



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane,

Radcliffe-on-Trent, Nottingham NG12 2FB

Tel: 0115 933 5808

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Finance and General Purposes meeting to be held on Tuesday 6th September 2022 7pm

At the Grange

Dear Councillor,

30th August 2022

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972

In accordance with the above provisions, you are hereby summoned to attend a meeting of the **Finance and General Purposes committee** meeting to be held **on Tuesday 6th September 2022 at the Grange at 7.00pm**

The formal agenda and any accompanying papers for the meeting are attached to this summons

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chair prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the committee, limited to fifteen minutes, during which time Standing Orders will be suspended.

Karen Green

Parish Council Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Open session for members of the public to raise matters of council business Limited to 15 Minutes**
- 4. Proposal to approve the Minutes of the Finance and General Purposes meeting held on 28th June 2022**
- 5. Chairman's Announcements**
- 6. Clerk's Report on previous Minutes**
- 7. Proposal to approve Income/Expenditure figures and Payments June and July 2022**
- 8. Bank reconciliation July 2022**
- 9. Proposal to accept the External Audit 2021/2022**
- 10. Proposal to accept year end forecast report**
- 11. Proposal to accept quote for online QuickBooks system**
- 12. Financial Reserves Policy: paper to follow**
- 13. Proposal to accept quote for the supply and installation of metal fencing at Bingham Road**
- 14. Proposal to take monies for Grange bins and emptying from contingency fund**
- 15. Proposal to accept the Grant application from Radcliffe and Bingham Advice centre**
- 16. Proposal to accept the installation and maintenance of hanging baskets at Bingham road shops**
- 17. Reports from Working Groups: a) Audit**
 - b) PR**
 - c) IT**
 - d) Health and Safety**

18. Correspondence- community chest funding

The chairman to move that the press and public be excluded from the meeting during consideration of item 14 and on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960

19. Proposal to approve Minutes of the Personnel sub-committee 1st June 2022 and 21st July and 16th August

20. Proposal to accept the Proposals for the Personnel sub-committee

21. Date of next Meeting Tuesday 1st November at 7pm 2022