



Radcliffe on Trent Parish Council
The Grange, Vicarage Lane
Radcliffe on Trent, Nottingham, NG12 2FB
Tel: 0115 9335808 Email: clerk@rotpc.com Web: www.rotpc.com

July 20, 2021

MEETING NOTICE TO THE PUBLIC

The meeting of the Finance and General Purposes Committee including Amenities Committee is to be held in Grange Hall, 7pm on TUESDAY 27th July 2021. Members of the public are invited to attend and listen to the proceedings.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Chairman's Announcements**
4. **Minutes of the Finance and General Purposes/Amenities Meeting held 22 June 2021 for Approval**
5. **Clerks Report on Previous Minutes**
6. **Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes**
Amenities
7. **Grange Hall Managers Report & to Consider Recommendations from the H&S/Pricing Working Groups re Covid R.A**
(further info to follow)
8. **Events: Notes of Working Group Meetings & To Consider 2021/22 Budget and any recommendations to F&GP & Welcome**
Back Funding (further info to follow)
9. **Grange Grounds Improvement Scheme Update & To Consider Final Recommendations**
To Consider Recommendations to F&GP for Designated/Free Reserves for Items 10,11,12,13,14
10. **Grange Grounds: Play Equipment to Replace Seesaw: Working Group Recommendations**
11. **Upper Saxondale: Triple Tower: To Consider Recent Inspection (awaiting advice and costings)**
12. **The Grange External Surveys: To Reconsider Decision (requested by Cllrs Farthing, Spencer, Mcleod)**
13. **Caretaker Flat: New Carpets**
14. **Bungalow Kitchen Worktops**
15. **Leisure Working Group: Notes from Meeting & To Consider Questionnaire**
16. **Wharf Lane: Stile/Fence Considerations**
17. **Policy on Bench Available Locations on PC Land**
18. **Horses Cliff Top: Policy Review**
19. **Skatepark a) To Consider Quotations for Replacement Steps, b) Additional Platform and c) Lighting Columns**
d) Update on Anniversary Remedial Works and Bank Issues (pre - accrued funds)
20. **Radcliffe Conservation Group: Update**
Finance and General Purposes
21. **Income/Expenditure Figures and Payments June 2021**
22. **Finance and General Purposes Committee Actual vs Budget & Forecast April 2021 - June 2021**
23. **To Consider any Recommendation from Amenities Committee for a) Events b) Grange / Upper Sax Play Equipment, c)**
Grange External Surveys, d) Flat Carpets, e) Bungalow Kitchen Worktops to allocate designated/free reserves
24. **Publicity Working Group: Facebook Meeting Notes and Policy Amendment Recommendations**
25. **Correspondence: a) Queens Jubilee b) Resident Email: Control of Dogs**
26. **Cllrs Reports**
The Chairman to move that the press and public be excluded from the meeting during consideration of item 27 on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admissions to meetings) Act 1960."
27. **To Accept the Minutes of the Personnel and Wages Sub Committee Meeting Held 15 July 2021**
28. **Date of Next F&GP/Amenities Meeting: 7 September 2021 (Tuesday, Grange Hall)**

Events Budget and forecast

	Budget			Forecast		
	Income	Costs	Net	Income	Costs	Net
Cinemas	950	* 740	210	700	525	175
Village show	900	825	75	-	-	-
Christmas	500	235	265	500	235	265
Mums and Babes				59		59
	2,350	1,800	550	1,259	760	499

Working Group meeting notes to follow

* Budgeted J75 plm as some kin titles do not come under the annual MFLC licence.

Grange Grounds Improvement Scheme

Recommendations

The suggestion of a digital screen facing outwards of a window in the Hall is not a viable option. There is the option of an outdoor display screen but the cost is excessive and has not been looked on favourably by the Growth Board for match funding as it would also take the project over budget.

Recommend the digital display screen is put on hold in order for the main project to progress quickly. Alternative funding sources can be looked into at a later date.

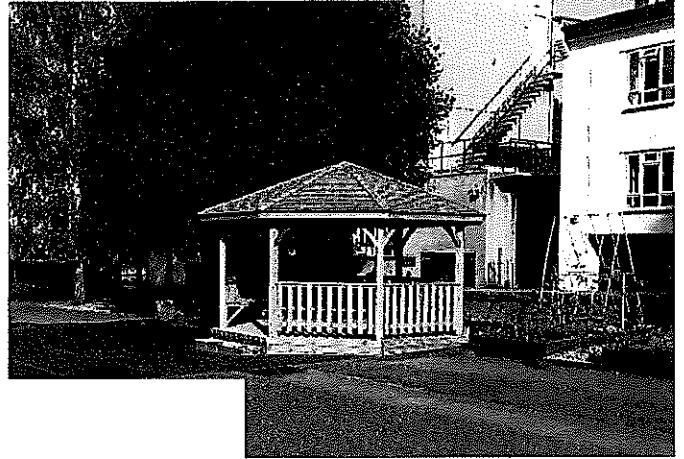
Final Recommendations for Landscaping, Gazebo, Notice/Poster boards as attached:

Sedum v Cedar shingle Gazebo roof Notes... (Recommend Cedar)

Both look good when installed and do so for years to come however unlike cedar shingles that require no maintenance and have a very long life 50 years + Sedum does have the following issues

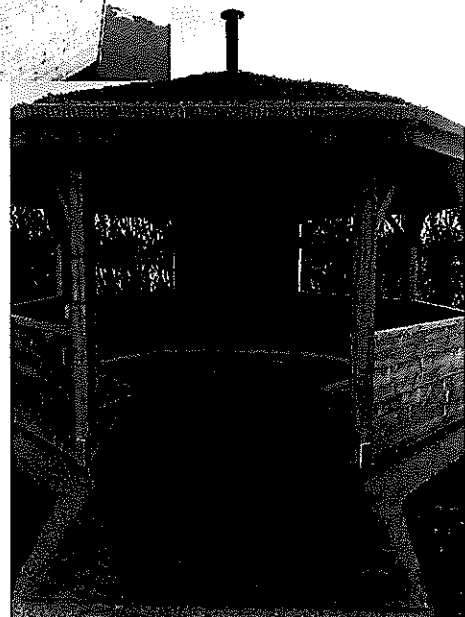
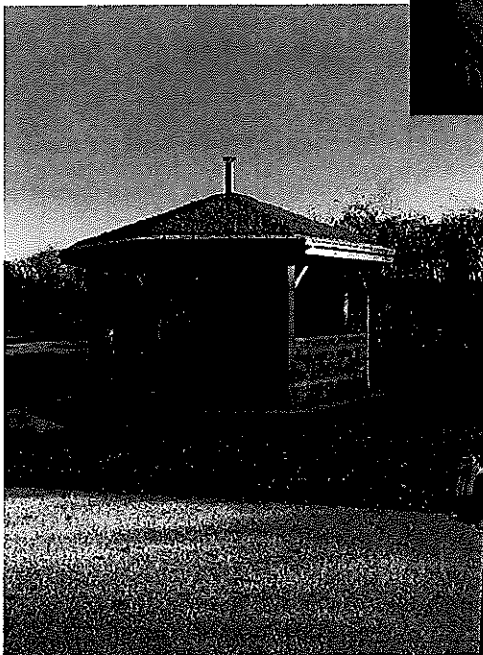
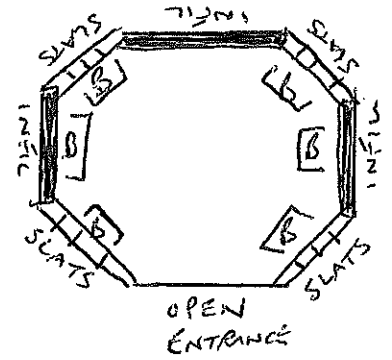
- 1) It will require watering as and when there are very dry conditions*
- 2) If there are trees in the vicinity they can self- seed hence will require weeding*
- 3) There will probably be a requirement for guttering (at extra cost) as the roof tends to drain slowly hence dripping*
- 4) Cost is approximately 50% more than cedar*
- 5) No guarantees on the growth other than what the suppliers will give.*
- 6) With a pebble perimeter of approx. 250mm is this more open to vandalism?*

