sale of plots	500	-	250	750	688	250	-	938	850	750	500	2,100	-	150	-	150	3,938	2,000
	Headstones/plaques/kerbs	130	-	230	360	520	130	260	910	120	260	360	740	-	380	100	480	2,490	1,400
	Cemetery	1,170	-	1,020	2,190	3,135	1,740	990	5,865	3,380	2,630	2,320	8,330	565	730	100	1,395	17,780	10,000
	Donations	-	-	-	-	33	-	-	33	1,208	1,458	-	2,666	260	417		677	3,376	1,100
	Grounds - hire (Pav, pitch,Lily)	11		9	20	-	-	-	-			250	250	8			8	278	8
	Public Toilets	12,287			12,287	-			-			-	-				-	12,287	12,287
	Vehicles and Machinery				-				-				-				-	-	-
	TOTAL AMENITIES	13,468	-	1,029	14,497	3,168	1,740	990	5,898	4,588	4,088	2,570	11,246	833	1,147	100	2,080	33,721	23,395
																		33,721	
7000	The Grange	88	-	-	88	(17)	-	189	172	-	-	(88)	(88)	(9)	-	-	(9)	164	1,000
	Grange Hall	5,703	(909)	(1,235)	3,559	(5,045)	230	474	(4,341)	(416)	50	(153)	(518)	-	-	-	-	(1,301)	5,000
	TOTAL GRANGE AND GRANGE H	5,791	(909)	(1,235)	3,647	(5,062)	230	663	(4,169)	(416)	50	(240)	(606)	(9)	-	-	(9)	(1,137)	6,000
																		(1,137)	
	Events	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200
	TOTAL OPERATIONS	19,259	(909)	(206)	18,144	(1,894)	1,970	1,653	1,729	4,172	4,138	2,330	10,640	824	1,147	100	2,071	32,584	29,595
																		32,584	
COUNCIL GENERATED FUNDS		20,078	(833)	5,232	24,477	(1,194)	1,986	1,677	2,468	4,928	4,151	2,341	11,420	2,367	2,049	557	4,973	43,338	39,555
PRECPT		153,265			153,265			153,265	153,265	4,819			4,819				-	311,348	311,348
	COVID support																		
	NCC				-				-	5,000			5,000				-	5,000	5,000
	Cllr Cutts, Cllr Brennan, Cllr Upton				-				-	2,050		200.00	2,250	0.00			-	2,250	2,000
	RBC				-				-	25,000	3,334		28,334	15,596	5,239		20,835	49,169	0
	Furlough	-	-	-	-	-	-	-	-	8,385	1,558	-	9,943	5,440	3,078	3,078	11,596	21,539	4,500
					-				-								-		
	Total COVID support								-	40,435	4,892	200	45,527	21,036.66	8,317	3,078	32,431	77,958	11,500
		173,343	(833)	5,232	177,742	(1,194)	1,986	154,941	155,733	50,182	9,043	2,541	61,766	23,404	10,365	3,635	37,404	432,645	362,403
									383,656									432,645	

Radcliffe on Trent Parish Council forecast for 2020/2021 - as at February 2021

EXPENDITURE BUDGET FOR 2020 - 2021																	2020/21	2020/21
	apr	may	jun	Quarter 1	jul	aug	sep	Quarter 2	oct	nov	dec	Quarter 3	jan	feb	mar	Quarter 4	Rolling	Covid
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	budget	budget
FINANCE AND GENERAL PURPOSES																		
ADMINISTRATION																		
Auditing	510		0	510			0	0	-	1,300		1,300				0	1,810	2,300
Insurance - ex GH & Skatepark	252	252	193	697	193	193	193	579	193	193	193	579	193	193	193	579	2,434	2,824
Legal	0	0		0	0	0	0	0			-	0		-	-	0	0	2,500
Licences -eset, iris, pensions, email,living wage	235	10	10	255	10	10	10	30	10	10	10	30	10	260	308	578	892	930
Office incl photocopier	29	520	557	1,106	292	249	415	957	1,060	176	458	1,695	138	213	600	950	4,707	5,500
Subs NALC, ICCM,SLCC,ICO, safety+link	1,345	0	254	1,599	86	60	-5	141	-	36	6	42	-	66	-	66	1,848	1,990
Telephones and internet	90	97	96	283	100	192	80	372	-	171	79	250	80	3	100	183	1,088	1,200
Training	258	0	240	498	200	0	80	280	510	-	-	510	34	-	300	334	1,622	2,500
Office adminstration	2,719	879	1,350	4,948	881	704	773	2,359	1,773	1,886	746	4,405	454	734	1,501	2,689	14,401	19,744
Annual Parishioners Meeting	0	0		0				0				0		-	50	50	50	50
Chairman's Allowance	100		0	100	0	28		28	-	25	100	125		-	147	147	400	600
Election Fund	225	225	225	675	225	225	225	675	225	225	225	675	225	225	225	675	2,700	2,700
Democracy	325	225	225	775	225	253	225	703	225	250	325	800	225	225	422	872	3,150	3,350
Campaigning/Social Media = PR	0			0	0		780	780	0			0	0	0	0	0	780	1,000
Grants	0	110	0	110	-110	0	0	-110	500	-	-	500	2,399	-	-	2,399	2,899	5,000
Health & Safety and GDPR	0	10		10	23	99	26	148	42	508	110	660			-	0	818	2,000
HR	0			0				0				0			-	0	0	3,000
Newsletter			0	0				0	-			0				0	0	0
Village Guide			0	0				0				0				0	0	0
Neighbourhood Plan	0	0		0	1,025			1,025		0		0				0	1,025	1,200
Public Realm incl signboards	0		0	0			0	0				0	0			0	0	0
Staff	19,719	15,765	14,144	49,628	12,887	13,542	16,612	43,041	14,506	13,687	13,114	41,307	10,618	11,309	12,750	34,678	168,654	181,611
Transfer to reserves															-		0	0
Contingency				0		0	0	0	-	-	-	0	-	-	-	0	0	329
Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	329
TOTAL ADMINISTRATION	22,763	16,989	15,719	55,471	14,931	14,599	18,416	47,946	17,045	16,331	14,296	47,672	13,696	12,268	14,673	40,637	191,727	217,234
						14,599											191,727	
THE BUNGALOW																		
Estate agent fee	0	0	1,105	1,105	0	0	0	0	0	0	0	0	64	632	90	786	1,891	860
Maintenance	504	239	335	1,078	254	544	327	1,126	137	24	24	185	24	(161)	25	-112	2,276	1,800
	504	239	1,440	2,183	254	544	327	1,126	137	24	24	185	88	471	115	674	4,167	2,660

