

Radcliffe-on-Trent Parish Council
Minutes of the Finance and General Purposes Committee inc Amenities
Committee held in the Grange Hall on Tuesday 30 November 2021 at 7pm

Cllr Oliver Bere
 Cllr Carol Chambers
 Cllr Harry Curtis
 Cllr Martin Davis (A)
 Cllr Josephine Spencer

Cllr Matthew Douglas-Kirk
 Cllr Irene Dovey
 Cllr Lorraine Foster
 Cllr David Graham
 Cllr Ian Rhodes

Cllr Tracy James
 Cllr Anne McLeod
 Cllr Shaun Moroney
 Cllr Sue Clegg (A)
 Cllr Phil Thomas

Cllr Gillian Dunn (F&GP Chairman), Cllr Alice Tomlinson (Amenities Chairman)

Also present Jacki Grice (Parish Clerk), Lisa Simpson (Hall Manager), RBC/NCC Cllr Roger Upton and 2 members of the public.

1. Apologies for Absence

Cllrs Martin Davis and Sue Clegg, also RBC Cllrs Abby Brennan and Neil Clarke and Richard Bennett of the Canal and River Trust.

2. Declarations of Interest

None received.

3. P.C Chairman's Announcements

- Thank you to Cllrs for attending the recent Council get together, it is hoped it could be replicated in the summer months.
- Sent best wishes to RBC Cllr Neil Clarke for a speedy recovery.
- Noted the fantastic event on Sunday with the Food and Gift Fayre and Christmas Lights Switch On, it was great to see so many people enjoying themselves.

4. Minutes of the Finance and General Purposes/Amenities Meeting held on the 02 November 2021 for Approval

Resolved: "That the minutes were approved as an accurate record and signed by the Chairman."

5. Clerks Report on Previous Minutes

All items are either in progress or on tonight's Agenda.

6. Open Session for Members of the Public to Raise Matters of Council Business, Limited to 15 Minutes

Standing Orders were suspended at 7.02pm

The Chair of the Radcliffe Conservation Group gave the following update:

- *Recently benefitted from 2 separate donations*
- *7 well attended work sessions have been held clearing and preparing a central area for the new trees in the Lily Ponds area, planting likely in the new year.*
- *A strip along the Riverbank has been cleared for Black Poplars (TBC)*
- *Dewberry Hill benefitted from the remote brush cutter again (FOC) via the Notts Wildlife Trust and RBC. It is hoped this will continue to be offered annually.*
- *A young Radcliffe person hoping to complete his Silver DofE Award is helping the Conversation Group laying chippings with his father, hopes to help with the tree planting also.*
- *The work to address the leaks on Hollow Well Steps is complete and the fence repaired.*

A member of the Nottinghamshire Bat Group updated members on the following:

- *Has been a member of the Nottinghamshire Bat Group for some time, interested in educating in conservation.*
- *The NBG would supply, install, maintain, monitor and survey the bat boxes if approved and they can last up to 20 years.*
- *A recent survey picked up 10,000 soundbites on Cliff top including rare species.*
- *Bat Boxes are needed, bats cannot roost in modern houses*
- *Wish to install 12 Bat Boxes from the Memorial Park to Valley Road Play Area*

Standing Orders resumed at 7.12pm

Amenities

7. Richard Bennett, Canal and River Trust: Presentation on Proposed Work at the Lily Ponds/River Bank Area

The item was deferred to a future meeting as Richard was unable to attend this evening.

8. Resolved: To Change the Order of Business and Bring Agenda Item 11 Forward for Consideration.

9. Radcliffe Conservation: To Consider Installation of Bat Boxes – Cliff Top

Resolved: To place an order with the Nottinghamshire Bat Group to install 12 Bat Boxes between the Memorial Park and Valley Road Play Area at £20 ea. – total £240.(Nature Reserves Budget)

10. Grange Hall Managers Report

The Caretaker vacancy is still being advertised, and future bookings may be affected due to confidence levels and the emerging changes in the pandemic. With this in mind it was agreed not to go ahead with the December cinema as demand is extremely low at present.

The cancellation policy was discussed and all cancellations would be encouraged to rebook at a future date.

11. Grange & Hall Pricing Review: To Consider Recommendations from the Working Group

The Working Group recommend that the pricing chart stays the same until further review except for regular users to now benefit from a 20% discount Mon-Fri (Daytime & Evenings) for the Trent Room when the booking benefits the parish/parishioners.

Resolved: To implement the above recommendation with immediate effect:

12. Events Update and To Consider Event Brite Use

The two events recently held, Halloween night and Christmas lights switch on were successful, there is an Events Working Group meeting in the next week to recap on 2021 and ideas for 2022. Cllr Bere would like another CPR event to be considered.

Members were updated on the success of using Event Brite for the recent FOC Halloween and CPR events and considered whether to use it for paid ticketed future events and noted the % tariff fees.

Resolved To approve the use of Event Brite for specific larger events where appropriate (i.e. to reach the target audience).

13. Planters for the Gazebo: To Consider

Three quotations were considered for the four planters on each corner of the Gazebo, however upon further consideration it was felt that the size should be increased for aesthetic purposes to 160x140x140x600m (h). A grant request would be submitted to NCC Cllr Upton for up to £2,000 from his divisional fund.