As stated we can do either though believe the cedar shingle does stand out



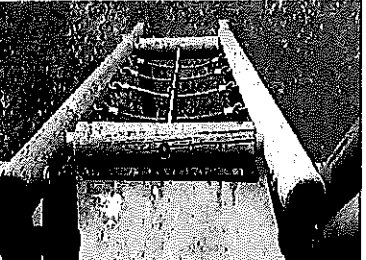
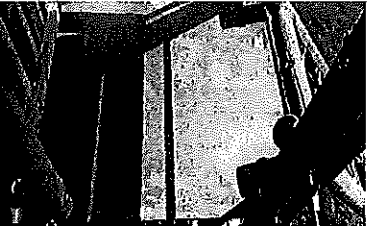
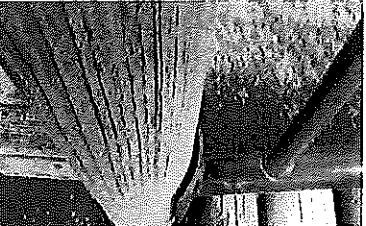
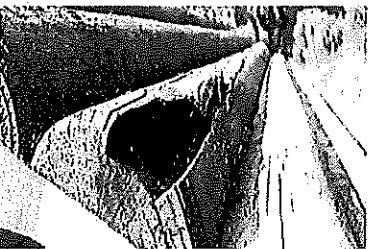
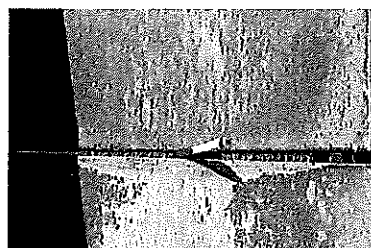
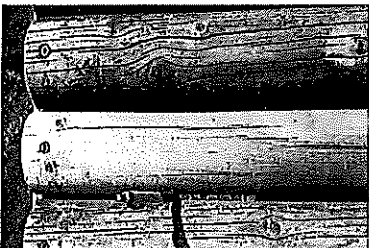
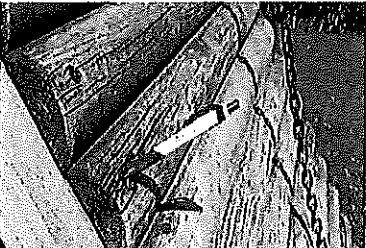
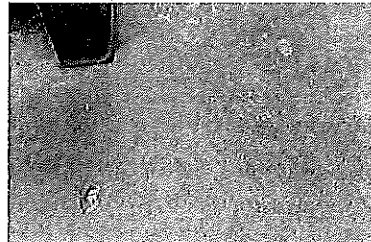
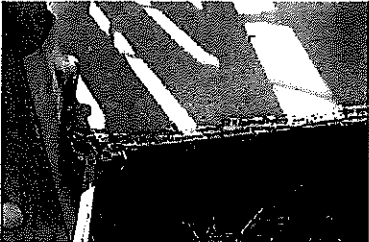
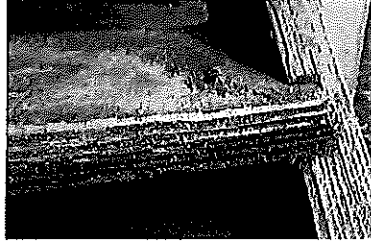
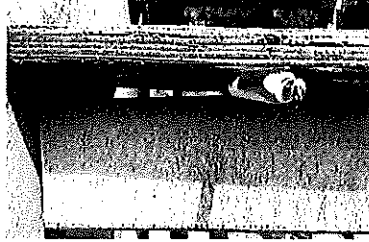
Recommend.

- cedar tiled roof
- no floor
- 6 benches (keep back free)
- 3 in-fill panels



UPPER SAXONDALE

TRIPLE TOWER

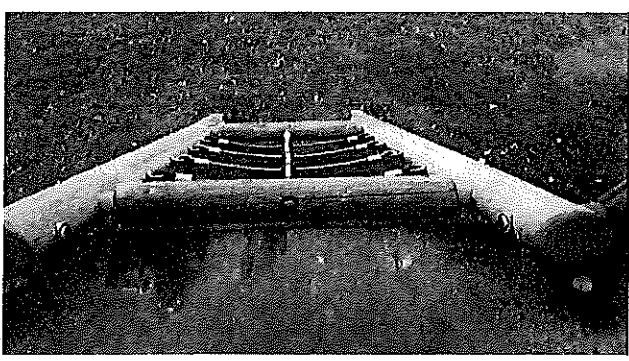


QUOTES TO REPAIR / REPLACE
IN HAND - - - -

TRIPLE TOWER



Cap.



NG.



- The structure is in a reasonable condition but there is a cap missing on the top of the climbing ropes, one of the platforms is flaking and rotting and some fixings are loose/missing on the bridge, also the laths are rotten/worn which may lead to cut, scrape and fall from height injuries. Also there is some moss/algae growth which may result in trip and slip injuries.
- Recommend the cap is replaced to help prevent cut and scrape injuries.
- Recommend platform is replaced and the fixings are tightened up to help prevent fall from height injuries.
- Recommend the laths are replaced to help prevent cut, scrape and fall from height injuries.
- Recommend regular cleaning of equipment to help prevent the build-up of moss/algae growth and to help prevent slip and trip injuries.
- Recommend regular inspections.

The Grange**External Condition Surveys Quotations to Consider**

Surveyor A	£1,200 + VAT (ladders)
Surveyor B	£3,700 + VAT (drone)
Surveyor C	£1,850 + VAT (hydraulic lift)

Leisure Hub Thursday 1st July 2021 The Grange.

Present

Cllr's J Spencer, D. Graham L.Foster, T.James, P. Thomas H.Curtis, A. MCloud. Matt Douglas.

