



Radcliffe on Trent Parish Council  
The Grange, Vicarage Lane  
Radcliffe on Trent, Nottingham, NG12 2FB  
Tel: 0115 9335808 Email: clerk@rotpc.com Web: www.rotpc.com

August 9, 2021

## MEETING NOTICE TO THE PUBLIC

The meeting of the Full Parish Council including Planning and Environment is to be held at 7pm on TUESDAY 17 August in Grange Hall. Members of the public are invited to attend and listen to the proceedings.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

### AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Full Council (inc Planning and Environment) Meeting for Approval held on 13 July 2021
4. Minutes of the Finance and General Purposes/Amenities Meeting held on 27<sup>th</sup> July 2021 for Acceptance
5. Chairman's Announcements
6. Clerk's Report on Previous Minutes
7. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes
8. Councillor Vacancy: To Note No Call for Election and Consider Advertising as a Casual Vacancy with a View to Potential Co-option at 21 September Full Council Meeting
  
9. Planning & Environment
  - a) Applications: To Consider
  - b) Planning Decisions: To Note
  - c) Trains Working Group: Update
  - d) A52 Bingham Road Triangle: Tree Felling Update
  - e) Carbon Clever Working Group: Notes of Meetings Held 29/7 & 5/8 - & Action Points 1-9 Recommendations to Consider
  
10. Correspondence
  - a) South Nottinghamshire Academy: Consultation on New Two Storey Extension
  - b) Draft Affordable Housing Supplementary Planning Document: Consultation
  - c) RBC: Covid 19 Memorial Scheme: (Consider a Working Group)
  
11. Parish Councillors and Outside Organisations Reports
12. Reports from Borough and County Councillors
  
13. Date of Next Full Council (inc Planning & Environment) Meeting – Tuesday 21 September 2021

J. Grice

PLANNING APPLICATIONS. (17<sup>th</sup> August 2021)

**21/02077/FUL – Mr Tim Timson – 2 Shadwell Grove, NG12 2ET**

New boundary wall to front (retrospective)  
Extension request approved 19.7.21

**21/02078/FUL – Redhill Academy Trust – South Nottinghamshire Academy, Glebe Lane, NG12 2FQ**

Construction of detached two storey teaching block  
Extension request approved 20.7.21

**21/02058/FUL – Mr Ashley Fullard – 3 Hall Close, NG12 2BA**

Erection of a first floor side extension over existing garage, single storey rear extension. External alterations include application of render  
Extension request approved 19.7.21

**21/02022/FUL – Mr and Mrs Chris and Marion Smith – 90 Grantham Road, NG12 2HY**

Convert garage to a study / guest bedroom and en-suite shower room. Clad part of the front façade (over the area of the garage door opening) with timber weather boarding similar to the garage  
Extension request approved 19.7.21

**21/01606/LBC – Mrs J. Grice – Water Fountain and Trough, Main Road**

Works to water fountain including, Steam clean water fountain, remove cement mortar joints and clean out debris. Deep point with hot lime mortar, leave with slightly recessed joints. Repair and re-instate central Finial.

*\*This may be withdrawn as RBC conservation officer requests even more detailed information.*

Extension request approved 22.7.21

**21/02167/FUL – Mr Craig Connor – 1 Harlequin Close, NG12 2HQ**

Re-modelling of existing roof to create second floor accommodation (hip to gable end); inclusion of side dormers 18.8.21

**21/02223/TPO – Mrs Rachael Brown – 8 Queen Marys Close, Upper Saxondale, NG12 2NR**

Trees: T1 (Horse Chestnut) 30% Crown reduction and crown thinning. Maintain overall shape of tree 20.8.21

**21/02272/TPO – Mrs Liz Swallow – 7 The Woodlands, NG12 2JY**

Trees: T1-T2 (All Limes) Re-pollard of trees  
27.8.21

**Rushcliffe Borough / County Council Decisions**

**21/01066/FUL – Mr Simon Constance – 107 Shelford Road, NG12 1AU**

Construction of single storey side and rear extension, detached double garage, entrance gates and walls.  
RBC – Grant Permission P.C DNO

**21/01433/FUL – Lisa Moore – 1 Parr Court, NG12 2AU**

New dormer to front elevation  
RBC – Refuse Permission P.C OBJECT (Out of keeping with street scene, overbearing design)

**21/01742/FUL – Mr John Cox – 108 Bingham Road, NG12 2GT**

First floor rear extension and single storey rear extension  
RBC – Grant Permission P.C DNO