Resolved: The Clerk to obtain a new quote for the larger sizes from Taylor Made and has delegated authority to incur reasonable cost in excess of the £2,000 grant if needed (funded via Grounds Maintenance budget)

14. RBC Proposed Public Space Protection Order: Consultation Dog Control

The consultation is still open for comment. Noted.

15. Wharf Lane Track: To Consider Need of Wooden Posts

It was noted that the wooden posts are being continually pulled up and discarded aside. A decision on the future demarcation line adjacent to the track i.e., hedge, concrete posts or other will be considered in the new year.

Resolved: In the meantime if the wooden posts are tampered with again, the Ground staff will be instructed to fill in the holes and not re-instate the posts.

16. Correspondence: Request to hold Monthly Market in Grange Grounds: To Consider including any Conflict with Bookings

A request has been received to hold a Craft and Gifts Fayre in the Grounds of the Grange on monthly Saturdays in 2022. This would however clash with a number of confirmed bookings, and it is felt that this would disrupt the experience of the customer and also put off future potential bookings. It was

Resolved: To offer the Grange Hall to book an inside Market, although many Saturdays are booked up, Sundays could be offered as an alternative.

Finance and General Purposes

17. Income / Expenditure Figures and Payments October 2021

Resolved: To approve payments for October and October net results figures

18. F&GP Actual vs Budget and Forecast @ 15.11.21

Resolved: To approve the projected forecast to year end 31.3.22, noting that there is uncertainty again with the pandemic.

19. CCLA: Deposit and Property Fund: To Review Authorisation Signatures (Removal and Additions)

Resolved: To remove the following signatories from the:

CCLA Deposit Fund (Jacki Grice, David Barton, Georgia Moore)

CCLA Property Fund (Jacki Grice, David Barton)

Resolved: To add the following signatories to the:

CCLA Deposit Fund (Karen Green, Josephine Spencer, Sue Clegg)

CCLA Property Fund (Karen Green, Josephine Spencer, Sue Clegg)

20. PR/Social Media Policy and Moderating Review: To Consider the Formation of a Specific Sub Committee & Its Terms of Reference

Members considered the pros and cons of the Councils social media platforms being managed by staff and/or a designated sub committee of Councillors. It was felt prudent for P.C Officers only to perform this task as a way of ensuring appropriate content as they represent the Council as a whole, however members can provide staff with information to disseminate at any time subject to the Social Media Policy.

Resolved: To approve the Social Media Policy which staff will ensure compliance with as the only operators of Councils various platforms with password protection.

21. CCTV Review and Proposed New Cameras to be Itemised in 2022/23 Budget

Members considered the quotation from Globesec to install 5 more cameras around the Grange and Grange Hall as an addition to the existing system. Members were informed of the Financial Regulations in this regard.

Resolved: To place the order with Globesec for the 5 additional cameras, installation and associated infrastructure for £3,263 net. In addition, more CCTV signage would be ordered. (All funded via free reserves)

22. Correspondence

An email has been received from a communications consultant working with National Highways on the A52 Junctions Project. Plans mentioned to plant saplings in the Bingham Road triangle engaging with the local Junior school. It was noted that saplings are not what was promised to mitigate the felling of the trees. The Clerk would send the consultant the notes of the meeting held with the National Highways A52 Project Manager to confirm the Councils expectations before approaching the local schools for involvement.

23. Cllrs Reports

- Cllr Douglas Kirk & Dunn advised that the CPR event went really well and was well attended, thanks to Cllr Graham for taking pictures of the day.
- Cllr Mcleod suggested finance training in the new year. The Clerk would arrange for this to go ahead at 6pm prior to the F&GP/Full Council meeting on 11th January.
- Cllr Thomas advised that a Train Working Group is arranged for 9th Dec with representatives of Radcliffe, Bingham, Aslockton and Bottesford in preparation for a more formal meeting at the end of January with the DfT who will then be presenting their draft business plan for service improvements. Also, to note that industrial action is taking place this Friday and Saturday which will disrupt train services.
- Cllr Bere updated on the recent CPR event. There were 111 recorded views of the advertised event on Facebook and 23 bookings. The results of the feedback survey were very encouraging, and he will approach the Events Working Group seeking to hold a similar future event. The Bleed Kits have arrived and are now in situ in the Defibrillator Cabinets.
- Cllr James is meeting with other Armed Forces Champions next week, also mentioned that the Legion is now a very small committee and requires support.
- Cllr Graham noted it was Computer Safety Day and 'lah fail andra suna yiv' (Happy St Andrews Day).
- Cllr Spencer advised that it is the Growth Board meeting tomorrow, the issues with the lack of a new Health Centre provision will be raised again.
- Cllr Thomas referenced the amount of CIL Fund that RBC will be holding and the various projects that other villages appear to be benefitting from.
- Cllr Mcleod suggested 'lobbying' for a large scale Leisure Hub project.

24. **Resolved:** *The Chairman moved that the press and public be excluded from the meeting during consideration of item 23 on the grounds that it involves the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960*

25. To Accept the Minutes of the Personnel and Wages Sub Committee Meeting Held 5th November 2021

Resolved: To accept the minutes of the Personnel and Wages Sub Committee Meeting Held 5th November 2021.

26. Date of Next Full Council / Planning and Environment Meeting: 14 December 2021 Date of Next F&GP / Full Council Meeting: 11 January 2022

There being no further business the meeting ended at 8.49pm

Signed: ChairmanDate