Apologies. S.Clegg, A.Tomlinson.

• JS reported on the work done by the previous committee, this had been suspended due to the rebuilding of the skatepark. This existing plans and supporting documents, were discussed. It was agreed that due to the recent increase and future building in Radcliffe the previous proposed hub would not be big enough. New proposals and suggestions were discussed and the following actions were agreed;

- 1. The existing pavilion to be demolished and replace with a two story Leisure and Arts Hub.
- 2. The building to be energy efficient with internal bare brick or block walls.
- 3. The accrued budget should be used to put together the project with professional input, ready to go to planning and to apply for funding .
- 4. A basic plan to be drawn up as a starting point for input from potential users etc.
- 5. It was agreed that the Committee should include volunteers who may have skills and professional expertise.
- 6 User groups to be asked what they would like to see in the proposed building. P.T to put together a questionnaire.
- 7 A publicity campaign to inform the residents of our proposals and to encourage input.
- 8 Funding would be from a variety of income streams, it was agreed the Parish would need to borrow some money. Grant application will be put to Rushcliffe BC.

All proposals will go to Amenities for approval, once approved we can proceed.

The N.C.C Rights of Way Team wish to retain access for Public Footpath No. 5 at the existing location, as a practical compromise to the recorded line now obstructed by the Skatepark.

They request that the Parish Council as Landowners now carry out repairs to the stile to rectify the sloping step. However they recommend that the stile is removed and replaced by a gap in the fence line at no less than 1.2m width. This would reduce the landowners liability and greatly increase the convenience to the walking public.



Bench names on Cliff Top

Number	Name	Viewing Gallery	Notes
*	Space		
1	Bill Preston 2003		Not fixed down. Attention to sides & base
1A	Moffatt 2021		New
1B	Gill 2020		New
2	Helen Woodward 1996		Requires cleaning & painting
3	Dorothy Poyser 2109		No Issues
*	Space		
*	Space		
4	Ali Hood 2002		Ok
5	James Copsey 2004		Not fixed down. Poor condition
*	Space		
6	Lynn Newham 2020		New
*	Space		
7	Malcolm Thompson 2003		Ageing – with moss
8	Liz Welch 2017		Ok
9	Unmarked		Ok
10	Brenda Rowell 2018		Ok 2 trees require lower growth removed
11	Parviz Yazdanparast 2008		Ok
*	Space		
12	Unmarked		
13	Don & Joyce Johnson 2007		Ok. Starting to loosen. Trees to left need attention
*	Space		
*	Space		
14	Mick & Eileen Denman		Ageing
15	Delroy & Mary Martin 2018		Fairly new
16	Daniel Hegarty 2017		New
17	Wayne Mason 2015		Ok
18	Rex Fensom 2007		Ok – Note Tree canopy
*	Space		
*	Space		
19	Penny Upton 2007		Good
20	John Thompson 2020		New
20A	Maureen Burton 2019		New
21	Stanley & Joyce Heath 2018		Good
22	Eric Samuel Belfield 2005		Poor – Urgent attention
23	Charlie Brown/Vincent 2018 Ciampoli/Peter Marston		Good
*	Space		
*	Space		
24	Nancy and Ralph Wells 98		Good
25	David Buckley 2018		New
26	Sheila & Michael Palmer 2007		Good
27	Colin Saunders 2013		Ok

Radcliffe on Trent Parish Council

28	Will Murray	2016		Good – Overhanging branches need attention
29 (gallery 2)	Ron and Nan Starbuck		Yes	Ok Dead tree requires removal by hedge gallery, cannot be opened up
30 (gallery 1)	Aubrey Greenway		Yes	Ok
31 (gallery 1)	Nigel Kennington		Yes	Loose – Needs attention
32 (gallery 3)	Mary Scarborough			Ok

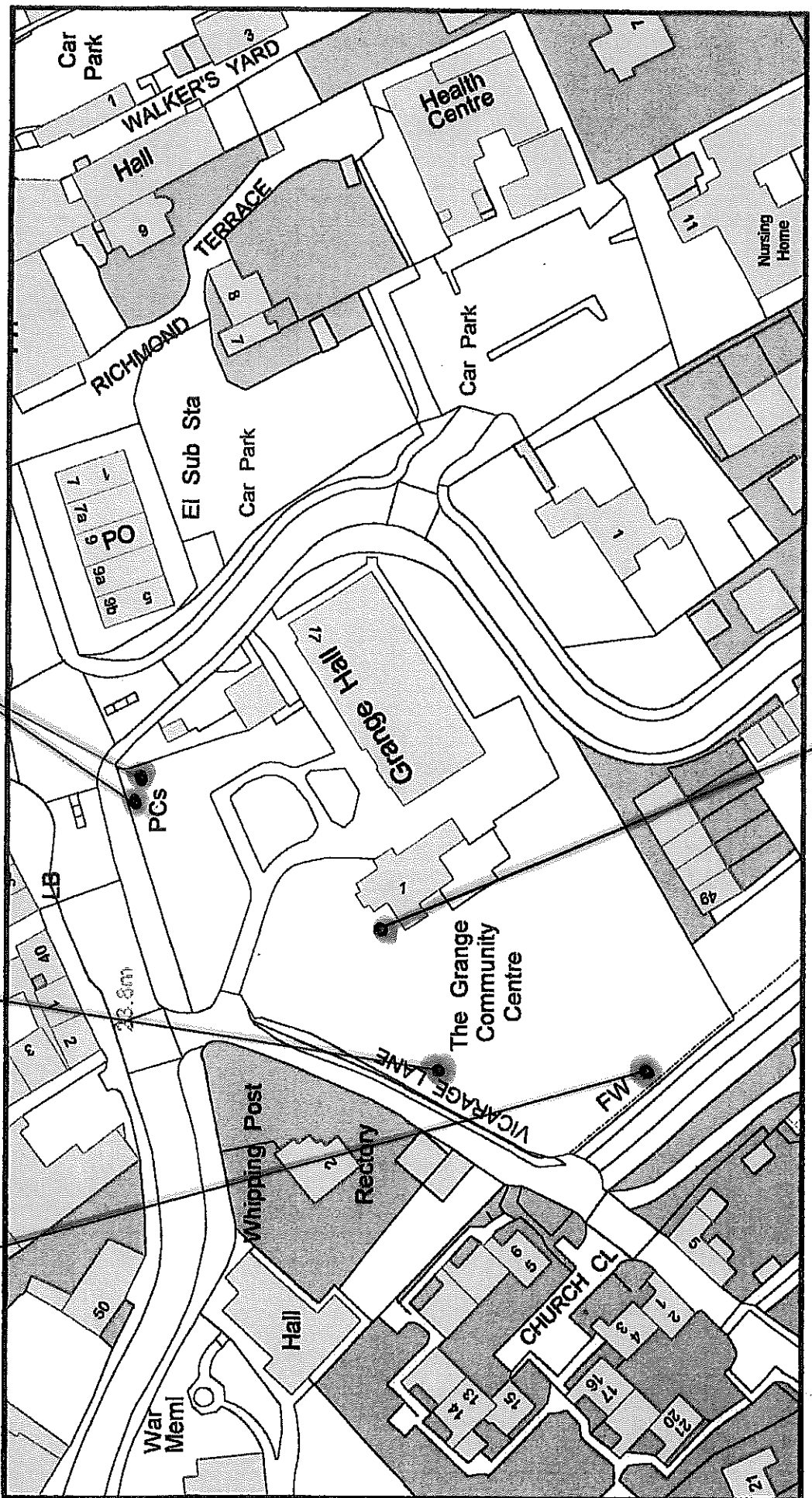
GRANGE GROUNDS

X1 Bench between new trees

X2 Benches in 'conversation corner'