**21/01597/FUL – Mr and Mrs Shaw – 3 Ridge Lane, NG12 1BD**

Add new rooflights, dormer roof and doors to raised deck to existing guest annexe building  
RBC Grant Permission P.C DNO

**21/01759/FUL – Mr Ian Fraser – 10 Queen Marys Close, NG12 2NR**

Demolition of conservatory, erection of single storey rear extension  
RBC Grant Permission P.C DNO

**21/01711/FUL – David Brown – Manvers Arms, Main Road, NG12 2AA**

Construction of new timber framed and pitched roof covered area to garden including new paving below and fixed seating with planter boxes and lighting  
RBC Grant Permission P.C DNO

**21/01761/FUL – Mr Will Buckley – 14 Clumber Drive, NG12 1DB**

Extension to first floor at side of existing dwelling; canopy to front elevation  
RBC Grant Permission P.C DNO

## **Carbon Clever Work Group**

### **Notes from the meeting held on 29 July and 5 August 2021**

Present: Phil Thomas (chair), Sue Clegg, Gillian Dunn, Emma Georgiou (RBC) (29 July only), Sally Horn, Anne McLeod.

Apols for 29 July: Sue Clegg

The purpose of this meeting was to obtain Emma's comments on our action plan and to seek further advice from her on the way forward. She was very positive on our actions taken so far and stated that RoT PC was much further forward with our plans than any other local PC.

#### **Establishing our baseline carbon footprint**

In order to establish our baseline, which will allow us to measure future improvements, we need to categorise our greenhouse gas emissions under 3 groups or 'scopes', starting with scopes 1 & 2.

Scope 1: all direct emissions from the activities of the Parish Council or under our control such as running boilers or vehicles.

Scope 2: Indirect emissions such as when energy is produced on the PC's behalf.

Scope 3: All other indirect emissions occurring from sources that we do not own or control such as procurement, waste and water.

#### **Gas and Electricity**

Action: SH and PT to work together on Sally's return to work to prepare comparison graphs for gas and electricity usage for the last 3 years. This would then require annual monitoring.

#### **Parish Council Van**

Action: SH and PT to work together to check and compare the annual mileage and fuel consumption.

#### **Mitigating Factors**

We discussed mitigating factors which are not currently included within our Action Plan. A suggestion was made that a voluntary contribution is made by Grange Hall users to offset carbon emissions. The money to be ring-fenced to plant trees in areas such as the Lily Ponds. One tree is able to sequester 1 ton of carbon dioxide by the time it is 40 years old.

Action 1: AM to contact Paul Phillips, Environmental Sustainability Officer at RBC, The Parish Council would be required to appoint a tree warden in order to continue receiving up to 15 trees annually from RBC.

Action 2: this working party to invite Jacki Grice, Phil Taylor, John Simpson and Paul Phillips to a future meeting. (Action 3.1 on the Action Plan).

Action 3: We need to add mitigating/offsetting factors such as the planting of the Lily Ponds, Dewberry Hill and the village veg gardens to our Action Plan.

Note: Emma's replacement, Laura Klingensteins, takes over the role on 1 Sept.

#### **Carbon off-set recognition**

Action: to create a Carbon Clever area on the updated PC web-site, and to also identify and monitor local groups such as the Eco-group and Community Gardens and place links on the PC website.

To defer any other suggestions for the time being as RBC have this under development, and we can align ourselves with their plans. A future action may be to suggest an Annual PC Award related to sustainability/carbon footprint reduction.

**Carbon Clever Working Group**

**Actions to be recommended to the Planning Committee meeting to be held on 17 August 2021.**

Action 1: (Ref: 1.8 of Action Plan)

The IT working party to increase their remit to work together with the Clerk and Derek Roffesoft to formulate a 5-year plan to take our IT systems forward. Money would need to be set aside in each year's budget.

-----

Action 2: (Ref: 1.8 of Action Plan)

That the meeting agenda and papers are shown at meetings on a large screen whenever possible, thus reducing the amount of paper for each meeting.

-----

Action 3: (Ref: 3.1 of Action Plan)

Jacki Grice, John Simpson and Paul Phillips (RBC Environmental Sustainability Officer), to be invited to a future Carbon Clever working party meeting in August or September to invite their opinion on strategies to formulate actions to put forward to a future Amenities meeting.

-----

Action 4: (Ref: 3.1 of Action Plan)

To refine the procurement policy so that, wherever feasible, sustainability is taken into account, by the office for the purchase of supplies and services. (proposed revision to procurement policy to follow).

-----

Action 5:

To appoint a tree warden in order to continue to receive free trees from RBC.