Radcliffe on Trent Parish Council forecast for 2020/2021 - as at February 2021

EXPENDITURE BUDGET FOR 2020 - 2021																		2020/21	2020/21
		apr	may	jun	Quarter 1	jul	aug	sep	Quarter 2	oct	nov	dec	Quarter 3	jan	feb	mar	Quarter 4	Rolling	Covid
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	budget	budget
AMENITIES																		4,167	
	OPERATIONS																		
	Cemetery maintenance & Pear mapping	0	0	0	0	0	0	0	0	-	-	-	0	-	-	300	300	300	1,750
	Cemetery audit + kerbs/audit follow up			0	0				0				0		-	3,000	3,000	3,000	2,000
	Gravedigging	340	0	340	680	680	840	0	1,520	1,100	1,020	900	3,020	340	-	-	340	5,560	3,100
	Plaques/Memorial Kerbs	0	0	50	50	0	0	0	0	-	50	100	150	18	-	50	68	268	330
	Rates	456			456			455	455	-			0		-		0	911	950
	Trade Waste	159			159	172		0	172	165			165	172			172	668	700
	Water	62	0	0	62	21		0	21	21		-	21	20			20	124	170
	Total Cemetery	1,017	0	390	1,407	873	840	455	2,168	1,287	1,070	1,000	3,357	549	-	3,350	3,899	10,831	9,000
	Christmas Decorations (7441-1458 = 5983)	0			0				0	1,270	2,564	1,325	5,159	1,080	-	1,203	2,283	7,441	6,000
	Donated plants/benches	0			0		0	360	360	679	-	169	848	-	637	650	1,287	2,494	1,100
	Dog bins	0			0	0	683	683	1,365	-		683	683	-		300	300	2,348	3,000
	In house grounds work	141	458	344	943	894	31	2,978	3,904	596	387	659	1,642	252	470	500	1,222	7,711	9,000
	Mowing contractor	2,142	1,656	2,206	6,004	2,142	2,142	2,418	6,702	2,142	0	0	2,142	0	140	1,750	1,890	16,737	16,906
	Nature reserves	0		0	0			500	500	320	0		320	0	0	680	680	1,500	1,500
	Security	0	0	0	0	0	0	0	0	-	-	-	0	-	-	-	0	0	100
	Sub contractors	0	152	2,947	3,099	-1,945	1,246	3,199	2,500	-	-	2,655	2,655	-	529	600	1,129	9,383	12,000
	Tree Maintenance	145			145	0	175		175	-			0	-	1,405	2,275	3,680	4,000	4,000
	Utilities at Park/Mess Room	52	20	14	86	17	16	153	186	18	20	25	63	16	16	100	132	467	770
	Street Furniture	0	0		0	0	0	0	0				0			-	0	0	1,000
	Grounds Maintenance	2,480	2,286	5,511	10,277	1,108	4,293	9,930	15,331	3,075	408	4,022	7,504	268	2,560	6,205	9,033	42,145	48,276
	Leisure Development	0		0	0				0				0		0	2,000	2,000	2,000	2,000
+	Play Equipment	0	0	600	600	1,345	-90	420	1,675	-	122	-	122	-	-	500	500	2,898	4,200
	Skatepark - inc PWL + insurance	194	194	205	593	205	255	205	665	205	369	41	615	205	232	500	937	2,811	4,140
	Play Areas	194	194	805	1,193	1,550	165	626	2,341	205	492	41	738	205	232	1,000	1,437	5,709	8,340
	Maintenance	0	0	0	0	146	46	7	199	-	-	-	0	-	-	50	50	249	420
	Rates	66	62	62	190	62	62	62	186	62	62	62	186	62	-		62	624	660
	Utilities	11	11	132	154	10	11	115	136	(72)	15	84	27	13	13	70	96	414	500
	Public Toilets (3)	77	73	194	344	218	119	184	522	-10	77	146	213	75	13	120	208	1,287	1,580
	Vehicles and Machinery	2	441	58	501	34	93	56	182	348	219	56	623	2	324	80	406	1,712	2,000
	TOTAL OPERATIONS	3,770	2,994	6,958	13,722	3,783	5,510	11,611	20,904	6,854	4,828	6,759	18,441	2,179	3,766	14,608	20,552	73,619	78,296
																		73,619	
	The Grange maintenance	100	45	170	315	161	50	89	300	185	146	35	366	1,066	0	0	1,066	2,048	2,250
	Flat maintenance	80	0	278	358	71	0	270	341	-			0				0	699	1,000
	Rates	162	165	165	492	165	165	165	495	165	165	165	495	165	-	-	165	1,647	1,750
	Utilities	756	60	626	1,442	62	58	847	967	105	157	133	395	82	464	400	946	3,750	2,750
	Total Grange	1,098	270	1,239	2,607	459	273	1,371	2,103	455	468	333	1,256	1,314	464	400	2,178	8,144	7,750
	Enhancements and maintenance	297	214	1,687	2,198	328	53	257	638	474	342	9	826	928	24	200	1,153	4,815	9,000
	Insurance	313	313	274	900	274	274	274	821	274	274	273	820	274	274	274	822	3,364	3,143
	Licences - Music, TV, premises, wedding	0		0	0	67	180	0	247	-	158	902	1,059				0	1,306	1,200
	PWL Capital and interest	2,116	2,116	2,116	6,348	2,116	2,116	2,116	6,348	2,116	2,116	2,116	6,348	2,116	2,116	2,116	6,348	25,392	25,320
	Rates	827	823	823	2,473	823	823	823	2,469	823	823	823	2,469	823			823	8,234	8,300
	Rechargeable staff	0	0	0	0	0	0	0	0	-	-	-	0	-	-	-	0	0	0
	Trade Waste	0		406	406	437	-250	0	187	209			209	-	-		0	802	1,120
	Utilities	0	633	361	994	1,560	-226	415	1,749	265	753	397	1,415	314	741	800	1,855	6,013	7,000
	Total Grange Hall	3,553	4,099	5,667	13,319	5,605	2,969	3,885	12,460	4,161	4,466	4,520	13,147	4,455	3,156	3,390	11,001	49,927	55,083
																		49,927	
	TOTAL GRANGE AND GRANGE HALL	4,651	4,369	6,906	15,926	6,064	3,242	5,256	14,563	4,616	4,934	4,853	14,403	5,769	3,620	3,790	13,178	58,070	62,833
																		58,070	
	Events	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	50
																		8	
	TOTAL AMENITIES	8,429	7,363	13,864	29,656	9,847	8,752	16,868	35,467	11,470	9,763	11,611	32,844	7,947	7,386	18,398	33,731	131,697	141,179
	COVID support																		
	Covid costs	330	536	174	1,040	1,119	59	255	1,432	81	45	-	126	8	(15)	50	43	2,641	1,330
	RBC (£25k) - covid costs				0				0				0				0	0	
	Restore budget				0				0	4,819	-		4,819				0	4,819	
	Total COVID support	330	536	174	1,040	1,119	59	255	1,432	4,900	45	0	4,945	8	-15	50	43	7,460	1,330
TOTAL EXPENDITURE		£32,026	£25,127	£31,197	£88,350	£26,151	£23,954	£35,866	£85,971	£33,552	£26,162	£25,931	£85,645	£21,739	£20,110	£33,236	£75,085	£335,051	£362,403