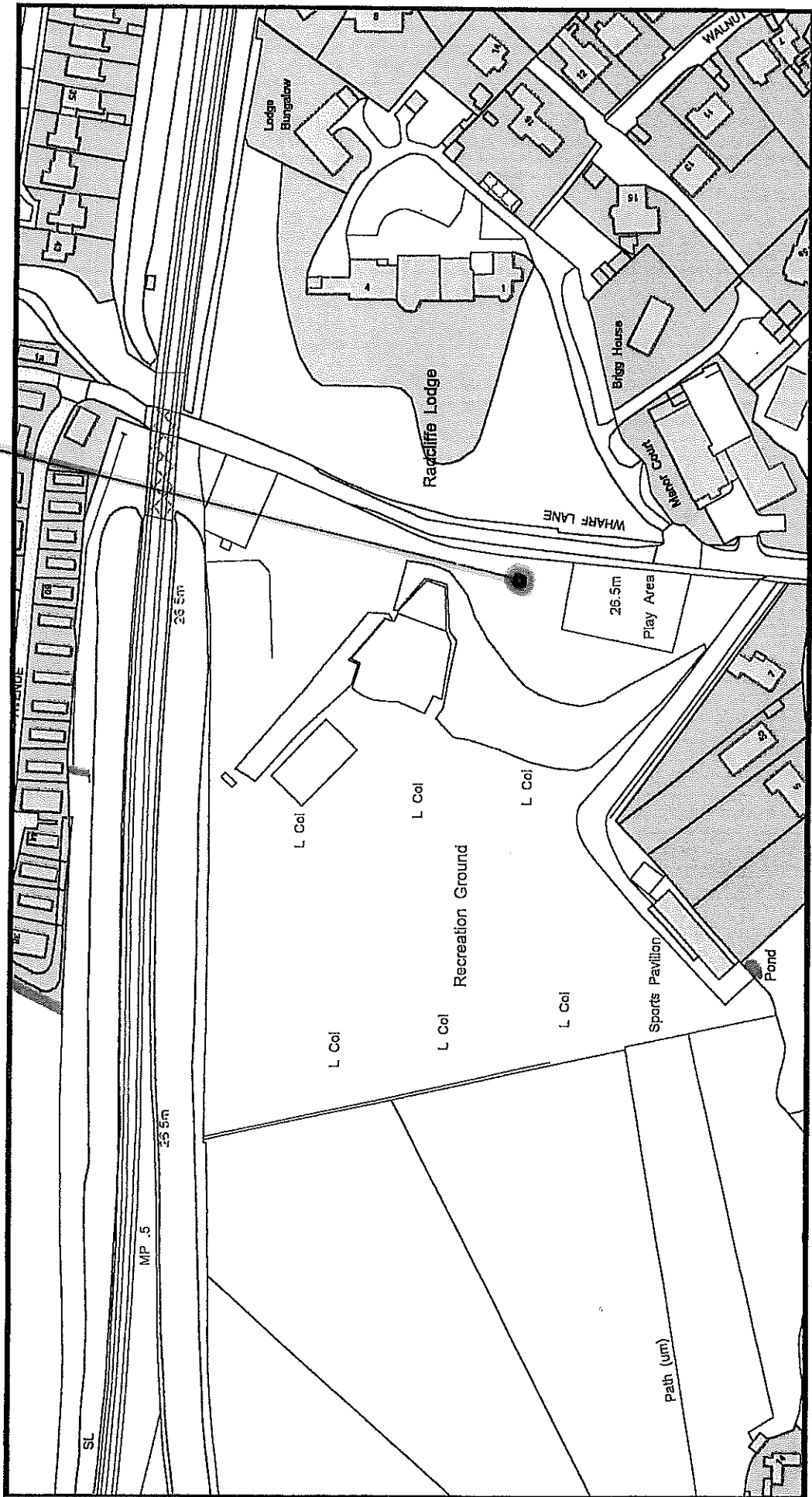
X1 Bench (Muggerst)

X1 Bench against wall



X | where 'green toilets were'
built in situ. (picnic bench
is selling)

WHARF LANE



Extract taken from - 'Minutes of the Full Council Committee (inclusive of Planning and Environment) Meeting held by remote zoom video conference: Monday 8th February 2021 @7pm'

13 Horses on Cliff Top: To Receive Correspondence and Reconsider Policy (requested by Cllrs Spencer, Dunn and Thomas)

There was further discussion regarding the increase in footfall on Cliff Top and concerns with safety. Horses can be unpredictable and it is considered too risky at this time with amount of activity in the area. It was suggested that SNTR could access at quieter times and could the horses be led rather than ridden.

Standing Orders were suspended to enable a representative of SNTR to speak

"There is no safety issues whether horses are led or ridden, there are only 3 riders who would access twice a month, the alternative route Shelford Road which does cause safety concerns.

Standing orders resumed

It was Resolved: To withdraw permission for SNTR to access the Cliff Path with horses for a period of three months (dated from the 25.1.2021) whilst the Cliff Path has an extremely large footfall during the lockdown and current restrictions.

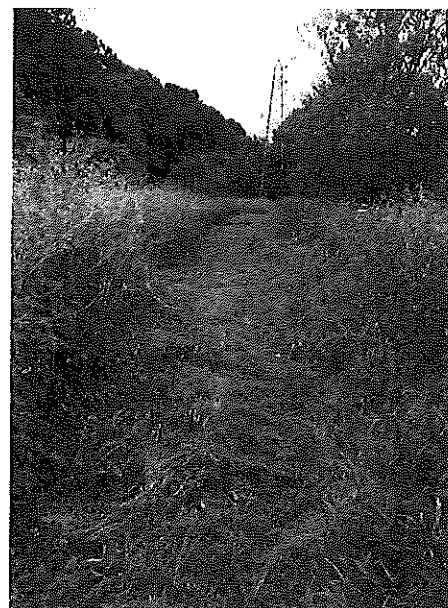
19a)

Wharf Lane Skatepark Steps Quotations

Contractor	Spec	Quote (net)
A -	<ul style="list-style-type: none">• Break out and dispose of existing steps• 20no. cast in situ concrete stairs• Bolt existing railings to new stair tread	£13,350
B	<ul style="list-style-type: none">• Take out existing steps and remove from site• Build new shuttering to form 15no steps at 2.4 width x6 x150 in depth lay new concrete steps bullnosed on the end and painted with yellow paint	£8,995
C	<ul style="list-style-type: none">• Taking out the rotten wood and refurbish the steps with concrete steps and a sleeper frontage• An anti slip strip will be put on the timbers• All waste will be removed from site	£6,800
D -	Hopefully the quote will arrive in time for the meeting	

Radcliffe Conservation Group 8.7.21

We had a Conservation Group session last Sunday morning. Eight people attended in total and we cut back the overhanging nettles, branches and vegetation down Hollow Well steps. We've also re-cut the sections of footpath from the bottom across to the pylon and from the pylon back to the public footpath (the 'extension'). Please see photos attached. By contrast the main public footpaths are now becoming narrow and overgrown. Would it be possible for Paul Hunt to cut these in the next 2-3 weeks? There is no need for him to cut the extension as we've already done it and there are quite a few wildflowers coming through further up along there.



