



Radcliffe on Trent Parish Council

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Minutes of the Finance and General Purposes Committee Meeting held on Tuesday 3rd May 2022 at 7pm at The Grange

Present: Cllr Gillian Dunn (Chair), Cllr Phil Thomas (Vice Chair), Cllr Sue Clegg, Cllr Jo Spencer, Cllr Anne Mcleod, Cllr Harry Curtis, Cllr Tracy James, Cllr Matt Douglas-Kirk, Cllr Oliver Bere, Cllr Shaun Moroney, Cllr Irene Dovey, Cllr Ian Rhodes, Cllr Alice Tomlinson, Cllr Carol Chambers, Cllr David Graham, Cllr Lorraine Foster.

Also present: Karen Green (Clerk), Sally Horn (Accounts Clerk) and no members of the public.

1. Apologies for Absence

Cllr Martin Davis, NCC/RBC Cllr Roger Upton – **Approved.**

2. Declarations of Interest

None.

3. Open Session for Members of the Public to Raise Matters of Council Business – limited to 15 minutes

No members of the public present.

4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 8th March 2022

Proposal: That the minutes are approved as an accurate record and signed by the Chairman.

Vote: Approved unanimously.

5. Chairman's Announcements

The Chairman gave her thanks to Sally Horn for her diligent preparation of the end of year financial statements and to everyone on the Committee for their commitment over the last year.

6. Clerk's Report on Previous Minutes

Nothing to report.

7. Proposal to adopt JPAG Practitioners Guide 2022-2023

Note the document states that there should be 3 months reserves.

Proposal: To adopt the JPAG Practitioners Guide 2022-2023.

Vote: Approved unanimously.

8. Proposal to approve Income/Expenditure figures and Payments February, March (year end figures) 2022

Proposal: To approve the Income/Expenditure figures and payments for February 2022.

Vote: Approved unanimously.

Cllr Lorraine Foster joined the meeting.

Proposal: To approve the Income/Expenditure figures and payments for March 2022.

Vote: 10 For and 1 Abstention.

9. Bank reconciliation March 2022

Proposal: To approve the bank reconciliation for March 2022.

Vote: Approved unanimously.

10. Proposal to approve AGAR for year 2021-2022 Section 1 and Section 2 to go to Full Council

Proposal: To approve AGAR for 2021-2022 Section 1.

Vote: Approved unanimously.

11. Discuss and agree a way forward for free reserves and year end surplus

Proposal: continues as is with money noted for IT and proposals from the last 4 years.

Vote: Approved unanimously.

12. Proposal to accept quote for broadband

Proposal: To upgrade and improve the current Parish Council broadband provision and accept the quote from Lantec.

Vote: Approved unanimously.

13. Proposal to accept quote for new office WiFi phones

Proposal: To upgrade the Parish Council and Grange Hall office phone system to WiFi phones and accept the quote from Lantec.

Vote: 10 For and 1 Abstention.

14. Proposal to accept quote for Health and Safety training

Proposal: To accept the quote for Health and Safety training.

Vote: Approved unanimously.

15. Proposal to accept quote for new office server - allocated from end of year surplus

Proposal: To accept the quote for a new office server using funds from the end of year surplus.

Vote: Approved unanimously.

16. Reports from Working Groups

a) **Audit** The Chair told the meeting that the strategic risk strategy meetings will be re-introduced, Clerk to send letters out to Hall users behind in payment, council need to look at improving the process for outstanding payments.

b) **PR** None

c) **IT** None

d) **Health and Safety** None

17. Correspondence

None.

18. Proposal to approve the Minutes of the Personnel Sub-Committee Meeting on 04.04.22

Proposal: That the minutes are approved as an accurate record and signed by the Chairman.

Vote: Approved unanimously.

19. Date of next Finance and General Purposes Meeting: Tuesday 28th June 2022 at 7pm

Meeting Closed at 8.06pm

I declare that the above is a true record of the meeting

Signed

Date

Chair

Radcliffe on Trent Parish Council