Summary of year end Reserve transfers to be completed at Year End

	£
Skatepark RBC fund	5,000
Playground Reserve	8,510
Bungalow Reserve	2,675
Public Realm	6,500
Additional Cemetery Reserve	1,000
	£23,685
Forecast excess	97,593
Free reserves balance	£73,908

REMINDER.

Radcliffe on Trent Parish Council Community Grant Policy

Policy Statement

A grant or subsidy is any payment made by Radcliffe on Trent Parish Council (hereinafter referred to as ROTPC) to be used by an organisation for a specific purpose in the furtherance of the wellbeing of the community, either generally, or for a specific purpose and which is not directly controlled or administered by ROTPC. The purpose of any grant or subsidy given by ROTPC is to support initiatives of the local community and to help create opportunities for the residents of Radcliffe on Trent that are not, as a matter of course funded by ROTPC.

Guidelines for Grant Applications

1. It is a condition of any grant application that the group or project must bring direct benefit to the residents of Radcliffe on Trent. All applications must clearly demonstrate how this will be achieved.
2. Grant Aid application forms are available from the Clerk or from the Parish Council website. Application forms must be submitted along with the latest set of the group's accounts. It is important that all questions on the application form are fully answered and that any appropriate additional information, which supports and application is provided.
3. Grant applications cannot be made retrospectively.
4. The scheme provides start up awards for new as well as grants for existing organisations. Applications will be considered for day to day running expenses and individual projects.
5. Applications will not be considered from:
    - Organisations intending to support or oppose any particular political party or to discriminate on the grounds of race or religion.
    - Private / Commercial organisations operated as a business to make a profit or surplus.
    - 'Upward funders', i.e. local groups who's fund raising is sent to their central HQ for redistribution.
    - National Charities.
    - Private Individuals or appeals supporting an individual.

    This list is not exclusive and may be added to at the Councils discretion.
6. Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies, or the funds available are inadequate for a specified project.
7. Applications from religious groups will be considered where a clear benefit to the wider community can be demonstrated irrespective of their religious beliefs. Compliance with this requirement will need to be demonstrated throughout the project.
8. ROTPC will only grant aid to churches for parish clocks and possibly for environmental purposes. Church halls can also be grant aided if they are used by the community.

9. Schools will only be grant aided for environmental purposes or if, in the opinion of ROTPC, their application is for the benefit of the wider community.
10. Applications from education, health or social service establishments will be considered where the organisation can demonstrate that it is working in partnership with other groups and where there are benefits to the wider community within the parish.
11. It must be understood that any grant must only be used for the purpose for which it was awarded unless the written approval of ROTPC has been obtained in advance for a change in use of the grant monies, and that any unspent portion of the grant must be returned to ROTPC by the end of the financial year in which it was awarded.
12. Although ROTPC will give as much help as possible, the administration of and accounting for any grant or subsidy shall be the responsibility of the recipient.
13. ROTPC reserves the right to request any further information that it deems necessary to assist the decision making process. Account will be taken of the amount and frequency of previous awards and of the extent to which funding has been sought or secured from other sources or own fund raising activities.
14. Ongoing commitments to award grant or subsidies in future years will not be made. A fresh application will be required each year.
15. The size of any grant awarded is at the sole discretion of ROTPC.
16. ROTPC may make the award of any grant or subsidy subject to such additional conditions and requirements, as it considers appropriate.
17. ROTPC reserves the right to refuse any grant application which is considered to be inappropriate or against the objectives of ROTPC.
18. For grant requests over £1,000 for specific projects, the Parish Council will require that the organisation has robust tendering regulations, i.e. obtaining at least 3 tenders which will be provided with the grant application form.
19. ROTPC will ask for recognition from successful groups in the form of the promotion of the Parish Council in the organisation's newsletter or any press release. ROTPC will also recognise successful groups in its own report to parishioners.
20. Organisations will be limited to one grant application within any 12 month period.