21.

Radcliffe on Trent Parish Council
Payments listing
June 2021

Date	Num	Name	Memo	Amount
11/06/2021	BACS	A2 Engineering Services	Offsite backup for year to end June 2021	108.00
22/06/2021	BACS	Autopay	Staff pay for month	8,685.17
03/06/2021	BACS	Barnacle Alan	Gravedigging for one ashes	* 85.00
25/06/2021	BACS	Burleys	Supplies for hall, office and grounds	157.72
18/06/2021	BACS	Candor Services Ltd	3 of Seidon Diamond Brite	56.57
25/06/2021	BACS	County Supplies	Stationery	61.92
03/06/2021	BACS	Dae Mechanical Services Ltd	Remove sink from 'Mancave', repair cooker in hall kitchen	787.32
25/06/2021	BACS	Dae Mechanical Services Ltd	Service boilers, TMVs, water softener, cookers and AHU	2,222.00
18/06/2021	BACS	HM Revenue & Customs	NI and PAYE for month	2,259.46
25/06/2021	BACS	Iris Business Software	Pension licence for month	11.83
03/06/2021	BACS	John A Stephens	Supplies for bench in Park	* 44.28
11/06/2021	BACS	John A Stephens	Supplies for Cliff Top benches	* 36.52
25/06/2021	BACS	Kompan Ltd	Seats for Valley Road see saw	129.60
11/06/2021	BACS	NALC	Training for Councillor - cancelled and credit held	40.00
18/06/2021	BACS	NCC Pension Fund	Staff and Employer pension contributions for month	2,087.13
11/06/2021	BACS	P M Winter	Contract mowing for month	2,803.81
11/06/2021	BACS	Roffesoft	7 ESET antivirus licenses	117.60
24/06/2021	BACS	Royston & Lund	Management fee for May/June	107.40
25/06/2021	BACS	Signs Workshop	3 benches for Cliff Top	* 960.00
25/06/2021	BACS	SLCC	Membership for one year for J Grice	262.00
03/06/2021	BACS	T M Electronics (UK) Ltd	Calibration test and certificate for legionella probe	51.54
30/06/2021	BACS	The Children's Playground Co Ltd	Repairs to Zip Wire	213.36
14/06/2021	BACS	Timberplay Ltd	Queen Swing inspection	390.00
11/06/2021	DC	Amazon	Mop and pads for Hall floor	27.32
11/06/2021	DC	Amazon	PPE for groundstaff	80.65
25/06/2021	DC	Amazon	Supplies for Grange Hall	39.53
03/06/2021	DC	J W Stones	Bedding plants	440.00
03/06/2021	DC	Land Registry	Title deeds and map for Triangle on Bingham Road	12.00
03/06/2021	DC	Lantec Services Ltd	Line rental and calls for month	93.96
24/06/2021	DC	NCC - Trade Waste Grange Hall and Grange	Trade waste Hall - 1 bin	173.88
25/06/2021	DC	Nottinghamshire County Council	Advertisement for Clerk	118.80
11/06/2021	DC	RBC	OS map for water fountain	30.00
08/06/2021	DD	British Gas	Electricity for Mess Room for a month	18.60
17/06/2021	DD	British Gas	Electricity for Grange 1 month	69.83
18/06/2021	DD	British Gas	Public toilet electricity - 1 month	17.92
24/06/2021	DD	British Gas	Hall electricity for Hall - 1 month	337.29
30/06/2021	DD	British Gas - Grange Gas	Gas for the Grange - office and public area - 1 month	60.31
15/06/2021	DD	EE Phones	Phones for Hall manager, caretakers and groundsman	64.46
30/06/2021	DD	Jetcard	Fuel for grounds machinery and van	1.80
15/06/2021	DD	Natwest	On line banking monthly fee and charges	9.60
01/06/2021	DD	RBC - Grange Hall	Grange Hall non domestic rates monthly instalment	823.00
07/06/2021	DD	RBC - non domestic Grange	Non domestic rates for The Grange - monthly instalment	165.00
01/06/2021	DD	RBC - Non domestic Toilet	Public Toilet non domestic rates	62.00
12/06/2021	DD	Ricoh	Photocopier rental 3 months	273.00
20/06/2021	DD	Severn Trent	Grange and grounds water 3 months	199.32
21/06/2021	DD	Severn Trent	Grange Hall water- 3 months	126.48
08/06/2021	DD	Severn Trent Water - Public Toilets	Public toilet water - 3 months	53.29
08/06/2021	DD	Streamline	Monthly cost of debit card facility and usage	23.94
01/06/2021	DD	Worcester Bosch Ltd	Monthly instalment for Bungalow boiler contract	29.67
15/06/2021	DD	Worldpay	Use of debit card system in month	10.79
		TOTAL		£25,020.65

Approved by:.....