-----

Action 6:

To create a Carbon Clever area on the updated PC web-site, to publicise the aspirations and achievements of the Parish Council and to add links to the Radcliffe Eco-group and the Community Gardens Scheme etc.

-----

Action 7:

To consider the suggestion that a voluntary contribution is made by Grange Hall users to offset carbon emissions. The money to be ring-fenced to plant trees in areas such as the Lily Ponds.

-----

Action 8:

To create a Carbon Clever budget for 2022/2023

-----

Action 9:

To obtain 3 quotes and technical advice for the erection of solar panels for Grange Hall.

---



# Find out how Tree Wardens can make a difference in your parish

Trees are important in your parish because they:

- provide a habitat for wildlife;
- provide shade and shelter for people;
- can muffle sound effectively and absorb pollutants;
- are appreciated by local people for their beauty and the sense of wellbeing they bring;
- and can increase the property value of homes by up to 15% or more.\*

## Tree Wardens are volunteers appointed by their Parish Council to:

- Be a contact and support for all things tree related in their local area;
- Protect trees by reporting on early signs of pests, disease and vandalism;
- Gather information, survey and record information about trees important for wildlife and the heritage of the parish;
- Help look out for opportunities to plant more trees in the local community, enhancing the environment for parishioners;
- Help find money to fund local tree planting projects (e.g. The tree Council has grants only available for Tree Wardens)
- Get involved in campaigns to raise awareness about the importance of trees



The Tree Council (lead organisation for the national Tree Warden Scheme) launched the Tree Warden Scheme in 1987.

The parish/ town council would be expected to support their Tree Wardens by:

- including them in discussions about tree matters;
- inviting them to attend parish/town council meetings and report any tree related matters;
- support them with any necessary resources needed to carry out their volunteering (within reason);
- and ensure that they are covered for health and safety and insurance as a parish/ town council volunteer.



Rushcliffe Borough Council will support parish councils by:

- providing support and guidance for Tree Wardens at a local level;
- providing at least two training courses and one networking event per year;
- providing links to funding schemes for community and private landowner projects;
- Acting as a link to the national Tree Warden Scheme.

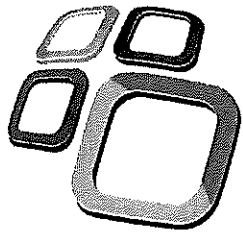
For more information about the Tree Warden Scheme and how it could benefit your parish/town council contact Rushcliffe Borough Council.

Tel: 0115981 9911

email: [environmentalissues@rushcliffe.gov.uk](mailto:environmentalissues@rushcliffe.gov.uk)

web: [www.rushcliffe.gov.uk/trees](http://www.rushcliffe.gov.uk/trees)





**SOUTH NOTTINGHAMSHIRE  
ACADEMY AND SIXTH FORM**

South Nottinghamshire Academy  
Glebe Lane  
10 a Off Cropwell Road  
Radcliffe on Trent  
NG12 2FQ

Headteacher: Mr D Philpotts - BA(Hons) MA  
Executive Headteacher: Mrs S Dyce - BA (Hons)

T: 0115 9110091  
E: [main.office@snacademy.org.uk](mailto:main.office@snacademy.org.uk)  
W: [www.southnottinghamshireacademy.org.uk](http://www.southnottinghamshireacademy.org.uk)

30<sup>th</sup> July 2021

Dear Parent

**Consultation on New Two Storey School Extension**

We are pleased to be able to inform you that The Redhill Academy Trust (RHAT) have been allocated a capital grant of £2 million pounds, from Nottinghamshire County Council, for the purpose of building a new two storey building at South Nottinghamshire Academy (SNA) to enable the school to increase its student numbers.

The demand for secondary places has risen dramatically in the local area over the last few years. As the school continues to go from strength to strength, its success has meant that more and more of our community wish to secure their child a place.

There have, also, been several significant housing developments within our community, in particular, Hollygate Park in Cotgrave (circa 700 houses) and other housing developments in Radcliffe on Trent. In working with Nottinghamshire County Council, the Pupil Place Planning team agree that SNA will be unlikely to accommodate all of our catchment students in the future.

The new building will include an additional ten classrooms and a study area to accommodate an increase in pupil admission numbers (PAN) by 30 students to 150 per year group.

Full details on the planning application can be viewed by visiting the Rushcliffe Borough Council website:

<https://planningon-line.rushcliffe.gov.uk/online-applications/applicationDetails.do?keyVal=QW7XXTNLG7800&activeTab=summary>

The consultation period is open to all, including parents, pupils, staff and the wider community. We welcome any comments you may wish to make in writing, or by email.