Reviewed and updated 10.02.2020

Radcliffe on Trent Parish Council

Parish Clerk: Mrs J. Grice
The Grange, Vicarage Lane
Radcliffe on Trent
Nottingham
NG12 2FB

Tel: 0115 9335808 **Email:** clerk@rotpc.com **Web:** www.rotpc.com

GRANT APPLICATION

Applicant's name				
On behalf of	Radcliffe Community Garden			
Address	Greenhouse and framed bed in Memorial Gardens and raised beds at Radcliffe Railway station			
Post code	NG12 1AR			
Contact numbers	**Mobile**		**Landline**	
Email address				
Bank account	**Sort code**		**Account number**	
Account name	Because of the Pandemic we're currently unable to open a charity bank account but would be grateful if you would consider vouchers or cash on this occasion?! We appreciate that this is not a long term solution.			

Your Financial information	
Latest Financial Accounts- date	A brand new project, just starting!
Please attach	No
Type of project	Planting fruit and vegetables to share with families and households in need in the community either directly or hopefully through Rad cooks!
Total cost of project	£ Currently unknown
Amount requested from Third Parties - with names	£ We have received £50 of vouchers from the railway and they have funded the building of the planters there. But in a world of transparency, these vouchers

	should be used for the veg we grow at the station.
Your own funding	£ Volunteers are giving their time and are likely to make contributions where needed. Long term we will look at raising funds through donations.
Amount requested from PC	£160

The Funding Need

Project Details	Creating a bed of Strawberry plants to share with the Rad cooks community kitchen and with members of the community identified as more in need. We need to purchase soil to put in the frame bed you're generously allowing us to use and then we need to purchase a lot of strawberry plants (we're thinking 64 initially) in order to secure a good crop that is worthy of sharing annually.
How will the project benefit the residents of Radcliffe on Trent?	We are intending to share the strawberries with Radcooks and the community kitchen. And where there might be excess we'd like to work with the schools to identify where there are families that would benefit from additional support.
Period of benefit of funding? **e.g. annual insurance (1 year), provision of new kitchen (20 years)**	The benefit of us planting strawberry plants is they should produce annually and not need replacing regularly. So we would hope that we would be able to provide strawberries (plastic free) to the community in the long term.
Any Other relevant information	The split of the estimated cost is £80 for soil and £80 for 64 strawberry plants.

Signed _____ [illegible] Date __8th March 2021

Name __ [illegible] ____

9b

Radcliffe on Trent Parish Council

Parish Clerk: Mrs J. Grice
The Grange, Vicarage Lane
Radcliffe on Trent
Nottingham
NG12 2FB

Tel: 0115 9335808 **Email:** clerk@rotpc.com **Web:** www.rotpc.com

GRANT APPLICATION

Applicant's name				
On behalf of	Radcliffe on Trent Junior School			
Address	Radcliffe on Trent Junior School, Cropwell Road, Radcliffe on Trent, Nottinghamshire.			
Post code	NG12 2FS			
Contact numbers	**Mobile**		**Landline**	
Email address				
Bank account	**Sort code**		**Account number**	
Account name	Nottinghamshire County Council RE Radcliffe on Trent Jun			

Your Financial information	
Latest Financial Accounts- date	Our year runs April- March
Please attach	No – due to short timescale to submit forms but could be provided at a future date.
Type of project	New Provision of Nature Area
Total cost of project	£ 7,000 approx.
Amount requested from Third Parties - with names	Tree stump seating already donated by Forestry England. Sand and cement is being offered by John A Stephens builders Merchants. Walter Harrisons donation of bird food/feeders. We have registered with B and Q recycle and re-use project.
Your own funding	£ 2,500 has already been raised by our PATHS committee so far. £500 has been used to

	purchase ponds and £2,00 has been put on one side towards the purchase of fencing. Additional fundraising such as non-uniform day and cake sales are also planned but have been delayed due to current lock-down. (We hope to raise a further £500)
Amount requested from PC	£ 2,000 towards fencing to ensure the area is safe. £400 for wildlife identification boards. £2,400 in total.

The Funding Need

Project Details	We have a project to build a nature area on our school grounds that includes 2 large ponds, seating areas, woodland as well as a wildflower area. The area will attract more wildlife to our school grounds and create an outdoor classroom space. This area is to be used all year round to enrich the learning experiences for our pupils. By getting 'hands-on' experiences of the environment around them, we believe it will engage the children in their learning and support their understanding in a way that indoor learning cannot. We want to encourage our pupils to be aware of their responsibility to care for and protect their local and global environment in which they live. For this reason, we hope to recycle and re-use unwanted items such as paving slabs, car tyres etc from our local community to create features around the nature area rather than purchasing new items. The school Eco-Committee started the project by hosting a whole school competition to design this nature area and have put together their favourite ideas from all of the entries to create a master plan. Our aims are to make the development of this area a whole community project and involve as many local groups and families as possible in the day to day running and maintenance too. We are also working with Katie Smith, Engagement Officer at Nottingham Wildlife Trust, who is advising us on planning, planting and the general development of this nature area to ensure the project is a success and meets it's aims of attracting more wildlife and providing an outdoor learning environment.
How will the project benefit the residents of Radcliffe on Trent?	Our school ethos recognises the impact that bringing a community together has on the life of our school. Whilst there are restrictions in place, we are determined to ensure this project is a community effort. The children themselves have designed the area and met together to use parts of each design to develop a master plan.