Date..... * Fully or partially recovered

Radcliffe on Trent Parish Council Results for June 2021

Net results for 2021- 2022 as at June 2021							
	Actual year to date			Net budget	Under spend	% Actual over budget	
	Income	Exp	Net				
	£	£	£	£	£		
ADMINISTRATION							
Office Administration	728	5,311	4,583	17,008	12,425	27%	
Democracy		703	703	3,750	3,047	19%	
Campaigning/Social Media = PR		690	690	1,000	310	69%	
Net Grants	0	0	-	5,000	5,000	0%	
Health & Safety and GDPR		525	525	2,000	1,475	26%	
HR	0	0	-	2,500	2,500	0%	
Newsletter	0	0	-	-	-	#DIV/0!	
Village Guide		0	-	250	250	0%	
Neighbourhood Plan	0	0	-	2,000	2,000	0%	
Public Realm incl signboards		0	-	-	-	#DIV/0!	
Staff		46,377	46,377	187,060	140,683	25%	
Contingency	0	0	-	-	-	#DIV/0!	
	728	53,607	52,879	220,568	167,689	24%	
The Bungalow	3,580	532	-3,048	(5,850)	(2,802)	52%	
OPERATIONS							
AMENITIES							
Cemetery	3,370	1,239	(2,131)	(2,380)	(249)	90%	
Christmas Decorations		395	395	6,000	5,605	7%	
Donated plants/benches	2,933	2,026	(907)	(100)	807	907%	
Grounds maintenance	95	11,633	11,538	49,996	38,458	23%	
Leisure Development		0	-	800	800	0%	
Play areas		2,399	2,399	13,310	10,911	18%	
Public Toilets	12,468	185	(12,284)	(10,696)	1,588	115%	
Vehicles and Machinery	0	128	128	2,000	1,872	6%	
	18,867	18,004	(863)	58,930	59,793	-1%	
GRANGE AND GRANGE HALL							
Grange	156	2,780	2,624	4,200	1,576	62%	
Grange Hall	7,649	13,920	6,271	30,650	24,379	20%	
	7,805	16,699	8,894	34,850	25,956	26%	
Events	59	0	(59)	(550)	(491)	11%	
Total Operations	26,731	34,703	7,973	93,230	85,258	9%	
Total	31,039	88,842	57,803	307,948	250,145	19%	
COVID support(RBC,NCC, cllr)	0		0	0			
Furlough	3,866		-3,866	0			
Covid costs		0	0	850			
	3,866	0	-3,866	850	4,716		
Precept	154,399		(154,399)	(308,798)	(308,798)	50%	
	189,304	88,842	-100,462	0	-53,937		
		Jun-21	March 2021				
		£	£				
Free Reserves		217,669	117,207				
Designated Reserve - Building Maintenance		16,000	16,000				
Designated Reserve - Bungalow Maintenance		2,675	2,675				
Designated Reserve - Cemetery		16,000	16,000				
Designated Reserve - Election Fund		6,837	6,162				
Designated Reserve - COVID trading losses		20,000	20,000				
Designated Reserve - Playareas		15,010	15,010				
Designated Reserve - Public Realm		12,500	12,500				
Designated Reserve - Skatepark RBC		5,000	5,000				
Designated Reserve - Van/machinery		5,000	5,000				
		99,022	98,347				
Restricted Reserve - Leisure Development		7,200	7,200				
Restricted Reserve - Conservation Group		196	216				
		7,396	7,416				
Total Reserves		£324,087	£222,971				
Plus CCLA Property Fund at cost		£75,000	£75,000				
Bank and CCLA Deposit		£351,586	£268,281				
Fixed assets - Valuation		£3,296,598	£3,296,598				
Loans		£144,446	£154,209				

Radcliffe on Trent Parish Council Forecast 2021 - 2022

		As at end of June 2021	Forecast 2021/22			Budget 2021/22	Change
			Income	Exp	Net		
			£	£	£	£	£
ADMINISTRATION							
FINANCE AND GENERAL							
	Administration	2,338	18,613	16,275	17,008	(733)	
	COVID 19		500	500	850	(350)	
	Democracy		3,278	3,278	3,750	(472)	
	Campaigning/Social Media = PR		1,000	1,000	1,000	-	
	Grants/Donations		5,000	5,000	5,000	-	
	Health and Safety		1,925	1,925	2,000	(75)	
	HR		2,500	2,500	2,500	-	
	Newsletter		-	-	-	-	
	Village Guide		250	250	250	-	
	Neighbourhood Plan		2,000	2,000	2,000	-	
	Public Realm		-	-	-	-	
	Staff		187,990	187,990	187,060	930	
	Contingency		-	-	-	-	
		2,338	223,057	220,719	221,418	(699)	
	The Bungalow	9,845	3,010	(6,835)	(5,850)	(985)	
		12,183	228,067	213,884	215,568	-1,684	
OPERATIONS							
AMENITIES							
	Cemetery	12,245	9,485	(2,760)	(2,380)	(380)	
	Christmas Decorations		5,995	5,995	6,000	(5)	
	Donated plants/benches	3,733	2,726	(1,007)	(100)	(907)	
	Grounds maintenance	754	50,458	49,704	49,995	(291)	
	Leisure development		800	800	800	-	
	Play areas/Skatepark		13,298	13,298	13,311	(13)	
	Public Toilets	12,468	1,573	(10,895)	(10,696)	(199)	
	Vehicles and Machinery		2,007	2,007	2,000	7	
		29,200	86,342	57,142	58,930	(1,788)	
GRANGE AND GRANGE HALL							
	Grange	3,756	9,843	6,087	4,200	1,887	
	Grange Hall	26,649	60,662	34,012	30,650	3,362	
		30,405	70,505	40,100	34,850	5,250	
	Events	1,298	885	(413)	(550)	137	
	TOTAL OPERATIONS	60,903	157,732	96,829	93,230	3,599	
	Total	73,086	383,799	310,713	308,798	1,915	
	Precept	308,798		(308,798)	(316,998)	8,200	
	Covid support	3,866		(3,866)	-	(3,866)	
		385,750	383,799	-1,951	-8,200	6,249	
			Mar-21	Forecast	Mar-22	Change	
			£	31.3.22	Budget	F'cast - budget	
	Free Reserves		117,207	119,158	110,875		
	Designated Reserve - Building Maintenance		16,000	16,000	16,000	-	
	Designated Reserve - Bungalow Maintenance		2,675	2,675	2,675	-	
	Designated Reserve - Cemetery		16,000	16,000	16,000	-	
	Designated Reserve - Election Fund		6,162	8,862	8,862	-	
	Designated Reserve - COVID trading losses		20,000	20,000	20,000	-	
	Designated Reserve - Playareas		15,010	15,010	15,010	-	
	Designated Reserve - Public Realm		12,500	12,500	12,500	-	
	Designated Reserve - Skatepark RBC		5,000	10,000	10,000	-	
	Designated Reserve - Van/machinery		5,000	5,000	5,000	-	
			98,347	106,047	106,047	-	
	Restricted Reserve - Leisure Development		7,200	8,000	8,000	-	
	Restricted Reserve -Conservation Group		216	50	50	-	
			7,416	8,050	8,050	-	
			222,970	233,255	224,972	-	
			75,000	75,000	75,000	-	
	Bank + CCLA deposit		213,000	174,000	213,000		
	Fixed assets (inc £75k CCLA property fund) Valuation		3,296,598	3,286,030	3,296,598		
	Loans		154,209	134,683	154,209		

Funding Amenities Projects July 2021

For the March 2021 year end several new designated reserves were created to ensure that various known projects could be funded. These included:

Events

The Events Budget included the Village Show, Christmas and regular films. The net profit was budgeted at £550. With the lack of village show and several films missed already the forecast net result is currently £499. For any unbudgeted events to take place, such as Picnic in the Park, there will need to be a transfer from free reserves to cover them.