The email address to be used is: [main.office@snacademy.org.uk](mailto:main.office@snacademy.org.uk) or our postal address is at the top of this letter. Please mark the envelope 'PAN increase consultation'.

Following the consultation period, a meeting of the Leadership of the School and Trust will be held to consider every single response we receive and the details of the consultation and response will be provided to the Department of Education to be considered as part of their significant change application process.



We look forward to engaging with all stakeholders to discuss this proposed change and we hope that you will feel fully informed throughout this important time. The consultation period will officially close at 12 noon on **Friday 10<sup>th</sup> September 2021**.

The information in this letter has also been sent to Cotgrave Town Council, Radcliffe Parish Council, SNA feeder schools and Nottinghamshire County Council.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Dan Philpotts', with a date '19/9' written below it.

Dan Philpotts  
Headteacher

**Clerk - ROTPC**

---

**From:** Localdevelopment <Localdevelopment@rushcliffe.gov.uk>  
**Sent:** 23 July 2021 13:20  
**To:** Localdevelopment  
**Subject:** Consultation: Affordable Housing Supplementary Planning Document

OFFICIAL

Dear Parish Clerk

Rushcliffe Borough Council has published for consultation the draft Affordable Housing Supplementary Planning Document. The consultation finishes at **5pm on Friday 17 September 2021**.

The SPD will supplement the Rushcliffe Local Plan Part 1: Core Strategy and national affordable housing planning policies and guidance. The purpose of the SPD is to provide guidance for the preparation and determination of planning applications where an affordable housing contribution is required.

The draft SPD and accompanying documents are available to view online at [www.rushcliffe.gov.uk/planningpolicy](http://www.rushcliffe.gov.uk/planningpolicy). A hard copy of the SPD can be viewed at the Rushcliffe Customer Service Centre, Fountain Court, Gordon Road, West Bridgford, Nottingham, NG2 5LN.

Comments on the draft SPD and its associated documents can be made:

- By email to [localdevelopment@rushcliffe.gov.uk](mailto:localdevelopment@rushcliffe.gov.uk), or
- By post to: Planning Policy, Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG.

All comments must be submitted to the Council by **5pm on Friday 17 September 2021**.

If you have any questions, please call Planning Policy on 0115 981 9911, or email us at [localdevelopment@rushcliffe.gov.uk](mailto:localdevelopment@rushcliffe.gov.uk). If you wish to be notified when the SPD is adopted, please state this in your response.

Kind regards

Planning Policy

Rushcliffe Borough Council



## **Covid-19 Parish Memorial Grant Fund 2021**

### **Information Sheet**

#### **What is the Covid-19 Parish Memorial Grant Fund?**

The Covid-19 Parish Memorial Grant Fund has been provided by Rushcliffe Borough Council to support Town & Parish Councils to create public memorials to commemorate the impact of Covid-19 upon communities in Rushcliffe.

#### **What types of projects are likely to be successful?**

The scheme aims to support Town & Parish Councils to create memorials that are fitting for their communities therefore there is no formal template to follow. Example ideas include memorial planting schemes, plaques, public art or benches. The memorial should be publicly accessible i.e. not on private land such as a school or a members-only club where access is not possible for the whole community. Parish Councils are encouraged to engage the local community in the planning of the memorials and build-in sustainable plans for the on-going maintenance of the memorial.

#### **Who can apply?**

Applications can be made by representatives of Town & Parish Councils. Only one application will be accepted per town or parish.

#### **How much can a group or organisation apply for?**

The maximum grant award available is £500. Town & Parish Councils are expected to provide match funding from their own reserves.

#### **How will funding be accessed?**

Please complete a proposal using the Council's online application form. An acknowledgment of receipt of your application will be sent to you via email. You can expect to hear a formal response by the start of September. Applicants may be asked for additional information, further clarification or modifications before the final agreement.

#### **Funding Conditions**

- Applications to the Covid-19 Memorial Grant Fund award must be submitted by 1 February 2022. Payment of the award will be made upon completion of the memorial scheme and upon receipt of evidence of spend.
- Towns & Parish Councils receiving awards will be required to acknowledge Rushcliffe Borough Council's on any publicity materials that promote the memorial, including featuring a copy of the Council's logo on any associated signage or printed materials that accompany the memorial. Town & Parish Councils are also asked to support shared communications activity including press releases and photographs.

**For any queries about the Covid-19 Memorial Grants Fund please call 0115 9148517 or email [communitydevelopment@rushcliffe.gov.uk](mailto:communitydevelopment@rushcliffe.gov.uk)**