	We are writing to families and friends of the school to request support with building and carpentry skills to help with the build and design of the area. We have worked with the Friends of Radcliffe Station group to create a mosaic for the station platform and hope to grow plants that could then be replanted at the station. We have invited our local families to support our gardening club and this will continue and will grow to include the maintenance of the nature area. We will require wooden bird houses, mini-beast hotels and planting boxes and will be contacting the local community to see if there are local groups that could take this on as a project for the nature area too or even come into school (if restrictions permit) to work with the pupils to create recycled items for the area.
Period of benefit of funding? **e.g. annual insurance (1 year), provision of new kitchen (20 years)**	10 years + We will be encouraging families and local groups to support us in the general maintenance of this area.
Any Other relevant information	Our request for financial support to the Parish Council today is for support with 2 key parts of our project. Firstly, and most importantly, to contribute towards fencing around the nature area. As we have two ponds in the area we must ensure we comply with safety requirements and make sure children cannot wander into the area unsupervised. The quotes we have received for boundary fencing are in the region of £4,000. £2,000 of this has already been provided by our school PATHS fundraising committee. Our second request is for support to purchase wildlife classification information boards for the area.

Signed _____ Date 16/03/2021

Name _____

Office Use	
Grant Approved	Yes/No
Applicant informed	
Date	

10a

Corinium Suite, Unit 9, Cirencester Office Park, Tetbury Road, Cirencester, Gloucestershire GL7 6JJ
01285 653477 www.acre.org.uk @ACRE_national

ACRE Coronavirus (COVID-19) Update

The 4 step roadmap out of COVID-19 lockdown as applied to Village and Community Halls: 1st March 2021.

While the roadmap announced by the Prime Minister on 22nd February indicated that village and community halls will re-open after Easter, on 12th April, this has been contradicted by guidance issued on 25th February indicating that they can only open on 12th April for those activities already permitted under lockdown plus a small list of further activities, given below. They are otherwise closed until 17th May.

Some outdoor activities on playing fields can commence earlier. The process of unlocking will apply in four steps across England, without reverting to Tiers, with a minimum five weeks between each step.

Each step is dependent on all four of the following conditions being met. All dates are "no earlier than" and the Government will confirm a week beforehand. When accepting bookings, it would therefore be prudent to consider the dates of the latter two steps as more likely to be changed than the first two.

1. The coronavirus vaccine programme continues to go to plan.
2. Evidence shows vaccines are sufficiently reducing the number of people dying or needing hospital treatment.
3. Infection rates do not risk a surge in hospital admissions.
4. New variants of the virus do not fundamentally change the risk of lifting.

Preparing for re-opening

A checklist of points to consider is given in Appendix A of the ACRE Information Sheet, opening your village hall. This can be found on the ACRE website. Follow the link to 'Practical guidance to help halls reopen.'

A key point to remember is the need to make sure the hall's Fire Safety Risk Assessment is up to date, particularly if use of the hall has changed significantly or building alterations have been carried out while the hall was closed.

The test, trace, and isolate programmes will remain in place, so there will be continued need to keep records of attendance for this purpose. Continued attention to hand washing, good

This information is provided by ACRE for ACRE Network Members and Village Hall Management Committees
3rd March 2021

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hygiene, wearing of face masks, social distancing and indoor capacity limits will be required until at least the 21st June. The government has warned that some of these measures may need to be re-applied next winter to keep the virus under control.

The Four Steps are explained below:

Step One : 8th March and 29th March

From 8 March

All schools will open, so schools can use village halls.

after-school sports, activities and wraparound childcare allowing parents to work or undertake training will be allowed.

Two people will be able to meet in outdoor public spaces, meaning they can sit down for a coffee, drink or picnic in a recreation ground, park or playing field.

Up to 30 can attend funerals, up to 6 wakes and weddings (no longer limited to exceptional circumstances).

From 29 March

- Outdoor gatherings of either six people or two households will be allowed – the "rule of six".
- Outdoor sports facilities such as tennis, bowls or basketball courts can reopen.
- Outdoors, organised adult and children's sport, e.g., grassroots football, can return.
- Outdoors, organised activities for children can take place e.g., cubs, brownies etc.
- Outdoors, parent and child groups can meet with up to 15 attending, plus under-fives.
- Out of school children's settings will be able to accept all children.

Step Two: 12th April

- Only the activities shown here are permitted. Other activities e.g., art classes, clubs, WIs, craft groups, Parish Council meetings will not yet be permitted.
- Food and alcohol can be served to those seated in outdoor settings, or as takeaways, alcohol served without the need for a meal.
- Indoor gyms can re-open, but **not** exercise classes.

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acre ACTION WITH COMMUNITIES IN RURAL ENGLAND

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- Funerals can take place with up to 30 people; wakes and weddings will be allowed up to 15 guests. (Restaurants and hotels will not yet be open).
- All indoor children's activities can open, including dance classes, musical activities, cubs, scouts, brownies.
- Parent and child groups can open indoors, e.g., parent and toddlers, with up to 15 attending plus under-fives.
- Non-essential retail can re-open e.g., hairdressers, charity shops.
- Outdoor gatherings or events organised by a business, charity, public body, or similar organisation, can be held under Covid-19 secure conditions, enabling a village fete or spectators at a sports match, subject to the rule of 6. Guidance will be issued.

The social contact rules will continue to apply in all settings - meaning social distancing must be maintained, no indoor mixing allowed between different households.

Government guidance issued on 25th February on re-opening businesses and venues in England here says:

"indoor events that bring people together - even if they do not mix with other households - must not run until Step 3. This is only permitted if there is an explicit exemption - this includes support groups, supervised activities for children, parent-and-child groups (up to 15 people, not counting those aged under five), communal worship, or a wedding, reception or commemorative event like a wake."