Consider a transfer from free reserves if there is any recommendation from the Events Working Group Meeting on 20.7.21 to increase the budget (TBC)

Play Equipment. Upper Saxondale and Grange

A reserve of £15,010 was created to cover a new piece of equipment in the Grange (to replace the see saw) and some improvements at Bingham Road. It was noted that the repairs required by the latest Quarterly Inspection Report would use the annual Playground budget. The subsequent Quarterly Inspection has highlighted various issues at Upper Saxondale. The annual maintenance budget has already been spent and nearly £3,000 drawn from the reserve to cover the Queen Swing repair. All remaining playground repairs and replacements will need to be funded from this reserve and/or free reserves and although Upper Saxondale repairs were not specifically mentioned in the approval of the reserve it is still the recommended funding source.

Consider that both items be funded from Playground Designated Reserve.

Grange Exterior Condition Survey

There is a designated Building Reserve of £16,000 that was created partly to cover both any survey and the subsequent work on the Grange Exterior.

Consider that the survey be funded from Building Designated Reserve.

Caretaker Flat Carpet

The annual Flat maintenance budget was £500, £75 has been spent on the cooker service thus there is a shortfall of £446. The present Caretaker was assured the flat carpets would be replaced when he accepted the job. COVID and lockdowns caused a deferral of this item and the 2021 budget was underspent by £301 which was released into free reserves.

Consider that the carpet be funded from Free Reserves.

Bungalow Worktops

There is a Bungalow Maintenance Reserve of £2,675 created to cover costs such as this. There is no scope in the annual maintenance budget.

Consider that the kitchen worktops be funded from Bungalow Designated Reserve.

Radcliffe on Trent Parish Council

Media Policy

Introduction

1. Radcliffe on Trent Parish Council is committed to the provision of accurate information about its governance, decisions and activities. Where this information is not available via the Council's publication scheme, please contact the Council's Clerk.
2. The Council shall, where possible, co-operate with those whose work involves gathering material for publication in any form including the use of the internet ("the media").
3. This policy explains how the Council may work with the media to meet the above objectives in accordance with the legal requirements and restrictions that apply.

Legal requirements and restrictions

4. This policy is subject to the Council's obligations which are set out in the Public Bodies (Admission to Meetings) Act 1960, the Local Government Act 1972, the Local Government Act 1986, the Freedom of Information Act 2000, the Data Protection Act 1998, other legislation which may apply and the Council's standing orders and financial regulations. The Council's financial regulations and relevant standing orders referenced in this policy are available via the Council's publication scheme.
5. The Council cannot disclose confidential information or information that the disclosure of which is prohibited by law. The Council cannot disclose information if this is prohibited under the terms of a court order, by legislation, the Council's standing orders, under contract or by common law. Councillors are subject to additional restrictions about the disclosure of confidential information which arise from the code of conduct adopted by the Council, a copy of which is available via the Council's publication scheme.

Meetings

6. A meeting of the Council and its committees is open to the public unless the meeting resolves to exclude them because their presence at the meeting is prejudicial to the public interest due to the confidential nature of the business or other special reason(s) stated in the resolution. In accordance with the Council's standing orders, persons may be required to leave a meeting of the Council and its committees, if their disorderly behaviour obstructs the business of the meeting.
7. Where a meeting of the Council and its committees include an opportunity for public participation, the media may speak and ask questions. Public participation is regulated by the Council's standing orders.
8. The photographing, recording, filming or other reporting of a meeting of the Council and its committees (which includes e.g. using a mobile phone or tablet, recording for a TV/Radio broadcast, providing commentary on blogs, web forums, or social networking sites such as Twitter, Facebook and YouTube) which enable a person not at the meeting to see, hear or be given commentary about the meeting is permitted unless (i) the meeting has resolved to hold all or part of the meeting without the public present or (ii) such activities disrupt the proceedings or (iii) paragraphs 9 and 10 below apply. Members of the press and public may be permitted to record from the start of the meeting and not before, and to finish recording promptly at the end of the meeting and no later.

9. The photographing, recording, filming or other reporting of a child or vulnerable adult at a Council or committee meeting is not permitted unless an adult responsible for them has given permission.
10. Oral reporting of commentary about a Council or committee meeting by a person who is present at the meeting is not permitted.
11. The Council shall as far as it is practicable, provide reasonable facilities for anyone taking a report of a Council or committee meeting and for telephoning their report at their own expense.
12. The Council's standing orders will confirm if attendance by the public, their participation, photographing, recording, filming or other reporting is permitted of a sub-committee.

Other communications with the media

13. This policy does not seek to regulate councillors in their private capacity.
14. The Council's communications with the media seek to represent the corporate position and views of the Council. If the views of councillors are different to the Council's corporate position and views, they will make this clear.
15. Subject to the obligations on councillors not to disclose information referred to in paragraph 5 above and not to misrepresent the Council's position, councillors are free to communicate their position and views.

Council Social Media Pages

16. Content for the pages can be proposed in Full Council by any councillor, subcommittee or working group.
17. Admins can approve content to be uploaded to P.C formal social media pages.
18. Standard best practice should always be used.
19. Compliance with the Council Social Media Policy is required.
20. Admins can upload urgent communications if required (e.g. flood information) without approval but within Council guidelines.
21. Admins can share other pre-approved pages content without pre-approval (e.g. R.BC, N.C.C, Highways England etc.)

Media Statements

22. If any councillor is approached by the media to make a statement, in the first instance the media is to be referred to the Clerk who will then refer them to the Chairman or Vice Chairman of the Council to make a statement.
If the Chairman or Vice Chairman is directly approached by the Media they are authorised to make a corporate statement on behalf of the Council.

To Approve Amendments as highlighted

Comms Meeting

02/06/21

Attendees

- Matt
- Jo
- Lisa
- Alice
- Anne
- Di
- Gillian
- Harry
- Phil

INSIGHT:

*Villagers need a parish council social presence that can be a **trusted source** of information, in the same way the village notice board is, that is **easy to find**, **up-to-date** info that's relevant, **building awareness** of the councils good work.*

DISCUSSION:

Create a new Facebook Page that says what it is on the tin.

“Radcliffe-on-Trent Parish Council”

KEY STARTING PRINCIPLES

- It's essentially a digital village noticeboard.
- We remove the ability to comment, people can only 'like' and 'share'.
- We only share content agreed at full council.
- Lisa will be admin
- Matt will support, Alice also happy to.

TYPES OF CONTENT:

- Introduction / purpose
- Contact Us information
- Council meetings as “events” which people can choose to add to their digital calendar
- Key council run (only) events - we will not use this to advertise others

- Re-post / share key updates relevant to the parish from any other council body / highways
- Awareness of projects / initiatives / working groups and their activities as appropriate
- Anything potentially interesting or newsworthy
- News like council elections and who does what
- Share national campaigns (e.g. national clean up)
- Announcements
- Share who is responsible for what service (e.g. streetwise empty bins etc)
- We will also ensure we employ some best practice around the content we share.

****PROPOSAL FOR FULL COUNCIL****

Note - this working group are all in agreement.

- 1) We create a Radcliffe-on-Trent Parish Council Facebook (government) page
- 2) It is information only (no comments)
- 3) Lisa / Clerk are administering it
- 4) There will be a policy to back this up - amendment to the media policy. (Note this should be ready for the relevant full council meeting)

IF APPROVED > NEXT STEPS

Matt - Create the page and review with Lisa and Alice and ultimately working group

Matt / Lisa - get up to speed with Facebook Business Suite

Working Group - Propose list of 'backlog' pre-approved content we can share as needed



The Queen's
Platinum Jubilee
Beacons



2nd June 2022

Further to the announcement from Buckingham Palace on 2nd June 2021, regarding the Platinum Jubilee Weekend of 2nd - 5th June next year, of which The Queen's Platinum Jubilee Beacons is part, I have pleasure in sending you the first edition of the Guide To Taking Part. The beacon lighting event will take place throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and for the first time, in each of the capital cities of the Commonwealth countries on the 2nd June next year.

Pages 11, 12, 13 and 14 show the various types of beacons to be used for this historic occasion that can be lit in farmers fields, on country estates, on the top of high hills, around our shorelines on cliff tops and on beaches, with gas fuelled beacons on church towers and castle battlements and permanent beacon braziers made and lit by craftsmen and women in the centre of town and village greens, providing a lasting reminder of this historic moment in the history of The Queen's reign.

Those wanting to take part are being asked to go to page 10, and provide us with the information requested in Step 1, enabling us to include them in the monthly guide updates over the next eleven months, as well as entering them in the special leather-bound book being presented to The Queen after the Jubilee Weekend, along with being able to send them further information in due course. The guide can also be viewed and downloaded from www.queensjubileebeacons.com.

Many of those receiving this communication will already have permanent beacons in place, so please light them for this occasion.

From pages 16 - 27 you will see those, to date, that have already agreed to take part around the UK and the Commonwealth. These lists and pages in the guide will be added to over the next eleven months as more communities etc, join the project.

From the guide, you will see that we are involving town criers undertaking the Proclamation at **1pm** announcing the lighting of the beacons that evening and pipers playing *Diu Regnare* at **9.09pm**, before the beacons are lit at **9.15pm**.

With this in mind, you may wish to consider sourcing a local piper to play this tune at your beacon location before you light your beacon at **9.15pm**. If this is the case, please register your piper in a similar way to your beacon by no later than **1st June** next year.

This could well be the last chain of beacons lit during The Queen's reign, so we want to make it the largest and most dramatic the world has ever seen. We do hope therefore, that you will help us achieve this by taking part in lighting a beacon at **9.15pm** on 2nd June next year.

My warmest regards,

Bruno Peek

Bruno Peek LVO OBE OPR
Pageantmaster
The Queen's Platinum Jubilee Beacons

Tel: + 44 (0) 7737 262 913
Email: brunopeek@mac.com
www.queensjubileebeacons.com



28a

Clerk - ROTPC

From: Office <Office@Nottsalc.org.uk>
Sent: 18 June 2021 12:01
To: Office
Subject: THE QUEEN'S PLATINUM JUBILEE BEACONS - 2ND JUNE 2022
Attachments: The Queen's Platinum Jubilee Beacons Guide.pdf; Press Release - The Queen's Platinum Jubilee Central Weekend.pdf; QPJB letter to councils.pdf

TO ALL MEMBERS

We have been contacted by Bruno Peek, Pageantmaster, The Queen's Platinum Jubilee Beacons to ask for the attached information to be sent out to promote the Queen's Platinum Jubilee Beacons for June 2022. He has also stated "due to the fact that this is likely to be the last chain of Beacons to be lit in the reign of Her Majesty The Queen, we would like to make it the largest and the most dramatic the world has ever seen, so your valuable assistance throughout Nottinghamshire in helping us achieve this would be extremely appreciated".

The guide will be updated monthly and put on the following website: www.queensjubileebeacons.com

If you have any queries the day to day liaison officer at Buckingham Palace is:

Caroline Creer who can be contacted on: 0207 930 4832

Or

Bruno Peek who can be contacted on: 07737 262 913 from 8am through to 8pm Monday through to Saturday evening.

Kind regards

Julie

Julie Zemontas

Nottinghamshire Association of Local Councils

My work days are: Tuesday, Wednesday and Friday

julie.zemontas@nottsalc.org.uk

Phone: 01636 816890

Minster Chambers

Church Street

Southwell

NG25 0HD

This e-mail is only intended for the person(s) to whom it is addressed and may contain confidential information. If you have received this e-mail in error, please notify us immediately by reply e-mail and then delete this message from your system. We use reasonable endeavours to virus scan all e-mails leaving us but no warranty is given that this e-mail and any attachments do not contain a virus. Many thanks for your co-operation.

25 b)

Clerk - ROTPC

From: Jacki Sprinckley [mailto:jacki@rotmail.com]
Sent: 08 July 2021 21:31
To: clerk@rotpc.com
Subject: Parish Council - Amenities Meeting, Tuesday 22nd June, 2021

Dear Jacki

Agenda Item 16 RBC Proposed Public Spaces Protection Order 2021 (Control of Dogs) Consultation

I listened to the discussion with interest and noted in particular Councillor David Graham's wish to make Grange Hall grounds a totally dog-free zone. I can certainly understand David's frustration and concerns about dogs in the grounds. As I was coming to the meeting and entering via the side gate, I encountered a dog owner just in front of the Hall walking his dog on the grass. It was quite clear he was intentionally toileting it there, not just walking through with it on the lead. The dog duly performed. While the owner cleaned up the mess, that's not the point. As David quite rightly pointed out, traces of the faeces invariably remain. It's difficult to understand the mentality of such owners, who think it's OK to use public spaces for the purpose 'as long as they clean it up', particularly where families with young children are encouraged to use such areas. This was exactly the same point I was making about Rockley Park (I think that was an Agenda item on the May 24th meeting). Unfortunately, I haven't been able to see the published minutes yet so don't know what the response of councillors was.

Whatever the outcome of the Consultation process, I think it's important the Parish Council adopts a firm stance on the control of dogs in areas it either owns or manages. That will almost certainly require new permanent signage. A perceived inability to enforce a policy on dogs should not deter the Parish Council from clearly setting out its expectations of behaviour from dog owners. It spends annually a significant sum of money providing and maintaining numerous dog waste bins and organising the collection of dog waste around the village and that cost will only increase with significant new housing development. As part of that social contract, it is fully entitled to set and publicise some ground rules.

Returning to the issue of the Grange Hall grounds and the concept of a 'dog-free zone', there are however several issues to be borne in mind:-

- Assistance dogs (and their owners) require access to attend meetings, classes and events
- The Village Show has in previous years included a Dog Show/Competition. Difficulties could arise if an exemption were granted for this and other members of the public turned up at the gate with family pet in tow.
- Mothers with young children using the play equipment who happen to have the dog with them

As a suggestion, it may therefore be appropriate to adopt something along the following lines:-

Dogs in the Grange Hall and Grounds

'Only qualified assistance dogs are permitted to enter the buildings. Otherwise, we would strongly discourage the bringing of dogs into the grounds. Under no circumstances should dogs be intentionally toileted within the grounds for reasons of public hygiene.'

Kind Regards