Step Three: 17 May

- Controlled indoor events can take place with up to 50% capacity.
- Hospitality settings will be able to open in accordance with the "rule of 6", so community cafes, coffee mornings and social clubs can take place.
- Film shows, plays, concerts and sports matches can take place, subject to social distancing.
- Indoor sports activities, including exercise classes, table tennis, badminton can take place.
- Up to 30 people will be able to attend weddings, receptions, funerals, and wakes. Christenings and bar mitzvahs will be allowed.
- Organised outdoor entertainment can take place.
- The "rule of six" will be abolished for outdoor gatherings, replaced with a limit of 30 people.

The "rule of 6" will apply to indoor events. Guidance on social contact between friends and family will be reviewed. While so-called "vaccine passports" are under consideration for

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allowing certain indoor venues to re-open safely at this step that would hopefully be confined to larger venues, not village and community halls.

Step Four: 21st June

- All legal limits on social contact are removed. Outdoor events with more than 30 people can take place.
- Dancing is permitted.
- Restrictions on numbers at weddings and funerals are abolished.

Useful information for village hall committees:

Annual Parish Meetings

The Annual Parish Meeting is required to be held between 1st March and 1st June each year. This is when the Parish Council report to the community on its work the preceding year and plans for the future, usually other groups are invited to do the same and a speaker is invited. This could become an important community event this year. The potential for delay in the 17th May date (Step 3), when 50% capacity is permitted, and 21st June date (Step 4), when full attendance is due to be permitted, means that there are few possible dates for the meetings. It would be prudent to arrange for people to be able to join the meeting by Zoom or for it to be livestreamed.

Financial support packages.

The Government guidance for local authority funding for businesses required to close under the current lockdown has been revised here

The deadline for the Closed Businesses Lockdown Payment (£4,000, £6,000 or £9,000 depending on rateable value) is 31st March 2021. The Local Restrictions Support Grant is being extended initially to 31st March i.e., end of the current financial year, with a claim deadline of 31st May 2021. The Additional Support Grant remains available, for support to businesses/organisations which do not appear on the rating list. Further information is expected in the Budget on 3rd March.

Updated out of School settings guidance.

The guidance for out of school settings has been updated. It explains all children can attend from 29th March and addresses face coverings for those aged 11 or over

If your village hall committee needs support, then please contact your local ACRE Network member

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Radcliffe on Trent Parish Council
Tel: 0115 9335808 Email:bookings@rotpc.com Web: www.radcliffe-grangehall.co.uk

Grange Hall Hire Charges Guide - From February 2018

All rates per hour for Grange Hall (VAT inclusive) Fri & Sat evenings = minimum 5 hours
Daytime = 8am - 6pm, Evening 6pm - 12 Midnight / 11pm Sundays

Main Hall

(including use of changing rooms & stage)

Daytime Mon-Fri	£ 27.50
Daytime Sat-Sun	£ 35.00
Evening Mon-Thur	£ 35.00
Evening Fri- Sun	£ 45.00

Changing Rooms (each, no discount) £ 7.00

Trent Room

No discounts available when only Trent Room booked

Mon - Fri	£ 16.50
Fri 6pm - Sun 11pm	£ 21.00

Support Costs (flat fee)

Room Only	£ 0.00
Small Function/Event	£ 50.00
Conference/Large Event	£ 100.00

Performing Rights Licence

Ticketed events with music (flat fee)	£ 25.00

Discounts

Resident Private Party	30%
Benefit Parish/Parishioners	20%

Kitchen (flat fee)

Under 25	£ 0.00
Light Use (25+)	£ 10.00
Full Use	£ 50.00

Bar and Alcohol

If alcohol is required for sale or distribution please enquire about the options available to you with the Hall Manager

Bar Area Hire £25 Per Booking

Staffing Requirements

Pot Washers **	£ 12.50
Duty Officers **	£ 16.00
Sound & Lighting Technician	£ 16.00

** at the discretion of the Parish Council dependent on type of booking

Civil Ceremonies

Service (flat fee)	£250.00

Bonds (Not subject to VAT)

Regular Groups	Written
Events and parties	Up to £400

Equipment available on request: Lectern, Microphone & Stand, Audio Visual Equipment &WIFI (Complimentary)
20% (min £10) deposit secures booking date, balance to be paid according to T&C's on the booking form

The Grange Hire Charges Guide

Minimum booking = 2 hours (inclusive of kitchen light use)

Radcliffe Room	Dowson Room	Reception	Kitchen	£ Per Hour	
			Full Use	Mon-Fri	Sat-Sun
√				9.00	11.00
√		√	√	18.00	20.00
	√			7.00	8.50
	√	√	√	16.00	17.50
		√		7.00	9.00

Wedding Receptions in Dowson Room, Kitchen (Full Use) & Reception Flat Rate £150 Mon-Fri / £175 Sat-Sun

All Grange prices exempt from VAT No Discounts available

Feb-18

Radcliffe on Trent Parish Council

Recommendations for Grange Hall price change for COVID times

The Hall and Grange are now able to take bookings with limited numbers following Social Distancing Guidelines. This means the 'class' leader may no longer be receiving enough income to cover the cost of the hall while it remains at pre-COVID rates.

1 The COVID budget approved earlier this year had no income for Grange Hall until 2021 so any income is an improvement on no income.

2 It is easier to grow an income stream than to create one.

3 Other venues in the area have reduced their prices so we could lose loyal customers in search of better rates.

4 It would be good to build confidence within the village, staff and users that the Hall is both available for use and COVID safe.

5 Only one COVID rate for the Hall and one for the Trent Room are proposed for ease of use and change of rates as the upper limit of numbers permitted changes.

6 The rates would only be offered for Grange Hall from 9am – to approx. ~~8~~ 10pm Monday – Friday for the whole booking.

7 The Grange rates remain unchanged.

* Agreed 7/9/20

PROPOSED RATES FOR SEPTEMBER, OCTOBER AND NOVEMBER

The Hall.
Currently between £27.50 and £45.00 with discounts.
Proposed £18 with discounts. (eg 3 hour afternoon booking with 20% was £66 now £43.20).

The Trent Room.
Currently between £16.50 and £21.00 with no discounts.
Proposed £8 with no discounts. (2 hour afternoon booking was £33 now £16)

The Hall has the capacity of that previously offered by the Trent Room, therefore priced in that range.
The Trent Room has the capacity of that previously offered by the Radcliffe and Dowson Rooms which included light use of kitchen, therefore priced in that range.

* **Proposed to review these rates at the end of October for the quarter starting December.**

Lockdown – prevented review.

10b)

New Mum and Baby drop in. Proposal from Cllr Jo Spencer

Being a new Mum can be very difficult if you haven't family or sometimes even if you have family.

The post natal groups that were available when I had my children no longer exist. I still have friends from those days and very fond memories of the help and support those groups gave.

The silver cinema has given much help and support to the older citizens of Radcliffe-on-Trent and I think we should help the new Mums,
My proposal is that Wednesday mornings in the Trent room we put on coffee and a chat for new Mums. There is ample room for Pram's and pushchairs and I have offers of demonstrations re baby massage etc.

Objects to give New Mums the opportunity to meet other new Mums for support and friendship.

I have asked a couple of new and prospective Mums if they would be interested and they were delighted at the thought of this opportunity.

I have a few volunteers who would serve coffee on a Rota basis, and a charge of say £2-00 to cover the room and coffee. It would be good if the Parish could supply the room free for a bit until it gets off the ground.

Walk round to inspect the exterior condition of the Grange.

Cllrs Phil Thomas, Josephine Spencer and Clerk Jackie Grice.

We were asked to look at the exterior of the Grange to establish works that may be required prior to the painting of the exterior.

- There is evidence of flaking paint and on inspection it was found that some of the bricks behind the paint is also crumbling and appeared damp.
- The wall behind the hanging baskets showed evidence of damp (Watering regime to be looked at)
- The guttering to the east appeared ok
- The chimney requires pointing and painting.
- The second storage room adjacent the wall is very damp and the wall adjoining the front store is in need of remedial works. The door is rotten and needs replacing. There appeared to be a lack of effective ventilation into the room.
- The majority of paint peeling, mortar and brick erosion appears to be mainly occurring on the first metre from ground level primarily due to damp.
- A stone retaining wall inside the garden flat needs attention.
- Beneath the flat windows there is a down pipe and a hopper beneath the roof valley which may need attention. When there is lot of rain the gutter will over flow onto the wall.
- Northwest corner chimney breast is very damp, large trees around .
- The front window guttering goes into a small down pipe, which may not be big enough to take the volume of water creating overflowing .

We inspected the interior of the Grange and found no evidence of internal damp.

The building is over 100 years old so will be very susceptible to water, damp and ageing.

In conclusion it suggested that we contact [illegible] Ward (structural Engineer) to do an external survey, so we can be made aware of works that will be required prior to painting and provide a detailed tender document. If required, we should consider using them to act as contract administrator for the proposed work.

This is the process the Council used for the internal refurbishment and this has proved to have been the correct route with a successful outcome.

NB: Subsequently HWA signposted to local surveyor (the Clerk awaits a quote for an external survey and administration of tender process. i.e there will be two costs to consider, project management and the refurbishment works.

11b)

Clerk - ROTPC

From: .uk>
Sent: 02 March 2021 16:42
To: clerk@rotpc.com
Subject: Parachute Drop at Wharf Lane

Good Morning

I'm a local living in Cotgrave and work as a full-time skydiver based at Langar airfield. I run our parachute display team, and we are looking for a floodlit area for a night time parachute display. Regularly as part of our training we plan different jumps to build experience and keep skills current and I was wondering if we could conduct a night time parachute drop onto your floodlit football pitches. As it's our preseason training we aren't looking to make any money by conducting the drop, as the team will be building experience, and we'd be happy if you wanted to bring a few people to watch the landings.

I could send a couple of the team down for a chat and to answer any questions about the operation. The team is insured for £10 million third party liability and we need to notify the Police, the Civil Aviation Authority and British Skydiving minimum 42 days in advance as well as making a specific risk assessment and training plan for this jump. We can provide video and stills footage of the jump once its completed for you to use!

Our team of professional skydivers include world record holders, stunt performers, military specialists, national champions and British team members with tens of thousands of jumps experience between them. We look forward to hearing back from you and are happy to answer any questions now, or at our preliminary site assessment.

Team GB Skydiving
Display Team Leader
Advanced Instructor

* RoFC in support.

Skatepark Update

The Clerk met with Canvas, Streetwise, the Project Administrator and Skatepark Users on 11 March to review outstanding issues:

- Anniversary defect inspection in April (Action Canvas)
- Users report intermittent issues with lighting columns (Action Canvas to Abacus Lighting, Users to offer a diary of times when on/off –
- Silt on to Skatepark north entrances (Streetwise to install French drain, top soil, grass matting, seed and fencing (phase 1) funded via Skatepark project funds
- Drop on west side of Skatepark has become more dangerous due to erosion of bank (Canvas to draw up options on building a safer bank with gradient – Streetwise to quote (Phase 2)
- South side of Skatepark – grind rail is dangerous to use as the drop on other side too deep, User Group design request, not thought out (Canvas to design option to build up a level platform)
- Southside of Skatepark also in need of top soil and seed (Streetwise to quote)
- Steps are in a poor state of repair (Skatepark Committee to advise)
- Seating area requires – Repaint – PC staff in the Spring
- Users stated a pathway is needed from the road (new gate entrance) as trudging mud on Skatepark
- Users advised of a few recent accidents.

It is likely that more funds are needed to address all the issues above, the drain, top soil and seed was an expected expense to finish the project, however the erosion of the bank and levelling up to the grind rail are new issues that needs addressing and will need a lot of soil trucking in. Please visit the site to get a full understanding of the drop at the back of the Skatepark.

The steps is an additional expense if the Skatepark Committee do not intervene.

The lighting should be sorted within the original project cost, *note Clerk not contacted WPD for unmetered supply until issues resolved.*

The pathway is a new idea from the Users?

The remaining Skatepark Project funds are £3,285 which is inclusive of a launch event with a budget of £1500

A retention is still held back of payment to Canvas of £8,560

£300 is still outstanding to pay VIA when the project is finally finished.

Total accrued funds £12,145

JG 11.3.21

Radcliffe on Trent Parish Council Results for February 2021

Skatepark funding and costs									
FUNDING	**Pledged**	**Paid**	**Balance**	**Accrual**	**2019/2020 income**				
NCC - Cutts	1,000.00	1,000.00		1,000.00					
RBC - Clarke, Smith, Upton	1,672.00	1,672.00		1,672.00					
Skatepark Committee	5,000.00	5,000.00			5,000.00				
Food Fayre	1,500.00	1,500.00		1,500.00					
Jeffery Dole	2,000.00	2,000.00		-	2,000.00				
Chetwode	20,000.00	20,000.00		20,000.00					
ROTPC funding	9,000.00	9,000.00		9,000.00					
PWL Loan	20,000.00	20,000.00		20,000.00					
RBC - Grant	150,000.00	150,000.00	-	-	150,000.00				
Sport England Grant	55,000.00	55,000.00	-	-	55,000.00				
LIS	40,000.00	40,000.00			40,000.00				
	305,172.00	305,172.00	-	53,172.00	252,000.00		-		-
Paid				8,032.00					
Balance				£45,140.00					
	Tendered	**Paid**	**Balance**						
COSTS									
VIA - tender and contract management	15,582.00	15,282.00	300.00						
RBC legal	1,225.00	1,225.00	-						
Canvas	279,200.00		8,376.00	retention					
Canvas 1	-	75,388.50							
Canvas 2	-	43,689.67							
Canvas 3	-	57,752.12							
Canvas 4		39,025.96							
Canvas 5		28,318.25							
Canvas 6 - extras		-							
Canvas 7		26,649.50							
		270,824.00							
3% retention		*8,376.00*							
Project total		***279,200.00***							
Extras from Canvas									
Additional concrete from contingency	1,400.00	1,400.00	-						
Kerb rail from contingency	900.00	900.00	-						
Funders sign from contingency	200.00	200.00	-						
			-	Remove toilet	*650.00*	*650.00*			
Lighting contribution	3,000.00	3,000.00	-						
less retention		(184.50)							
	-	**5,315.50**	-						
Retention		**184.50**	184.50						
		5,500.00							
other contingency costs									
bin	379.13								
balance of contingency incl opening	3,285.87		3,285.87						
	305,172.00	862,046.50	12,146.37	569,020.87					
	305,172.00	862,046.50	12,146.37						
in accruals 31.10.2020			12,146.37						
raise for year end			0.00						
Costs in accounts 2019 - 2020			252,000.00						
Accrued pre April 2019			45,140.00						
Paid pre April 2019			8,032.00						
			305,172.00						
		305,172.00							
		-							
		(862,046.50)							
		(556,874.50)							
		12,146.37							
		(569,020.87)							

11c

Clerk - ROTPC

From: - Team Rubicon <
Sent: 05 March 2021 11:09
To: Clerk - ROTPC
Subject: Re: Skatepark enquiry

Skateboarding is in the Olympics! And we need your help to find our next Olympic skateboard champions.

We are looking for 100 skateparks to join us in a nationwide Talent Pathway programme.

The results of the programme will be:

- increased participation in sport for young people.

- raised awareness and ability to safely access local sports facilities.

- involvement in a Talent Pathway as we approach the Olympics, both Tokyo 2021 and Paris 2024.

How will we achieve these goals:

- introductory skateboard lessons free to young people, including girls only, BAME and SEN lessons.

- an informal competition will be held on the day for young people to showcase their passion and talent, (prizes included.)

- And importantly to support the Talent Pathway element, on going and long term support from professional skateboarders, coaches and a former Director from England's Skateboard Governing Body.

We would love to be invited to provide this day and ongoing support to your community.

With the focus really on supporting young in communities all over the UK, we have costed this to make it affordable as possible.

The full day at the skatepark, will include:

- a morning of tuition, (DBS checked and insured coaches, plus free kit for young people to borrow so that it is accessible to all.)

- an afternoon event, including a gazebo, sound equipment, an event manager and prizes

...and this will run at a reduced rate of £920.

We would love to discuss this further with you, and of course there will be lots of consideration around how the current health crisis develops, as we will only run sessions where we can meet and work to central and local government rules and guidance. To protect everyone's finances, we will not have any cancellation charges, or hidden costs for events that have to be postponed, be it the health crisis or the weather.

Look forward to speaking soon, and I hope we can make you 1 of the 100 parks in our Talent Pathway.

On 05/03/2021 09:35, Clerk - ROTPC wrote:
> [illegible] Cos

18.

Clerk - ROTPC

From:
Sent: 24 February 2021 15:00
To: Clerk - Rotpc
Subject: Grange Grounds

Please pass to the Council our thanks for maintaining such a beautiful, peaceful haven within the Grange grounds. It has been a tremendous help through this difficult time, by offering an open space within a secure area where people of all ages can sit, chat, play and relax safely, away from the traffic.

We were sorry to see that several trees have had to be removed for safety, but the park area remains a delightful asset to the village, enclosed but accessible.

Long may it continue to be the focal point of the village.

Yv

NG12 1A